

SESSION PACKET

Stated Session Meeting
May 17, 2022

____ Approved
____ Approved with Amendment



Table of Contents

Agenda and Upcoming Dates	Page 2
Stated Session Minutes: April 19, 2022	Page 4
Called Session Meeting Agenda and Minutes April 24, 2022	Page 10
Financial Report	Page 11
Statistical Report	Page 14
2022-2023 Proposed Communion and Baptism Schedule	Page 16
Instructions and Questions for Elder Exam	Page 17
Committee Reports	
Adult Education	Page 19
Children & Family Ministries	Page 21
Youth & Family Ministries	Page 23
Communications	Page 24
Congregational Care	
Pastor's Aid	Page 27
Stephen Ministry	Page 30
Visitation Ministry	Page 32
Membership	Page 33
Mission Council	Page 35
Personnel Report	Page 37
Property Minutes	Page 38
Worship and Music	Page 41
Appendices:	
TELC Minutes	Page 44

**SESSION AGENDA
TRINITY PRESBYTERIAN CHURCH
May 17, 2022**

**DINNER AND SOCIAL TIME WITH NEW SENIOR PASTOR AND NEW ELDERS (6:30 PM)
OLD FELLOWSHIP HALL**

CALL TO ORDER / DECLARATION OF QUORUM Rebekah LeMon

DEVOTION (*5 minutes*) Mary Elizabeth Jackson

OMNIBUS MOTION to approve: (*3 minutes*) Rebekah LeMon

- Agenda
- Stated Session Meeting Minutes from April 19, 2022 (pp 4)
- Called Session Meeting Agenda and Minutes from April 24, 2022 (pp10)
- Financial Report (pp11)
- Statistical Report (pp 14)

CLERK'S REPORT (*4 minutes*) David Carr on behalf of Amy Krause

MOTION: The Worship & Music Committee moves to approve the 2022-2023 Communion and Baptism schedule as listed in the Session Packet.

MODERATOR'S REPORT Rebekah LeMon

SPECIAL ORDERS & REPORTS

EXAMINATION OF ELDERS (*30 minutes*) Richard Floyd

MOTION: The Session enthusiastically sustains the nominations of the Nominating Committee and welcomes new elders, after having participated in elder training and having been examined, to serve on behalf of the congregation. Installation will take place on Sunday, May 22, 2022, during 11:00 AM worship.

PROPERTY UPDATE (*5 minutes*) Esther Stokes

MOTION: The Property Committee, on behalf of the Infrastructure Committee, moves that the Session approve extended hours as needed for the infrastructure project teams if coordinated through the Trinity Operations team. An Infrastructure Project leader and/or Trinity Operations team member will be on-property when extended-hours work is being performed. Security alarms will be adjusted to accommodate pre-scheduled extended hour requests. This approval will last until November 1 when all the infrastructure projects are planned to be completed.

FINANCE (5 minutes)

David Beasley

PRESBYTERY MEETING REPORT

Bill Guerry
Allen Spetnagel

OPEN FORUM (5 minutes)

PRAYER AND DEPARTING BLESSINGS

Richard Floyd

MARK YOUR CALENDARS

UPCOMING DATES		
Installation / Ordination of New Elders; Trinity Tailgate BBQ Lunch	May 22	11:00 AM Sanctuary and following Worship
Communion	June 5	9 AM and 11 AM Worship
Retirement Celebration: Patti Heinz	June 5	Old Fellowship Hall
Baptism	June 12	11 AM Worship
Session	June 21	Typically, no meeting in July

STATED SESSION MEETING MINUTES
TRINITY PRESBYTERIAN CHURCH
April 19, 2022

CALL TO ORDER / DECLARATION OF QUORUM

Kim Clayton

The stated Session meeting for Trinity Presbyterian Church on April 19, 2022, was called to order at 7:00PM by the moderator, Kim Clayton. The clerk, Amy Krause, confirmed the presence of a quorum, and the moderator acknowledged guests at the meeting from the Elder Class of 2025, Trustees and Infrastructure Task Force.

Kim invited Dale Lewis to the podium for the night's devotion.

DEVOTION

Dale Lewis

Dale Lewis spoke on the topic of how everybody needs a little help. Dale told moving, personal stories about actor Kenan Thompson, baseball icon Hank Aaron, and a student named Thomas at Georgia State University and how their lives were positively impacted by help from others.

Kim added a prayer to open the meeting.

OMNIBUS MOTION to approve Consent Agenda

Kim Clayton

Kim Clayton directed Session members to the omnibus motion in the meeting packet. Kim asked if any items needed to be pulled. There was no discussion. The motion carried without any opposition.

CLERK'S REPORT

Amy Krause

Amy Krause welcomed members of the elder class of 2025 in attendance and directed all Session members to the statistical report and membership minutes in the packet. Amy also highlighted Trinity's 2021 Presbytery Giving Statement included in the packet. Amy gave a reminder to the commissioners assigned to the May 3 meeting of the Presbytery of Greater Atlanta. Amy reminded the group that the senior class of elders will finish their term on Session with the May meeting. Amy reminded the group of coming celebrations and a town hall meeting on the church calendar and read a draft of an email invitation planned to be sent to all church members. Lastly, Amy praised Kim Clayton for her energy, leadership, and ministry to Trinity during the interim process and led a robust round of applause for Kim.

SPECIAL ORDERS & REPORTS

TRUSTEE REPORT

Margaret Reiser

Margaret Reiser summarized two recommendations coming from the Trustees.

First, a name change and updated statement of intent is recommended for the Trust Fund for Major Maintenance of Property of Trinity Presbyterian Church.

MOTION: Following the recommendation of the Trustees, the Session moves to update the statement of intent and change the name of the Trust Fund for Major Maintenance of Property of Trinity Presbyterian Church to be known and referred to as The Anne H. and James B. Carson, Jr. Trust Fund for Major Maintenance of Trinity Presbyterian Church.

The motion was moved by Tom Adams, Jr. and was seconded. There was little discussion. The motion carried without opposition.

Second, a name change and updated statement of intent is recommended for the J. Erskine Love, Jr. Memorial Fund.

MOTION: Following the recommendation of the Trustees, the Session moves to update the statement of intent and change the name of the J. Erskine Love, Jr. Memorial Fund to be known and referred to as The Love Ministry Impact Fund.

The motion was moved by Velma Tilley and was seconded. There was little discussion. The motion carried without opposition and with excitement.

INFRASTRUCTURE PROJECTS UPDATE

Margaret Reiser & David Caldwell

Margaret Reiser shared news with the group that the budget for the total scope of projects has increased due to cost of goods and the current labor market. The good news is that the new financial need has been met with additional gifts.

David Caldwell shared with the group that carpet and paint projects on the second floor are going well. David mentioned planning continues for Sanctuary carpet selection and that the infrastructure team is working through some HVAC project details. David also informed Session that Williams Hall will shut down for renovations on May 2 through June 10. The plan is to close the Sanctuary for renovations on July 18 through late October (Halloween).

COMMITTEE UPDATE: CONGREGATIONAL CARE

Adair White

Adair White shared an overview of the congregational care committee and its areas of focus: Pastor's Aid, Visitation, Stephen Ministry, and Counseling & Enrichment.

FINANCE

Neal Williams

Neal Williams presented a March 2022 financial statement summary and a summary analysis of operations and answered questions from the group.

PRESBYTERY MEETING REPORT

Trey Reese & Richard Powers

Trey Reese and Richard Powers reported on the called meeting of Presbytery on April 5, 2022, to consider dissolving Atlanta Korean Presbyterian Church (AKPC). The Presbytery voted to dissolve AKPC.

MODERATOR'S REPORT

Kim Clayton

Kim Clayton shared her vision for Paul King (Ministry Intern) and David Carr (Assistant Clerk) to lead worship on May 8 – the Sunday after her final sermon at Trinity. Kim reminded the group that Session approves worship leaders outside of the staff clergy.

MOTION: The Session moves to invite Paul King and David Carr to present their experiences to the congregation as part of the sermon during worship on May 8, 2022.

The motion was moved by Velma Tilley and was seconded. There was little discussion. The motion carried without opposition.

Recognition of Outgoing Elders

Kim Clayton shared the following warm comments about Trinity's devoted servant leaders:

Cate Thompson and Miranda Borland. I still remember how faithful you both were in attending elder training last Spring, even with all of your other responsibilities of school and extra curriculums. You have attended Session meetings with admirable regularity. When we were going through the hard and painful Church and Budget work of restructuring, you spoke up, expressed your valued opinions, and asked good questions. You have contributed to our life through youth group, music, and your leadership as elders. I hope you feel you have learned more about how the church works (and sometimes doesn't work) and have grown in your faith. I also hope you remember that you have been given a life sentence! You are now an elder for life. Though you may not always be serving actively on a Session in that role, your ordination remains a part of who you are and at our best, all of us, it is a factor in how we decide our priorities, how we choose our words, and how we act in and outside of the church toward family, friends, and strangers who are our neighbors. I look forward to seeing how you will be God's partners in helping the church, this church or some other church, become what God intends it to be in a time of seismic change. We have needed you this year. The church needs you going forward.

Jim Balloun—When I think of the influence of Jim Balloun, I think of that investment commercial some years ago... "When E. F. Hutton speaks, people listen." When Jim Balloun speaks, people listen. I listened. Jim has served as the Chair of the Personnel Committee. A man of few words but big impact, Jim has taught me/us on Personnel to trim down our words and our processes so that we can be clearer and more helpful. His experiences from his work at McKinsey and his life experiences, too, make him a wise

counselor, an encourager, and an insightful institutional guide. He thinks deeply about Scripture and current issues. Jim, I can still be intimidated around you, but your wonderful smile and kind blue eyes convey the warmth and humor that is deep within you. I am grateful for our monthly breakfasts and conversations and for all that you have taught me.

Doug Benn—Doug, what would I or any of us have done this past two years without you? You have brought your great CEO and financial acumen to your work on the Session as part of the Church and Budget Work Group process and as Chair of the Finance Committee. You, along with the entire Finance Committee, David Beasley and Molly Faircloth, have gotten Trinity on the right track financially and it has been a joy to work alongside of you. Your calm manor and sense of humor and attention to detail have been essential gifts to me and to our shared work. In addition, you come as a boxed set...with Mickey! The two of you have put in countless hours over and above any reasonable expectation in Finance, Personnel, and the Trustees. And not only that, but your circle of friends welcomed me and Melanie, offering some great meals and a safe place for conversation and laughter. I am grateful to have gotten to know you.

Shirley Davis—Shirley and I go way back. When she and I were both much younger...her hair looks the same, mine is considerably grayer!...we met when she served on the Search Committee that called me as an Associate Pastor for Central Presbyterian Church in Atlanta. Central's loss has been your gain, Trinity. She and Michael love the church and work hard to help us all be our very best selves. Shirley's standards are high and that makes all of us want to do and be our best. They also do good things out in the world. Shirley has served as Chair of the BCM Board, doing important mission work in our community. And I was blown away last year to read of Michael's work, pro bono, to help a woman who had been incarcerated get her record corrected so that she can have a robust and full life without being marked forever. Shirley cares about Mission and she cares, too, about this membership and increasing engagement of our members. Thank you, Shirley, for the privilege I've had to work with you twice in ministry. What a gift.

