

# SESSION PACKET

Stated Session Meeting

April 18, 2023



\_\_\_\_\_ Approved  
\_\_\_\_\_ Approved with Amendment

## Table of Contents

Agenda and Upcoming Dates	Page 3 – 4
Stated Session Meeting Minutes: March 21	Page 5 – 9
Annual Congregational Meeting Minutes: March 26	Page 10 – 11
Worship Attendance Report	Page 12
Financial Report	Page 13 – 14
Statistical Report	Page 15 – 17
Committee Reports	
Adult Education	Page 18
Communications	Page 19 – 20
Congregational Care	
Pastors' Aid	Page 21
Congregational Life	Page 22 – 23
Mission Council	Page 24 – 25
Personnel	Page 26 – 27
Property	Page 28 – 29
Appendices:	
Trinity Presbyterian Preschool	Page 30 – 31

**STATED SESSION MEETING AGENDA  
TRINITY PRESBYTERIAN CHURCH  
April 18, 2023  
7:00 p.m.**

**CALL TO ORDER & DECLARATION OF QUORUM** Rebekah LeMon

**DEVOTION** Trey Reese

**MOTION to approve Consent Agenda** Rebekah LeMon

- Agenda
- Stated Session Meeting Minutes from March 21, 2023
- Minutes from Annual Congregational Meeting on March 26, 2023
- Financial Report
- Statistical Report for March 2023

**MODERATOR'S REPORT** Rebekah LeMon

**CLERK'S REPORT** David Carr

**SPECIAL ORDERS & REPORTS:**

**MEMBERSHIP COMMITTEE - ENGAGEMENT FAIR PLANNING** Janet Edwards &  
Chris Betts

**COMMITTEE SPOTLIGHTS**

- **ADULT EDUCATION** Velma Tilley
- **MISSION** Julie Hope
- **CONGREGATIONAL LIFE** Bess George

**FINANCE** Mark Stancil

**PHONATHON EFFORT UPDATE/DISCUSSION** ALL

**OPEN FORUM**

**PRAYER AND DEPARTING BLESSINGS** Lucy Strong

UPCOMING DATES		
Officer Training	April 16, 23, and 30, and May 7.	
Rev. Lucy Strong's Installation	April 23, 2023	11am worship
Presbytery Meeting	May 2, 2023	
Communion	May 7, 2023	
Baptisms	May 14, 2023 (11am)	Thomas Dixon & Clarice Mansfield
Session Meeting	May 16, 2023	
Session Mini-retreat	May 20, 2023	
Ordination and Installation of elders	May 21, 2023	
Session Meeting	June 20, 2023	

**STATED SESSION MEETING MINUTES  
TRINITY PRESBYTERIAN CHURCH  
MARCH 21, 2023**

**CALL TO ORDER / DECLARATION OF QUORUM**

Rebekah LeMon

The stated Session meeting for Trinity Presbyterian Church on March 21, 2023, was called to order in Old Fellowship Hall at 7:09 PM by the moderator, Rebekah LeMon. The clerk, David Carr, confirmed the presence of a quorum.

**DEVOTION**

Allen Moseley

Allen Moseley shared reflections on his lifelong affiliation with Trinity Presbyterian Church and on the profound impact the church has had on his faith and family. He expressed gratitude for all the men and women who have given so much time and energy to the church to sustain its work and program offerings over the last six decades. He concluded with a prayer that we might all follow the good example of those who came before us and continue serving God and each other.

**OMNIBUS MOTION TO APPROVE CONSENT AGENDA**

Rebekah LeMon

Rebekah LeMon directed session members to the omnibus motion in the meeting packet. She noted that the statistical report was not included in the session packet but was provided as a handout to be considered as part of the consent agenda. She also amended the upcoming baptism schedule as the dates had not been set at the time the session packet was distributed to elders. Specifically, John Stow, IV will be baptized on April 9<sup>th</sup> and Thomas Dixon and Clarice Mansfield will be baptized on May 14<sup>th</sup>.

The motion to approve the consent agenda as amended was unanimously approved.

**MODERATOR'S REPORT**

Rebekah LeMon

Rebekah LeMon began her report with gratitude for the opportunity to travel to Cuba alongside other Trinity members as they renewed partnerships that had been impacted in recent years by the pandemic. She also presented the slate of elders recommended by the nominating committee. The slate includes: Karen Bain, John Balch, Dean Cleaveland, Rebekah Groover, Jay Harris, Paige Keller, Nick Leet, Jon McRae, Catherine Quillian (youth), Helen Slawson (youth), Mary Kelly Speed, and Catherine Warren. The congregation will vote on the new elder slate on Sunday, March 26 at the annual congregational meeting. The annual report will also be presented at that meeting.

Next, Rebekah recapped the confirmand dinner that took place on March 14. All youth in attendance discussed their statements of faith and decided to join the church. Additionally, Rebekah praised the efforts of all those involved in Youth Sunday which was a success and inspiration to the entire congregation. She went on to announce upcoming events scheduled during Lent: Maundy Thursday Dinner and Service (April 6), Tenebrae Service (April 7), and the continuation of the book study of Diana Butler Bass's work *Freeing Jesus*.

Rebekah also reminded session members that new elders will be ordained and installed on Sunday, May 21<sup>st</sup>. She hopes to schedule time on May 20<sup>th</sup> for current and future session members to meet and share a meal.

In personnel news, the recently hired digital media specialist has moved on from Trinity for personal reasons, but a new Director of Finance and Administration has been hired and will start mid-April. Her hire will be formally announced next week.

Rebekah also announced the intent to add some form of worship (regularly but not every week) that is contemplative and meditative. This addition is in response to congregational requests and needs. Finally, elders were reminded to complete their check-in calls to all members of the congregation.

Lastly, Rebekah introduced the night's budget discussion and acknowledged that the church's financial health should be approached with total openness and transparency. She noted that once the budget is adopted tonight, the summary will go out to the congregation in short order.

## **CLERK'S REPORT**

David Carr

David Carr began by reflecting on how much Trinity has accomplished over the last year. It was only one year ago (last March) that the Pastor Nominating Committee called a meeting to announce the nomination of Rebekah LeMon as our senior pastor, and Esther Stokes presented carpet and paint samples! He noted all the remarkable and positive things that have happened over the last twelve months. The church has come a long way in a short period of time, and that progress is a credit of the church's leadership. David also gave sincere thanks for all the personal outreach and messages he received upon the birth of his new daughter, Collins.

Next, David noted the receipt of nominations for the next assistant clerk which will be discussed in greater detail at the April 18<sup>th</sup> session meeting. The next Presbytery Meeting is scheduled for May 2<sup>nd</sup> (via Zoom).

Lastly, David noted that he would be disseminating 'minute templates' to committee chairs to ensure a more standardized approach to minute collection and review.

## **SPECIAL ORDERS & REPORTS:**

### ***Trustees***

Margaret Reiser

Margaret Reiser provided a 2022 trust fund update. Last year, new estate gifts to the fund represented over \$500,000. There were also an unusually large number of disbursements in 2022—primarily because the trustees released (with session's approval) \$800,000 to cover a portion of the church's infrastructure work. Additionally, the TELC fund covered \$142,000 (roughly half) of the elevator repairs in the Welcome Center, and an additional \$136,000 went into the church's operating budget. The portfolio declined 16.8% last year, which is slightly less than predicted, and the year-end fund balance was \$7.6M.

