

SESSION PACKET

Stated Session Meeting
June 21, 2022

_____ Approved
_____ Approved with Amendment



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**SESSION AGENDA
TRINITY PRESBYTERIAN CHURCH
June 21, 2022**

CALL TO ORDER & DECLARATION OF QUORUM Rebekah LeMon

DEVOTION (5 minutes) Tom Adams, Jr.

OMNIBUS MOTION to approve: Rebekah LeMon

- Agenda
- Stated Session Minutes from May 17, 2022 (pp 4-6)
- Statistical Report (pp 7-9)
- Financial Report (pp 10-11)

CLERK'S REPORT (5 minutes) David Carr

MOTION: Based on the recommendation of church staff following recent conversation, remove Kevin and Edra Matthew from Trinity's church member roll.

MODERATOR'S REPORT (4 minutes) Rebekah LeMon

SPECIAL ORDERS & REPORTS:

Candidate for Ministry Endorsement - Kevin Lacson (10 minutes) Velma Tilley & Kevin Lacson

Worship & Music Committee Overview (8 minutes) Roxanna Erwin & Martha Craft

9:00am Service Review Presentation (20 minutes) Roxanna Erwin & Bill Borland

Infrastructure Task Force (20 min) David Merritt

Trustees (8 minutes) Margaret Reiser

MOTION: The Trustees move to transfer \$3,420 from the Undesignated Fund, which represents gifts given during 2021 in memory of Jim Carson, into the Carson Fund. This follows a request from Anne Carson.

MOTION: The Trustees move to close the Buildings & Grounds Fund and move balance of (\$562,416) into the Infrastructure Fund in the church's operating accounts, as part of the \$800,000 approved by Session and the Trustees to come from the trust funds.

Background: Buildings & Grounds (B&G) Fund was set up through the G2G campaign in 2002 and can be spent down. There have been no distributions since 2014, as Property needs have been funded through the Property operating reserve. The Carson Major Maintenance Fund was set up in 2020, which as it grows will help provide for our long-term major maintenance and repair (MMR) needs. The Trustees believes that the B&G fund should be spent in full towards the current Infrastructure needs, and that we now focus on building up the Carson Fund to provide for future MMR needs.

FINANCE (5 minutes)

Neal Williams

Session Priority Exercise (30 minutes)

Rebekah LeMon

PRAYER AND DEPARTING BLESSINGS

Rebekah LeMon

UPCOMING DATES		
Communion	July 3, 2022	Sanctuary
Baptisms	July 10, 2022	Hudson Ann Nesmith
Session Meeting	No Meeting in July	
Communion	August 7, 2022	Williams Hall
Presbytery Meeting	August 16, 2022	
Session Meeting	August 16, 2022	Old Fellowship Hall
Session Meeting	September 20, 2022	Old Fellowship Hall
Engagement Fair	September 18 & 25, 2022	
Presbytery Meeting	November 12, 2022	
Baptism	November 13, 2022	Anna Frances Thompson

**STATED SESSION MEETING MINUTES
TRINITY PRESBYTERIAN CHURCH
May 17, 2022**

Prior to the meeting, there was dinner and social time with TPC's new senior pastor and new elders.

CALL TO ORDER / DECLARATION OF QUORUM

Rebekah LeMon

The stated Session meeting for Trinity Presbyterian Church on May 17, 2022, was called to order in Old Williams Hall at 7:12PM by the moderator, Rebekah LeMon. The assistant clerk, David Carr, confirmed the presence of a quorum, and the moderator acknowledged guests at the meeting from the Elder Class of 2025 and David Beasley (Treasurer).

Rebekah invited Mary-Elizabeth Jackson to the podium for the night's devotion.

DEVOTION

Mary-Elizabeth Jackson

Mary-Elizabeth shared her experience of raising a family puppy (named May). As a remedy to the puppy's boundless energy, Mary-Elizabeth started regular walks. At first, walking May was a chore but it evolved into a delight in the beauty of nature and even a spiritual practice through prayer. In a stressful year for her family that included a new job, virtual learning, returning to in-person school, college applications, and more, Mary-Elizabeth witnessed the power of prayer and focusing more on God's will during her daily walks. Mary-Elizabeth closed with a poem as a prayer to close the devotion and open the meeting.

OMNIBUS MOTION to approve Consent Agenda

Rebekah LeMon

Rebekah LeMon directed Session members to the omnibus motion in the meeting packet. Rebecca asked if any items needed to be pulled. There was no discussion. The motion carried without any opposition.

CLERK'S REPORT

David Carr

With Amy Krause (Clerk) traveling, David Carr (Assistant Clerk) shared a letter from Amy to Session members. David echoed Amy's thanks and gratitude for the outgoing class of elders. David directed all Session members to the statistical report and membership minutes in the packet. David also brought forth a motion for the church calendar.

MOTION: The Worship & Music Committee moves to approve the 2022-2023 Communion and Baptism schedule as listed in the Session Packet.

Coming as a recommendation from a committee of Session, the motion did not require a second. There was no discussion. The motion carried without opposition.

David shared additional gratitude for recent Presbytery commissioners, for Paul King's planning and leading of worship on May 8, and for the incoming class of elders' dedication to recent training and willingness to serve Trinity Church.

MODERATOR'S REPORT

Rebekah LeMon

Rebekah LeMon shared details about the ordination process for new/incoming elders on Sunday at the 11:00AM worship service. Rebekah also shared gratitude to session members for their work during the interim process to ready the church for new things. Rebekah reminded the outgoing elders to collect the cross ornaments provided for them as a token of Trinity's thanks for each's ministry.

SPECIAL ORDERS & REPORTS:

EXAMINATIONS OF ELDERS

Lucy Strong

New elder candidates were grouped with current elders at tables for small group discussion and questioning. Faith statements prepared by new elder candidates were distributed to current elders for review in advance. After the conclusion of lively examinations at each table, moderators of each small group summarized the conversation and made the following recommendations: Lasley Gober (Table 5) sustained the nominations of Tanner Adams and Duskin Balch. Esther Stokes (Table 4) sustained the nominations of Meredith Daniel and Lindsey Green. Julie Hope

(Table 3) sustained the nominations of Martha Craft and Drew Timmons. Velma Tilley (Table 2) sustained the nominations of Kristin Hunter, Tom Owens, and John Shepard. Jim Balloun (Table 1) sustained the nominations of Reid Willingham and Kenny Kraft. Also, Allen Spetnagel sustained the nominations of Chris Suh and Allen Moseley from a Zoom examination the previous evening (note: David Carr and Richard Floyd were also in attendance).

MOTION: The Session enthusiastically sustains the nominations of the Nominating Committee and welcomes new elders, after having participated in elder training and having been examined, to serve on behalf of the congregation. Installation will take place on Sunday, May 22, 2022, during 11:00 AM worship.

The motion was moved by Lucy Strong and was seconded. There was no discussion. The motion carried without opposition and with great enthusiasm as votes were cast by standing in support of Trinity’s new elders! Rebekah LeMon prayed for the group and gave thanks to God for the elders’ commitment to ministry at Trinity.

PROPERTY

Esther Stokes

MOTION: The Property Committee, on behalf of the Infrastructure Committee, moves that the Session approve extended hours as needed for the infrastructure project teams if coordinated through the Trinity Operations team. An Infrastructure Project leader and/or Trinity Operations team member will be on-property when extended-hours work is being performed. Security alarms will be adjusted to accommodate pre-scheduled, extended hour requests. This approval will last until November 1 when all the infrastructure projects are planned to be completed.

Coming as a recommendation from a committee of Session, the motion did not require a second. There was little discussion. The motion carried without opposition.

FINANCE

David Beasley

David Beasley (Treasurer) presented an April 2022 financial statement summary and a summary analysis of operations and answered questions from the group.

PRESBYTERY MEETING REPORT

Allen Spetnagel

Allen Spetnagel reported on the stated meeting of Presbytery on May 3, 2022. The theme was authentic, intentional evangelism. Allen shared the content and highlights from the meeting and looks forward to his next Presbytery meeting.

OPEN FORUM

Rebekah LeMon offered the opportunity to discuss other business of the church. Shirley Davis shared the dates of September 18 & 25 for a planned Engagement Fair before and after worship. The purpose of this exercise is to encourage members to engage in Trinity’s community of faith through various groups to build relationships and make friends and deepen ministry. On behalf of the Personnel Committee, David Carr (Assistant Clerk) shared that Molly Faircloth (Executive Director of Finance and Administration) recently achieved a 10-year anniversary working at Trinity. David shared comments of gratitude for Molly’s service to Trinity and read a card to Molly from the Personnel Committee.

CLOSING PRAYER AND DEPARTING BLESSINGS

Rebecca LeMon & Lucy Strong

A motion was made and affirmed to adjourn the meeting. Lucy Strong closed the meeting with prayer. The meeting adjourned at 8:34pm.