Lasley Gober—enthusiastic and committed chair of Adult Education, lover of poetry, and lover of trees, and lover of poetry in the trees—as in reading Mary Oliver poems within the canopy of our beautiful and immense Magnolia tree here. Lasley is an author herself and a brave person who dared to take on the task of interviewing the interviewer-par-excellence, Krista Tippett, during our inaugural Kittrell lecture festivities. She was awesome, asked thoughtful questions, and conveyed her usual warmth through her smile and welcoming, yet understated manner. Thank you, Lasley, for helping us figure out how to do adult education in a pandemic and to lead us through such a challenging time. I am grateful to have seen you at work and to see how your persistence and creativity have helped to advance such an essential and important part of the church's life.

Steve Karasick—Steve, you are larger than life in your enthusiasm and in your commitment to Trinity and its many programs and ministries—and especially in your love for youth ministry here. Steve was on the Interim Search Committee and brought his dedication and energy to that search process. At the dinner interview I had, Steve's questions always were asked with passion and energy and high expectations. I am grateful you gave me a chance to come to Trinity, Steve. Even though we had to do some hard work in this interim time, some of which you did not agree with, your dedication to Trinity never wavered and for that I am grateful. Your Session devotion from a few months ago has stayed with me. I am grateful for your willingness to speak up and to voice dissent, and to come back after a pause. Thank you for being willing to have heartfelt and honest conversations with me when we didn't see things the same way.

Craig Pendergrast—Craig, you always have interesting and thoughtful perspectives and are willing to speak up, asking good questions and suggesting interesting new directions and important initiatives about which you are passionate. Keep it up. You stand for good and important causes of the common good and you want Trinity to do its best to be a force for good in this community. I hope that you and others, along with your new Senior Pastor, can indeed host a community forum where Atlanta's new Mayor can come and talk with the community about how collectively all of you can help Buckhead and all of Atlanta work together for justice, compassion, safety, health, and well-being in a world that runs too short in all of those areas. Be the good encourager you are and also sometimes the fly in the ointment—we need both!

Richard Powers—Richard, as I understand it, you didn't even have a committee assignment your first year on Session. Shame on us! But we have been making up for it. You are a delight and an energetic and knowledgeable member who has helped to advance our fledgling beginnings into better communications. You are a great listener and your suggestions and counsel have been so helpful as we have gotten started in this important area. Your eyes flash with light and your smile and kind manner help others feel comfortable venturing into new and unknown territory. It was you, Richard, who helped me see the bookends that will mark your time on the Session. This is the elder class, Richard told me, whose first meeting was the one where Pam announced her resignation. And now your last Session meeting in May will be the one that welcomes your new Senior Pastor, Rebekah LeMon. In between, I have had the privilege of getting to work with you more closely, but not until later than I now wish. Thank you for stepping in to help revive the Communications Committee and for delving into the world of Church Data Base management. Thank you for helping me see the need to address the question of that pastoral resignation in a more organized fashion so I could address it more head-on in January and February. Thank you for being the elder who kept coming to meetings even when we had not adequately made a place for you to sink in as early as we should have.

Esther Stokes—What can I say? My partner-in-crime...my co-conspirator...my friend, my buddy, one of the wise people on whom I have counted. I have loved watching you chair the Property Committee and guiding us through untold huge things. Like getting the Property Committee to rotate its members more intentionally, welcoming new members to serve. You have walked forthrightly through signage and logo—without changing your address to a P. O. Box or unlisting your phone number! You are fearless, and you are blessed with a great sense of humor, and you have been one of 'wise people' when I've needed insights and counsel. Not only that, but now you are seeing us through an Infrastructure implementation plan with others, and I am so, so grateful that you trimmed the trees and underbrush...so that Trinity can be seen again as the community beacon it is. Thank you for loving one of our most precious gifts and assets—these grounds, which are home to birds of many kinds, a host of squirrels and chipmunks, and at least one little fox...and a needed wetlands, which are disappearing all too rapidly in the environment today. Anyone who is crazy enough to go birdwatching at dawn in Minnesota in the winter at 40 below is exactly the kind of intrepid elder this church needs!

Sarah Shoup—Sarah was on the Interim Search Committee that called me here along with Steve and others. She is one of Trinity's young adults who has gifts and a needed voice to share and shape us. Sarah emailed recently to let me know she is moving to NYC. I am grateful to Sarah for allowing me to come to serve Trinity as your Interim Senior Pastor. Sarah has not attended Session meetings in my two years here and her absence is a loss for us as a church, but I also feel it is a loss for Sarah's life. She could have been a helpful member of this body as we navigated some pretty steep hills. We had to climb them without her. Her energy would have been a gift to our efforts. Taking on the responsibility and privilege of serving as an elder is an awesome call in life. If ever we find it is not life-giving or not the right season in our lives, it is healthy to recognize that, share that news, so that together we can all move into the future with clarity, good will, and prayers for one another's well-being and happiness. This is my prayer for Sarah as she settles into what is next for her in her journey through life and faith. Like all of you, she has been given gifts to share and I hope she will find places to share them with joy.

Amy Krause—Well, I have saved the Clerk for last. I cannot overstate the time and effort and thoughtful leadership Amy has given to us all in serving as the Clerk of Session this past year. Amy is the most organized person I know...paying attention to process, timelines and deadlines, emails and reports and good order. I'm not sure anyone but the person who overhauled systems for the Cobb County School System could have managed Trinity's overhaul of our Operating Manual. She, and others working with her, read minutiae and made sense of it. They checked and cross-checked to make sure a change in one section didn't conflict with what was stated in another section. She is a whiz at spell check, track changes, yellow highlighter, and comment bubbles. She kept us on track as we worked to update that important effort that Juanita, for one, wanted taken care of in the interim period! She nicely, but firmly, insisted we all make our committees rotate its memberships so that more people have an opportunity serve the church, and other long-timers get to discover new committees or ways to offer their gifts.

Amy writes scripts for congregational meetings, keeps on top of details while keeping the big picture in mind. She follows up and follows through. She does all of this and never stops smiling that wonderful smile she has...never gets flustered or impatient, but always approaches my missteps and those of others with grace and goodwill. She has also offered me much encouragement and I have sat at some tables of good conversation, laughter, and yes, wine, with Amy and friends.

I don't know if it is related to her tenure as Clerk of the Session for Trinity Presbyterian Church, but Amy has taken up tap dancing. I suspect that is what being a Clerk of Session here drives one to do! So, Amy, to thank you for tap dancing us through the pandemic and pastoral change and making it look easy—for you have done what Fred Astaire did so well, but you did it backwards and in heels! So, here is a gift from all of us to you with our heartfelt admiration, thanksgiving and praise...something that will help you have an extra excuse to dance and sing. You make the world a harmonious place.

Kim Clayton presented a well-deserved gift to Amy on behalf of the staff and Session...a Bluetooth enabled speaker and charger for music.

OPEN FORUM

Kim Clayton offered the opportunity to discuss other business of the church. David Carr shared with the group that on 4/3/22 at the congregational meeting after 11:00AM worship there were over 400 members in person and over 100 joining via Zoom. David also extended thanks for the good work of Paul King who orchestrated the successful hybrid congregational meeting for Trinity.

CLOSING PRAYER AND DEPARTING BLESSINGS

Andrew Esqueda & Kim Clayton

A motion was made to adjourn the meeting and Andrew Esqueda closed the meeting with prayer. The meeting adjourned at 8:49pm.

Respectfully submitted,



David Carr
Assistant Clerk



Amy Krause
Clerk

Trinity Presbyterian Church Session In-person Attendance (In Bold), April 19, 2022:

Name	Name	Name
Balloun, Jim	Adams Jr., Tom	Roxanna Erwin
Benn, Doug	Bynum, Laura	Ginny Hobbs
Davis, Shirley	Carr, David – Asst. CLERK	Bonnie Holiday
Gober, Lasley	George, Bess	Richard O'Donnell
Karasick, Steve	Guerry, Bill	Trey Reese
Krause, Amy - CLERK	Hope, Julie	Lane Rhoden
Pendergrast, Craig	Jackson, Mary Elizabeth	Allen Spetnagel
Powers, Richard	Lewis, Dale	Cindy Stancil
Shoup, Sarah	Portik, Courtney	Adair White
Stokes, Esther	Tilley, Velma	Neal Williams
		Miranda Borland (Youth)
		Cate Thompson (Youth)
Staff Attendees:	Other Attendees Names:	
Kim Clayton - Moderator	Margaret Reiser - Trustee	
Elizabeth Davis	David Caldwell - Infrastructure	
Andrew Esqueda	Meredith Daniel – '25 Elder	
Molly Faircloth	Kenny Kraft – '25 Elder	
Tom Farmer	Tom Owens – '25 Elder	
Richard Floyd		
Norman Mackenzie		

Lucy Strong		
Cindy Semmes		

CALLED SESSION MEETING AGENDA & MINUTES
TRINITY PRESBYTERIAN CHURCH
Sunday April 24, 2022

CALL TO ORDER/DECLARATION OF QUORUM

Kim Clayton

Kim Clayton, Moderator, opened the Called Session meeting to receive new members with prayer at 10:30AM in the Chapel and welcomed Marshall Smitherman. Amy Krause (Clerk of Session) declared a quorum for receiving new members. Elders present were Shirley Davis, Mary Elizabeth Jackson, Doug Benn and Amy Krause.

RECEIVING NEW MEMBERS

Lucy Strong

Lucy Strong introduced Marshall Smitherman. Elder Amy Krause made a motion (below) to receive Marshall as a new member of Trinity Presbyterian Church. The motion was seconded and approved with enthusiasm.

MOTION: We, as representatives of the Session of Trinity Presbyterian Church, move that the Session receive into active membership Marshall Smitherman by letter of transfer and be presented for reception by the congregation.

The invitation for Marshall to re-affirm his faith was presented by Amy Krause (Clerk):

- Trusting the grace of God, do you turn from the ways of sin and renounce evil and its power in the world? Do you?
- Do you turn to Jesus Christ and accept him as Lord and Savior? Do you?
- Will you participate actively and responsibly in the worship and mission of the church? Will you?

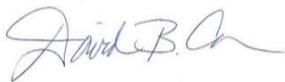
The new member responded in the affirmative for all questions.

PRAYER AND DEPARTING BLESSINGS

Kim Clayton

A few brief welcome comments were made by Kim and Lucy, and the meeting concluded at 10:40AM with prayer.

Respectfully submitted,



David Carr
Assistant Clerk



Amy Krause
Clerk

Note: In attendance on April 24, 2022, were the following Session members and clergy members: Shirley Davis, Mary Elizabeth Jackson, Doug Benn, Amy Krause, Rev. Lucy Strong and Rev. Kim Clayton.