Margaret also charged the session to think about ways in which the Love Ministry Impact Fund might be spent. Last year, the statement of intent for that fund—which is Trinity's largest—was revised to ensure utilization. The purpose of the Love Fund is to support a major project every year in one of Trinity's areas of ministry. The annual support amount is approximately \$33,000. Margaret also asked session members to consider a new trustee nomination. Trustees must have completed a term on session, be extremely trustworthy and well-respected, have demonstrated a strong financial commitment to the church, and serve as good fund stewards for the church. Margaret reminded session that the trustees have no role in the governance of the church, but they do serve as an informal sounding board for the senior pastor. The trustees are hoping to receive said nomination by May 18<sup>th</sup>.

Lastly, Margaret presented the following motion related to the counseling and enrichment fund and noted that the funds will be used to subsidize counseling fees for Trinity members who might not otherwise be able to afford these services from our counseling affiliates. The funds may also be used to provide psychoeducational and support group programming.

*MOTION: Approve the expenditure of up to \$12,000 from the Counseling and Enrichment Fund for 2023 for the purpose of providing counseling fee subsidies and psychoeducational and support group programming.*

The motion came from the Trustees so it did not need a second. After some discussion about the types of support group opportunities offered and the addition of counselors who specialize in work with both adults and youth, the motion was approved unanimously.

### **Commitment**

Dave Higgins, Caroline Brown,

Bonnie Harris

The 2023 commitment chairs updated session on the success of this year's campaign and thanked elders for their support. Dave Higgins noted that as of March 21, the campaign had received 437 pledges (74% participation rate) representing a total of \$3,675,000 (5% above the financial goal). This year's average pledge was \$8,400 (versus \$7,300 last year). The median pledge in 2023 was around \$3,500. Of those who pledged in both 2022 and 2023, their pledges increased on average by 10%. Lastly, Trinity received \$7,300 in pledges from individuals who had never pledged to any previous campaign.

Bonnie Harris thanked Dave Higgins and Caroline Brown for their leadership, and she praised the team effort that contributed to another successful commitment campaign at Trinity. She noted, however, that while the giving total exceeded the goal (and the 2022 amount), the total number of pledges (or givers) decreased in 2023. Overall, seventy-five individuals/families that pledged in 2022 did not pledge again in 2023, and 82 additional individuals/families have not pledged in the last 2 years. She called on session members and pastors to conduct additional outreach to ensure the entire congregation feels spiritually connected to the church. Lastly, she announced an upcoming luncheon for the commitment advisory members where they will discuss ways to engage all members—especially younger members—in the financial health of the church.

### **Finance**

Mark Stancil

Mark Stancil began his update with a year-to-date summary, and he highlighted positive revenue for January and February (coming in at over \$1M). Next, he reminded session members that the 2023 budget process involved feedback from committee chairs on potential new projects, programs, and offerings. He then pointed session members to the proposed budget included in the session packet. On the revenue side, he presented current year pledges alongside non-pledged contributions and trust fund income. On the expenses side, Mark highlighted that personnel, property and mission account for approximately 80% of Trinity's budget. He noted an increase to personnel (approximately \$95,000) which is intended to address salary compression amongst some of Trinity's existing staff and help attract new candidates to vacant positions. The property budget also increased to reflect higher costs associated with church facilities, security, supplies and utilities. Mark also explained that the budgeted per-capita Presbytery contribution had been shifted out of the Mission section of the budget into the Finance and Administration section, and an additional \$34,000 in discretionary

denominational support funds were added to the Mission committee's budget to enable direct giving to seminaries and other denominational partners.

Lastly, Mark noted that if all of Trinity's 589 "pledging units" (active members and potential givers) made pledges, it would take an average of \$6,600 per family/individual to run the church. However, with only 437 pledges, it takes an average of \$8,900 per family/individual to run the church. This amount exceeds the average pledge amount at Trinity.

**MOTION:** *Approve and adopt the 2023 annual operating budget.*

The motion came from the Budget committee so it did not need a second. After some discussion on matters related to budget monitoring processes for individual committees, personnel inclusions and outstanding staffing needs, the motion passed unanimously, and the budget was adopted.

### **OPEN FORUM**

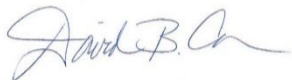
Lucy Strong noted that the congregational calls are yielding positive responses, Rebekah provided clarity on where the new elder slate could be located and reviewed, and the recent vespers service got positive reviews. Additionally, Congregational Life announced an upcoming "Jazz in the Courtyard" and Artwalk event on April 30<sup>th</sup>.

### **CLOSING PRAYER AND DEPARTING BLESSINGS**

Rebekah LeMon

A motion was made and affirmed to adjourn the meeting. Rebekah LeMon closed the meeting with prayer. The meeting adjourned at 9:15 pm.

Respectfully submitted,



David Carr  
Clerk



Bonnie Holliday  
Assistant Clerk



Trinity Presbyterian Church Session In-person Attendance (In Bold), March 21, 2023:

<b>Name</b>	<b>Name</b>	<b>Name</b>
<b>Adams Jr., Tom</b>	<b>Roxanna Erwin</b>	<b>Reid Willingham</b>
<b>Bynum, Laura</b>	<b>Ginny Hobbs</b>	Kenny Kraft
<b>Carr, David – Clerk</b>	Bonnie Holiday – Asst. Clerk	Kristin Hunter
<b>George, Bess</b>	<b>Richard O'Donnell</b>	<b>Tom Owens</b>
<b>Guerry, Bill</b>	<b>Trey Reese</b>	<b>Martha Craft</b>
<b>Hope, Julie</b>	<b>Lane Rhoden</b>	<b>Drew Timmons</b>
<b>Jackson, Mary Elizabeth</b>	<b>Allen Spetnagel</b>	Tanner Adams (youth)
<b>Lewis, Dale</b>	<b>Cindy Stancil</b>	Duskin Balch (youth)
<b>Shepard, John</b>	<b>Adair White</b>	Meredith Daniel
<b>Tilley, Velma</b>	Neal Williams	<b>Allen Moseley</b>
		Chris Suh
		Lindsey Greene
<b>Staff Attendees:</b>	<b>Other Attendees:</b>	<b>Guests</b>
<b>Rebekah LeMon-Moderator</b>		<b>Margaret Reiser</b>
<b>Elizabeth Davis</b>		<b>Mark Stancil</b>
<b>Andrew Esqueda</b>		<b>Dave Higgins</b>
<b>Lucy Strong</b>		<b>Caroline Brown</b>
		<b>Bonnie Harris</b>

**ANNUAL MEETING OF THE CONGREGATION  
MEETING MINUTES  
TRINITY PRESBYTERIAN CHURCH  
Sunday, March 26, 2023**

**CALL TO ORDER/DECLARATION OF QUORUM**

**Rebekah LeMon**

After the benediction response at the 11:00 AM worship service, Rebekah LeMon (Moderator) called to order the Annual Meeting of the Congregation for the purpose of approving pastor terms of call, receiving the 2022 Annual Report, and acting on the slate of nominees for the office of elder from the Nominating Committee. David Carr (Clerk of Session) declared a quorum of in-person congregants for conducting this business.

**PRESENTATION OF PASTOR TERMS OF CALL**

**Brian Williams**

Brian Williams (Personnel Committee Chair) presented the terms of call for Rev. Andrew Esqueda and Rev. Lucy Strong, and presented the Personnel Committee's motion to approve said terms.

