

SESSION PACKET

Stated Session Meeting
October 18, 2022

____ Approved
____ Approved with Amendment



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**SESSION AGENDA
TRINITY PRESBYTERIAN CHURCH
October 18, 2022**

CALL TO ORDER & DECLARATION OF QUORUM

Rebekah LeMon

DINNER & CONVERSATION WITH NEW MEMBERS

OMNIBUS MOTION to approve:

Rebekah LeMon

- Agenda
- Stated Session Minutes September 20, 2022 (pp. 5-7)
- Called Session Minutes October 4, 2022 (p. 8)
- Statistical Report from August and September (pp. 9-10)
- Financial Report (p. 12)

MODERATOR'S REPORT

Rebekah LeMon

CLERK'S REPORT (5 minutes)

David Carr

DEVOTION (5 minutes)

Commitment Chairs

SPECIAL ORDERS & REPORTS:

PRESENTATION: COMMITMENT CAMPAIGN (15 minutes)

Dave Higgins & Caroline Brown

TRUSTEES: Overview of Trust Funds & Motions (30 minutes)

Margaret Reiser

MOTION: The Trustees recommend a 2022 distribution of \$47,500 from the Kittrell Memorial Lectureship Fund to the Trinity Church operating account for Kittrell Lectureship expenses.

MOTION: The Trustees recommend a 2022 distribution of \$237,584 from the Trinity Ministers' Housing Fund to Trinity Presbyterian Church for its Infrastructure Capital Campaign.

MOTION: The Trustees recommend making a \$35,000 distribution from the Love Ministry Impact Fund to fund the final piece needed to transform Trinity's welcome area and entry spaces. Estimated budget as follows:

- \$18,468: frames for gallery walls between Welcome Center entrance and Play Place, framing of stretched canvas photographs of Trinity (Frank Fuerst's), architectural drawings taken from Heritage Room, framing/re-framing pastors' portraits, and additional lighting for dark hall spaces where art/pictures are being added
- \$16,532: furniture for The Commons, Welcome Center entry, room at the top of the ramp between the Welcome Center and A hallway, and "rest" points along our main halls

MOTION: The Trustees nominate Cindy Ferguson to serve a seven-year term as Trustee starting January 1, 2023.

MOTION: The Trustees recommend that Session approve a distribution of \$182,500 in 2022 from the TELC Fund, \$40,000 to be paid to TELC for \$15,000 in scholarships and \$25,000 for security shades; and \$142,500 to cover approximately 55% of the cost of major maintenance

of the elevators in Trinity's Welcome Center, and Trinity's Kitchen, both of which are heavily used by TELC.

FINANCE (15 minutes)

Neal Williams & David Beasley

MOTION: The Finance Committee moves that David Beasley be appointed as Treasurer of Trinity Presbyterian Church *nunc pro tunc* from January 27, 2021 through and including December 31, 2023.

MOTION: The Finance Committee recommends Treasurer David Beasley and Tom Austin or such other additional member of Trinity Presbyterian Church's Finance Committee be authorized to open Wells Fargo Bank Safe Deposit Box number GAWBA77215275 and remove the contents thereof, if any, and subsequently execute any and all documents necessary to terminate said Safe Deposit Box agreement.

MOTION: The Finance Committee recommends that Session appoints the Assistant Clerk as the Secretary of the Corporation for the duration of his or her term as Assistant Clerk. The Secretary will execute the Incumbency Certificate for the safe deposit box transaction and anything else that arises this year.

OPEN FORUM

PRAYER AND DEPARTING BLESSINGS

Lucy Strong

CONSENT AGENDA

- Agenda
- Stated Session Minutes from September 20, 2022
- Called Session Minutes from October 4, 2022
- Statistical Report (August and September)
- Financial Report

UPCOMING DATES

Congregational Meeting	October 23, 2022	Williams Hall / Online 12:00 PM
College of Elders Dinner	October 27, 2022	Williams Hall, 6:30 PM
Communion	November 6, 2021	
Presbytery Meetings	November 12, 2022	
Baptism	November 13, 2022	
Session Meeting	November 15 2022	
Communion	December 4, 2022	
Baptisms	December 11, 2022	
NO Session Meeting in December		
Christmas Market	December 4, 2022	

**STATED SESSION MEETING MINUTES
TRINITY PRESBYTERIAN CHURCH
September 20, 2022**

CALL TO ORDER / DECLARATION OF QUORUM

Rebekah LeMon

The stated Session meeting for Trinity Presbyterian Church on September 20, 2022, was called to order in Williams Hall at 7:03 PM by the moderator, Rebekah LeMon. The clerk, David Carr, confirmed the presence of a quorum, and Rebekah invited Velma Tilley to the podium for the night's devotion.