Trinity Presbyterian Church
 Monthly Financial Statement Summary
YTD Actuals to Budget Analysis
 As of April 30, 2022

A	B	C	D	E	F	G	
YTD -4.30.2022	2022 Actual	2022 YTD Budget	Relative To BUDGET			Comments	
			Favorable	+	Unfavorable	= Net F/(U)	
1	Income						
2	Pledged Income	\$ 1,681,334.60	\$ 1,645,576.68	\$ 35,757.92			
3	Non-Pledged Income	27,128.00	16,334.00	10,794.00			
4	Trust Fund Income	-	34,622.00		(34,622.00)		
5	Other Income	6,557.61	2,898.20	3,659.41			
6	Activities and Recreation	27,581.43	25,718.00	1,863.43			
7	Stock Gain/Loss	(2,372.72)	(333.32)		(2,039.40)		
8	Total Income	\$ 1,740,228.92	\$ 1,724,815.56	\$ 52,074.76	\$ (36,661.40)	\$ 15,413.36	
9							
10							
11	Expenses						
12	Congregation	\$ 19,570.83	\$ 11,486.64		\$ (8,084.19)		
13	Children & Families	289.36	3,966.68	3,677.32			Activities & Rec (+\$9,519)
14	Youth & Families	4,959.37	18,840.40	13,881.03			Milestones (-\$1,379); Curriculum (-\$1,633); Supplies (-\$667)
15	Adults	10,888.45	9,378.36		(1,510.09)		Mission/Outreach (-\$1,167); Trips and Retreats (-\$5,000); Transportation (-\$5,000)
16	Worship and Music	25,862.79	23,949.96		(1,912.83)		Adult Education (-\$1,467); Spiritual Formation (\$5,120); Young Adults (-\$1,640)
17	Mission	448.68	163,196.60	162,747.92			Worship (\$3,371); Music (-\$1,811)
18	Commitment	-	1,666.64	1,666.64			Partner Funding (-\$104,939); Mission Support (-\$46,084); Grants (-\$11,725)
19	Finance & Administration	129,188.83	169,355.32	40,166.49			No activity to date
20	Property	166,974.57	153,544.28		(13,430.29)		Administration (+\$18,762); Communication (-\$24,510); Technology (-\$25,873); Food Svc (-\$9,506)
21	Personnel	575,782.82	611,468.00	35,685.18			Cleaning (-\$5,295); Bldg Maint (+13,598); HVAC (-\$10,274); Security (+\$3,437); Utilities (-\$711);
22	Childcare	4,360.62	4,795.32	434.70			Grounds Maint (+\$2,472); Vehicles (+\$8,998)
23							Primarily timing differences coupled with unanticipated staff vacancies
24							
25	Total Expenses	\$ 938,326.32	\$ 1,171,648.20	\$ 258,259.28	\$ (24,937.40)	\$ 233,321.88	
26							
27	Extraordinary Items						
28							
29							
30	Net Y-T-D Total	\$ 801,902.60	\$ 553,167.36			\$ 248,735.24	
31							
32							
33	Prior Month	\$ 852,012.01	\$ 677,387.22			\$ 174,624.79	

Trinity Presbyterian Church
Summary Analysis - Operations
General Fund
January to April 2022

Accounts	MTD Actual	MTD Budget	MTD Budget Variance	YTD Actual	YTD Budget	YTD Budget Variance	Annual Budget	Annual Budget Remaining
Revenues								
Pledged Income								
11.40000 - Current Year Pledges	\$153,245.85	\$152,339.00	\$906.85	\$1,574,542.95	\$1,573,615.00	\$927.95	\$3,310,999.00	\$1,736,456.05
11.40010 - Pledges - Prior Years	\$275.00	\$7,277.00	(\$7,002.00)	\$108,400.00	\$74,295.00	\$34,105.00	\$95,000.00	(\$13,400.00)
11.40025 - Online Gift Processing Fees	(\$423.69)	(\$583.33)	\$159.64	(\$1,608.35)	(\$2,333.32)	\$724.97	(\$7,000.00)	(\$5,391.65)
Total Pledged Income	<u>\$153,097.16</u>	<u>\$159,032.67</u>	<u>(\$5,935.51)</u>	<u>\$1,681,334.60</u>	<u>\$1,645,576.68</u>	<u>\$35,757.92</u>	<u>\$3,398,999.00</u>	<u>\$1,717,664.40</u>
Non-Pledged Income								
11.41000 - Non-pledged Contributions	\$8,029.00	\$7,173.00	\$856.00	\$27,128.00	\$16,334.00	\$10,794.00	\$60,000.00	\$32,872.00
Total Non-Pledged Income	<u>\$8,029.00</u>	<u>\$7,173.00</u>	<u>\$856.00</u>	<u>\$27,128.00</u>	<u>\$16,334.00</u>	<u>\$10,794.00</u>	<u>\$60,000.00</u>	<u>\$32,872.00</u>
Trust Fund Income	\$0.00	\$0.00	\$0.00	\$0.00	\$34,622.00	(\$34,622.00)	\$138,485.00	\$138,485.00
Other Income	\$2,984.83	\$1,298.35	\$1,686.48	\$6,557.61	\$2,898.20	\$3,659.41	\$20,500.00	\$13,942.39
Activities & Recreation	\$370.00	\$0.00	\$370.00	\$27,581.43	\$25,718.00	\$1,863.43	\$25,718.00	(\$1,863.43)
Stock Gain/Loss	\$29.08	(\$83.33)	\$112.41	(\$2,372.72)	(\$333.32)	(\$2,039.40)	(\$1,000.00)	\$1,372.72
Total Revenues	<u>\$164,510.07</u>	<u>\$167,420.69</u>	<u>(\$2,910.62)</u>	<u>\$1,740,228.92</u>	<u>\$1,724,815.56</u>	<u>\$15,413.36</u>	<u>\$3,642,702.00</u>	<u>\$1,902,473.08</u>
Expenses								
Ministry to the Congregation	\$610.00	\$2,871.66	(\$2,261.66)	\$19,570.83	\$11,486.64	\$8,084.19	\$34,460.00	\$14,889.17
Ministry - Children & Families	(\$681.74)	\$991.67	(\$1,673.41)	\$289.36	\$3,966.68	(\$3,677.32)	\$23,400.00	\$23,110.64
Ministry - Youth & Families	\$3,229.97	\$4,710.10	(\$1,480.13)	\$4,959.37	\$18,840.40	(\$13,881.03)	\$56,521.00	\$51,561.63
Ministry to Adults	\$1,707.78	\$2,344.59	(\$636.81)	\$10,888.45	\$9,378.36	\$1,510.09	\$28,135.00	\$17,246.55
Worship & Music	\$12,414.12	\$5,987.49	\$6,426.63	\$25,862.79	\$23,949.96	\$1,912.83	\$71,850.00	\$45,987.21
Mission	\$118.91	\$40,799.15	(\$40,680.24)	\$448.68	\$163,196.60	(\$162,747.92)	\$489,590.00	\$489,141.32
Commitment	\$0.00	\$416.66	(\$416.66)	\$0.00	\$1,666.64	(\$1,666.64)	\$5,000.00	\$5,000.00
Finance & Administration	\$13,152.55	\$41,888.83	(\$28,736.28)	\$129,188.83	\$169,355.32	(\$40,166.49)	\$507,366.00	\$378,177.17
Property	\$28,580.57	\$38,814.57	(\$10,234.00)	\$166,974.57	\$153,544.28	\$13,430.29	\$550,380.00	\$383,405.43
Personnel	\$155,133.26	\$151,617.00	\$3,516.26	\$575,782.82	\$611,468.00	(\$35,685.18)	\$1,861,614.00	\$1,285,831.18
Childcare	\$1,663.06	\$1,198.83	\$464.23	\$4,360.62	\$4,795.32	(\$434.70)	\$14,386.00	\$10,025.38
Total Expenses	<u>\$215,928.48</u>	<u>\$291,640.55</u>	<u>(\$75,712.07)</u>	<u>\$938,326.32</u>	<u>\$1,171,648.20</u>	<u>(\$233,321.88)</u>	<u>\$3,642,702.00</u>	<u>\$2,704,375.68</u>
Net Operating Total	<u>(\$51,418.41)</u>	<u>(\$124,219.86)</u>	<u>\$72,801.45</u>	<u>\$801,902.60</u>	<u>\$553,167.36</u>	<u>\$248,735.24</u>	<u>\$0.00</u>	<u>(\$801,902.60)</u>



Trinity Presbyterian Church

Statistical Report for January and February 2022

* = Session Action Requested

*Requests for Reactivation (+1):

Smith, Mr. G. Blanton (Blant)

5/5/2022

Trinity Presbyterian Church Statistical Report for April 2022

Current Month's Activity

	<u>Active</u>	<u>Baptized</u>	<u>Inactive Local</u>	<u>Inactive Non-Resident</u>	<u>Bapt Child of Inactive</u>	<u>Affiliates</u>	<u>Clergy Affiliates</u>
Month's Beginning Balance	1,575	321	161	251	4	2	10
Additions							
Certificate of Transfer							
Reaffirmation of Faith							
Baptisms/Profession of Faith							
Other/Corrections							
Total Additions	-	-	-	-	-	-	-
Category Transfers							
Active to Inactive							
Inactive to Active	1						
Inactive Local to Inactive Non-Res							
Baptized to Active (Confirmation)							
Other/Corrections							
Total Category Transfers	1	-	-	-	-	-	-
Subtractions							
Certificate of Transfer							
Death							
Deletion							
Other/Corrections							
Total Subtractions	-	-	-	-	-	-	-
Grand Total	<u>1,576</u>	<u>321</u>	<u>161</u>	<u>251</u>	<u>4</u>	<u>2</u>	<u>10</u>
Net Gain/(Loss)	1	-	-	-	-	-	-

Trinity Presbyterian Church

Statistical Report for April 2022

Year to Date Activity - 2022

	<u>Active</u>	<u>Baptized</u>	<u>Inactive Local</u>	<u>Inactive Non-Resident</u>	<u>Bapt Child to Inactive</u>	<u>Affiliates</u>	<u>Clergy Affiliates</u>
Year's Beginning Balance	1,575	321	161	251	4	2	10
Additions							
Certificate of Transfer							
Reaffirmation of Faith							
Baptisms/Profession of Faith							
Other/Corrections							
Total Additions	-	-	-	-	-	-	-
Category Transfers							
Active to Inactive	1						
Inactive to Active							
Inactive Local to Inactive Non-Res							
Baptized to Active (Confirmation)							
Other/Corrections							
Total Category Transfers	1	-	-	-	-	-	-
Subtractions							
Certificate of Transfer							
Death							
Deletion							
Other/Corrections							
Total Subtractions	-	-	-	-	-	-	-
Grand Total	<u>1,576</u>	<u>321</u>	<u>161</u>	<u>251</u>	<u>4</u>	<u>2</u>	<u>10</u>
Net Gain/(Loss)	1	-	-	-	-	-	-

2022-2023 Proposed Communion and Baptism Schedule

Communion (first Sunday of each month):

January 1, 2023 (New Year's Day with usually one service at 11)
February 5, 2023
February 22, 2023 (Ash Wednesday)
March 5, 2023
April 2, 2023
April 6, 2023 (Maundy Thursday)
May 7, 2023
June 4, 2023
July 2, 2023
August 6, 2023
September 3, 2023
October 1, 2023 (World Communion)
November 5, 2023
November ?, 2023 (Service of Lament and Hope)
December 3, 2023
December ?, 2023 (WOC Advent Service)
December 24, 2023 (11 p.m. Christmas Eve)

Baptism: (Recently changed from six times a year to the 2nd Sunday of every month. No baptisms on Easter 2022)

August 14, 2022
September 11, 2022
October 9, 2022
November 13 or 20, 2022 (Depends on Fall Music)
December 11, 2022
January 18, 2023 (Baptism of the Lord)
February 12, 2023
March 12 or 19, 2023 (Depends on Spring Music)
April 9, 2023 (Easter)
May 14, 2023
June 11, 2023
July 9, 2023
August 13, 2023
September 10, 2023
October 15, 2023
November 12 or 19, 2023 (Depends on Fall Music)

Instructions for Exam and Table Assignments

In preparation for Tuesday evening's elder examination, please review the questions, faith statements, and candidate biographies. On Tuesday, you will be assigned to table groups for dinner and for 30 minutes to examine the candidates. There will be one elder in each group moderating the examination and inviting you to ask questions (or follow-up questions). Please reference the chart below for the table group assignments and designated moderator, and which candidates you'll be examining. Following table discussions, the table moderator will then make a recommendation to sustain the nomination of the elder for installation. Candidates may use any materials for the examination and have been given the list of questions in advance.