***MOTION: Approve the terms of call for Rev. Andrew Esqueda and Rev. Lucy Strong.***

The motion was approved without objection.

**PRESENTATION OF SLATE OF NOMINEES FOR RULING ELDER CLASS OF 2026**

**Jack Calhoun**

Jack Calhoun (Chair of the Nominating Committee) shared the nominees for the new class of ruling elders and presented the Nominating Committee's motion to approve the slate.

The nominees for the Ruling Elder Class of 2026 are Karen Bain, John Balch, Dean Cleaveland, Rebekah Groover, Jay Harris, Paige Keller, Nick Leet, Jon McRae, Catherine Quillian (youth), Helen Slawson (youth), Mary Kelly Speed, and Katherine Warren.

***MOTION: Approve the slate of nominees for the ruling elder class of 2026.***

The motion was approved without objection.

**PRESENTATION OF THE 2022 ANNUAL REPORT**

**David Carr**

David Carr (Clerk of Session) directed congregants to copies of the 2022 Annual Report which were disseminated in hard copy at the meeting and electronically via email. He highlighted positive membership trends citing an annual membership total of 1,598. This total included 18 confirmands (vs. 23 in 2021), 28 new adult members (vs. 7 in 2021), and the addition of 11 non-confirmed children (vs. 6 in 2021). He also noted that Trinity celebrated 10 baptisms in 2022 and mourned 19 member deaths (vs. 26 in 2021).

David went on to review the church's administrative and operational successes in 2022. He pointed out the enhanced livestream worship capabilities and virtual options for meeting attendance that provided additional opportunities for engagement and participation--especially among prospective members sampling church offerings.

David also commended the substantial progress made in 2022. He recounted the church's approval and launch of a new church logo, the successful infrastructure campaign that enabled

critical technology upgrades, signage improvements, and deferred maintenance in areas such as the Sanctuary, Williams Hall, Old Fellowship Hall, and staff offices, and—of course—the call of Trinity’s current senior pastor, Rev. Rebekah LeMon.

#### **MODERATOR’S REPORT**

**Rebekah LeMon**

In her closing report, Rebekah LeMon (Moderator) summarized Trinity’s important work in the areas of mission, education, congregational life, and worship. She also provided comments on the rightsizing of Trinity’s budget in 2022, highlighted a successful commitment campaign, and cited some progress in filling vacant administrative positions.

Rebekah ended by expressing her gratitude to God and to the session, the committees, and the entire Trinity congregation.

#### **ADJOURNMENT**

Bonnie Harris provided a motion to adjourn. Margaret Reiser seconded the motion which was approved unanimously. The meeting adjourned at 12:20 pm.

Respectfully submitted,



Rebekah LeMon  
Moderator & Senior Pastor  
Session



David Carr  
Clerk of Session



Bonnie Holliday  
Assistant Clerk of

Trinity Presbyterian Church  
Worship Attendance 2023  
\*online views calculated by IP address, multiply each IP address by 1.5 to get a more accurate count of people viewing\*

	9am Livestream Views	9am Video Views	Total 9 am online	11am Livestream Views	11am Video Views	Total 11am Online	Total Online	9am In-Person	11am In-Person	Total In-Person	TOTAL ATTENDANCE	NOTES
January 1, 2023	n/a	n/a	n/a	72	57	129	129	n/a	116	116	245	Communion / one service / New Years
January 8, 2023	12	55	67	64	52	116	183	62	250	312	495	Day
January 15, 2023	n/a	n/a	0	125	140	265	265	n/a	468	468	733	RCL Installation
January 22, 2023	11	30	41	95	60	155	196	68	276	344	540	
January 29, 2023	10	45	55	87	98	185	240	85	246	331	571	
February 5, 2023	10	52	62	69	78	147	209	147	225	372	581	Communion / Children's Sunday
February 12, 2023	13	21	34	60	42	102	136	80	198	278	414	
February 19, 2023	11	30	41	68	60	128	169	70	241	311	480	
February 26, 2023	6	26	32	59	57	116	148	88	205	293	441	
March 5, 2023	15	34	49	66	55	121	170	68	270	338	508	Communion / New members
March 12, 2023	5	41	46	65	64	129	175	35	212	247	422	Baptism / Daylight Saving Time
March 19, 2023	16	57	73	64	98	162	235	101	351	452	687	Youth Sunday
March 26, 2023	15	36	51	128	127	255	306	75	467	542	848	Music Sunday
April 2, 2023	11	60	71	78	91	169	240	67	353	420	660	Psalms Sunday / Communion
April 9, 2023	n/a	n/a	n/a	132	75	207	207	326	714	1040	1247	Easter Sunday (all in Sanctuary)

Trinity Presbyterian Church  
Finance Committee Minutes  
March 15, 2023, Meeting

**Attendees**

Finance committee - Tom Austin, David Caldwell, Neal Williams, Martha Kelley, Laura Bynum, Walt Gillikin, David Beasley, Mark Stancil, and Margaret Reiser.

Staff - Rebekah LeMon and Kori Roddy.

Rev. LeMon opened the meeting with prayer.

The Finance Committee unanimously approved the minutes from the February 15<sup>th</sup> meeting.

**Financials**

The committee reviewed the February financials. Since the 2023 budget is still in progress, the focus on the financials were current trends. Current and prior year pledged income appears to be well ahead of schedule for the first two months of 2023. Other revenue items are on a solid trend as well. Nothing of note relative to year-to-date expenses.

**2023 Operating Budget**

Mr. Stancil presented the draft budget and went through the rationale behind each item. Revenue items were based on actual pledges received and historical trends for other income items. Expense items were based on budgets submitted by the various ministries. The initial budget run showed a positive net income so Mr. Stancil had convened a group of chairs, along with Mr. Beasley and Rev. LeMon to suggest how the surplus should be allocated within the budget. In addition to submitted budgets, this group allocated extra resources to Congregation, Children & Families, Youth & Families, Adults, Worship & Music, Mission, and Finance & Administration.

After robust and positive discussion and a few changes, the Finance Committee unanimously approved the budget and will present it to the Session on March 21<sup>st</sup> for final approval.

**Bank Deposits**

Considering recent turmoil in the banking industry, the committee discussed Trinity's current banking relationship with SouthState bank and balances held there. Mr. Beasley gave a thorough review of the bank, including comments from a Wall Street analyst. The committee requested that there be a detailed review of our analysis report at SouthState and determine the minimum level of balances we need to maintain and then redeploy any excess to a higher yielding money market at Schwab. Mr.

Gillikin agreed to work with Kori to do the analysis and report back to the committee.

**Next Meeting**

The next meeting of the committee will be on Wednesday, April 12, 2023, at 5:30 pm.