Respectfully submitted,



David Carr
Assistant Clerk



Amy Krause
Clerk

Trinity Presbyterian Church Session In-person Attendance (In Bold), May 17, 2022:

Name	Name	Name
Balloun, Jim	Adams Jr., Tom	Roxanna Erwin
Benn, Doug	Bynum, Laura	Ginny Hobbs
Davis, Shirley	Carr, David – Asst. CLERK	Bonnie Holiday
Gober, Lasley	George, Bess	Richard O'Donnell
Karasick, Steve	Guerry, Bill	Trey Reese
Krause, Amy - CLERK	Hope, Julie	Lane Rhoden
Pendergrast, Craig	Jackson, Mary Elizabeth	Allen Spetnagel
Powers, Richard	Lewis, Dale	Cindy Stancil
Shoup, Sarah	Portik, Courtney	Adair White
Stokes, Esther	Tilley, Velma	Neal Williams
		Miranda Borland (Youth)
		Cate Thompson (Youth)
Staff Attendees:	Other Attendees:	New Elders:
Rebekah LeMon-Moderator	David Beasley - Treasurer	Reid Willingham
Elizabeth Davis		Kenny Kraft
Andrew Esqueda		Kristin Hunter
Molly Faircloth		Tom Owens
Tom Farmer		John Shepard
Richard Floyd		Martha Craft
Norman Mackenzie		Drew Timmons
Lucy Strong		Tanner Adams (youth)
Cindy Semmes		Duskin Balch (youth)
		Meredith Daniel
		Lindsey Green



Trinity Presbyterian Church

Statistical Report for May - June 2022

* = Session Action Requested

Baptisms (0):

Births (2):

Todd, Olivia Bray	Born May 16, 2022 to Paige and David Todd	5/16/2022
Dixon Thomas Graham	Born May 30, 2022 to Ali and Joe Dixon	5/30/2022

Adoption (0):

Confirmation (16):

Amelia Arden Friedman	Parents are Kelly and Johnny Friedman	3/15/2022
Anna Parsons Mefford	Parents are Sally and Taylor Mefford	3/15/2022
Benjamin Clark Reese	Parents are Susan and Trey Reese	3/15/2022
Bradley Everidge George	Parents are Bess and Bill George	3/15/2022
Brent Willam Darasic	Parents are Britney and Steve Karasick	3/15/2022
Clark Joseph Jorda	Parents are Lacey and Bill Jordan	3/15/2022
Ella Anne Williams	Parents are Sarah and Neal Williams	3/15/2022
Hollis Robinson Mefford	Parents are sally and Taylor Mefford	3/15/2022
John Henry Jamieson, Jr.	Parents are Molly and John Jamieson	3/15/2022
Katherine Elizabeth Saxon	Parents are Julie and Joel Saxon	3/15/2022
Lanier Louise Byars	Parents are Leslie and Thomas Byars	3/15/2022
Leighton Elizabeth Maynard	Parents are Kristina and Mason Maynard	3/15/2022
Margaret Callison Reynolds	Parents are Mary Agnes and Cannon Reynolds	3/15/2022
Rober Christopher Suh	Parents are Nancy and Chris Suh	3/15/2022
Thomas Alexander Smith	Parents are Nancy and Todd Smith	3/15/2022
Thomas Sayers Burch	Parents are Denise and Ed Burch	3/15/2022

*** Recommend for Change from Inactive Local to Inactive Non-Resident Membership (-2):**

Norman Penegar	6/15/2022
Sheryl Penegar	6/15/2022

Trinity Presbyterian Church

Statistical Report for May - June 2022

Current Month's Activity

	<u>Active</u>	<u>Baptized</u>	<u>Inactive Local</u>	<u>Inactive Non-Resident</u>	<u>Bapt Child of Inactive</u>	<u>Affiliates</u>	<u>Clergy Affiliates</u>
Month's Beginning Balance	1,576	321	161	252	4	2	10
Additions							
Certificate of Transfer							
Reaffirmation of Faith							
Baptisms/Profession of Faith							
Other/Corrections							
Total Additions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Category Transfers							
Active to Inactive							
Inactive to Active							
Inactive Local to Inactive Non-Res	(2)						
Baptized to Active (Confirmation)	16						
Other/Corrections							
Total Category Transfers	<u>14</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtractions							
Certificate of Transfer							
Death							
Deletion							
Other/Corrections							
Total Subtractions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Grand Total	<u>1,590</u>	<u>321</u>	<u>161</u>	<u>252</u>	<u>4</u>	<u>2</u>	<u>10</u>
Net Gain/(Loss)	14	-	-	-	-	-	-

Trinity Presbyterian Church

Statistical Report for May - June 2022

Year to Date Activity - 2022

	<u>Active</u>	<u>Baptized</u>	<u>Inactive Local</u>	<u>Inactive Non-Resident</u>	<u>Bapt Child to Inactive</u>	<u>Affiliates</u>	<u>Clergy Affiliates</u>
Year's Beginning Balance	1,575	321	161	251	4	2	10
Additions							
Certificate of Transfer							
Reaffirmation of Faith							
Baptisms/Profession of Faith							
Other/Corrections							
Total Additions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Category Transfers							
Active to Inactive							
Inactive to Active							
Inactive Local to Inactive Non-Res	(2)						
Baptized to Active (Confirmation)	16						
Other/Corrections							
Total Category Transfers	<u>14</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtractions							
Certificate of Transfer							
Death							
Deletion							
Other/Corrections							
Total Subtractions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Grand Total	<u><u>1,589</u></u>	<u><u>321</u></u>	<u><u>161</u></u>	<u><u>251</u></u>	<u><u>4</u></u>	<u><u>2</u></u>	<u><u>10</u></u>
Net Gain/(Loss)	14	-	-	-	-	-	-

Trinity Presbyterian Church
Summary Analysis - Operations
General Fund
January to May 2022

Accounts	MTD Actual	MTD Budget	MTD Budget Variance	YTD Actual	YTD Budget	YTD Budget Variance	Annual Budget	Annual Budget Remaining
Revenues								
Pledged Income								
11.40000 - Current Year Pledges	\$155,840.27	\$174,303.00	(\$18,462.73)	\$1,729,798.22	\$1,747,918.00	(\$18,119.78)	\$3,310,999.00	\$1,581,200.78
11.40010 - Pledges - Prior Years	\$69,255.00	\$18,017.00	\$51,238.00	\$179,135.00	\$92,312.00	\$86,823.00	\$95,000.00	(\$84,135.00)
11.40025 - Online Gift Processing Fees	(\$794.25)	(\$583.33)	(\$210.92)	(\$2,402.60)	(\$2,916.65)	\$514.05	(\$7,000.00)	(\$4,597.40)
Total Pledged Income	<u>\$224,301.02</u>	<u>\$191,736.67</u>	<u>\$32,564.35</u>	<u>\$1,906,530.62</u>	<u>\$1,837,313.35</u>	<u>\$69,217.27</u>	<u>\$3,398,999.00</u>	<u>\$1,492,468.38</u>
Non-Pledged Income								
11.41000 - Non-pledged Contributions	\$12,387.00	\$5,547.00	\$6,840.00	\$38,815.00	\$21,881.00	\$16,934.00	\$60,000.00	\$21,185.00
Total Non-Pledged Income	<u>\$12,387.00</u>	<u>\$5,547.00</u>	<u>\$6,840.00</u>	<u>\$38,815.00</u>	<u>\$21,881.00</u>	<u>\$16,934.00</u>	<u>\$60,000.00</u>	<u>\$21,185.00</u>
Trust Fund Income	\$0.00	\$0.00	\$0.00	\$0.00	\$34,622.00	(\$34,622.00)	\$138,485.00	\$138,485.00
Other Income	\$6,137.66	\$988.85	\$5,148.81	\$12,989.65	\$3,887.05	\$9,102.60	\$20,500.00	\$7,510.35
Activities & Recreation	\$0.00	\$0.00	\$0.00	\$27,581.43	\$25,718.00	\$1,863.43	\$25,718.00	(\$1,863.43)
Stock Gain/Loss	(\$627.39)	(\$83.33)	(\$544.06)	(\$3,000.11)	(\$416.65)	(\$2,583.46)	(\$1,000.00)	\$2,000.11
Total Revenues	<u>\$242,198.29</u>	<u>\$198,189.19</u>	<u>\$44,009.10</u>	<u>\$1,982,916.59</u>	<u>\$1,923,004.75</u>	<u>\$59,911.84</u>	<u>\$3,642,702.00</u>	<u>\$1,659,785.41</u>
Expenses								
Ministry to the Congregation	(\$1,873.11)	\$2,871.66	(\$4,744.77)	\$17,697.72	\$14,358.30	\$3,339.42	\$34,460.00	\$16,762.28
Ministry - Children & Families	\$2,234.89	\$2,491.67	(\$256.78)	\$2,524.25	\$6,458.35	(\$3,934.10)	\$23,400.00	\$20,875.75
Ministry - Youth & Families	\$1,729.99	\$4,710.10	(\$2,980.11)	\$6,689.36	\$23,550.50	(\$16,861.14)	\$56,521.00	\$49,831.64
Ministry to Adults	\$253.08	\$2,344.59	(\$2,091.51)	\$11,141.53	\$11,722.95	(\$581.42)	\$28,135.00	\$16,993.47
Worship & Music	\$4,001.51	\$5,987.49	(\$1,985.98)	\$29,864.30	\$29,937.45	(\$73.15)	\$71,850.00	\$41,985.70
Mission	\$0.00	\$40,799.15	(\$40,799.15)	\$448.68	\$203,995.75	(\$203,547.07)	\$489,590.00	\$489,141.32
Commitment	\$0.00	\$416.66	(\$416.66)	\$0.00	\$2,083.30	(\$2,083.30)	\$5,000.00	\$5,000.00
Finance & Administration	\$76,166.25	\$42,888.83	\$33,277.42	\$205,355.08	\$212,244.15	(\$6,889.07)	\$507,366.00	\$302,010.92
Property	\$26,772.28	\$35,295.57	(\$8,523.29)	\$193,746.85	\$188,839.85	\$4,907.00	\$550,380.00	\$356,633.15
Personnel	\$151,458.14	\$151,617.00	(\$158.86)	\$727,240.96	\$763,085.00	(\$35,844.04)	\$1,861,614.00	\$1,134,373.04
Childcare	\$978.32	\$1,198.83	(\$220.51)	\$5,338.94	\$5,994.15	(\$655.21)	\$14,386.00	\$9,047.06
Total Expenses	<u>\$261,721.35</u>	<u>\$290,621.55</u>	<u>(\$28,900.20)</u>	<u>\$1,200,047.67</u>	<u>\$1,462,269.75</u>	<u>(\$262,222.08)</u>	<u>\$3,642,702.00</u>	<u>\$2,442,654.33</u>
Net Operating Total	(\$19,523.06)	(\$92,432.36)	\$72,909.30	\$782,868.92	\$460,735.00	\$322,133.92	\$0.00	(\$782,868.92)