DEVOTION

Velma Tilley

Velma Tilley shared reflections on "staying in the pain" when seasons of discomfort arise in our lives. She discussed the blessing of having a "posse" of friends, family, and loved ones to stand in the gap for us when we are hurting. In a world of "big hurts and little hurts," she prayed that all of us would be willing to hold people close when they are in pain and to keep them close until they make it through to the other side.

OMNIBUS MOTION TO APPROVE CONSENT AGENDA

Rebekah LeMon

Rebekah LeMon directed Session members to the omnibus motion in the meeting packet. Rebekah asked if any items needed to be pulled. There was no discussion. The motion carried without any opposition.

CLERK'S REPORT

David Carr

David Carr offered thanks to all of those who have planned and helped with the many 'kick off' activities that have taken place this fall. He also issued a call to all Session members to lean into the role of "active elder" to grow the positive momentum at Trinity right now. There are many complicating factors that compete with church, and it is up to Session to help with ongoing projects and encourage attendance and engagement as often as possible (for us and for others). He noted the upcoming Presbytery meeting in November, and he passed around sign-up sheets for both Session devotions and communion servers. Bonnie Holliday, Assistant Clerk, asked all Session members to sign up to serve communion at least three times between now and August 2023.

MODERATOR'S REPORT

Rebekah LeMon

Rebekah LeMon (moderator) noted that we have fifteen new members set to join the church in the coming weeks. She mentioned an invitation to the College of Elders dinner scheduled for October 27th and encouraged all Session members to attend. She will be discussing our work on defining church priorities at that dinner event.

Rebekah also announced that we will be convening in January for an Elder Retreat where we can discuss the theological underpinnings of our work and talk specifically about the authority of Trinity's Session as well as our committee structure. She also encouraged all Session members to follow Trinity on social media.

At the October session meeting, Margaret Reiser will speak to Session about the structure and status of all Trinity's trust funds, and elders will process a request on how to utilize the Love Fund. Additionally, as we enter budget season, Session will begin discussions around how to shift from capacity-based budgeting to need-based budgeting. A budget template will go out to committee chairs within the next three weeks, and chairs will be asked to note previously unbudgeted need where it exists. Rebekah announced that the new commitment chairs--Dave Higgins and Caroline Brown--will speak to Session in October about the 2022 campaign. Elders should pledge before the annual commitment campaign officially kicks off on October 31st.

In personnel news, Rebekah announced that Cindy Semmes will be leaving at the end of September. A search for her replacement will be launched this week with the goal of hiring someone new as quickly as possible. Mary-Kate Sykes will also be leaving to move back to North Carolina and to take an ordainable position. She will be leaving after the Kittrell lecture.

SPECIAL ORDERS & REPORTS:

August Presbytery Meeting Recap

Roxanna Erwin

Roxanna Erwin gave an update on the August Presbytery meeting which was convened virtually. She provided Session members with a handout containing information on all the groups that form our Presbytery partnerships,

and she summarized key actions occurring at the meeting including new minimum compensation thresholds for installed pastors. She also noted that the offering given at the meeting went to support CRIS180.

Infrastructure Project

David Merritt

David Merritt gave an update on the ongoing infrastructure project. He noted that October will be a busy month. He described the ongoing installation of new security equipment and signage, the upgraded AV capabilities, the connection of all our major worship spaces, and an improved WIFI network that will be up and running soon. Lastly, he noted the Infrastructure Committee's continual focus on balancing priorities, project scope and available funds, and he provided a list of additional infrastructure needs that are pending additional funding support.