Trinity Presbyterian Church  
**March 2023**  
**Monthly Statistical Report to Session**  
Submitted 4/18/2023

**1,596 total active members at Trinity as of 2/28/23**

Member additions this month/period: +32

*18 presented to congregation on March 5, 2023:*

<i>Greg Addicks</i>	<i>Tricia Addicks</i>	<i>Alissa Cohan</i>	<i>Lisa Allen</i>
<i>John Baum</i>	<i>Libby Baum</i>	<i>Samuel Jackson</i>	<i>"Deacon" Buchanan</i>
<i>Sarah Helwig</i>	<i>Lane Henderson</i>	<i>Cal Jennison</i>	<i>George Jennison</i>
<i>Cindy Neal</i>	<i>Louis Oliver</i>	<i>Betsy Oliver</i>	<i>Allison Spicer</i>
<i>Bill Spicer</i>	<i>Paul Spiegl</i>	<i>Peyton Warley</i>	

*14 Confirmands presented to congregation on March 19, 2023:*

<i>Aly Adams</i>	<i>Will Balch</i>	<i>Lucile Beardsley</i>	<i>Anselm Bell</i>
<i>Max Bell</i>	<i>Mary Sellers Conley</i>	<i>Cole Hatfield</i>	<i>Caroline Hill</i>
<i>Margaret Justice</i>	<i>Jane Ellen Norman</i>	<i>Elizabeth Quillian</i>	
<i>Margaret Quillian</i>	<i>Raleigh Rhoden</i>	<i>Catherine Williams</i>	

Member subtractions this month/period: -2 Deaths

- *William Nisbet Toole (3/18/1931 - 3/17/2023)*
- *John E. Clark (10/4/1928 - 3/31/2023)*

**1,626 total active members at Trinity as of 3/31/23**

Other membership notes for MARCH 2023:

Births: N/A

Baptisms: 3

- *Alissa Jean Cohan - March 5, 2023 (note: adult baptism)*
- *Andrew (AJ) Tessendorf - March 12, 2023*
- *Alyson Isabel Adams - March 19, 2023 (note: confirmand baptism)*

Non-confirmed children added: 3 (*Hank Oliver, Kate Oliver, Lucy Spicer*)

Pastor Affiliates added: 1 (*Sam Henderson*)

Trinity Presbyterian Church  
Summary Analysis - Operations  
General Fund  
January to March 2023

Accounts	MTD Actual	MTD Budget	MTD Budget Variance	YTD Actual	YTD Budget	YTD Budget Variance	Annual Budget	Annual Budget Remaining
<b>Revenues</b>								
<b>Pledged Income</b>								
11.40000 - Current Year Pledges	\$429,557.59	\$292,000.00	\$137,557.59	\$1,379,829.58	\$876,000.00	\$503,829.58	\$3,504,000.00	\$2,124,170.42
11.40001 - One-Time Pledge Increases	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	(\$1,000.00)
11.40010 - Pledges - Prior Years	\$605.82	\$7,083.33	(\$6,477.51)	\$93,363.83	\$21,249.99	\$72,113.84	\$85,000.00	(\$8,363.83)
11.40025 - Online Gift Processing Fees	(\$412.60)	(\$583.33)	\$170.73	(\$1,641.30)	(\$1,749.99)	\$108.69	(\$7,000.00)	(\$5,358.70)
<b>Total Pledged Income</b>	<b>\$430,750.81</b>	<b>\$298,500.00</b>	<b>\$132,250.81</b>	<b>\$1,472,552.11</b>	<b>\$895,500.00</b>	<b>\$577,052.11</b>	<b>\$3,582,000.00</b>	<b>\$2,109,447.89</b>
<b>Non-Pledged Income</b>								
11.41000 - Non-pledged Contributions	\$7,528.00	\$8,333.33	(\$805.33)	\$15,754.00	\$24,999.99	(\$9,245.99)	\$100,000.00	\$84,246.00
<b>Total Non-Pledged Income</b>	<b>\$7,528.00</b>	<b>\$8,333.33</b>	<b>(\$805.33)</b>	<b>\$15,754.00</b>	<b>\$24,999.99</b>	<b>(\$9,245.99)</b>	<b>\$100,000.00</b>	<b>\$84,246.00</b>
<b>Trust Fund Income</b>	<b>\$38,444.73</b>	<b>\$37,863.00</b>	<b>\$581.73</b>	<b>\$38,444.73</b>	<b>\$37,863.00</b>	<b>\$581.73</b>	<b>\$151,452.00</b>	<b>\$113,007.27</b>
<b>Other Income</b>	<b>\$12,783.91</b>	<b>\$2,333.34</b>	<b>\$10,450.57</b>	<b>\$40,398.88</b>	<b>\$7,000.02</b>	<b>\$33,398.86</b>	<b>\$40,000.00</b>	<b>(\$398.88)</b>
<b>Activities &amp; Recreation</b>	<b>\$0.00</b>	<b>\$433.00</b>	<b>(\$433.00)</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>(\$25,000.00)</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>
<b>Stock Gain/Loss</b>	<b>(\$688.10)</b>	<b>(\$125.00)</b>	<b>(\$563.10)</b>	<b>(\$570.78)</b>	<b>(\$375.00)</b>	<b>(\$195.78)</b>	<b>(\$1,500.00)</b>	<b>(\$929.22)</b>
<b>Total Revenues</b>	<b>\$488,819.35</b>	<b>\$347,337.67</b>	<b>\$141,481.68</b>	<b>\$1,566,578.94</b>	<b>\$989,988.01</b>	<b>\$576,590.93</b>	<b>\$3,896,952.00</b>	<b>\$2,330,373.06</b>
<b>Expenses</b>								
<b>Ministry to the Congregation</b>	<b>\$3,149.72</b>	<b>\$3,008.33</b>	<b>\$141.39</b>	<b>\$11,199.49</b>	<b>\$9,024.99</b>	<b>\$2,174.50</b>	<b>\$36,100.00</b>	<b>\$24,900.51</b>
<b>Ministry - Children &amp; Families</b>	<b>\$6,466.36</b>	<b>\$1,325.00</b>	<b>\$5,141.36</b>	<b>\$5,922.85</b>	<b>\$3,975.00</b>	<b>\$1,947.85</b>	<b>\$27,400.00</b>	<b>\$21,477.15</b>
<b>Ministry - Youth &amp; Families</b>	<b>\$8,811.57</b>	<b>\$5,126.77</b>	<b>\$3,684.80</b>	<b>\$9,480.03</b>	<b>\$15,380.31</b>	<b>(\$5,900.28)</b>	<b>\$61,521.00</b>	<b>\$52,040.97</b>
<b>Ministry to Adults</b>	<b>(\$776.78)</b>	<b>\$2,794.58</b>	<b>(\$3,571.36)</b>	<b>(\$1,183.61)</b>	<b>\$8,383.74</b>	<b>(\$9,567.35)</b>	<b>\$33,535.00</b>	<b>\$34,718.61</b>
<b>Worship &amp; Music</b>	<b>\$5,003.65</b>	<b>\$6,470.84</b>	<b>(\$1,467.19)</b>	<b>\$15,243.12</b>	<b>\$19,412.52</b>	<b>(\$4,169.40)</b>	<b>\$77,650.00</b>	<b>\$62,406.88</b>
<b>Mission</b>	<b>\$0.00</b>	<b>\$40,339.25</b>	<b>(\$40,339.25)</b>	<b>\$6,083.90</b>	<b>\$121,017.75</b>	<b>(\$114,933.85)</b>	<b>\$484,071.00</b>	<b>\$477,987.10</b>
<b>Commitment</b>	<b>\$0.00</b>	<b>\$750.00</b>	<b>(\$750.00)</b>	<b>\$0.00</b>	<b>\$2,250.00</b>	<b>(\$2,250.00)</b>	<b>\$9,000.00</b>	<b>\$9,000.00</b>
<b>Finance &amp; Administration</b>	<b>\$25,481.23</b>	<b>\$45,794.08</b>	<b>(\$20,312.85)</b>	<b>\$104,042.65</b>	<b>\$138,882.24</b>	<b>(\$34,839.59)</b>	<b>\$553,029.00</b>	<b>\$448,986.35</b>
<b>Property</b>	<b>\$56,889.01</b>	<b>\$53,698.98</b>	<b>\$3,190.03</b>	<b>\$140,504.98</b>	<b>\$157,596.94</b>	<b>(\$17,091.96)</b>	<b>\$642,038.00</b>	<b>\$501,533.02</b>
<b>Personnel</b>	<b>\$133,712.04</b>	<b>\$163,050.68</b>	<b>(\$29,338.64)</b>	<b>\$349,042.21</b>	<b>\$489,152.04</b>	<b>(\$140,109.83)</b>	<b>\$1,956,608.00</b>	<b>\$1,607,565.79</b>
<b>Childcare</b>	<b>\$1,067.55</b>	<b>\$1,333.33</b>	<b>(\$265.78)</b>	<b>\$2,695.51</b>	<b>\$3,999.99</b>	<b>(\$1,304.48)</b>	<b>\$16,000.00</b>	<b>\$13,304.49</b>
<b>Total Expenses</b>	<b>\$239,804.35</b>	<b>\$323,691.84</b>	<b>(\$83,887.49)</b>	<b>\$643,031.13</b>	<b>\$969,075.52</b>	<b>(\$326,044.39)</b>	<b>\$3,896,952.00</b>	<b>\$3,253,920.87</b>
<b>Net Operating Total</b>	<b>\$249,015.00</b>	<b>\$23,645.83</b>	<b>\$225,369.17</b>	<b>\$923,547.81</b>	<b>\$20,912.49</b>	<b>\$902,635.32</b>	<b>\$0.00</b>	<b>(\$923,547.81)</b>