Table 1	
Jim Balloun	Moderator
Reid Willingham	Candidate
Kenny Kraft	Candidate
Dale Lewis	Elder
Adair White	Elder
Craig Pendergrast	Elder
Elizabeth Davis	Director CFM
Table 2	
Velma Tilley	Moderator
Kristin Hunter	Candidate
Tom Owens	Candidate
Bill Guerry	Elder
Steve Karasick	Elder
Shirley Davis	Elder
Table 3	
Julie Hope	Moderator
Martha Craft	Candidate
Drew Timmons	Candidate
Richard O'Donnell	Elder
Laura Bynum	Elder
Mary Elizabeth Jackson	Elder

Table 4	
Esther Stokes	Moderator
Meredith Daniel	Candidate
Lindsey Green	Candidate
Bess George	Elder
Neal Williams	Elder
Tom Adams, Jr.	Elder
Allen Spetnagel	Elder
Table 5	
Lasley Gober	Moderator
Tanner Adams	Candidate (Youth)
Duskin Balch	Candidate (Youth)
David Carr	Elder
Lane Rhoden	Elder
Trey Reese	Elder
Table 6	
Andrew Esqueda	Pastor
Richard Floyd	Pastor
Rebekah LeMon	Pastor
Lucy Strong	Pastor
Molly Faircloth	Exec Director
David Beasley	Treasurer

Exam Moderator

1. Please have the new elders reflect on their faith statements and discuss them. After he/she/they have done so, please allow time for sharing with the group some of what they learned about their faith, God, and themselves in the writing process. All elders have received them electronically and should have read them in advance. You may also want to discuss the Faith Questions at the end of this sheet. You are welcome to invite other elders to reflect on or ask questions of the new elders' faith statements, but please help moderate this conversation.

2. Please discuss the questions below with your new elders. There are many questions to choose from, and it is not expected that all questions or topics will be able to be covered in the allotted time. Conversations should last no more than thirty minutes. You may also invite other elders to ask questions or elicit conversation, but please help moderate the discussion if you do. The new elders may use reference materials, and we have told them it is ok to refer to those. The hope is that they share their knowledge with you, not that they have it all memorized – they have covered a lot of material over these last couple of months!

CONTENT QUESTIONS:

Doctrine:

1. Why are confessions important in our tradition?
2. Which of the documents in the Book of Confessions is your favorite?
3. Is there anything in the Book of Confessions you would like to delete or change?

Government:

1. Which of the duties of a ruling elder do you think are the most important?
2. Which responsibilities of a ruling elder most worry you?

Worship:

1. Is the Bible the Word of God in Reformed worship in the same sense that Jesus Christ is the Word of God?
2. Do Presbyterians believe that a person must be baptized in order to receive God's redeeming grace?
3. How do Presbyterians understand Christ's presence in the Lord's Supper?

Discipline:

1. Is the purpose of church discipline to punish?
2. What would you say to someone who told you that "a church member's personal life is none of the session's business?"
3. What is the meaning of "repentance" in church discipline?

Faith:

1. How has your understanding of Christian faith changed?
2. What are the most important questions you have about Christian faith?

Adult Education Committee Report – May 10, 2022

Vision Statement: Making God's Love Visible

Committee Purpose:

Trinity's Adult Education Committee believes that lifelong learning is at the very heart of the Christian life; to be a disciple is to be a student. To promote individual growth in community, we encourage intellectual inquiry and spiritual curiosity at every age, knowing that Christian unity does not require uniformity. Understanding that learning is holistic, the committee promotes engagement with the world all around us and active development of spiritual practices that connect us to God and one another, so we may more faithfully follow in the way of Jesus.

Committee Membership: Members: Bert Broadfoot '22, Lucy Crosswell '23, Lasley Gober (chair) '23, Jim Henderson '24, Mike Hobbs, '24, Tom Jones '22, Terri Pendergrast '22, Brian Reed '24, Allen Spetnagel '24, Velma Tilley '23, Lewis Wilson '25, Richard Floyd (pastoral advisor, ad infinitum)

Committee Chair(s): Lasley Gober; Chair Elect: Velma Tilley

Lasley opened our meeting with prayer

I. Current Activity Report:

- We welcomed our newest member, returning from past service on Adult Ed, Lewis Wilson. Welcome, Lewis!
- Lasley led us through an analysis of the attendance at our current Sunday School classes. Tom lamented (as do we all) the seeming lack of interest in serious Biblical scholarship that is offered in our Scripture classes which have had the least attendance. We noted the problem of having a popular class [Living Generously] "carrying over" from a previous 6-week session that posed a conflict with members starting another would be very popular class [Climate Change]. We will not do that again. The Sunday Funnies class is going well.
- We remain concerned about communication and note that the new website has nothing about our Adult Education classes yet on it. We acknowledge that this is a work in progress with all of us wanting it perfect all at once and right now. We pledge ourselves to keeping the staff well informed of our active class listings for the website. The JOT form is there for us to use.
- Lasley offered words of sincere appreciation and thanks for the longtime service of Bert Broadfoot, Tom Jones, and Terri Pendergrast on this Committee. She presented them with gifts of appreciation that they seemed happy to receive. Cheers! All three join our Adult Ed Emeritus advisor group and we plan for them to continue to be active in adult education, even if not directly on the committee. Thank you, friends.

II. Upcoming & New Project Report:

- We will begin securing an archived Adult Ed class offering section on the website.
- We ask our staff liaison to be sure that we have a Budget report for each of our meetings.
- We want to promote our Library, wherever it is located, including announcing new acquisitions on the website.

Revised: 2/16/21

Adopted: February 20, 2017

- Our Speaking of Faith series is lined up and conveners have volunteered.
- **Session A** in the Fall, September 11 – October 23 [Oct 2 off for World Communion Sunday], unless Rebekah plans for different dates, will include the following offerings:
 1. Bible Class with Bill Rothschild and Brennan Breed, tentative, 3 weeks each. Jim and Tom will contact for availability
 2. The Music of our Lives, redux, with emphasis on gospel and freedom music
 3. Preludes to Bryan Stevenson; different speakers each week.
 We think all of these are in some way leading up to Mr. Stevenson’s Kittrell lecture on November 10.
- **Session B**, November 6 – December 18, [Nov 27 off], same proviso about Rebekah’s plans, will include a session in conjunction with Connections on Mental Health – a study of *Being Mortal* and a week or two on suicide. Other offerings are under discussion.

III. Motions for Session Vote: None

We *will* have a meeting in June, but it will not be on June 14 due to the Montgomery trip involving several of our members. TBA

Velma closed with a blessing.

Children and Family Ministries (“CFM”)

COMMITTEE REPORT for April 20, 2022 – Via Zoom

VISION STATEMENT:

Making God’s Love Visible

With the Spirit’s guidance, we seek to provide opportunities for the children of TPC to play, learn, grow and serve. Programs/activities of CFM seek to nurture:

- Faith in Christ, Wonder in God, Curiosity for God’s Word, Hearts for Mission

CFM prays that our children, with the help of their families and the family of God, will integrate faith throughout their lives so that they may become mature, committed and joyful disciples.

COMMITTEE MEMBERSHIP: Bonnie Holliday (Chair), Zach Wall, Melanie d’Amecourt, Tom Owens, Dean Cleaveland, Tom Adams, Jr. (Elder), Jim Groover, John Morris, Lauren Hitchens, Mary Ellen Poindexter, Elizabeth Davis, Andrew Esqueda, Karen Bain, Kenny Kraft, Louise Timmons, and Erin Kendall

I. News and Updates

- a. For those that hadn’t already heard it, Bonnie shared the exciting news of our new Senior Pastor, Rebekah LeMon. Bonnie shared some of the highlights of her background and encouraged all on the committee to attend the welcome reception on May 15th.
- b. Bonnie directed everyone to the churchwide e-mail from Amy Krause. She encouraged the committee members to model a positive and patient attitude during the church renovations. It will be hectic and challenging but we need to keep people focused on how great it will be when it’s done.
- c. Elizabeth shared that she has decided to cancel the new parent/new member coffee get together because there was simply too much going on in May!

II. CFM Committee Nominations

- a. Elizabeth and Bonnie asked committee members to continue to think of good candidates for CFM. Leslie Hall has agreed to join and other invitations are out but more names are needed.

III. Vacation Bible School

- a. Elizabeth reminded the committee that registration was open and that at the moment we had 50 children signed up. Most are not Trinity members but rather found us on Event Brite. Elizabeth also shared that she is struggling to find adult volunteers. A discussion was had about the challenges that families have with VBS when both parents work and there is no after VBS option for the children. Elizabeth suggested it might be time for Trinity to reimagine VBS. Could it be a family event in the evenings? A decision was made to schedule a special CFM meeting in June for the purpose of discussing only the future of VBS.

IV. Other Business

- a. Wanting to capitalize on the huge success that Bingo night was the decision was made to do it one more time before summer on Friday night, May 13th!
 - b. Tom and Bonnie provided the committee with an update from the previous night's Session Meeting
- V. Bonnie reminded the committee that our next meeting would be May 18th and then closed the meeting in prayer.

MOTIONS FOR SESSION VOTE

- None

YFM Committee Report – May 10 2022

Vision Statement: Making God’s Love Visible

Committee Purpose:

The Youth and Family Ministry of Trinity Presbyterian Church seeks to be a relevant, relational, missional, and accessible ministry to youth and families from all walks of life.