Trinity Presbyterian Church
 Monthly Financial Statement Summary
YTD Actuals to Budget Analysis
 As of May 31, 2022

A	B	C	D			E	F	G
YTD -5.31.2022	2022 Actual	2022 YTD Budget	Relative To BUDGET					Comments
			Favorable	+	Unfavorable	=	Net F/(U)	
1								"- " = Under Budget; "+ " = Over Budget
2								<i>2022 Prepaid Pledges \$560,366; 2021 Prepaid Pledges \$303,225; 2020 Prepaid Pledges \$467,882</i>
3								<i>Current Year Pledges (-\$18,120); (Prior Year Pledges (+\$86,823)</i>
4								Timing
5								Loose Plate (+\$5,019); Wedding (+\$2,250); Building Usage (+\$1,525)
6								Basketball (+\$2,693)
7								
8								
9								
10								
11								
12								Activities & Rec (+\$7,480); Congregational Events (-\$3,675 timing)
13								Curriculum (-\$2,041); Vacation Ventures (-\$1,500)
14								Mission/Outreach (-\$1,458); Relational Ministry (-\$2,302); Trips and Retreats (-\$6,250); Transportation (-\$5,750)
15								
16								Timing - payment requests have been submitted in June: Partner Funding (-\$131,173); Mission Support (-\$57,718); Grants (-\$14,656)
17								No activity to date
18								Administration (+\$49,957); Communication (-\$30,202); Technology (-\$15,915); Food Svc (-\$12,769)
19								
20								Cleaning (-\$13,538); Bldg Maint (+\$16,762); HVAC (-\$10,455); Security (+\$4,144); Utilities (-\$5,082); Grounds Maint (+\$3,234); Vehicles (+\$8,998)
21								Primarily timing differences coupled with unanticipated staff vacancies
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
32								
33								

June 4, 2022

Trinity Presbyterian Church
3003 Howell Mill Road
Atlanta, GA 30327

To the Session of Trinity Presbyterian Church:

I write to formally declare my intent to continue the ordination process in the Presbyterian Church (USA) and request a consideration of my endorsement by Trinity's Session to be enrolled as a Candidate in the Presbytery of Greater Atlanta.

I was officially enrolled as an Inquirer on April 22, 2021 after meeting with the Committee on Preparation for Ministry (CPM). What follows is a brief reflection of my year as an Inquirer.

The year took on two distinct, but related, shapes: (1) technology in the church and (2) care in the hospital.

I have learned, like in much of life, that our various contexts/communities have their own wonderful shapes as well as their own growing edges which create a more nuanced relationship between them and our own identities. I learned of the joys and the frustrations of working in a church, the weight and fulfillment serving in a hospital, and that both contain aspects that I enjoy and other aspects less so.

The major highlight this past year has been my growth as a hospital chaplain and its affirmation by colleagues and friends. Even during the pandemic, my sense of call at this capacity – though challenging – has been energizing.

Finally, I have discovered that I can be proficient in the technological needs that serve a church, e.g. live streaming and digital media. This proficiency seems to me to be an opportunity to grow and explore other avenues by which I can serve, namely through the technological support of the church. To that end, I have completed a software development certification at Georgia Tech.

Moving into the candidacy phase of ordination, I plan to continue my growth as a chaplain, logging my hours with the aim of becoming Board Certified, and I also plan to explore what technological service to the church might look like by creating space for these new skills to grow.

I hope that the Session of Trinity Church will endorse my enrollment into Candidacy as part of the ordination process in the Presbyterian Church (USA).

Blessings,

A handwritten signature in black ink that reads "Kevin Lacson". The signature is written in a cursive, flowing style with a long horizontal line extending to the right.

Kevin Lacson

Informal Worship Review Task Force Report to Worship & Music Committee June 14, 2022

Overview of Informal Worship Review Task Force

As recommended by the Worship & Music Executive Committee, the Session approved formation of an Informal Worship Review Task Force at its Stated Session Meeting in October 2021. Members of this Task Force included Bill Borland (Chair), Roxanna Erwin, Frank Fuerst, Susie Goode, Rebekah Groover, Susan Foxworth Hamilton, Ginny Hobbs, and David Quillian.

Kim Clayton provided the following background and context to the Task Force: “The 9 a.m. service began several years ago with a three-year foundation grant. A review was supposed to take place after year 3 of the grant’s life, but the pandemic interrupted those plans. The outside funding for this service ended in July of 2021. Trinity has incorporated its costs into our 2021-2022 budget. It is important for Trinity as a congregation to fully fund and support all of its worship offerings. With more than three years of experience of the 9 a.m. service, we wish to honor the intention of a thoughtful review and your participation will help us know what we are doing well and how we might continue to improve this service going forward.”

Informal Worship Review Task Force Process

The review process for the Task Force has included:

- Review of PowerPoint presentation regarding Informal Worship – Session Retreat 2018
- Review of Informal Worship proposal document presented to Session May, 2018
- Review of letter from Rev. Pam Driesell to TPC congregation announcing Session approval of new Informal Worship service to begin August 19, 2018
- Review of the responses to the Holy Cow! Survey question: “Which worship service do you most often attend (9:00 a.m./11:00 am/Both) and what are the key reasons you choose a particular worship service?”
- Watching online or attending “casual” or “contemporary” worship services at the following churches for comparison, new ideas, etc.
 - First Presbyterian Church of Atlanta – Atlanta, GA
 - Northside Drive United Methodist Church – Atlanta, GA
 - Myer Park Presbyterian Church – Charlotte, NC
 - Preston Hollow Presbyterian Church – Preston Hollow, TX
 - Roswell Presbyterian Church – Roswell, GA
 - Village Presbyterian Church – Prairie Village, KS
 - White Memorial Presbyterian – Raleigh, NC
- Discussions with staff leading TPC Informal Service (Kim Clayton, Richard Floyd, Andrew Esqueda, Brittany Boykin, Paul King)
- Review of Informal Worship Service attendance data since inception
- Survey of members attending TPC Information Service for feedback on:
 - What the service is like now
 - What the service should be like
 - How else would you like to see the Informal Worship service changed or enhanced?
- Ad hoc conversations with members who attend the Information Worship service
- Personal observations and experiences of Task Force members attending this service.

Informal Worship Service Goals/Strategies

The historical information/documentation the Task Force reviewed did not contain specific goals for the Informal Service. However, we did identify the following recurring themes for the intended delivery of the Informal Service:

- Rooted in the Reformed pattern of worship
- General commitment to excellence, specifically music quality
- Consistent with Trinity values (in addition to bullet points above)
 - Progressive theology
 - Interactive proclamation of the Word
 - Informal (to differentiate from 11:00)
 - Community nurturing (welcoming unchurched)
- Variety of musical, liturgical, and prayer styles
- Low entry barriers relative to religious literacy

Attendance Information for Informal Worship Service

In Person Attendance:

2018: 106 avg. count for year (Aug-Dec; service started in Williams Hall and moved to The Loft in December)

2019: 102 avg. count for year

2020: No records - pandemic

2021: 28 avg for period February 26 - May (no records the remainder of 2021)

2022: No information to date (Counts not being taken/recorded from January – April)

Online Viewing:

Paul King (Ministry Intern and Audio Video Specialist) provided the following information regarding online viewing of the 9:00 a.m. informal worship service in 2022 as of May 3, 2022.

- Trinity live streams to Vimeo, YouTube, and Facebook Live.
- Paul was able to review Vimeo's statistics and as well as online views from the public view of YouTube. No access to views from Facebook Live.
- From the thirteen (13) 9:00 a.m. services reviewed in 2022, Paul gleaned the following: Vimeo – Average views = 64 (highest viewing of 123, lowest viewing of 19)
YouTube – Average views = 25
Combined for Video and YouTube – Average 89 views per service

Key Learnings from Review of Other Churches' Informal Services

- Time of informal service at other churches varies.
- A couple of churches hold the informal service at the same time as the traditional service. Music is contemporary; sermon is the same as traditional – streamed in from the sanctuary to the informal service setting.
- Music varies from church to church. Some churches include members/laity in music (vocal & instrumental).
- Task Force members seem to agree that other informal services they viewed were fairly similar to TPC's.

- One aspect of TPC's informal service that seems to be unique is the time we take after the sermon to discuss a question related to the sermon message with those sitting near you. Many members seem to like this time for conversation and interaction with fellow TPC members.

Survey of TPC Informal Worship Service

With the help of Paul King, the Task Force formulated a survey of fundamental aspects of informal worship, to recognize how satisfied attendees are and where they might like to see enhancements. See attached summary of survey responses.

Several areas stand out among respondents:

- Emphasis on creative worship approach to invite and lower barriers for Seekers who might not have church background or vocabulary.
- Have members join staff in leading liturgy and music (vocal & instrumental).
- Offer more diverse musical offerings, including Contemporary Christian selections as introduced now primarily by Andrew.