**Trinity Presbyterian Church**  
Monthly Financial Statement Summary  
**YTD Actuals to Budget Analysis**  
As of March 31, 2023

A	B	C	D	E	F	G
YTD - 3.31.2023	2023 Actual	2023 YTD Budget	Relative to BUDGET		Net F/(U)	Comments
			Favorable	+ Unfavorable		
1 <b>Income</b>						
2 Pledged Income	\$ 1,472,552.11	\$ 895,500.00	\$ 577,052.11			
3 Non-Pledged Income	15,754.00	24,999.99		(9,245.99)		
4 Trust Fund Income	38,444.73	37,863.00	581.73			
5 Other Income	40,398.88	7,000.02	33,398.86			
6 Activities and Recreation	0.00	25,000.00		(25,000.00)		
7 Stock Gain/Loss	(570.78)	(375.00)		(195.78)		
8 <b>Total Income</b>	<b>\$ 1,566,578.94</b>	<b>\$ 989,988.01</b>	<b>\$ 611,032.70</b>	<b>\$ (34,441.77)</b>	<b>\$ 576,590.93</b>	
9						
10						
11 <b>Expenses</b>						
12 Congregation	\$ 11,199.49	\$ 9,024.99	\$ (2,174.50)			
13 Children & Families	5,922.85	3,975.00	(1,947.85)			
14 Youth & Families	9,480.03	15,380.31	5,900.28			
15 Adults	(1,183.61)	8,383.74	9,567.35			
16 Worship and Music	15,243.12	19,412.52	4,169.40			
17 Mission	6,083.90	121,017.75	114,933.85			
18 Commitment	-	2,250.00	2,250.00			
19 Finance & Administration	104,042.65	138,882.24	34,839.59			
20 Property	140,504.98	157,596.94	17,091.96			
21 Personnel	349,042.21	489,152.04	140,109.83			
22 Childcare	2,695.51	3,999.99	1,304.48			
23						
24						
25 <b>Total Expenses</b>	<b>\$ 643,031.13</b>	<b>\$ 969,075.52</b>	<b>\$ 330,166.74</b>	<b>\$ (4,122.35)</b>	<b>\$ 326,044.39</b>	
26						
29						
30 <b>Net Y-T-D Total</b>	<b>\$ 923,547.81</b>	<b>\$ 20,912.49</b>			<b>\$ 902,635.32</b>	
31						
32						
33 <b>Prior Month</b>	<b>\$ 674,357.81</b>	<b>(\$7,576.02)</b>			<b>\$ 681,933.83</b>	

"u" = Under Budget; "u" = Over Budget  
2023 Prepaid Pledges \$428,069; 2022 Prepaid Pledges \$560,366; 2021 Prepaid Pledges \$303,225  
Current Year Pledges (+\$503,8230); Prior Year Pledges (+\$72,114) (2023 Prepaid \$428,069)

Loose Plate(+ \$2,655); Bldg Usage(+ \$8,211); Int(+19,232); Wedding(+3,300)

Basketball(+ \$1,968); Seasonal Decorations (+\$908)  
Milestones & Spec Events (- \$2,873); Egg Hunt (+ \$1,110); Curriculum (- \$909); Supplies (- \$618)  
Relational Ministry (- \$1,644); WW (+ \$1,953); Transportation (- \$3,500)  
Honoraria (- \$3,275); Senior Adults (- \$2,988); Engagement (- \$1,350); Young Adults (- \$1,287)  
Worship (- \$1,925); Music (- \$1,550); Music Supplies (- \$1,000)  
Partner Funding (- \$79,696); Mission Support (- \$20,157); Grants (- \$17,996) - Timing  
Insurance (+ \$15,772); Telecommunications (- \$7,185); Communications (- \$15,032) Technology (- \$25,519); Church Gov (- \$13,881)  
Cleaning (- \$6,032); Building Maint (- \$14,577); Security (- \$2,294); Utilities (- \$1,921); Grounds Maint (+ \$8,454)  
Staff vacancies

## **Adult Education Committee Report for April 2023**

**Vision Statement:** Making God's love visible

**Committee Purpose:** Trinity's Adult Education Committee believes lifelong learning to be at the heart of the Christian life; to be a disciple is to be a student. To promote individual growth in community, we encourage intellectual inquiry and spiritual curiosity at every age, knowing that Christian unity does not require uniformity. Understanding that learning is holistic, the committee promotes engagement with the world all around us and active development of spiritual practices that connect us to God and one another, so we may more faithfully follow in the way of Jesus.

**Committee Membership:** Lucy Crosswell '23, Lasley Gober '23, Jim Henderson '24, Mike Hobbs '24, Nick Leet '25, Brian Reed '24, Allen Spetnagel '24, Velma Tilley (chair) '24, John Tirrill '25, Lewis Wilson '25, Rebekah Close LeMon (pastoral advisor)

Committee Chair(s): Velma Tilley: Chair Elect: Allen Spetnagel

I. Current Activity Report:

Foundations continues its Bible Study alongside that of the children.  
Connections continues exploring Arthur Brooks' podcasts and other materials  
Session E. The Stories We Tell: Medievalism and White Supremacy, a Candler Foundry series led primarily by Rev. Sarah Bogue.

II. Upcoming & New Project Report:

June will feature Speaking of Faith: Bill and Lacey Jordan; TreVarius Worthy; Isabel Allen and Jim Henderson.  
August plans are for Mission focused presentations during the Sunday School hour.  
Fall will focus on the lead up to our Kittrell Lecture with two classes. One will specifically be discussion of Arthur Brooks' book – Strength to Strength. 3 copies are in our library along with 3 copies of Love Your Enemies. Along with this class, we will feature a second Candler Foundry series on The Bible and Race in America – more opportunity to discuss one of the challenging topics Dr. Brooks might find relevant to his talk.