Committee Chair(s): Lane Rhoden (elder)

Committee Membership:

Youth elders: Miranda Borland, Cate Thompson

Class of 2024: Walter Hall, Laura Balch, Helen Stewart,

Class of 2023: Andrew Von Kleydorff, Susan Grubb, Melissa Moseley

Class of 2022: Lindsey Greene, Steve Karasick (elder)

I. Current Activity Report:

- a. Youth group – High School –
 - i. Finishing up youth group May 15th is the last one. Recently, a small group of students went to an exhibit about non-jews helping jews during the holocaust.
 - ii. Good numbers signed up for all of our trips
 - iii. Chaperones are in place for HS Trips
- b. Youth group – Middle School –
 - i. The last dinner and devo happened this week. 4 or 5 kids attended this regularly
 - ii. Middle schoolers did an easter egg hunt at youth group last week.
 - iii. We still need a male chaperone for MS Mission trip (as required by host organization). We also need another female chaperone.
 - iv. We still need a chaperone for the MS Cabin retreat
 - v. Jean has reached out to all parents of rising 6th graders to meet them for coffee and conversation. She has attended school and sporting events for members of youth group.
 - vi. Jean wanted to share that May has traditionally been a slow month for attendance, but that a nice core group of MS students is coming consistently... building a nice community
- c. **Launch Night** – attendance was smaller than hoped

II. Upcoming & New Project Report:

- a. Seminary Intern Update
 - i. Moving forward with hiring Emily Beaver (Seminary student currently assisting with AV needs on Sunday) to serve as the YFM Intern for the upcoming year.
 - ii. Intern Committee is being established to support Emily in her time at Trinity. It will include a member of the YFM Committee, a Trustee, and Amy Krause, in her role as a member of the personnel committee. The committee will meet with her quarterly to help her meet the requirements set forth by the seminary, and to make sure she has a good experience at Trinity.
- b. New YFM committee members – Whitney Farr and Becky McGilvray
- c. YFM Summer Plans –
 - i. Weekdays - Top Golf Tuesdays (1-3pm), Wonderful Wednesdays (6-8pm), Thinking Thursdays (9-10am), Summer Serve (Fridays at 9:30am)
 - ii. Trips - HS Montreat (June 5-11), HS Missions (June 17-29), MS Missions (June 26-July 1), MS Cabin retreat (July 17-21)

Revised: 2/16/21

Adopted: February 20, 2017

Communications – May 2022 Report

Vision Statement: Making God’s Love Visible

Committee Purpose:

By improving the methods and means of communication, the Communications Committee’s work supports and allows Trinity to live into its 8 Core Values - Welcome Intentionally, Worship Creatively, Care Compassionately, Learn Purposefully, Gather Joyfully, Serve Wholeheartedly, Lead Humbly, or Give Generously.

Follow Trinity on Facebook, Instagram, and Twitter!

Committee Chair(s): Elizabeth Borland and Mary Kelly Speed

I. Current Activity Report:

	Status	ETA
Branding/ Logo/ Signage	Session approved.	Executing along with other Infrastructure work through 2022
Website	Site had a “soft launch” at the end of April with the new site now up and running.	New website launch – Mid-May to coincide with the arrival of Rev. Rebekah LeMon.
A/V/L/B	SES contract signed. Initial work has begun. Equipment shortages are real due to supply chain issues. Example: waiting on retractable screen for Williams Hall. Continue to evaluate Personnel needs.	Williams Hall and Sanctuary work to begin May and July respectfully. Confident Williams Hall will be ready by early July. Classroom hybrid Zoom carts are being deployed now.
Security	Finalized contract and coordinating installation with A/V/L/B and Infrastructure work during 2 nd Q.	9/1/2022
Internal Communications	Paused further discussions with database vendors – Touchpoint and Realm until Rev. LeMon can provide feedback/experience. New vendor has been identified for IT outsourcing, who will also help with reviewing licenses and expenses allocated to “communications/IT” to determine redundancies and possibility of website replacing the need/expense.	Summer of 2022. June 30, 2022

Social Media	Lucy Strong is the main contact for Trinity with Green Gate. The Green Gate Strategic Marketing and Implementation Report is complete, and we are waiting on Rev. LeMons arrival to review. Should take place early June.	ongoing
Staffing	<p>Personnel has approved hours/terms for Paul King and Emily Beaver for their A/V work on Sundays through May 2023. Both will also be participating in a Supervised Ministry over the summer which will include work within other aspects of the church.</p> <p>Additionally, Personnel has approved a Videographer/Video Editor position to assist with Sunday worship, as well as editing and creating video content and other A/V related work.</p>	<p>Ongoing.</p> <p>New position hopefully on board by 7/1/2022.</p>
Special Projects	Congregational Life has reached out to request that Communications assist with archiving a portion of Heritage Room. Lisa Stasevich, with HF Group Digital Solutions, provided estimated pricing. (Referred by a friend at the Atlanta History Center). Communications approved a portion of the communications budget be allocated to this important effort. Also working with Amy Kraus, Esther, and Molly to determine what of Marc Kraus' work we have digitally.	3 rd Q 2022

II. Upcoming & New Project Report:

The Committee hopes to have a new database vendor selected by June/July and assist with the migration with a goal completion by the new church year. This will include a new app!

REMINDER:

- Session Committee Chairs Communications Request Process:
 - Complete Jotform <https://form.jotform.com/220555131982151> (bookmark, also housed under "Session" on website).
 - Email ideas/questions to communications@trinityatlanta.org .
 - Social media is planned out 2 weeks in advance. Please plan accordingly.

- Communications Liaisons: Mary Kelly Speed mkspeed@bellsouth.net and Elizabeth Borland eborland@sgrlaw.com
- Assign committee member to photograph/video event. Share via communications@trinityatlanta.org!

III. Motions for Session Vote: None

Pastors' Aid Meeting Minutes – April 27, 2022

Attendance : Cathy Yarbrough, Harriet Moran, Pat Wildman, Cynthia Boone, Lori Austin, Jennifer Kahn, Nancy Calhoun, Elsie Henderson, Nancy Broadfoot, Sally Sinkler, Nancy Spetnagel, Betty Layng, Teed Poe, Sarah Killough, Meredith Daniel

Devotional: Meredith Daniel read a prayer entitled Laughter composed by the Mother Superior of a Californian convent.

Thanks to Hostesses: Elsie Henderson and Pat Wildman

Approval of March Minutes: The March minutes were approved

Pastoral Concerns: Tom Barrow is in assisted living at Canterbury court so he can't be visited and doesn't do well on the phone so cards would be a good way to support him. George Johnson died. Janet's address is The Academy, 833 10th Street F203, Boulder, CO 80302. Rick Owen is on dialysis and Walter Hall had a kidney transplant. Barbara Byerly is still living in her home despite failing eyesight. Lebbly Neal is at A.G. Rhodes on Clifton Road with back problems.

Session Minute/Church News: The session voted to activate a Love family fund which was established a few years ago and has grown to the point where fund earnings should be used for approved purposes. The Town Hall meeting on 4/26 was well attended and very informative. Trustee chair Matgaret Riser discussed the successful capital campaign which exceed the goal. Updates and improvements to the physical facility were presented.

Financial Report: Balance is \$21,289. \$250 was donated to Pastors' Aid in February and \$200 was donated in March.

Notes received: No notes received.

Committee reports for April:

Memorial Receptions: Pastors' Aid hosted a reception following the memorial service of Lucinda Gibson on April 2. Sally Sinkler, BJ Dickensheets, June Moseley, Isabel Allen, and Elsie Henderson were hostesses. A reception was hosted following the memorial service of Christophen Rex on April 23. Pat Wildman, Cynthia Boone, Betty Layng, Shirley Davis, Cathy Yarbrough, and Berney Bridges were hostesses.

Flowers: Thanks to Cindy Ferguson for coordinating flower delivery for month of April.
3/27 - Nancy Broadfoot took one arrangement from narthex to Marguerite York.
Harriet Moran took one arrangement to Paige Creasman who also lost her mother back in February.
Cindy Ferguson took one arrangement to Norman McKenzie in appreciation of the beautiful music program today.
Cindy Ferguson took one arrangement to Patti Heinz in appreciation of the beautiful music program today.

4/3 – Meredith delivered to Tom Barrow; Cindy Ferguson delivered to the nominating Committee; Reid Willingham delivered to Rebekah LeMon; Pat Wildman delivered to Janie & Buddy Enniss on their move to Lenbrook.

4/10 – Meredith delivered to Ann Evans on the loss of her niece, Mollie; Cindy delivered to Martha Wilkins on the loss of her husband, Chris Rex; Judy Manor delivered to a Trinity member recently diagnosed with breast cancer but keeping this private for now; a third arrangement was given to Kim Clayton.

4/17 – Nancy Spetnagel delivered to Christie Woodfin; Pat Wildman delivered to Janet Edwards on the loss of her mother; Cindy delivered to Jerome Holt on the loss of his son; Cindy delivered to Janie and Buddy Enniss.

4/24 – Sally Sinkler delivered to Howell Adams who donated the flowers; Nancy Spetnagel delivered to Carl Gable who is undergoing cancer treatment.

Bereavement: Cathy Yarborough sent cards to families of Christopher Rex and Chris Cumminskey. Anne Snyder sent cards to Janet Edwards on the death of her mother Marilyn Louise Wickersham Linn, Jerome Holt, Jr. on the death of his son Jerome T. Holt, III, and to Brittney Gilreath on the death of her mother Carmen James and her grandfather Herbert Rodriguez

Births: Nancy Broadfoot – There were no births.

Get Well/Encouragement: Nancy Spetnagel wrote to Tom Farmer, Jerome Holt, Janet Edwards, Leby Neal, Bill & Linda Bath, Jewel Norman and Jim Ledbetter, Virginia Williams, Rick Owens, Walter Hall, and Tim Perry.

Birthdays: Elsie Henderson and Meredith Daniel sent 15 cards to those listed in the March minutes.

Old Business: Kim Clayton reception on Sunday May 1. Some of us will meet Friday April 29 at 9 AM to set up.

New Business: Betty Layng proposed that those who are available meet on July 27 at 10 AM (when we would ordinarily have a meeting, but we don't meet in July) to organize the Pastors' Aid cabinets and polish silver. Pastors' Aid will provide lunch. The proposal was approved. We talked about hosting afternoon tea at the 5 retirement communities where we have a number of members. We can hopefully arrange this around Rebekah's schedule and have these teas coincide with her meeting Trinity members in these residences.

**Our next meeting will be on Wednesday, May 25, 2022,
at 10:00 am. In room B-112**

PASTORS AID COMMITTEES FOR May 2022

Devotional: Nancy Broadfoot

Hostesses: Sally Sinkler and Harriet Moran

Minutes: Meredith

Memorial Receptions: Meredith Daniel will continue to coordinate for specific memorial receptions and Nancy Broadfoot says she is available.

Flowers: Cindy Ferguson will continue to coordinate Sunday Flower delivery.