Discussion with Rebekah LeMon:

After meeting with Richard Floyd, Andrew Esqueda, Paul King, and Brittany Boykin, our final Zoom discussion in June was with Rebekah LeMon. Key points from this discussion:

- The Task Force noted its favorite aspects of Informal Worship services: its more social and friendly vibe, the convenient 9:00 time, informality that invites, and appeal to the youth who worship there. We shared a common theme that Contemporary Christian music should play a more consistent role, not just programmed when Andrew preaches.
- Many would like to see Trinity members participate in leading worship—integrating this emphasis will require outreach to identify interested congregants. Rebekah has already seen great talent in Brittany and the band, noting that they should be encouraged to explore new music offerings with creative approach, to build their muscles. She believes that music should create comfort and identity—bringing congregation into singing might be as simply as leader singing through a first time, then inviting all to join. To familiarize all to learn new offerings, songs could be repeated in a 4-week cycle. Rebekah would invite more participation of members participating in worship offerings, such as a youth reading scripture.
- Rebekah is already focusing on creating a worshipful space with being intentional about what's being seen online, lighting the space better, hiding the cables now on display. A hospitality team would invite people in, show them good seats, and point children to drawing tables. The usher committee could be extended to offer this personal touch. Several welcoming touches have been missing since COVID restrictions clamped down—attendance (by pad or app), programs (as handouts), chairs grouped closer together (not so widely across the space).
- The generic space should be set with recognizable worship elements: symbols, banners, artwork, cross, font, screens (more artfully used). Creative ideas should be gleaned from Montreat Music and Worship Conferences, where a single element is the week's central theme. While the Loft now has very little color (with black background), a banner or other visible element could provide recognizable indication of the church season (like the paraments in the Sanctuary).
- Summing up the Task Force's findings as a joyful celebration of Informal Worship, a briefing for June 21 Session meeting should bulletizing goals, assess the service, report what's going well, and recommend enhancements. As this ad-hoc task force concludes its charter, enhancing both

9:00 and 11:00 worship to work together could be framed as an intentional follow-through effort for Worship & Music Committee.

Summary of Task Force Recommendations

Continue doing the following:

- Sermon (consistent with that at 11:00am service, as an element of church commonality)
- Passing of the Peace (greeting each other)
- Breakout discussions after the sermon (unique element, liked by some attendees but awkward for online audience—which Rebekah might remedy by moving this to the end of the service)
- Promote children’s attendance, with place for them to play/draw (family-friendly)
- Coffee (helps set comfortable tone and casual atmosphere)
- Come as you are dress (to lower barriers to attendance)

Possible improvement areas:

- Identifying a member of pastoral staff as worship leader, to instill creative vision and bring cohesive identity to worship. There is not a clear leader of this worship service, but we would recommend that Rebekah consider identifying one. Current service preparation has not even sustained the original practice of a mid-week planning meeting with staff participants.
- Involvement by members in the service (liturgy, music, etc.)
- More musical variety with contemporary emphasis, involvement by members, and music notes on the screens in addition to words.
- Plan for hospitality/ushers to greet at both entrances, count attendance, and take offerings to safe.
- Friendship register/sheets/online form should be promoted to know who is attending and when we have visitors for follow-up contact. This complements an intentional practice to tracking attendance—counting both in-person and online viewing.
- Handling announcements (on screen or handout)

Areas raised by Task Force members for continuing discussion:

- TPC’s Informal Service does not have a real identity, perhaps the overall theme of this review. People who attend are folks who either come because there is no traditional service available at the 9:00 hour or because they intentionally prefer informal or contemporary worship. The former group does not love the Loft space for their adult worship, many desiring a service back in Dobbs Chapel with *Glory to God* hymns and traditional music/solos. The latter group delights in the informal/ music variety/ alternative space/ child-friendly/ turn-and-talk aspects, probably more receptive to more creativity in space, decor, symbols, music, and leaders. This has resulted in a worship service with a split personality, which tilts slightly towards the wants/needs of the latter group but is cautious to avoid alienating the former group. Is this approach hindering creativity and connectivity with people not currently attending?
- Without detailed attendance data, we cannot quantify in-person attendance of many youth and young (single) adults at the 9:00 a.m. Informal Service. While 9:00 a.m. might be considered too early for youth, many seem to have deprioritized church during the pandemic.
- We continue to hear congregational interest in having a service in the Chapel, particularly among the regular attendees of the predecessor 8:45 service there.

45 Responses from recent 9am Worship Service attendees

Under an hour appealing for its start time
 Nearly the same liturgy as 11am
 People attend to worship with their friends
 Seasoned musicians & vocalists, even if staff
 Feed "Believers"
 Reach "Seekers"
 Inviting for peoples of all ages
 Creatively using visual art and symbols
 Everyone participates in read responses & singing
 Co-led by TPC pastors & staff, utilizing member readers, vocalists, & instrumentalists
 Music emphasizes Contemporary Christian music

Mean			Median		
Is Like	Should be	Spread	Is Like	Should be	Spread
4.64	4.53	0.10	5	5	-
3.95	4.00	0.05	4	5	1
3.95	4.28	0.32	4	5	1
4.18	4.12	0.07	5	5	-
4.40	4.55	0.15	5	5	-
4.19	4.50	0.31	5	5	-
4.63	4.47	0.16	5	5	-
3.77	4.23	0.47	4	5	1
4.32	4.53	0.22	5	5	-
3.61	4.50	0.89	4	5	1
3.70	3.66	0.05	4	4	-

Is Like Totals

Under an hour appealing for its start time
 Nearly the same liturgy as 11am
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 Seasoned musicians & vocalists, even if staff
 Feed "Believers"
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 Music emphasizes Contemporary Christian music

Count of 1	Count of 2	Count of 3	Count of 4	Count of 5	Mean	Median
1	1	2	5	35	4.64	5
4	4	3	12	21	3.95	4
1	3	9	15	16	3.95	4
0	7	3	9	25	4.18	5
1	1	5	9	27	4.40	5
1	4	5	8	24	4.19	5
2	0	2	4	35	4.63	5
2	6	10	7	18	3.77	4
1	3	2	13	25	4.32	5
3	12	4	5	20	3.61	4
4	7	7	6	20	3.70	4

Should be like Totals

Under an hour appealing for its start time
 Nearly the same liturgy as 11am
 People attend to worship with their friends
 Seasoned musicians & vocalists, even if staff
 Feed "Believers"
 Reach "Seekers"
 Inviting for peoples of all ages
 Creatively using visual art and symbols
 Everyone participates in read responses & singing
 Co-led by TPC pastors & staff, utilizing member readers, vocalists, & instrumentalists
 Music emphasizes Contemporary Christian music

Count of 1	Count of 2	Count of 3	Count of 4	Count of 5	Mean	Median
2	0	1	10	30	4.53	5
3	5	3	10	22	4.00	5
0	1	9	10	23	4.28	5
1	5	4	11	22	4.12	5
1	0	5	5	31	4.55	5
1	0	6	5	30	4.50	5
2	0	4	7	30	4.47	5
2	0	8	9	24	4.23	5
1	1	3	7	31	4.53	5
1	1	2	10	28	4.50	5
3	8	7	5	18	3.66	4

Appreciate it is family friendly, early. With same sermon as 11am we don't miss out.
 Attend because it is less formal. Wish sermons were in simpler terms.
 Dim overhead lights - they are too bright.
 Doesn't like 7-11 CCM. Loves spirituals and sophisticated CCM. Wishes songs were in a lower octave.
 Enjoy it as is. 9am and 11am is a rich combination.
 Enjoys informality, early start time, and saxophone. Lights can be harsh.
 Have both this service and 8:45 service in Chapel. Discussion is uncomfortable and unnecessary. Prefers choir over a music leader.
 It enables me to attend worship and Adult Ed, then get home to help spouse watch 11am online. Likes informality and time for interaction.
 Just because song is old doesn't mean it is bad
 Lead singer sings too high. Don't like discussion time or sharing peace. Miss 8:45 Chapel traditional service
 Likes it as is. Loves musicians Brittney brings.
 Love format, greeting & interchange, group discussion of sermon topic.
 Love it the way it is.
 Love this service and 11am equally. More classic hymns.
 More interactions and discussion among the congregation
 More lay participation
 More people should take advantage of it, love it.
 Move it back to beautiful chapel, out of youth fellowship space. VBS songs not good. Go back to before in chapel.
 Music improvement ideas: help learning unfamiliar songs by playing the melody on an instrument.
 Need a guitarist worship leader, piano too formal, should utilize TPC talent vs paid, sing fewer hymns.
 Need to decide service purpose: earlier less formal version of 11? (Attendees of 8:45 chapel attend no service after moved to Loft) To attract youth? To appeal to all ages?
 No young people attend. Much prefers the chapel.
 Same service could be in the most beautiful spaces as well as the Loft.
 Would like it to be back in the Chapel for a relaxed traditional service. Loft is for children and teens.
 Would like it to be in the Chapel. Likes more personal atmosphere of this service.
 Would switch around music offerings - add guitar, less saxophone.

7. We don't spend enough time/money on:

8. Our greatest strength as a church:

9. Our greatest weakness as a church:

10. Our greatest opportunity as a church:

11. The greatest threat to our church:

ADULT EDUCATION MEETING MINUTES June 13, 2022

Vision Statement: Making God's Love Visible

Committee Purpose:

Trinity's Adult Education Committee believes that lifelong learning is at the very heart of the Christian life; to be a disciple is to be a student. To promote individual growth in community, we encourage intellectual inquiry and spiritual curiosity at every age, knowing that Christian unity does not require uniformity. Understanding that learning is holistic, the committee promotes engagement with the world all around us and active development of spiritual practices that connect us to God and one another, so we may more faithfully follow in the way of Jesus.