III. Motions for Session Vote: None

## **Communications – April 2023 Report**

Vision Statement: Making God's Love Visible

Committee Purpose: By improving the methods and means of communication, the Communications Committee's work supports and allows Trinity to live into its 8 Core Values - Welcome Intentionally, Worship Creatively, Care Compassionately, Learn Purposefully, Gather Joyfully, Serve Wholeheartedly, Lead Humbly, or Give Generously.

Committee Chair: Mary Kelly Speed

- IV. Current Activity Report: With the completion of the majority of the infrastructure work the committee has turned its attention to several projects for 2023:

Branding/ Logo/ Signage	Monument and directional signs have been installed. Internal signage in production.	
Website/Social Media	Greengate, through a reduced contract, continues to assist in the updating of the website and development of social media posts. Emily Beaver and Phil Hawkins also have a role in supporting both, as well.	
A/V/L/B	Members who are available to assist with A/V streaming have received initial training. Volunteers are still needed to fill Sunday spots.  Streaming is now available in the Loft and Chapel.  Working with the Weddings and Funeral Committees to establish a filming/streaming wedding/funeral policy.	June 1, 2023
Internal Communications	Conduct a software audit, with recommendations for server/cloud storage options.  Assist in developing an email strategy for external @trinityatlanta.org communications.  Evaluate database alternatives and migrate from ACS.	September 1, 2023 3 <sup>rd</sup> Q 2023
Digital Media	Assist the new Digital Media Specialist, Phil Hawkins, with developing a digital media strategy.	On-going
Staffing	Phil Hawkins has been hired as the Digital Media Specialist. Start date is May 1.	
Special Projects	Congregational Life continues archiving a portion of Heritage Room.	On-going

V. ACS/ChurchLife App:

Communications will be available at the several church events throughout 2023 to continue to update members' information and/or photos. Please remember you can also do this at home. **Update your information on MyTrinity!** <https://trinityatlanta.org/discover-trinity/session-leadership/>

[If you are having trouble with your MyTrinity App, please go to the main website \(www.trinityatlanta.org\) and reset your password. This new password should then allow you to sign into the app. A churchwide communication was sent April 10, 2023, which included detailed instructions for resetting passwords.](https://trinityatlanta.org)

REMINDER:

- Session Committee Chairs Communications Request Process:
  - Complete Jotform <https://form.jotform.com/220555131982151> (bookmark, also housed under "Session" on website).
  - Email ideas/questions to [communications@trinityatlanta.org](mailto:communications@trinityatlanta.org) .
  - Social media is planned out 2 weeks in advance. Please plan accordingly.
  - Communications Liaisons: Mary Kelly Speed [mkspeed@bellsouth.net](mailto:mkspeed@bellsouth.net) .
  - Assign committee member to photograph/video event. Share via [communications@trinityatlanta.org](mailto:communications@trinityatlanta.org)!
- ***Follow Trinity on Facebook, Instagram, and Twitter!***

VI. Motions for Session Vote: None

## **Pastors' Aid March 2023 Report**

Vision Statement: Making God's Love Visible

Committee Purpose:

The Pastor's Aid Committee is a subcommittee of Congregational Care and provides support to the families of Trinity, especially when they are ill, homebound, bereaved or marking life's milestones.

Committee Co-Chair(s):

Anne Snyder and Elsie Henderson

Committee Membership:

There are currently forty+ members on the committee, with varying degrees of participation. The Pastor who leads Congregational Care participates in the meetings.

### **VII. Current Activity Report:**

Receptions:

March 3, Memorial Reception for Jim Balloun, Meredith Daniel, lead, with Cindy Ferguson, Judy Maner, Betty Layng, Peggy Alford, Anne Snyder, Jane Smith, Nancy Spetnagel, Nancy Broadfoot and Sarah Killough as volunteers.

March 19, Reception for 2023 Trinity Confirmands, Elsie Henderson Lead, Lynn Bradley, Sarah Smith, and Jane Smith as volunteers.

Thank you notes were sent to Marty Flanagan, Invesco, for their Board's donation to PA in memory of Jim Balloun and to Stacy Murray, Invesco, for coordinating the transaction with Trinity.

10 birthday cards were sent to members 80 and older.

7 bereavement notes were sent.

1 Birth congratulatory card.

Flowers were delivered to: Susan and Denny Goode, Alissa Cohan, Caroline Knight, MacKenzie Atkinson, Lucy Strong, Margaret and John Hitchens, Jennifer and David Carr, Andrew Esqueda, and Reynolds and Sally Couch.

Upcoming & New Project Report:

- Silver polishing event will take place during the summer.

### **VIII. Motions for Session Vote:**

## **CONGREGATIONAL LIFE - COMMITTEE REPORT for April 2023**

**VISION STATEMENT:** Making God's Love Visible

**COMMITTEE PURPOSE:** We are engaged in a concerted effort to identify, implement and support activities and events involving a broad range of the church membership by encouraging their full participation in the life of Trinity Church.

**COMMITTEE CHAIR:** Bess George

**\*\*Nancy Calhoun** will be taking over as Committee Chair when Bess rolls off this May. Huge thank you to Nancy for agreeing to take on this role.

**COMMITTEE MEMBERSHIP:** 2023: **Bess George, Mary Elizabeth Jackson, Molly Jamieson, Jennifer Kahn** 2024: **Seale Lindsay, Ellie Sullivan**

2025: **Nancy Calhoun, Drew Timmons, DeDe Woodring, Olivia Wall, Catherine Kraft, Emily Avant**(remaining active on committee but not attending meetings rest of spring due to class at Seminary)

### **I. ACTIVITY REPORT: Meeting April 12, 2023**

**\* Advent Devotional-** Nancy Calhoun and Melissa Moseley continue recruiting writers-with assistance of Molly Jamieson.

**\*New Members-** Committee confirmed that they will invite new committee members to the May 10 meeting so that they can meet the full committee prior to roll offs. Those current identified members include Melissa Moseley, Susan Foxworth, Natalie Solomon, Laura Bynum, Meade Conley, and Adrienne Trainor.

**\*CL** continues monthly sign up and brings snacks/drinks for the Hospitality staff to enjoy, to again show our appreciation for all they do to assist with events and day to day throughout the church.

**\*Swing and Stroll-** Date is **April 30th** from **4-5:30**

Communication has been out in all media since April 2nd- advertising event. Will add to social media and also pulpit announcements now that we've gotten through Easter, beginning week of April 14.

Jazz- Bess George confirmed Georgia State University jazz students to come and play for us, with help of Rebekah. Coordinating with their point person. He said all they need from us is access to electricity. Payment will be provided with funds to go towards their Scholarship Fund.

Olivia Wall and Catherine Kraft coordinating the Art Walk. They are also coordinating additional volunteers as well, including Frances Harris, Laura Diamond.

Confirmed art drop off day Wednesday 4/26 from 10-12.

Committee will meet at church Friday 4/28 and determine appropriate setup and display of art, tables and easels etc.

Catherine created a card to display with each piece, detailing all information provided on artists' submission form.

We currently have 16 artists confirmed but about 8-9 others who agreed to participate but still haven't provided submission paperwork. Still an ongoing process.

Confirmed the number of tables that we think we will need to use on set-up day. Will provide that info to Lucy.