Notes and Cards:

Bereavement: Cathy Yarbrough

Births: Elsie Henderson

Get Well/Encouragement: Nancy Broadfoot

Birthdays: Jenifer Kahn and Lori Austin

Addicks, Mrs. Suzanne	05/01/1941	195 Belmont Trace NW	Atlanta	GA	30328-3066
Greenlee, Mr. Jim	05/02/1929	98 Whitlock Avenue #3512	Marietta	GA	30064
Pruitt, John	05/02/1942	615 Blue Teal Ct NW	Atlanta	GA	30327-4762
Lee, Dr. John	05/05/1932	1 Yonah Dr NE	Atlanta	GA	30309-3320
Cummings, Mr. Jack	05/06/1924	1103 Lynmoor Dr NE	Atlanta	GA	30319-4125
Barrow Jr., Mr. Tom	05/09/1926	3750 Peachtree Rd NE Apt 2	Atlanta	GA	30319
Farmer, Mrs. Martha	05/10/1936	4068 Champion Drive	Austell	GA	30106
Balloun, Mr. Jim	05/10/1938	2540 Woodward Way	Atlanta	GA	30305
Askew, Mr. Bucky	05/11/1942	2960 Pharr Court South, NW #N4	Atlanta	GA	30305
Helms, Mrs. Pam	05/16/1938	2734 Peachtree Rd NW Apt C402	Atlanta	GA	30305-2974
Carson, Mrs. Anne	05/18/1939	3520 Nancy Creek Road	Atlanta	GA	30327
Anderson, Mrs. Helen	05/19/1940	3750 Peachtree Rd. NE # 878	Atlanta	GA	30319
Westerfield, Mr. Dave	05/21/1941	370 Highbrook Dr NE	Atlanta	GA	30342-2315
Polk, Mr. Jim	05/22/1942	4464 Woodland Brook Dr SE	Atlanta	GA	30339-5365
Overend, Mrs. Carol	05/25/1942	2724 Peachtree Road NW, #601	Atlanta	GA	30305-1116
Graham, Mrs. Helen	05/28/1939	14 Spring Lake Pl NW	Atlanta	GA	30318-1646
Reed, Mrs. Barbara	05/29/1939	920 Buckingham Circle	Atlanta	GA	30327
Vereen, Mrs. Emasue	05/31/1936	2575 Peachtree Rd NE Apt 3F	Atlanta	GA	30305-3651
Williams, Mrs. Sue	05/31/1937	3747 Peachtree Road NE #1408	Atlanta	GA	30319

Respectfully submitted, Meredith Daniel

STEPHEN MINISTRY

COMMITTEE REPORT for May 2022

VISION STATEMENT: Making God's Love Visible

Stephen Ministry seeks to follow Christ by preparing lay ministers who commit to one-on-one relationships with members of our congregation who have asked for help during a difficult time.

COMMITTEE CHAIRS

Scott Calhoun, Paul Marston, Cindy Stancil, Carlton Segrest, Miranda Segrest

COMMITTEE MEMBERSHIP:

There are **27** active Stephen Ministers with several Stephen Ministers on Sabbatical or designated as being inactive.

I. CURRENT ACTIVITY REPORT

At our May meetings, we discussed our process of supervision in which we focus on the nature and status of the relationship between each Stephen Minister and their current care receivers. The goal of supervision is to help the Stephen Minister deliver the highest possible quality of care, though a discussion of the status of the relationship, including any particular issues of concern to the Stephen Minister, while preserving confidentiality. The discussion provided insightful comments at both of our meetings. We also discuss the final three chapters of the W, Philip Keller book on the Twenty Third Psalm.

Ten Stephen Ministers now have confidential care receivers, including a new relationship that was only recently established. Several relationships recently have reached closure and others are on the verge of closing. A number of Stephen Ministers remain active in the Visitation Ministry as well.

II. UPCOMING ACTIVITIES

The training sessions for our new class of Stephen Ministers are nearing conclusion and will have been completed at the time of the Session meeting. Our five new trainees will be commissioned as Stephen Ministers at the 11:00 worship service on May 15.

Our biggest challenge remains finding enough appropriate care receivers to match up with our talented Stephen Ministers so that we can provide the kind of one-on-one, confidential, Christian caregiving we have been trained to share. This is especially important with the anticipated addition of our new Stephen Ministers. Occasional pulpit announcements are still being made, and printed announcements are being placed in congregational emails about the resources available through Stephen Ministry. Congregation members can reach out through a separate email address to contact and request a Stephen Minister, and some members have taken advantage of this resource recently. While these

efforts have brought several new referrals in the past few months, we continue to believe that Trinity's Stephen Ministry would benefit from broader encouragement to the congregation to take advantage of the care available. We are especially grateful for the support provided by Kim Clayton during her interim ministry with us. The ministry continues to receive outstanding support and guidance from Tom Farmer and we are looking forward to working with Rebekah LeMon.

III. MOTIONS FOR SESSION VOTE - None

April 2022 VISITATION MINISTRY SESSION REPORT

The goals of the Visitation Ministry in “Making God’s Love Visible” are:

1. To support the ministerial Staff in expanding the outreach to Trinity’s congregation. A visitation partner is provided to those identified by staff and/or the visitation team as being unable to regularly attend worship and fellowship with our congregation.
2. To assist with extending the Communion Table to those at home and in retirement homes.

Committee Co-chairs: Lynn Bradley and Nancy Spetnagel

Committee Membership: Rev. Tom Farmer, Suzanne Addicks, Eleanor Baughman, Lynn Bradley, Berney Bridges, Nancy Broadfoot, Meredith Daniel, Paul Marston, Sally Sinkler, Nancy Spetnagel, Cindy Stancil and Adair White plus other volunteer callers who do not attend meetings. The committee welcomes new members and volunteers.

Current Activity:

Our committee members are assisted by 18 visitation partners, primarily recruited from Stephen Ministers, Pastors’ Aid and Men’s Breakfast participants. They regularly contact some 40 people on our Concerns List (people with health issues or immediate concerns), our Watch list (people basically doing well under current circumstances, but are isolated) and Cards Only list. All Visitation partners report monthly to Nancy Spetnagel and/or Lynn Bradley so their reports can be reviewed and assessed by Tom Farmer, Lynn and Nancy prior to our monthly meeting. At our monthly meeting the committee members make their reports and update everyone for those only contacted in the last few days.

Upcoming and New Project Report

No new committee projects are planned.

Meeting Schedule:

Our April meeting was in person on Tuesday, April 26, at 12:30. Our next meeting is scheduled for May 24 in room B-100. Our usual meeting place is at the church in room B-112. We usually meet 10 times a year on the fourth Tuesday of the month and skip July and December.

Submitted by Lynn Bradley, co-chair
5/8/2022

Membership Committee Minutes

May 9, 2022

Present: Shirley Davis, Ginny Hobbs, co-chairs

Members: Chris Betts, Janet Edwards (via Zoom), Amanda Jackson (via Zoom), Barbara Stevenson, Reid Willingham

Absent: Saralyn Bell (excused), Wardlyn Bassler (excused)

Staff: Lucy Strong (via Zoom)

Fall Engagement Fair:

We are cleared to host a Fall Engagement Fair on successive Sundays, September 18th and 25th this fall in the hallways outside Williams Hall, from 10 a.m. to 11 a.m. and again from 12 p.m. until approximately 12:45 p.m.

Groups at tables will include all committees with the exception of Personnel, which is a Session appointed committee. We will ask all committees to have a representative present and a summary description of their committee's work, and the types of skills sets that would make a church member a good fit with that particular committee. We will also have sign up sheets at each table for potential committee members and potentially use QR codes for people who might like to "sign up" at a later time. We understand that some committees are "not looking" for new members right now, but it is always good to know about additional people who are interested and are able to help on a committee and to have people waiting to fill spots that will be vacant in the near future.

We will also have tables dedicated to different groups (there are 30+) within the church, i.e., Women's circles, book clubs, theology groups, men's groups, etc. and thus give the congregation an opportunity to engage in the life and work of the church in perhaps a new and meaningful way. These tables will also have descriptions of their particular group and a signup sheet available, and potentially QR codes for later use.

There was much discussion regarding the setup and configuration of this fair. It was decided that we would use the space outside the side and back of Williams Hall as well as the hallway leading down to Five Points and the hallway down past the library. Tables would be placed only on one side of the hallway to ensure compliance with fire safety and pre- and post-worship pedestrian traffic.

We will have maps available for the congregation so that church members can easily find a particular committee or group to get more information. We will also try to re-use the signage from previous Engagement Parades that were held in the sanctuary in past years.

We will also make some arrangement to have information available for members who worship at the 9 a.m. service in the loft. The plan for this is still a work in progress. Work on the Engagement Fair will begin immediately and continue throughout the summer.

Ideas for Engaging Existing Members

College of Elders:

The entire Membership Committee feels strongly that one of the most important things that should be done to engage members is to hold a College of Elders meeting/dinner with Rebekah Lamon as soon as possible, due to the importance to the life of the church of this collective group of people.

Currently, the COE list contains about 342 names. Chris, Barbara and Wardlyn have gone through this list and determined which elders have

- Moved out of town
- Died
- Health issues
- Are living in which particular retirement community
- Are youth/student elders
- Are presently actively engaged in the church

There are approximately 200 names left on the list after taking the above categories into account. Barbara, Chris and Wardlyn will pass the list through several more knowledgeable people in the church so that we can get a smaller more definitive list of elders who are not currently engaged in the life and work of the church.

We will then begin reaching out to these elders. We feel that the people on this list would be extremely worthwhile engaging from a membership standpoint since they were once very committed members of the church, and we are starting a new chapter in the life of Trinity.

Members Who Have Joined in the Last 5 years:

Ginny and Shirley have revised the XLS spreadsheet of people who joined the last 5 years but did not respond to the recent membership dinner so that it includes only members who we do not know to be active in the church at the current time.

Since these people all joined the church within the past 5 years, they are also considered extremely worthwhile to engage from a membership standpoint since they made the commitment to join the church only very recently and may have become disillusioned with the church since Pam left and/or gotten out of the habit of participating because of Covid.

Janet, Amanda, Saralyn and Elizabeth are helping Ginny and Shirley with the follow-up of this list of members who have joined in the last 5 years. There are approximately 65 people on this list.

Next Meeting: Monday, June 6th at Shirley Davis' house at 12 noon. Zoom option available.

Respectfully Submitted,

Shirley Davis
Membership Co-Chair

Mission Council report to Session – April 2022

Vision Statement: Making God’s Love Visible

Committee Purpose:

Mission Council serves as the formal body of representatives for TPC’s Mission Ministries and, through regular review of all activities determines the vision and course for this ministry. Its goal is to strengthen and support local, global, and denominational communities in the areas of human services, education, justice, and sustainability. As a church, we believe in serving the common good by reaching out beyond ourselves, caring for God’s creation, and boldly addressing human needs through social action and advocacy. We serve wholeheartedly as an expression of our faith, remembering that Jesus “came not to be served but to serve.”

Committee Chair(s): Barbara Robertson, Chair
Julie Hope, Vice-Chair

Committee Membership:

Class of 2022: **Jim Stokes, Scott Wolle, Victoria Wolle**

Class of 2023: **Margaret Bond, Sally Montgomery, Craig Pendergrast, Barbara Robertson**

Class of 2024: **Julie Hope, John Fenton, Chip Thompson, Catherine Warren**

(Names of those attending 5/11/2022 Mission Council meeting in bold.)

I. Current Activity Report:

Updates from Trinity’s primary mission partners:

Agape Family and Youth Center:

- * Agape held its annual Spring Benefit Thursday, April 28 with almost 400 in attendance. It was the official kick-off of Agape’s 25th anniversary celebration.
- * Agape’s capital campaign is progressing well with \$800,000 in commitments. The campaign goal is 2.5 million.
- * Agape’s outdoor space which is a part of the capital campaign is scheduled to be completed by the end of June. The space will include a mini pitch, activity zone and outdoor learning area for study and tutoring.

Agape’s academic support team has worked to provide extra academic support through personalized interventions during afterschool and additional hours on Saturday mornings, and has seen tremendous progress with many students who were academically at-risk. Strategic partnerships are helping bring quality programming to the afterschool programs including: PowerUp Martial Arts, Soccer in the Streets, Out of Hand Theatre and Manana Birthday Club. Agape is also redesigning strategy and engaging new partners (Fernbank, Techbridge and STE(A)M Truck) to help build a STEAM program and curriculum targeted to launch in Fall 2022.