Committee Membership: **Lucy Crosswell '23, Lasley Gober (outgoing chair) '23, Jim Henderson '24, Mike Hobbs'24, Lyn Knapp '25, Nick Leet '25, Brian Reed '24, Allen Spetnagel '24, Velma Tilley (incoming chair) '24, John Tirrill '25, Lewis Wilson '25, Richard Floyd (pastoral advisor, ad infinitum)**

Velma opened with prayer. Lasley had Nick introduce himself and the rest of us introduced ourselves. When Lyn arrived, she also introduced herself. We are grateful for our new members and particularly to have Nick's connection to Connections. We hope to support Connections and Foundations in their programming.

TRINITY LIBRARY TRANSITION - Lasley explained the proposed process of moving the library out of its current space into B-100 for the purpose of freeing up the current space as a gathering area. Motion by Mike to move the current library to B-100. Second by Velma. Passed unanimously.

I. Current Activity Report

Speaking of Faith has been fabulous and we appreciate that Rebekah has promoted it from the pulpit. The technology had problems during Jack's presentation because a part was broken but Paul King obtained the replacement part and everything worked great with Allen's presentation.

Velma and Jim both shared the high points of their meetings with Rebekah.

Lasley refreshed us on the Adult Ed folder in Drive. We need to get more nimble in using it.

We need someone to help Allen with copy in our communications. He will continue to do the brochures each quarter with Mary Kate and Esther P.

We discussed a possible page on the Webpage: "What did I miss?" Nick suggested that we consider YouTube as a vehicle for storing this content. At Lasley's request, Nick agreed to be

part of the advisory team on that task. Lasley will communicate with Mary Kate about the various possibilities.

Mike has agreed to review the Role of the Convener and Role of the Organizer documents for finalization.

We are still working on Trinity Profiles. Mary Kate will help

Paul King will train us on the new cart system for hybrid classes, probably in August.

We continue to reflect on the merits of adding back evening events on Sundays or Thursdays and want to have Rebekah weigh in on that.

II. Upcoming & New Project Report:

The Fall Calendar is lining up like this:

Session A: Prelude to Bryan Stevenson - Let Justice Roll Down

This is a combined Bible and Social Justice series

Organizers: Velma, Jim, Mike and Tom Jones

Prelude to Bryan Stevenson - The Music of Our Lives - Revisited

This will move toward freedom songs

Organizers: Lasley and Bert Broadfoot

Session B: Being Mortal

Organizers: Lucy, Paulette Slawson and Janet Reed

Poetry Class

Organizers: Allen and Lewis (hopefully)

Scripture Class: Bill Rothschild (hopefully)

Organizers: Jim and Tom Jones

Session C: Al Brann Health Symposium - the justice of caring for our children

Organizers: Lasley and Velma

Postlude to Bryan Stevenson

Organizers: Mike and Ginny Hobbs

Scripture - If separate from either of these other two

III. Motions for Session Vote: None

Velma closed with a Blessing

Our next meeting is at the church on Tuesday, August 9 at 6:00 p.m.

Children and Family Ministries (“CFM”)
COMMITTEE REPORT for May 18, 2022 – The Manse

VISION STATEMENT:

Making God’s Love Visible

With the Spirit’s guidance, we seek to provide opportunities for the children of TPC to play, learn, grow and serve. Programs/activities of CFM seek to nurture:

- Faith in Christ, Wonder in God, Curiosity for God’s Word, Hearts for Mission

CFM prays that our children, with the help of their families and the family of God, will integrate faith throughout their lives so that they may become mature, committed, and joyful disciples.

COMMITTEE MEMBERSHIP: Bonnie Holliday (Chair), **Zach Wall, Melanie d’Amecourt**, Tom Owens, **Dean Cleaveland, Tom Adams, Jr. (Elder)**, Jim Groover, **John Morris**, Lauren Hitchens, Mary Ellen Poindexter, **Elizabeth Davis, Andrew Esqueda, Karen Bain, Kenny Kraft, Louise Timmons**, and Erin Kendall

I. End of Program Year Celebration

- a. There was no formal agenda for the May CFM meeting rather it was an informal get together on Andrew’s back deck to celebrate the great program year we had in 21/22. Thanks was given to the following committee members who are rolling off after three-year terms; Melanie de’Amecourt, Zach Wall, Tom Owens, Dean Cleaveland and Mary Ellen Poindexter. A warm welcome was extended to Leslie Hall and Laura Diamond who will be joining CFM in the fall. A good time was had by all.

MOTIONS FOR SESSION VOTE

- None

YFM Committee Report – June 10, 2022

Vision Statement: Making God’s Love Visible

Committee Purpose:

The Youth and Family Ministry of Trinity Presbyterian Church seeks to be a relevant, relational, missional, and accessible ministry to youth and families from all walks of life.

Committee Co-Chair(s): Lane Rhoden (elder), Laura Balch

Committee Membership:

Youth elders: Duskin Balch, Tanner Adams

Class of 2024: Walter Hall, Laura Balch, Helen Stewart,

Class of 2023: Andrew Von Kleydorff, Susan Grubb, Melissa Moseley

Class of 2022: Lindsey Greene,

New Members: Whitney Farr, Becky MacGilvray

I. Current Activity Report:

- a. YFM Zoom Meeting – June 1st
 - i. New committee Members welcomed, Emily Beaver introduced to Committee, information below discussed
 - ii. Proposed social gathering for YFM Parents proposed for mid-September. Melissa Moseley offered to host.
 - iii. Summer Coffee Proposed in August
 - iv. Service Projects suggested for High School Youth
 - v. Shift to Tuesday Night meetings suggested for Fall, some hybrid
 - vi. Reflections on life at Trinity with new leadership
- b. Youth group – High School
 - i. Montreat Youth Conference was a great success. 24+ youth attended and the return to ‘normal’ was appreciated by all.
 - ii. Next up – Scotland Mission Trip – Chaperones in place
- c. Youth group – Middle School –
 - i. The struggle for chaperones is real - We are paying a male church member to be a nighttime chaperone for the MS Mission trip.
 - ii. We still need a chaperone for the MS Cabin retreat. Thanks to the Erwin’s who have graciously offered to chaperone for part of the trip!
- d. Family ministry planning meeting – Great plans for an inter-generational ice breaking event
- e. End of Year MS Youth leader meeting - lots of great feedback and ideas for future

II. Upcoming & New Project Report:

- a. Seminary Intern Update
 - i. Emily Beaver started with YFM on June 1st. She was immediately embraced at the Montreat Youth conference and even rescued the Youth from a large snake headed towards the dorm! She picked the snake up off of the stairs and set him over the wall, establishing herself as a superstar.

Revised: 2/16/21

Adopted: February 20, 2017



- b. YFM Summer Plans –
 - i. Middle School -
 1. Wonderful Wednesday – about 10 students attend weekly
Summer Serve – 9 students attended the first Friday
Top Golf and Thinking Thursday- handful of youth attend
Working on building up boy attendance - usually 2-3 boys
 2. MS Mission - 12 MS students headed to Charlotte - 3 female leaders and
paying 1 male leader from Myers Park Pres to stay the night. Students
are excited
MS cabin retreat – 11 students signed up
 - ii. Trips - HS Montreat (June 5-11), HS Missions (June 17-29),

Communications – June 2022 Report

Vision Statement: Making God’s Love Visible

Committee Purpose:

By improving the methods and means of communication, the Communications Committee’s work supports and allows Trinity to live into its 8 Core Values - Welcome Intentionally, Worship Creatively, Care Compassionately, Learn Purposefully, Gather Joyfully, Serve Wholeheartedly, Lead Humbly, or Give Generously.

Follow Trinity on Facebook, Instagram, and Twitter!

Committee Chair: Mary Kelly Speed

I. Current Activity Report:

	Status	ETA
Branding/ Logo/ Signage	Formats have been approved and submitted for production. A/V/L/B submitted request for Wi-Fi information, hearing aid loop, BYOD, and “You’re being recorded” signage request.	Executing along with other Infrastructure work through 2022
Website	Launched end of April. Content development underway with GreenGate with a due date of 8/1/2022. Plan to communicate with congregation to align with new church year.	Ongoing.
A/V/L/B	Revised screen and camera set up to be presented to session at June meeting. Dealing with equipment delays, specifically speakers for the sanctuary. Williams Hall to be completed and ready for worship services 7/24/2022.	Williams Hall 7/24/2022 and Sanctuary 11/1/2022.
Security	Finalized contract and coordinating installation with A/V/L/B and Infrastructure work during 2 nd Q.	9/1/2022
Internal Communications	Paused further discussions with database vendors. New vendor has been contracted for IT outsourcing, who will also help with reviewing licenses and expenses allocated to “communications/IT” to determine redundancies and possibility of website replacing the need/expense.	Summer of 2022. July 31, 2022

Social Media	<p>The Green Gate Strategic Marketing and Implementation Report is complete and was presented to Rev. LeMon and other members of the committee. Feedback was provided and revisions are expected in the coming weeks.</p> <p>Green Gate continues to oversee the social media and website updates.</p>	ongoing
Staffing	<p>Personnel has approved hours/terms for Paul King and Emily Beaver for their A/V work on Sundays through May 2023. Both will also be participating in a Supervised Ministry over the summer which will include work within other aspects of the church.</p> <p>Additionally, Personnel has approved a Videographer/Video Editor position to assist with Sunday worship, as well as editing and creating video content and other A/V related work.</p>	<p>Ongoing.</p> <p>New position hopefully on board by 7/15/2022.</p>
Special Projects	<p>Congregational Life has reached out to request that Communications assist with archiving a portion of Heritage Room. Lisa Stasevich, with HF Group Digital Solutions, provided estimated pricing. (Referred by a friend at the Atlanta History Center). Communications approved a portion of the communications budget be allocated to this important effort. Also working with Amy Kraus, Esther, and Molly to determine what of Marc Kraus' work we have digitally.</p>	3 rd Q 2022

II. Upcoming & New Project Report:

The Committee hopes to have a new database vendor selected by July/August and assist with the migration with a goal completion by the new church year. This will include a new app!