Jennifer Kahn is coordinating Food. Located 4 hi-top tables at TPC that we will use. Our very own Jean Lapitan will be doing charcuterie boards for the event! We will plan for about 125 people plus cookies for kids- calling Sweet as Heaven to see if they can make a "theme" cookie for an affordable price. Also investigating the possibility of King of Pops cart to encourage kids and families.

Seale Lindsay will be doing the flowers for the event. Catherine will contact Emily Beaver about signage with the logo for display day of the event.

#### **UPCOMING MEETINGS**

May 10

## **Mission Council report to Session – April 2023**

Vision Statement: Making God's Love Visible

### Committee Purpose:

Mission Council serves as the formal body of representatives for TPC's Mission Ministries and, through regular review of all activities determines the vision and course for this ministry. Its goal is to strengthen and support local, global, and denominational communities, particularly in the areas of advocacy, education, hunger. As a church, we believe in serving the common good by reaching out beyond ourselves, caring for God's creation, and boldly addressing human needs through social action and advocacy. We serve wholeheartedly as an expression of our faith, remembering that Jesus "came not to be served but to serve."

Committee Chair(s): Julie Hope, Chair  
Jim Stokes, Vice-Chair

### Committee Membership:

Class of 2023: **Margaret Bond, Sally Montgomery, Craig Pendergrast, Barbara Robertson**

Class of 2024: **Julie Hope, John Fenton, Chip Thompson, Catherine Warren**

Class of 2025: **Kristin Hunter, John Shepard, Jim Stokes, Bright Wright**

Finance Committee liaison to Mission Council: John Shepard

*(Names of those attending 4/12/2023 Mission Council meeting in bold.)*

### I. Current Activity Report:

Updates from Trinity's primary mission partners:

**Agape Youth & Family Center** reports the following activities in March:

#### **English Classes for Parents:**

We recently completed our first offering of **English classes for Agape parents** in 2023. In partnership with the Latin American Association (LAA), Agape offered seven weeks of English Classes on consecutive Saturdays from February 4<sup>th</sup> - March 18<sup>th</sup>. Eight of Agape's parents spent 3 hours each Saturday with a professional facilitator to sharpen their verbal and written English skills. This same cohort will return later this Spring for another set of trainings. We will also be exploring other opportunities for professional development, parenting classes, and job opportunities through this partnership with the LAA.

#### **Meal Distribution with Welcoming Atlanta, the Atlanta Braves Foundation and Second Helpings:**

In partnership with the **Atlanta Braves Foundation, Second Helpings and Welcoming Atlanta** (a community engagement sector of the Mayor's Office of Immigrant Affairs), 15 of our high school students were invited to distribute food boxes and meals to the Central Mobile Home Village on Chattahoochee Avenue Wednesday, March 15th. The food boxes were provided by Second Helpings, and the event also featured giveaways from the Braves and the Braves Mobile Food Truck, which provided meals to all attendees. All Agape students who volunteered live in Central Mobile Village and



enjoyed assisting families in their very own community. This event is part of ongoing efforts to fight against food insecurity in our Upper Westside community.

**Westminster Day of Service:**

28 Westminster parents and students visited Agape on Saturday, March 25<sup>th</sup> to provide 28 of Agape's elementary students with a fun, Easter-themed experience.

- The volunteers sorted and gifted Agape with 96 Easter baskets filled with treats for every elementary student at Agape. These will be distributed right before Spring Break to our students.
- Our students were led in arts and crafts and had fun with face paint, Easter sweets, and were provided lunch.
- The event ended with a really cool Easter Egg hunt inside of our gymnasium!

**Buckhead Christian Ministry:**

BCM President & CEO Keeva Kase has resigned to become President & CEO of the Communities of Coastal Georgia Foundation in his hometown of St. Simons Island.

**Faith in Action:**

Minutes from 3/7/23 meeting attached to this report.

**II. Upcoming & New Project Report:**

Mission Council voted to provide the following funding to our primary mission partners from the 2023 Mission budget:

Agape Youth & Family Center \$215,000

Haiti (La Gonave Haiti Partners) \$40,000

BCM Georgia \$30,000

Cuba (Evangelical Seminary and La Playa Presbyterian Church, Matanzas) \$15,000

Trinity's Faith in Action committee: \$10,000

Mission Council reviewed impact grant applications from 10 agencies and awarded the following impact grants:

Meals on Wheels Atlanta (MOWA) \$20,000

Georgia Asylum & Immigration Network (GAIN) \$10,000

Georgia Justice Project (GJP) \$10,000

International Rescue Committee (IRC) \$10,000

Operation Feed \$10,000

Memorial Drive Ministries \$10,000

Second Helpings Atlanta (SHA) \$10,000

Street Grace \$10,000

Childspring International \$5,000

Georgia Conservancy \$5,000

**III. Motions for Session Vote:**

N/A

# Personnel Committee Session Report

## March 2023

Vision Statement Making God's Love Visible

### Committee Purpose:

The Personnel Committee is charged with stewardship of the human resources of Trinity Presbyterian Church. It is responsible for maintaining a non-discriminatory work environment where the Clergy and Staff called to Trinity can do their jobs in a way that glorifies God and meets the needs of a vibrant and growing faith community. The committee reviews and assures, annually, in consultation with the Head of Staff and Finance Committee, that the organization and staffing model is consistent with the balance of the church's missions, fully cost effective, and within our financial capacity.

Committee Chairs: Brian Williams, Chair; Elizabeth Borland, Chair-Elect

Committee Members: Mickey Benn, Elizabeth Borland, David Carr, Bonnie Holliday, Amy Krause, Janet Reed, Mary Kelly Speed, Ann Speer, Brian Williams

### I. Current Activity Report:

The Leadership team and Personnel Committee have worked together to fill the following positions:

- **Director of Finance & Administration: Heather Edmiston**  
Starts part-time April 12 as she winds down her former role. She will be full-time beginning June. Reporting to Heather will be Karen Simmons (and Hospitality team) and Finance Team.
- **Digital Media Specialist: Phil Hawkins**  
Graduates in May with a master's degree in television and film from SCAD.  
Has easy access through SCAD to part-time auxiliary resources we might need.
- **Ministry Assistant / Receptionist: Jessie Fron**  
Technical skills to cover several areas, including church database support.  
Solid interpersonal skills for greeting and directing guests.
- **Communications Director**  
Search temporarily on hold, pending evaluation of new hires and their skills.

### II. Upcoming and New Projects Report:

- Continuing efforts to finalize search for remaining ministry assistant roles to cover Worship & Music, Engagement, Education and Commitment.

III. Motions for Session Vote: None.

## **Property Committee**

April 5, 2023

**Vision Statement:** Making God's Love Visible

**Purpose/Mission:** Property works closely with Trinity staff to oversee the operation and maintenance of all physical aspects of the Trinity property—its buildings, campus landscapes, and playgrounds. The goal of excellent property management exists to ensure the church property is well-maintained, well-planned, and operated efficiently in order to support the work of all the other committees at Trinity.

**Committee Chair:** David Quillian

**Committee Membership:** David Caldwell, Hank Hall, Jane Harrison, **Lea Holliday (via Zoom)**, **Dale Lewis**, **Allen Moseley**, **George Parson (via Zoom)**, **David Quillian**, **Trey Reese (via Zoom)**, **David Merritt (via Zoom)**, **Cannon Reynolds**, **Anne Weaver**, and **Esther Stokes**.