He announced that congregational tours will take place in October, an Open House is scheduled for November 10th, and the entire infrastructure project will be complete by the end of the calendar year. He also noted that we are awaiting the installation of pews, carpet, and marble flooring in the sanctuary. The goal is to have the sanctuary completed in time for the Kittrell lecture in November.

David also mentioned the Trinity gym repair which was not part of the original infrastructure campaign. He noted that insurance claims have all been filed, and the goal is to have the renovation complete before the Trinity basketball league kicks off in late November.

Finance

Neal Williams

Neal Williams presented the August 2022 financial statement summary and a summary analysis of operations. He noted that we are in a favorable position in terms of our budget.

Priorities Exercise

Rebekah LeMon

As a continuation of the work Session members completed over the summer related to defining and refining church priorities, Rebekah reviewed several recurring themes that emerged from those previous work sessions and requested feedback from Session on specific goals. After some discussion, Session members were asked to submit additional thoughts and questions to Rebekah before the next meeting.

OPEN FORUM

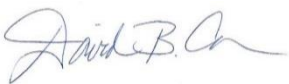
No comments were given during open forum.

CLOSING PRAYER AND DEPARTING BLESSINGS

Andrew Esqueda

A motion was made and affirmed to adjourn the meeting. Andrew Esqueda closed the meeting with prayer. The meeting adjourned at 9:41 pm.

Respectfully submitted,



David Carr
Clerk



Bonnie Holliday
Assistant Clerk

Trinity Presbyterian Church Session In-person Attendance (In Bold), September 20, 2022:

Name	Name	Name
Adams Jr., Tom	Roxanna Erwin	Reid Willingham
Bynum, Laura	Ginny Hobbs	Kenny Kraft
Carr, David – Clerk	Bonnie Holiday – Asst. Clerk	Kristin Hunter
George, Bess	Richard O'Donnell	Tom Owens
Guerry, Bill	Trey Reese	John Shepard
Hope, Julie	Lane Rhoden	Martha Craft
Jackson, Mary Elizabeth	Allen Spetnagel	Drew Timmons
Lewis, Dale	Cindy Stancil	Tanner Adams (youth)
Shepherd, John	Adair White	Duskin Balch (youth)
Tilley, Velma	Neal Williams	Meredith Daniel
		Allen Moseley
		Chris Suh
Staff Attendees:	Other Attendees:	Guests
Rebekah LeMon-Moderator		David Merritt (via Zoom)
Elizabeth Davis		
Andrew Esqueda		
Lucy Strong		

CALLED SESSION MEETING MINUTES
TRINITY PRESBYTERIAN CHURCH
October 4, 2022

CALL TO ORDER/DECLARATION OF QUORUM

Rebekah LeMon

After Bonnie Holliday (Assistant Clerk) confirmed a quorum of 20 Session members, the meeting was called to order by the moderator, Rebekah LeMon, at 6:10 PM. The purpose of the meeting was introduced by the moderator, and a motion was made to call a Congregational Meeting on October 23, 2022.

MOTION: Call a meeting of the Congregation on October 23, 2022, to request the Presbytery's permission to call and install Lucy Strong as an Associate Pastor. The motion carried unanimously.

The moderator then reminded Session members to complete the Ministry Safe training on Child Sexual Abuse Prevention and Awareness. Andrew Esqueda will send an email to any Session members who have not yet completed training.

Next, the moderator solicited candid feedback from Session on church priorities and overarching themes to guide our journey forward. After a robust discussion, Rebekah agreed to synthesize feedback and follow up with Session members in the coming weeks.

The moderator then called for a motion to adjourn the meeting. A motion to adjourn was given, seconded, and approved by those gathered at 8:05 PM.