Communications will participate in the Engagement Fair in September to recruit new volunteers.

REMINDER:

- Session Committee Chairs Communications Request Process:

- Complete Jotform <https://form.jotform.com/220555131982151> (bookmark, also housed under “Session” on website).
- Email ideas/questions to communications@trinityatlanta.org .
- Social media is planned out 2 weeks in advance. Please plan accordingly.
- Communications Liaisons: Mary Kelly Speed mkspeed@bellsouth.net and Elizabeth Borland eborland@sgrlaw.com
- Assign committee member to photograph/video event. Share via communications@trinityatlanta.org!

III. Motions for Session Vote: None

Pastors' Aid June 2022 Report

Vision Statement: Making God's Love Visible

Committee Purpose:

The Pastor's Aid Committee is a subcommittee of Congregational Care and provides support to the families of Trinity, especially when they are ill, homebound, bereaved or marking life's milestones.

Committee Chair(s):

Meredith Daniel

Committee Membership:

There are currently forty members on the committee, with varying degrees of participation. The Pastor who leads Congregational Care participates in the meetings.

I. Current Activity Report:

A memorial reception was held for Bettie Brown on May 24.

Pastors' Aid helped with the receptions for Kim Clayton after the 9 and 11 o'clock services on May 1.

13 get well/encouragement notes were sent on behalf of Pastors' Aid.

19 birthday cards were sent to members 80 and older.

2 bereavement notes were sent.

Flowers were delivered to Jewel Norman, Leby Neal, Ruthie Watts, Paul King, Karen Simmons for her service at Trinity, Sally Couch, Rev. Rebekah LeMon, Pat Lander, Peggy Alford who then took the arrangement to her daughter, Anna, who had ankle surgery, Susan Iwanicki, Phyllis Sommer, Patti Heinz, Norman McKenzie, Lucy Strong, Cindy Semmes, Sally Couch, Graham, Anne Blich.

II. Upcoming & New Project Report:

We are still hoping to host afternoon tea at the 5 retirement communities where we have a number of members. We can hopefully arrange this around Rebekah's schedule and have these teas coincide with her meeting Trinity members in these residences. (Presbyterian Village, Lenbrook, Canterbury Court, Peachtree Hills Place, and St. Anne's)

III. Motions for Session Vote:

Revised: 2/16/21

Adopted: February 20, 2017

Pastors' Aid Meeting Minutes – May 25, 2022

Attendance : Nancy Spetnagel, Betty Layng, Nancy Calhoun, Cindy Ferguson, Sara Killough, Pat Wildman, Teed Poe, Sally Sinkler

Devotional: Nancy Calhoun shared a beautiful message about “When what I have to give is too small”.

Thanks to Hostesses: Sally Sinkler and Harriet Moran

Approval of April Minutes: approved

Pastoral Concerns: Patti Gambrel, Barbara Byerly, Jannie Ennis who is settling in at Lenbrook, Betty Fuller, and Carolyn Woodall who is at Piedmont.

Session Minute/Church News: Welcome to our new senior pastor Rebekah LeMon.

Financial Report: \$20,438.59

Notes received: From Janie Ennis, Nancy Bedford, Harriet Jett, Elsie Jester, Sis Newsome, Jim and Jewel Ledbetter, Sally, and Carl Gable.

Committee reports for May:

Memorial Receptions: Pastors' Aid helped with the receptions for Kim Clayton after the 9 and 11 o'clock services on May 1. Thanks to Sally Sinkler, Nancy Spetnagel, Nancy Broadfoot, Elsie Henderson, Betty Layng and Meredith Daniel for their help at these receptions.

A memorial reception was held for Bettie Brown on May 24. Thanks to Nancy Spetnagel, Anne Snyder, Nancy Calhoun, Betty Layng, and Sally Sinkler for their help.

Flowers: Thanks to Cindy Ferguson for coordinating flower delivery for month of May.

May 1: - Meredith delivered to Jewel Norman who is having trouble adjusting to Lenbrook.
- Meredith delivered to Lebbly Neal in rehab.

May 8: - Sarah Killough delivered to Ruthie Watts who had back surgery
- Pat Wildman attempted delivery (2nd time) to Lynn White who lost her mother a few months back but again was not in town so she delivered to a neighborhood friend.
- Cindy gave arrangements to Paul King recognizing his first Sunday preaching at Trinity and Karen Simmons for her service at Trinity
- Cindy took a small arrangement to her mother, Sally Couch, for Mother's Day

May 15: - An arrangement was given to Rev. Rebekah LeMon on her first Sunday at Trinity
- Pat Wildman delivered to Pat Lander who is struggling a little
- Clare O'Shaughnessey delivered to Peggy Alford who then took the arrangement to her daughter, Anna, who had ankle surgery
- Lori Austin delivered to Susan Iwanicki who had recently been diagnosed with Covid and missed the Stephen Ministry commissioning.

May 22: - One orchid to Phyllis Sommer, the donor
- As requested by donor, one orchid to Rebekah LeMon, one to Patti Heinz, one to Norman,

- one to Lucy Strong, one to Cindy Semmes, one to Sally Couch
- Harriet Moran delivered one orchid to Helen Graham who has dementia and a birthday coming up
- Cindy will deliver one orchid to Anne Blitch who lost her father on May 16 (Blitches are traveling in Europe and returning on 5/27)

Bereavement: Cathy Yarbrough sent notes to the families of Anne Blitch and Bettie Brown

Births: Elsie Henderson

Get Well/Encouragement: Nancy Broadfoot sent notes to the following:

Jo Anna Adams, Anita Adams, Joe Brown, Tom Barrow, Janet Johnson, Sally Couch, Emily Wood, Nell Higgins, Denny Goode, Sis Newsome, Jean Murphey- recovery from eye, ear surgery, Greg Johnson-home after hospitalization for bacterial infection, Sam Pope- home following hospitalization for a small blood clot in lungs

Birthdays: Jenifer Kahn and Lori Austin sent 19 cards to those listed in the April minutes.

Old Business: Just a reminder that those who are available to meet on July 27 at 10 AM (when we would ordinarily have a meeting but we don't meet in July) to organize the Pastors' Aid cabinets and polish silver. Pastors' Aid will provide lunch.

We are still hoping to host afternoon tea at the 5 retirement communities where we have a number of members. We can hopefully arrange this around Rebekah's schedule and have these teas coincide with her meeting Trinity members in these residences.

New Business:

Our next meeting will be on Wednesday, June 22, 2022, at 10:00 am. In room B-112

PASTORS AID COMMITTEES FOR June 2022

Devotional: Nancy Spetnagel

Hostesses: Anne Snyder

Minutes: Anne Snyder

Memorial Receptions: Meredith Daniel will continue to coordinate for specific memorial receptions.

Flowers: Cindy Ferguson

Notes and Cards:

Bereavement: Nancy Spetnagel

Births: Pat Wildman (will also send in July)

Get Well/Encouragement: Betty Layng

Birthdays:

Couch, Mrs. Sally W. (Sally)	06/02/1937	3747 Peachtree Road, NE, Unit 257	Atlanta	GA	30327-3041
Bellew, Mr. James P. (Jim)	06/03/1936	460 Shadowlawn Rd SE	Marietta	GA	30067-4355
Moseley, Mrs. June Stokes (June)	06/04/1936	4651 Polo Ln SE	Atlanta	GA	30339-5345
Yeazel, Mrs. Rita (Rita)	06/05/1937	4898 Long Island Dr NE	Atlanta	GA	30342-2570
Varner III, Mr. K. Morgan (Morgan)	06/07/1941	3647 Cloudland Dr NW	Atlanta	GA	30327-2907
Poe, Mrs. Teed M. (Teed)	06/08/1941	229 Peachtree Hills Ave #5306	Atlanta	GA	30305
Chandler, Mrs. Angelyn S. (Angelyn)	06/09/1935	4680 Riverview Rd NW	Atlanta	GA	30327-4230
Woodall, Ms. Martha Caroline (Caroline)	06/10/1938	Her address isn't in church life		GA	
Brann Jr., Dr. Alfred W. (Al)	06/13/1934	247 Nacoochee Dr NW	Atlanta	GA	30305-4107
Brannon, Mrs. Marilyn Murphree (Muff)	06/13/1935	7155 Roswell Rd NE Apt 48	Atlanta	GA	30328-5419
Irvin, Mr. A. McArthur (Mac)	06/14/1938	40 Brighton Rd NE	Atlanta	GA	30309-1519
Gunn, Mrs. Louise Staton (Louise)	06/14/1941	2575 Peachtree Rd NE Apt 19C	Atlanta	GA	30305-3621
Bellew, Mrs. Virginia Paris (Virginia)	06/15/1938	460 Shadowlawn Rd SE	Marietta	GA	30067-4355
McLure Jr., Mr. Joseph H. (Joe)	06/22/1932	3139 Brandy Sta SE	Atlanta	GA	30339-4401
Jester, Elsie Marie (Elsie)	06/22/1941	2000 Applewood Dr. Apt. 258	Roswell	GA	30076
Reid, Mrs. Barbara Mayo (Barbara)	06/23/1938	1331 Bohler Ct NW	Atlanta	GA	30327-1402
Singers, Mrs. Carolyn Kinsey (Carol)	06/26/1923	2000 East West Connector Apt 114	Austell	GA	30106-1175
Moran, Mary Crook (Mary)	06/27/1938	2015 Dellwood Dr NW	Atlanta	GA	30309
Neal, Mrs. Lebbby Rogers (Lebby)	06/27/1940	A G Rhodes, 1819 Clifton Rd Room 217B	Atlanta	GA	30329
Gundeck, Mrs. Diane (Diane)	06/27/1942	3496 Paces Place NW	Atlanta	GA	30327
Garland, Mr. Edward T.M. (Ed)	06/30/1941	801 W Paces Ferry Rd NW	Atlanta	GA	30327-2645

Respectfully submitted,
Anne Snyder

STEPHEN MINISTRY

COMMITTEE REPORT for June 2022

VISION STATEMENT: Making God's Love Visible

Stephen Ministry seeks to follow Christ by preparing lay ministers who commit to one-on-one relationships with members of our congregation who have asked for help during a difficult time.