**Staff in attendance:** **Rev. Rebekah Close LeMon (via Zoom)**, and **Karen Simmons**, and TreVarius Worthy. Special note: Names in **bold** were in attendance.

David Quillian called the meeting to order at 8:05am and Rebekah opened the meeting with prayer.

**The minutes of the March meeting were approved.**

**Budget Review:** Karen Simmons led a review of the budget/financials for January through March. The reopening of the church and the additional expense associated with that, as well as higher energy costs, are expected to cause higher operating expenses in 2023 than in the past. As a consequence, the church property operating budget is higher than in the past. Given that the budget has been pledged, this should not be a problem, but will be monitored closely.

In reviewing the expenditures of the church from January through March expenses are largely coming in as expected.

Next, we turned to infrastructure.

### **Infrastructure projects:**

**AV-** David Merritt discussed the AV set-ups. The Chapel is set up and ready to go. The Loft is now connected to the AV room. There was a discussion about how to connect to the 9am service online. It was agreed that there should be two buttons in the email that goes out to make it more obvious/intuitive as to how to connect to 9am vs. 11am. David Merritt will address. The budget for the infrastructure project currently looks good, hallway monitors still need to be done, hearing solutions are being worked on, A116 will be made a Zoom Room, phones are being moved to Microsoft Teams, Pastors will decide when the Sanctuary screens will be used (likely this summer or the Trinity or Columbia Commencement).

**HVAC-** David Caldwell reported that infrastructure work is generally going well though we are still looking at the Sanctuary unit. That is a big project and will likely not be completed until January. David

confirmed that there is no reason to believe we will have problems this summer. Should be good on budget.

**Security-** Karen reported that all of the cameras will be installed by April 21<sup>st</sup>. Sign-Ins will start soon. Rebekah discussed security procedures and that a sign-in process will be rolled out to the congregation.

**Signage-** signage is still underway. Should be done this month. Northside sign has been replaced. Need to finish interior way finding and lighting the Monument sign.

**New furniture orders-** Anne Weaver- Reported that new furniture has been delivered and is in place. Anne will pick up and replace a table in the welcome center. We are getting a coherent look in place.

**“Walls and Halls” work-** Esther reported that we are to the point of attending to details. People will come through to hang things on Thursday.

**Drain in Chapel Courtyard-** Need a trench drain. Segars quoted over \$9000. Apex (David Caldwell’s company) quoted \$5000. Cannon will work with David C. on this.

**Two elevators:** Dale Lewis reported that we have gone through a significant RFP process. Five bidders with a price range of \$290,000 to \$390,000. Three elevators (light renovation of the third one). Twenty-four to twenty-six weeks of work. Going back to two lowest bids to get a best and final. Expect a final agreement in about two weeks. Will need a 10% contingency. May use surplus from last year to pay for this. Rebekah will make a recommendation. Fifty percent will be due on contract signing.

The project was approved by unanimous vote.

#### **New Business:**

David Caldwell noted that there were a number of small projects that were underway-

- Men’s restroom flange to be replaced
- Pressure reducing valve in Manse
- Other small projects at the Manse

It was **moved** to approve the projects under T’s supervision.

Rebekah noted that the bus is not ADA accessible and that one needs a CDL to drive it. Lucy is looking to make ADA accessible.

More discussion next month.

The meeting was adjourned at 9am.

## **TRINITY PRESBYTERIAN PRESCHOOL**

### **VISION STATEMENT:**

The mission of Trinity Presbyterian Preschool (“TPP” or the “Preschool”) is to provide a faith-based education in a safe family like environment. By encouraging curiosity, exploration, and learning we seek to nurture each child’s head, hands, and heart. We work cooperatively with parents to understand the uniqueness of each child and provide an environment where rules are consistent but also adaptable to the needs of the individual.

### **COMMITTEE/BOARD:**

#### **Class of 2023**

Jessica Heberton\*, Secretary, [jessica.heberton@gmail.com](mailto:jessica.heberton@gmail.com)  
Tom Owens\*, CFM Representative, [tomjowens@gmail.com](mailto:tomjowens@gmail.com)  
Grace Powers\*, Finance Chair, [powers.grace@gmail.com](mailto:powers.grace@gmail.com)

#### **Class of 2024**

Ashley Cotey\*, Governance/Recruiting, [ashleycotey@gmail.com](mailto:ashleycotey@gmail.com)  
Kristina Maynard\*, [stinap01@gmail.com](mailto:stinap01@gmail.com)  
Betsy Oliver\*, Board Chair, [betsytoliver@gmail.com](mailto:betsytoliver@gmail.com)  
Cindy Stancil, Elder Representative, [cindy.stancil@comcast.net](mailto:cindy.stancil@comcast.net)

#### **Class of 2025**

Josh Aaronson\*, [josh.lovenga@gmail.com](mailto:josh.lovenga@gmail.com)  
McKinley Bandy\*, Parent Council Liaison, [mckinleybandy@gmail.com](mailto:mckinleybandy@gmail.com)  
Melissa McFadden\*, [melissajudithb@gmail.com](mailto:melissajudithb@gmail.com)

*\* Voting Members*

#### **Permanent Members**

Executive Director of TPP - Paige Keller [pkeller@trinityatlanta.org](mailto:pkeller@trinityatlanta.org)  
Associate Pastor for Family Ministries of TPC - Andrew Esqueda [aesqueda@trinityatlanta.org](mailto:aesqueda@trinityatlanta.org)

### **CURRENT ACTIVITY REPORT**

#### **March 21, 2023 - Monthly Meeting**

- ED Search: Betsy/Andrew
  - \*The search has been narrowed to two great candidates and will begin the final interviews next week. The last interviews will be held at Trinity, including a tour, introduction to the Search Committee and Board and meeting with Rebekah and Andrew.
  - \* Initially, the preferred interview pool was 5 candidates. The indepth interviews centered around questions on management style, budgeting experience, safety standards, etc. Either of the two candidates would be a win for Trinity and TPP. Compensation has been discussed.

- Board Recruitment and Orientation: Ashley

\*March is definitely the time to ask for new Board Member to serve. 5 New members have been recruited and the new Class of 2026 will be as follows:

1. Chrissy McClain (incoming Parents Council chair)
2. Bridget Vogelhuber (current parent)
3. Paige Todd (current parent and church member)
4. Caroline Westphal (current parent)
5. Dean Cleaveland (former parent and church member)

\*Grace discussed that Leadership roles are needed as there are still no volunteers for Chairs next year.

- Finance – Grace

\*No significant updates. The Google documents have been updated and maintained. TPP is in good standing.

\* More info to come on celebrating Paige and sending her off on a grand note.

#### DIRECTORS REPORT: Paige

- Approving the calendar for the upcoming school year. Paige walked through the calendar and there are no significant changes with the exception of moving Teacher Conferences from March to April. March is too early and May is too busy/late. A few dates such as SipNShop, Doughnuts with Dads, and Muffins for Moms are TBD but will occur in the same month. Jessica Heberton made a motion to approve the calendar and motion passed unanimously.
- Enrollment is looking very good for next year.
- Teacher conferences are going well.
- Easter Egg Hunt next week.
- Parents Council hosted a wonderful Teacher Appreciation Week and also celebrated the staff. McKinley called out that Melissa McFaddin played a big role in making that event successful. Each teacher went home with a Southern Baked Pie and Andrew made coffee. It was very well timed and received.

- MOTIONS FOR SESSION VOTE: NONE