Afghan Refugee Resettlement:

The two Trinity mentor teams continue to regularly visit and work closely with the Houssaini and Faizi families and are assessing and responding to each family’s specific needs on an ongoing basis.

Other Updates:

Mission Council made a \$1,500 contribution in honor of Joanna Adams to the Buckhead Rotary Foundation’s recent event honoring her. Event proceeds benefit Agape and other local community organizations.

We are excited to welcome these new members to Mission Council, Class of 2024: Kristin Hunter, John Shepard (Finance Committee liaison to Mission Council), Jim Stokes and Bright Wright.

II. Upcoming & New Project Report:

The Mission budget for 2022 was approved unanimously with a total amount of \$489,590 (same as 2021, representing a \$100,000 reduction from 2020).

Mission Council understands a committee/working group will be formed to work with new Senior Pastor Rebekah LeMon on determining the best uses for Trinity’s budget surplus resulting from PPP loan forgiveness, and requests that a representative from Mission Council be included in that process.

A revised proposal requesting a \$100,000 grant to Agape’s current capital campaign was reviewed and after discussion and deliberation, Mission Council unanimously endorsed the following motion:

Mission Council promises to provide \$50,000 from Mission Council-directed funds to Agape as part of a pledge for its capital campaign, and to work closely with other bodies within the church including Trinity trustees to identify other sources that may be available for an additional \$50,000 in funds to be pledged to Agape in support of its capital campaign. In conjunction with this pledge, Mission Council strongly encourages Agape to apply for grant funding from the U.S. Environmental Protection Agency (EPA) available to schools and other educational institutions for the purchase of electric buses, since replacement of buses is part of the purpose of the Agape capital campaign. Mission Council member Craig Pendergrast is available to provide information about that grant opportunity to Agape staff.

Mission Council members reviewed impact grant applications from 12 local organizations in advance and ranked them based on metrics that align with these priorities and focus areas: Human Services (including hunger/food insecurity and healthcare), at-risk children/youth, justice/advocacy and refugee resettlement) and approved the following impact grants:

Agency	Amount
Meals on Wheels Atlanta	\$15,000
Second Helpings Atlanta	\$10,000
Street Grace	\$5,000
Childspring International	\$5,000
Georgia Justice Project	\$5,000
Memorial Drive Ministries	\$5,000
Lifespan Resources	\$2,500
Georgia Asylum & Immigration Network	\$2,500
Total:	\$50,000

III. Motions for Session Vote:

N/A

Personnel Committee Session Report

May 2022

Vision Statement: Making God's love visible

Committee Purpose:

The personnel Committee is charged with stewardship of the human resources of Trinity presbyterian church. It is responsible for maintain a non-discriminatory work environment where the Clergy and Staff called to Trinity can do their jobs in a way that glorifies God and meets the needs of a vibrant and growing faith community. The committee reviews and assures, annually, in consultation with the Head of Staff and finance committee, that the organization and staffing model is consistent with the balance of the church's missions, fully cost effective, and within the financial capacity of the church.

Committee Chairs: Jim Balloun, Chair; Brian Williams, chair-Elect

Committee Members: Jim Balloun, Mickey Benn, Elizabeth Borland, David Carr, Alex Erwin, Amy Krause, Janet Reed, Mary Kelly Speed, Ann Speer, Brian Williams

I. Current Activity Report:

The Committee is significantly engaged in several ongoing projects including:

- Executing resource plan for administrative support given two current staff vacancies, and planned retirement of Patti Heinz effective May 31.
- Preparing for arrival of Rebekah LeMon.
- Organizing "Supervised Ministry" assignments for Emily Beaver and Paul King, in support of their respective degree programs at Columbia, to be funded through the Trinity Fellows Trust.
- Continuing development of staffing requirements for current and future Communications needs, in conjunction with ongoing infrastructure improvements currently underway

II. Upcoming and New Projects Report:

III. Motions for Session Vote: None.

Property Committee

May 4, 2022

Vision Statement: Making God's Love Visible

Purpose/Mission: Property works closely with Trinity staff to oversee the operation and maintenance of all physical aspects of the Trinity property—its buildings, campus landscapes, and playgrounds. The goal of excellent property management exists to ensure the church property is well-maintained, well-planned, and operated efficiently in order to support the work of all the other committees at Trinity.

Committee Chair: **Esther Stokes**

Committee Membership: **David Caldwell, Anne Carson, Hank Hall, Jane Harrison, Lea Holliday, David Quillian, Dale Lewis, Paul Marston, George Parson, Trey Reese, Anne Weaver, Christie Woodfin.** Staff in attendance: **Molly Faircloth, Karen Simmons, and TreVarius Worthy.**

Esther called the meeting to order at 8:04am. Esther opened the meeting with prayer expressing gratitude.

The minutes of the April meeting were approved.

Molly announced that, given the ongoing Infrastructure work and our new senior pastor arriving at Trinity, Esther has been asked to continue leading the Property Committee until the end of 2022, when the infrastructure work should be complete, and the remainder of the year the committee will be led by David Quillian, a former committee chair.

Esther welcomed to the committee Allen Moseley, who is a new (returning) Session member.

Esther announced the establishment at the April Session meeting of the Anne H. and James B. Carson, Jr. Trust Fund. Molly explained an anonymous gift established the Major Maintenance Fund in 2019. In 2021, following the death of Jim Carson, the original donor suggested that the fund be named for Anne and Jim Carson in appreciation of their lifelong commitment to Trinity's ministry and mission. A gift to the Trust from Jim Carson's estate has been added to principal of the Fund. The Anne H. and James B. Carson, Jr. Trust Fund will make an annual distribution to the Property Operating Reserve and be "a permanent trust fund for major building and grounds repair and maintenance needs of Trinity Church." "The Carson Fund can be used to pay for maintenance, repair and/or replacement beyond what is intended to be provided through the normal operating budget." This is truly great news for Trinity and for the Property Committee in particular!

Infrastructure updates:

George Parson, Property liaison with the Library Committee, reported on the initial meeting yesterday to discuss the possibility of the library's moving to make room for a gathering space close to the Welcome Center. The current library room is getting new paint and carpet so all the books must be packed up, and there has been a continuing interest in having a gathering space just as the youth area has a gathering space. George said the Library Committee was surprised by the request. The discussion

centered around the possibility of moving to B-108. Nothing was resolved, and the discussion will continue.

David Caldwell reported that the Williams Hall renovation is under way, and the hearing loop will be installed later this week.

David also reported that the staff offices and hallways are being renovated with new paint and carpet and that things are looking remarkably good on the staff floor.

Security installation is under way, and Invictus is serving as our project manager for the installation.

Jane Harrison reported on signage. She said that our sign company, De'Nyse, is re-working the perimeter signage according to Perkins & Will's recommendations, and the campus interior signage may be accelerated. Room numbers will appear on signage next to the door to the room, not over the door. Signs for staff offices will be changeable. Room signs will contain braille. They will be compliant with fire codes.

David announced that the sanctuary will close July 18 for renovation. He said we are making progress on carpet choices and we are working on tile choices.

With regard to Audio/Video/Lighting/Broadcast, David reported that for the recent town hall there were 50 people in the room and another 101 online, adding that this underscores the importance of getting the A/V/L/B elements "right."

David reported that we are signing a contract with a mechanical engineer for just under \$6K to get recommendations on just what we need in the HVAC arena. He said the three kitchen HVAC units need to be replaced, and Tommy Boling will do the work.

A recent medical emergency during the Easter 11:00am service raised questions about our emergency equipment. Do we have defibrillators? Are they maintained? Etc. Karen Simmons reported that we have two defibrillators (AED's) located near the Ladies Room at Five Points (close to the sanctuary) and one near the gym. Karen and TreVarius said they are regularly maintained and that the operating staff has a plan for dealing with emergencies. There are two wheelchairs in the ushers' closet in the narthex.

Molly reported that the monthly financial activity is below budget mostly because of billing timing. She pointed out that we have had pressure on the Property budget because we have hired police at a higher rate and we have had to have many service calls.

Trey Reese reported that he and Karen Simmons have been working on the revision of the Buildings Use Handbook. He submitted the following information after our meeting for everyone's information:

1. Trey to develop standard agreement / contract for:
 - a. Use of parking lots, including movie crews and school buses
 - b. Use of buildings
2. Trey to develop plan for letting exercise group know process to request use
3. Karen export eSpace calendar items for review for current groups using parking lots or rooms as well as historical use
4. Trey to develop spreadsheet reflecting current and historical use and correlate to stated church opening days and hours

5. Trey to develop outline and options / best practices and pricing if pertinent for requests by:
 - b. Church related activities
 - c. Member non-profit group requests
 - d. Non-member non-profit group requests
 - e. Member for profit group requests
 - f. Non-member for profit group requests
6. Karen reviewing Draft Buildings Use Handbook

The meeting was adjourned at 9:25am.

Worship and Music Committee Report – May 2022

Worship and Music Ministry Mission Statement

The Worship and Music Ministry assists the Session and staff in providing and supporting worship which glorifies God by challenging the mind, nourishing the spirit, honoring tradition, demonstrating liturgical depth, exercising creativity in its use of music and the arts, and addressing the needs of individuals and families. (2016)

Meeting Attendance (names in bold were present)

Worship & Music Committee Membership:

Caroline Brown
Kim Clayton (staff liaison)
Carol Comstock
Martha Craft (chair)
Roxanna Erwin
Dorsey Farr
Patti Heinz (staff liaison)
Dorsey Farr
Jim Hinkle
Jan Irvin
Norman Mackenzie (staff liaison)
Mary Fleming Riley
Frances Swensson

9 a.m. Service Task Force Membership:

Bill Borland (chair)
Susan Foxworth
Roxanna Erwin
Andrew Esqueda
Frank Fuerst
Susie Goode
Ginny Hobbs
Paul King
David Quillian

I. Current Activity Report:

Ushers – The committee was asked to submit names for ushers and greeters to David Beasley so he can increase his staff of ushers. We agreed that this is a great opportunity for new members to become involved.

Communion Format – The committee agreed that communion will continue in its current quasi-intinction format until Rebekah has an opportunity to weigh in on format.

II. Upcoming & New Project Report:

9 a.m. Service Review – Bill Borland and the 9 a.m. Service Review Task Force presented its findings to the Worship & Music Committee as a preview to its presentation at the June 21 Session meeting. Some preliminary findings include:

- When the 9 a.m. service was created in 2018, it was agreed that it would be reviewed after three years; however, there were no stated measurement goals for evaluating the service in the documents and presentations supporting the creation of that service. Such measurement could have been attendance, member vs. visitor, pledges, etc.
- In-person attendance was not taken consistently, nor were Friendship Registers circulated, so overall attendance data is lacking, especially after COVID. We also do not know the mix of visitors/members attending that service. Paul King has data for online viewership post COVID.
- Offerings are not consistently taken, particularly after COVID, and we have no data on the donations given at the 9 a.m. service, or the impact on pledges this service has had.