COMMITTEE CHAIRS

Scott Calhoun, Paul Marston, Cindy Stancil, Carlton Segrest, Miranda Segrest

COMMITTEE MEMBERSHIP:

There are **32** active Stephen Ministers with several Stephen Ministers on Sabbatical or designated as being inactive.

I. CURRENT ACTIVITY REPORT

In lieu of our usual June meetings, we gathered for an informal social time after worship on June 12. This was one of the first opportunities the Stephen ministers have had together socially since the beginning of the pandemic, and everyone thoroughly enjoyed our time together. Rebekah LeMon was able to attend and meet a number of our Stephen Ministers. The Stephen Leaders have determined that occasional social gatherings are important to building camaraderie and connections among our Stephen Ministers, ultimately leading to a more effective ministry.

Ten Stephen Ministers now have confidential care receivers, including a new relationship that was only recently established. Several relationships recently have reached closure and others are on the verge of closing. A number of Stephen Ministers remain active in the Visitation Ministry as well.

We enthusiastically welcomed our 5 new Stephen Ministers who were commissioned at the 11:00 worship service on May 15. Those new Stephen Ministers are Lori Austin, Ann Cowan, Susan Adams Iwanicki, Nancy Oglesby, and Nancy Smith. They are talented, enthusiastic, and engaged and will make excellent additions to our ministry.

II. UPCOMING ACTIVITIES

In July, in addition to our regularly scheduled meetings, the Stephen Leaders will have an extended planning meeting to outline schedules and determine priorities for the upcoming church year. Tom Farmer and Rebekah LeMon have been invited to share pastoral perspectives, guidance, and insights. The Stephen Leaders are excited about the opportunity especially to meet with Rebekah as we look to build energy and momentum for our ministry within the congregation.

Our biggest challenge remains finding enough appropriate care receivers to match up with our talented Stephen Ministers so that we can provide the kind of one-on-one, confidential, Christian caregiving we have been trained to share. Information about the ministry is readily available and mentioned in church-wide communications, and a dedicated email address allows congregation members to reach out directly to request a Stephen Minister. Although these efforts have brought several new referrals in the past few months, we continue to believe that Trinity's Stephen Ministry would benefit from broader encouragement to the congregation to take advantage of the care available, and we are hopeful of exploring new ways to increase our visibility and reach within the congregation. We are especially grateful for the support and guidance Tom Farmer continues to provide.

III. MOTIONS FOR SESSION VOTE - None

VISITATION MINISTRY SESSION REPORT May 2022

The goals of the Visitation Ministry in “Making God’s Love Visible” are:

1. To support the ministerial Staff in expanding the outreach to Trinity’s congregation.
A visitation partner is provided to those identified by staff and/or the visitation team as being unable to regularly attend worship and fellowship with our congregation.
2. To assist with extending the Communion Table to those at home and in retirement homes.

Committee Co-chairs: Lynn Bradley and Nancy Spetnagel

Committee Membership: Rev. Tom Farmer, Suzanne Addicks, Eleanor Baughman, Lynn Bradley, Berney Bridges, Nancy Broadfoot, Meredith Daniel, Paul Marston, Sally Sinkler, Nancy Spetnagel, Cindy Stancil and Adair White plus other volunteer callers who do not attend meetings. The committee welcomes new members and volunteers.

Current Activity:

Our committee members are assisted by 18 visitation partners, primarily recruited from Stephen Ministers, Pastors’ Aid and Men’s Breakfast participants. They regularly contact some 39 people on our Concerns List (people with health issues or immediate concerns), our Watch list (people basically doing well under current circumstances, but are isolated) and Cards Only list. All Visitation partners report monthly to Nancy Spetnagel and/or Lynn Bradley so their reports can be reviewed and assessed by Tom Farmer, Lynn and Nancy prior to our monthly meeting. At our monthly meeting the committee members make their reports and update everyone for those only contacted in the last few days.

Upcoming and New Project Report

No new committee projects are planned.

Meeting Schedule:

Our May meeting was in person on Tuesday, May 24, at 12:30. Our next meeting is scheduled for June 28. Our usual meeting place is at the church in room B-112. We usually meet 10 times a year on the fourth Tuesday of the month and skip July and December.

Submitted by Lynn Bradley, co-chair
5/24/2022

Membership Committee Minutes

June 6, 2022

Present: Ginny Hobbs, Shirley Davis, Co-Chairs; Janet Edwards, Chris Betts, Wardlyn Bassler, Amanda Jackson, Barbara Stevenson, Reid Willingham, Lucy Strong

Absent: Elizabeth Jackson

Update on new members and sponsors:

- Discussed the status of new member follow-up or follow-up with sponsors of new members.

Engaging Existing members:

- Members were assigned to check in on new members who joined from 2017-2022 who we knew were likely not engaged with the church and we discussed how our follow-up is going with them. We decided to postpone follow-up for the remainder of the list until late July/early August when we had the fall church calendar buttoned up and can send out an email/follow-up phone calls to them regarding the fall activities and returning to church. Also, we figured it a good time as well to let them know church would be in Williams Hall for a while.
- Briefly discussed status of updating the College of Elder list which we are currently categorizing with the final goal of determining who is no longer active and reach out to this group. Also discussed was getting a College of Elder dinner on the calendar.

Life@Trinity

- This is underway with Women's Circle Groups already posted in Life@Trinity. Shirley brought us up to speed on her efforts collect information from the remaining small groups, faith formation groups, etc. to add to the Life@Trinity inserts on Sundays. This is a good way to verify new group leaders, purpose of the group, its membership – all of which will be important to the Fall Engagement Fair. She reported that she has contacted all women's & men's groups. Next to contact are Theology & Spirituality groups and Miscellaneous groups.

Engagement Fair

The Engagement Fair will take place Sunday, September 18 and Sunday September 25 from 9:30 – 11:00 am and 12:00 – 1:00 pm both Sundays. All committees and groups participating will be expected to have a representative from their committee or group manning their table.

We reviewed the plans for reaching out to all committees, groups & circles with a sheet indicating the purpose as well as an outline of roles & responsibilities. We assigned other members of the committee follow-up assignments. Email communication to committee and subcommittee members are underway and groups/circles will be contacted in August.

Next Meeting

Monday, August 8 at Ginny Hobbs' house at 5:30 p.m. Zoom option available

Respectfully submitted

Ginny Hobbs

Membership Co-Chair

Mission Council report to Session – June 2022

Vision Statement: Making God’s Love Visible

Committee Purpose:

Mission Council serves as the formal body of representatives for TPC’s Mission Ministries and, through regular review of all activities determines the vision and course for this ministry. Its goal is to strengthen and support local, global, and denominational communities in the areas of human services, education, justice, and sustainability. As a church, we believe in serving the common good by reaching out beyond ourselves, caring for God’s creation, and boldly addressing human needs through social action and advocacy. We serve wholeheartedly as an expression of our faith, remembering that Jesus “came not to be served but to serve.”

Committee Chair(s): Julie Hope, Chair
 Jim Stokes, Vice-Chair

Committee Membership:

Class of 2023: **Margaret Bond, Sally Montgomery**, Craig Pendergrast, **Barbara Robertson**

Class of 2024: **Julie Hope, John Fenton**, Chip Thompson, Catherine Warren

Class of 2025: Kristin Hunter, **John Shepard, Jim Stokes, Bright Wright**

Finance Committee liaison to Mission Council: John Shepard

(Names of those attending June 15, 2022 Mission Council meeting in bold.)

We were delighted that Rebekah could join our meeting. She shared with us some of her own history with mission, teaching at Candler School of Theology, her work representing juvenile defendants and immigrants seeking asylum while she was practicing law, and some of the mission initiatives she led during her years at First Presbyterian. We had good discussion about discerning priorities for mission at Trinity going forward with a focus on presenting more opportunities for Trinity members to engage more broadly in mission.

I. Current Activity Report:

Buckhead Christian Ministry:

John Shepard shared that during COVID, BCM closed the food pantry and Thriftique. Executive Director Keeva Kase is exploring new ways to offer BCM’s church partners volunteer engagement opportunities.

Faith in Action:

The theme for 2022 is Criminal Justice Reform.

The committee is planning a number of educational offerings and activities leading up to Bryan Stevenson’s Kittrell lecture in November. A group from Trinity traveled to Montgomery, AL, June 14-15 to visit the Legacy Museum and Natural Museum for Peace and Justice. A second one-day trip is planned for October.

II. Upcoming & New Project Report:

Mission Council voted on these special offerings for 2022-2023 consistent with previous years:

PATH (Presbyterians Answer to Hunger): October 2, 2022

Christmas Joy (PCUSA): December 13, 2022

One Great Hour of Sharing (PCUSA): April 9, 2023

Presbyterian Homes of Georgia-Caring Hands Fund: May 14, 2023

Mission Council will participate in the Engagement Fair being planned by the Membership Committee for two Sundays in September – the 18th and 25th. These will be a great chance to make Trinity members aware of activities and opportunities for volunteer engagement with our primary mission partners and impact grant recipient agencies serving the community.