Respectfully submitted,



Bonnie Holliday
Assistant Clerk of Session



David Carr
Clerk of Session

Trinity Presbyterian Church
Statistical Report for August and September 2022

Current Month's Activity

	<u>Active</u>	<u>Baptized</u>	<u>Inactive Local</u>	<u>Inactive Non-Resident</u>	<u>Bapt Child of Inactive</u>	<u>Affiliates</u>	<u>Clergy Affiliates</u>
Month's Beginning Balance	1,571	329	161	251	4	2	11
Additions							
Certificate of Transfer							
Reaffirmation of Faith	2						
Baptisms/Profession of Faith		5					
Other/Corrections							
Total Additions	<u>2</u>	<u>5</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Category Transfers							
Active to Inactive							
Inactive to Active							
Inactive Local to Inactive Non-Res							
Baptized to Active (Confirmation)							
Other/Corrections							
Total Category Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtractions							
Certificate of Transfer							
Death	(1)						
Deletion							
Other/Corrections							
Total Subtractions	<u>(1)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Grand Total	<u>1,572</u>	<u>334</u>	<u>161</u>	<u>251</u>	<u>4</u>	<u>2</u>	<u>11</u>
Net Gain/(Loss)	1	5	-	-	-	-	-

Trinity Presbyterian Church
Statistical Report for August and September 2022

Year to Date Activity - 2022

	Active	Baptized	Inactive Local	Inactive Non-Resident	Bapt Child to Inactive	Affiliates	Clergy Affiliates
Year's Beginning Balance	1,575	321	161	251	4	2	11
Additions							
Certificate of Transfer	3						
Reaffirmation of Faith	8						
Baptisms/Profession of Faith		13					
Other/Corrections							
Total Additions	11	13	-	-	-	-	-
Category Transfers							
Active to Inactive							
Inactive to Active	1						
Inactive Local to Inactive Non-Res							
Baptized to Active (Confirmation)							
Other/Corrections							
Total Category Transfers	1	-	-	-	-	-	-
Subtractions							
Certificate of Transfer	(5)						
Death	(10)						
Deletion							
Other/Corrections							
Total Subtractions	(15)	-	-	-	-	-	-
Grand Total	1,572	334	161	251	4	2	11
Net Gain/(Loss)	(3)	13	-	-	-	-	-

Worship Attendance 2022								
	Livestream Views	Video Views	Total Online	9 am In- Person	11 am In- Person	Total In- Person	TOTAL ATTENDANCE	NOTES
January 2, 2022	148	246	394	n/a	74	74	468	Communion one service at 11
January 9, 2022	126	351	477	n/a	94	94	571	baptisms
January 16, 2022	0	0	0	n/a	n/a	n/a	0	inclement weather - service cancelled
January 23, 2022	140	324	464	n/a	111	111	575	
January 30, 2022	183	118	301	n/a	60	60	361	
February 6, 2022	176	211	387	n/a	134	134	521	communion
February 13, 2022	190	268	458	n/a	141	141	599	baptism
February 20, 2022	148	182	330	n/a	100	100	430	
February 27, 2022	210	233	443	n/a	122	122	565	Children's Sabbath
March 6, 2022	137	289	426	n/a	132	132	558	communion
March 13, 2022	52	142	194	n/a	146	146	340	baptism/daylight saving begins
March 20, 2022	251	436	687	n/a	304	304	991	Youth Sunday/Confirmation
March 27, 2022	32	124	156	n/a	394	394	550	Spring Music @ 11 (no recording)
April 3, 2022	350	212	562	n/a	422	422	984	Communion /Announcement by PNC
April 10, 2022	176	143	319	n/a	203	203	522	Palm Sunday/Communion
April 14, 2022	50	48	98	n/a	57	57	155	7:30 pm service - Maundy Thursday
April 15, 2022	65	75	140	n/a			140	noon service - Good Friday
April 17, 2022	282	408	690	n/a	815	815	1505	Easter
April 24, 2022	219	268	487	n/a	223	223	710	Choir Festival Sunday
May 1, 2022	159	146	305	n/a	169	169	474	Communion
May 8, 2022	145	190	335	n/a	161	161	496	Mother's Day
May 15, 2022	357	418	775	n/a	404	404	1179	Rebekah LeMon's 1st Sunday
May 22, 2022	469	342	811	n/a	261	261	1072	Elder Ordination Installation
May 29, 2022	131	147	278	n/a	95	95	373	Memorial Day
June 5, 2022	164	165	329	n/a	162	162	491	
June 12, 2022	234	201	435	n/a	164	164	599	
June 19, 2022	210	289	499	n/a	139	139	638	
June 26, 2022	205	202	407	n/a	147	147	554	
July 3, 2022	90	111	201	n/a	118	118	319	July 4 Weekend/ One service at 10
July 10, 2022	177	84	261	n/a	209	209	470	One Service at 10
July 17, 2022	144	131	275	n/a	130	130	405	One Service at 10
July 24, 2022	216	133	349	n/a	150	150	499	One Service at 10 in Williams Hall
July 31, 2022	148	73	221	n/a	290	290	511	One Service at 10 in Williams Hall
August 7, 2022	152	122	274	n/a	180	180	454	One Service at 10 in Williams Hall
August 14, 2022	50	76	126	n/a	125	125	251	One Service at 10 in Williams Hall
August 21, 2022	n/a	62	62	n/a	222	222	284	One Service at 10 in Williams Hall/ live stream didn't work
August 28, 2022	n/a	42	42	n/a	216	216	258	One Service at 10 in Williams Hall/ sound didn't work - sermon recorded later
September 4, 2022	87	40	127	n/a	128	128	255	Labor Day Weekend / One service at 10 am
September 11, 2022	119	54	173	40	405	445	618	Fall Kick-Off / one service at 11 am in WH (as of 9.14)
September 18, 2022	78	184	262	52	224	276	538	2 services (Engagement Fair) / Baptism
September 25, 2022	56	260	316	48	200	248	564	2 services (Engagement Fair)
October 2, 2022	2	174	176	45	197	242	418	Communion / Children's Choir singing
October 10, 2022	10	110	120	38	149	187	307	Fall Break