- The committee discussed that there is a segment of the congregation that desires a traditional service in the Chapel at an earlier time. The group discussed the possibility of three Sunday services – two traditional services and one contemporary service.

III. Motions for Session Vote:

The Worship & Music Committee moves to approve the below 2022-2023 Communion and Baptism schedule.

Communion (first Sunday of each month):

January 1, 2023 (New Years Day with usually one service at 11)

February 5, 2023

February 22, 2023 (Ash Wednesday)

March 5, 2023

April 2, 2023

April 6, 2023 (Maundy Thursday)

May 7, 2023

June 4, 2023

July 2, 2023

August 6, 2023

September 3, 2023

October 1, 2023 (World Communion)

November 5, 2023

November ?, 2023 (Service of Lament and Hope)

December 3, 2023

December ?, 2023 (WOC Advent Service)

December 24, 2023 (11 p.m. Christmas Eve)

Baptism: (Recently changed from six times a year to the 2nd Sunday of every month. No baptisms on Easter2022)

August 14, 2022

September 11, 2022

October 9, 2022

November 13 or 20, 2022 (Depends on Fall Music)

December 11, 2022

January 18, 2023 (Baptism of the Lord)

February 12, 2023

March 12 or 19, 2023 (Depends on Spring Music)

April 9, 2023 (Easter)

May 14, 2023

June 11, 2023

July 9, 2023

August 13, 2023

September 10, 2023

October 15, 2023

November 12 or 19, 2023 (Depends on Fall Music)

Old Business:

Holy Week: Norman reported that Holy Week services were very well attended and that he continues to receive positive comments about them.

Memorial Service – Norman reported that Chris Rex’ memorial service (April 23) was also very touching and well attended, including ASO conductors Robert Spano and Sir Donald Runnicles. Joanna Adams was unable to attend, but sent a lovely tribute, which Kim delivered beautifully.

Choir Festival Sunday – Norman reported that this event (April 24) was successful, with all choirs – aged 4 through Chancel Choir – singing, after getting back into the rhythm of regular rehearsals. He expects participation to increase in the 2022-2023 church year.

Kim’s final sermon and receptions - Kim’s sermon and receptions (May 1) were exceptional. “The Book of Kim” was expertly written and delivered. It was a perfect sendoff.

New Business:

None

Upcoming Events:

- May 8 – Baptism/Mother’s Day Offering
- **May 15 – Rebekah LeMon’s first Sunday**
- May 22 – Ordination and Installation of Elders
- May 29 – Memorial Day single service at 10:00 a.m.
- **June 5 – Patti Heinz’ Retirement Reception**
- June 5 – Communion
- June 12 – Baptism
- July 3 – Communion
- June 21 – W&M Report to Session
- July 10 – Baptism

TELC Minutes
Online Meeting May 4, 2022

Board Attendees (names in bold were present via Zoom at the meeting):

Tim Allen	Richard Floyd	Geoff Lander
Andrew Belisle	Blake Head	Righton Lewis
Annie Cecil	Sarah Heller	Bobby Norwood
Bob Cooney	Ashley Hooper	Richard O'Donnell
Courtney Deveau	Jacob Jordan	Steven Smith
Joe Dixon	Wyatt Kendall	Jen Tessororf
Liza Farley	Sarah Kirkpatrick	Elizabeth Thompson
Chris Fellows	Amy Krause	Amanda Hager
		Kenny Kraft

Joe Dixon called the meeting to order at 6:30 pm.

April 2022 Minutes were approved unanimously.

Center Update: Tim Allen (Joe Dixon)

- Enrollment
 - o 115, 120, 119
- Faculty
 - o Last meeting:
 - One new hire (2-year old), two open positions
 - Staff development day planned
 - o Center support Position – is there a web posting we could forward?
 - TBD if paid enough
 - Has it been hard to fill? How many hours needed?
 - Publicize to network? Have networks we could share.
 - Skill set needed?
 - Kianna? Tim: Son is in Pre-K and going to kindergarten in fall. May be losing her. Building home in Kennesaw. Don't know if upcoming year will work for her family balance/needs.
 - **Tim to share job posting with board.**
- Families and Events
 - o PreK registration currently open. Deadline is April 11th.
 - o Parent/ Teacher conferences: April 25-29- in person – story boards should be sent to families (**Tim to confirm**)
 - o Muffins/Coffee for Mom- May 6
 - o PreK Celebration- May 18
 - o Memorial Day Holiday- May 30
 - o Donuts for Dad- June 17
- Health and Safety
 - o 2 cases over last few weeks
 - o Discussed what the process is, need to hear from Tim – Discussion after meeting with Tim: for example if started with a teacher's spouse

testing positive and teacher and child testing negative, went into quarantine for 5 days, as long as negative will return after 5 days. Other family had parent with positive test and mom/children had not tested positive (ended up testing positive later on but because of timing – 3 days before positive test). No immediate impact on center or class rooms, no closure. If student was in center 3 days prior to positive test, anyone that was in contact would quarantine 5 days (down from 10 days)

Finance: Blake Head, Chris Fellows, Richard O'Donnell, Joe Dixon

- 115 enrollment is around break even, with 116 being modest profit and couple months in high 1'teens helps balance slower months. Goal is to navigate public Pre-K transitions and keep communication open.
- 3% tuition increase – matches budget, Finance to send out letter/notification to parents while coordinate with Tim by end of May
- TELC Trust
 - o TPC interested in funds in excess of original \$500,000 trust funding,, spending toward shared benefit cap-ex projects. But also encourage TELC to identify sources for the funds.
 - o Windows, blinds, doors – security.
 - o More information to come in summer
 - o Any thoughts on additional space we would want to expand for the Center. Bathroom refresh? Garden space/refresh? Look around Center. Media center upgrades (pre covid, half was STEM and half was for large motors for infants, used for ballet, houses art closet) also serves as severe weather room. More suggestions for use throughout minutes.
- Last Meeting:
 - o Employee Retention Credit – amended payroll tax returns filed in March, expect to receive ~\$730,000 in refunds in about 8 months (November) depending on IRS processing time
 - o Finalized Budget and Vote on Cost of Living Adjustment (2%)
 - Courtney motion, Righton 2nd, all voted in favor, approved – went in on 5/15.
 - o Referral Bonus – hired, and retained – 90 day probationary period - \$500 approved – staff development day communication of this item

Development/Financial Aid: Ashley Hooper

- No update, mid-year scholarship resolved.
- Need to add members to committee
- Tim to reach out to teachers/parents about application process for scholarships – Asking applications to be in by mid-May.
- Scholarship program – formula that considers salary, number of children, held to the funds allocated from Miles for Smiles plus Church grant.
 - o Sounds like there is more funds available
 - o Think it may be a few hundred dollars per month.

- Total pool was \$21k last year (Mission Grant has been \$10k-\$15k and 50% of Miles from Smiles funds)
- Want to propose a request to Session to supplement – maybe match Mission Grant – goes to Trustees first and then to Session. **Ashley and Joe and Tim. Plan to request \$15k per year from trust fund.**
- Teacher focus – try to get them a full ride if possible/if they apply. Right now they pay half and can get additional scholarship support
- Teachers – pay half currently, only one teacher taking advantage today of scholarship. Right now we have 5 slots allotted for teacher children at 50% discount.

Governance: Amanda Hager, Andrew Belisle, Liza Farley, Annie Cecil

- Welcome Kenny Kraft
- 4 potential families – will get email out in month of May.
- **Tim going to reach out to parents and grandparents about opportunity to get more involved in TELC and join the board. Governance to take list**
- Committee sharing/support. In person meetings will be helpful in opening dialogs.
- 8 rolling off, Amy is looking for an elder to join (won't determine for a few weeks). Would like to add 7-8 new members
 - 1-2- Financial Aid/Development
 - 1- Events
 - 1- Finance
 - 1-2 - Governance - we will need to add at least one here that is a church member
 - 0 – Personnel
 - 0 - Public Relations
 - 1-2- Strategic Projects
- Open to committee rotation or those on committees that are not too active, participating with other committees.

Personnel: Courtney Deveau, Wyatt Kendall, Amy Krause, Elizabeth Thompson

- Tim's annual review and teacher survey's completed. 26 teachers, 14 responded, 5 asked to meet
- 4 meetings completed, waiting to hear back from 1
 - Hours/days off/benefits
 - Professionalism – after Covid, would be great to lift it back up in terms of dress, how we talk with parents. Handbook has not been shared with staff, start of year is a good time do to that
 - Tim has talked at meetings (collaboratively) about this.
 - Recognizing teachers with special degrees and find ways to share knowledge/consult. Or even acknowledge the degrees
 - Retention need here, make sure we keep
 - May want to ask them how they would like to share this knowledge.

- Any ability to present 5 minutes on a topic during staff meeting?
 - More connection with parents
 - More training
 - Feedback loop, concerns, parent teach/small group of teachers do that and communicate with Tim (maybe lead teachers can take that on or maybe form a sub-group) – Tim to consider going to teacher leaders and ask about how can we as a group talk more and get more feedback.
 - Benefits with maternity leave (**TELC Trust?**)
 - Support from front office
 - Any ability for an additional half day off. Early out pass for attending certain number of items. Support staff hired for front office could fill.
 - Inflation bump was appreciated. (Tim had one person say thank you, not looking for thank you but not talked about much)
- Working with PR committee to look at website. Build out admissions FAQ. Annually put out information on website (maybe around Miles for Smiles).
 - Who has ability to update website? What platform is it on? Tim shared with Courtney it is on new platform and may be easy
- Waitlist – other schools set how often they reach out to parent. Can ask parents to reply if they can be removed.
 - Beginning of every month – notify the need by date notification families
 - **Need to define process and then can improve that process over time.** Need to improve communication. Part time admissions director position? Define what we are doing today.
 - Website – access to application.
 - Follow up with Tim (Personnel)

Strategic Projects: Righton Lewis, Bobby Norwood, Steven Smith

- Need to connect with Tim, he is checking with teachers. Teachers to provide Tim an update at staff development update.
- Keep thinking on ideas TELC Trust – **doors and safety shades – Strategic project to connect with Tim to price this and Bathroom updates.**

Public Relations: Sarah Heller, Jen Tessororf, Jacob Jordan

- Website
- Park meetup this weekend. Name tags (Jen T).

Events: Sarah Kirkpatrick, Bob Cooney

- Shift to field day was well received. Kiana planned events.
- Got to \$29k. Spent \$2k+ (prior cost was \$8k)
- Speaker phone for Tim. Signs with instructions on activities and locations. Timed events tied to publication (publication shared with parents ahead).
- Succession planning – sponsor relationships with new people coming on.
- Time of day and year was great.

- Two balloon artists (line was too big). Other activities for outside.
- Confusion about bringing kids out to parents. More coordination.

Other ideas for next year: Steven

- Increase or provide budget to teacher's for rooms – funds for children activities. (teachers will purchase things for lesson planning and reimbursed currently, larger items are discussed)
- Incentives for teachers – thank you/kudos box from parents they can provide to the teachers.
- Teacher of the Month – done for a while, when Ashley was here she led it
- Thank you to Tim and whole staff and church facility staff on emergency plan

Meeting adjourned at 7:37 p.m.

Respectfully submitted,
Joe Dixon, Chairperson of the Board