III. Motions for Session Vote:

N/A

Personnel Committee Session Report **June 2022**

Vision Statement: Making God's love visible

Committee Purpose: The Personnel Committee is charged with stewardship of the human resources of Trinity Presbyterian Church. It is responsible for maintaining a healthy, productive, and non-discriminatory work environment where the Clergy and Staff called to Trinity can do their jobs in a way that glorifies God and meets the needs of a vibrant and growing faith community. The committee reviews and assures, annually, in consultation with the Head of Staff and Finance Committee, that the organization and staffing model is consistent with the balance of Trinity's missions, fully cost effective, and within the financial capacity of the church.

Committee Chairs: Brian Williams, Chair; Elizabeth Borland, Chair-Elect

Committee Members: Mickey Benn, Elizabeth Borland, David Carr, Bonnie Holiday, Amy Krause, Janet Reed, Mary Kelly Speed, Ann Speer, Brian Williams

I. Current Activity Report:

The Committee is engaged in several ongoing projects, including:

- Supporting the onboarding of Rebekah LeMon. This includes providing background context for prior staffing decisions and facilitating initial thinking around Rev. LeMon's future state organizational vision.
- Executing activities to validate and refine staff roles given current and pending vacancies.
- Organizing "Supervised Ministry" assignments for Emily Beaver and Paul King, in support of their respective Columbia degree programs, to be funded through the Trinity Fellows Trust.
- Continuing development of staffing requirements for future needs related to Communications, in conjunction with ongoing infrastructure improvements currently underway.
- Recalibrating the personnel budget for remaining fiscal year given staff changes. This includes early planning around next year's personnel budget 'footprint'.

II. Upcoming and New Projects Report:

- Refinement of annual staff performance management process, including timing to better align with the church's program year and tighter connection across individual performance reviews, annual goal setting, and compensation changes.

III. Motions for Session Vote: None.

Property Committee

June 1, 2022

Vision Statement: Making God’s Love Visible

Purpose/Mission: Property works closely with Trinity staff to oversee the operation and maintenance of all physical aspects of the Trinity property—its buildings, campus landscapes, and playgrounds. The goal of excellent property management exists to ensure the church property is well-maintained, well-planned, and operated efficiently in order to support the work of all the other committees at Trinity.

Committee Chair: Esther Stokes

Committee Membership: David Caldwell, Anne Carson, Hank Hall, Jane Harrison, Lea Holliday, Dale Lewis, Paul Marston, Allen Moseley, George Parson, Trey Reese, David Quillian, Anne Weaver, Christie Woodfin. Special guest: David Merritt. Staff in attendance: Molly Faircloth, Karen Simmons, and TreVarius Worthy.

Esther called the meeting to order at 8:03am and welcomed Rev. Rebekah LeMon to the June Property Committee meeting—her first! Rebekah opened the meeting with prayer.

Esther said that, given all the property work under way at Trinity, we should have a meeting in July. Accordingly, we will meet at 8am in person on July 6. At this meeting we will recognize those who are rotating off the committee as well as conduct normal business.

The minutes of the May meeting were approved.

David Caldwell, chair of the Infrastructure Committee, and others gave various updates on the work of that sister committee.

First up: the location of the library. Molly asked who approves space use, and noted that since Property Committee makes those approvals, we should get an official indication from Adult Education and the Library Committee to confirm that the choice of the Library Committee is B-100 for their new space. The old library space has been identified as an exceptionally good space for miscellaneous gathering at Trinity. Molly reported that Tom Farmer has offered pastoral support for the Library Committee. Esther said she would reach out to Adult Education for a vote from them. Karen confirmed that the Library Committee wants to be in B-100.

David Merritt asked what the name of the old library space is going to be. To be determined.

David Merritt reported that painting is complete in Williams Hall, we are waiting on fabric for room dividers. Large and small speakers have been installed, electrical has been installed in various places. Our A/V/LB firm SES will be back June 6 to continue their work.

David M. said that he will work with members on hearing loop training and also the “bring your own device” training once we are set up with our new audio systems in the sanctuary and Williams Hall.

David C. reported that the second-floor offices are largely complete, that we are now working on the first floor. The Art Committee will be meeting to work on placement of the existing art Trinity owns.

David C. reported that carpet selections have been made for the first floor, and an LVT product has been chosen for the Welcome Center. Various lighting upgrades have been made in main floor hallways and Five Points. The three-panel bulletin board at Five Points will be removed and replaced with a large monitor and possibly two changeable frames—one on each side.

Hank Hall reported that security equipment has not yet arrived, so no wiring has been done. This will probably be a two-day installation, hopefully within the next month.

Jane Harrison gave an update on signage. We are to receive a detailed site plan from the sign company De’Nyse and also lists of each sign with its unique wayfinding information. Jane reported that the sign company discovered that our information filed with the Fire Department has errors with second floor room numbers. We will look into correcting this. We experienced a problem filing our variance application; it will be revised and re-submitted. Anticipated turn-around time for signs: 6-10 weeks for interior signs, 10-16 weeks for exterior signs. Hopefully we will have signs by fall. In answer to a question, our signs are compliant with fire code.

David Caldwell reported on sanctuary renovation. Norman has provided specs for paint for the sanctuary after consulting various professionals. The review committee has looked at sanctuary carpet samples and is still discussing carpet squares v. broadloom. We are still looking at pew options. Both organs (sanctuary and chapel) will be tuned after renovation is complete.

With regard to screens in the sanctuary, David Merritt reported that Jim Bynum has been designing the wooden casing to house the screens, expanding the Crook design. Jim is questioning if we have the right size screens; David has put the screen order on hold until this can be resolved.

Christie offered support for carpet squares, noting that she has seen numerous installations recently where you cannot tell if the flooring is carpet squares or not.

David M. said that supply chain issues mean our speakers will not arrive till February 2023.

David M. reported that Network One will be our new IT provider. The intent is to improve service and to fix our Wi-Fi gaps.

Re HVAC: David C. said the engineer has looked at our systems and will provide recommendations for what size units we need in replacement. He is also doing an evaluation of the sanctuary HVAC.

David C. reported we have removed some steam heat units from several places where we are no longer using them. Three kitchen HVAC units were replaced last week.

Anne Weaver reported that the Design Review Committee has reviewed the carpet samples for several areas and also tile samples for the sanctuary. The committee liked the natural stone samples, with some preferring high gloss tiles; others the honed. The conversation continues. There is concern re slipperiness. Esther thank Anne and her committee for their helpful comments.

Dale Lewis reported on the church's three elevators. He, David Caldwell and Trevarius met with the TK elevator team (all three elevators are TK, formerly Thyssen Krupp) on May 16. There are no serious safety issues, but two of our elevators (the Welcome Center and the kitchen elevators) will need modernizing in the next few years. Today's cost for these upgrades is between \$230K and \$250K for both. Both elevators are used by TELC as well as Trinity. There is a six-month lead time to get parts for elevator repair. This is an important issue to get scheduled. George agreed with that assessment.

Molly said it would be wise for us to implement a priority list for the church in which we rank property projects that need to be accomplished.

Molly said that our financial results were submitted before the end of May so they are preliminary.

She said that we are using the entirety of funding from the Buildings and Grounds Trust Fund for the ongoing infrastructure projects. We are leaving the Property Reserve of \$400K intact. She said we need to prioritize expenditures paid for by the Property Reserve.

David Caldwell pointed out the good news for Trinity's property: we have new roofs, our HVAC will be good when we finish the infrastructure work, and our carpet and paint will be good.

There are no plans to re-supply the Buildings and Grounds Trust Fund. The Carson Fund will throw off interest each year, the interest amount will go up each year, and so each year there will be an increasing amount for the Property Reserve. We cannot pull principal from this fund.

David Quillian suggested that if we had been aware of the need for elevator modernizing when we put together the infrastructure project, we may have approved at least one of the elevators. David asked for more information and for a record of financial resources available to accomplish the elevator work.

David C. pointed out that we also need common area seating in a variety of places and that this has not been budgeted.

Rebekah sees two lists needed: a deferred list and a list to finish off our infrastructure. Perhaps we could have a town hall with updates—what we have learned, sharing information about the elevators and anything else similar. We are going to learn new things as we continue with the infrastructure work. We can present this, inform the congregation, and give them an opportunity to digest the news and react.

Molly reported that our cleaning company is struggling to keep regular employees. She said that we are going to exceed the security budget since we increased the salaries of COA police officers. We have gone to \$50/hour for our experienced officers and \$45/hour for new officers. She is concerned about our operating costs. We have not adhered to the new operating hours; we are operating more than planned.

Karen stated that Miguel Stewart, our current weekday security person, is the best security person we have ever had.

David Caldwell stated that for 2023-24 we are OK for property expenses, but then we will have more HVAC replacement expenses, and we may want to work on chapel sound quality.

David Quillian said he thought the sound in the chapel was the best he could recall at the service this last Thursday. Molly said Paul King has made some adjustments. David Merritt said SES, our A/VLB contractor, said it would cost \$250K to improve sound in the chapel and \$35K to improve sound in the loft.

Hank asked if we should add cushions in the pews in the chapel to help with the sound. Paul said Norman would not touch the pews. He pointed out that the chapel sound is wonderful for music, and yet the chamber group said it doesn't work for a quartet. Hank pointed out that cushions could be removable and that this could cost less. Karen pointed out that because of sound issues the chapel is not being used at this time and that it is possible to make it usable. The early service moved to the loft because spoken word in the chapel is challenging.

Karen reported that she and Trey Reese have been working on the Buildings Use Handbook revision. They hope to have it completed for Property in July. Karen stated that there have been 72 outside-business-hours calendar entries in the past year, and they are addressing that. Trey is writing contracts for outside groups.

Esther thanked David Merritt for joining our committee meeting today, and the meeting was adjourned at 9:30am.