Trinity Presbyterian Church
Monthly Financial Statement Summary
YTD Actuals to Budget Analysis
As of September 30, 2022

	A	B	C	D	E	F	G
	YTD -9.30.2022	2022 Actual	2022 YTD Budget	Relative To BUDGET			Comments
				Favorable	+ Unfavorable	=	Net F/(U)
1 Income							" - " = Under Budget; " + " = Over Budget
2 Pledged Income	\$	2,547,875.69	\$ 2,514,850.03	\$ 33,025.66			2022 Prepaid Pledges \$560,366; 2021 Prepaid Pledges \$303,225; 2020 Prepaid Pledges \$467,882
3 Non-Pledged Income		67,306.00	29,034.00	38,272.00			Current Year Pledges (-\$54,919); (Prior Year Pledges (+\$87,517)
4 Trust Fund Income		69,242.00	103,865.00		(34,623.00)		
5 Other Income		34,412.65	12,124.31	22,288.34			Disbursed 3rd Q 10/12
6 Activities and Recreation		58,451.43	25,718.00	32,733.43			Loose Plate (+\$8,125); Wedding (+\$3,400); Building Usage (+\$2,409); Other(CC Cash Back (+\$7,736)
7 Stock Gain/Loss		(2,531.33)	(749.97)		(1,781.36)		Youth Basketball (-\$33,563.43)
8 Total Income	\$	2,774,756.44	\$ 2,684,841.37	\$ 126,319.43	\$ (36,404.36)	\$	89,915.07
9							
10							
11 Expenses							
12 Congregation	\$	6,607.00	\$ 25,844.94	\$ 19,237.94			Activities & Rec (+\$673 timing); Congregational Events (-\$16,267.95 timing)
13 Children & Families		5,403.02	11,925.08	6,522.01			Curriculum (-\$3,675); Vacation Ventures (-\$3,000)
14 Youth & Families		15,217.46	42,390.90	27,173.44			Mission/Outreach (-\$2,625); Relational Ministry (\$639); Mission/Outreach (-\$2,625); Trips and Retreats (-\$11,000); Transportation (-\$8,750)
15 Adults		14,336.41	21,101.31	6,764.90			Adult Ed (-\$4,894); Engagement (-\$1,017); Young Adults (-\$1,498)
16 Worship and Music		45,352.06	53,887.41	8,535.35			Music (-\$5,890); Informal Worship (-\$1,515); Worship (-\$1,130)
17 Mission		378,507.88	367,192.53		(11,315.35)		Partner Funding (-\$13,864); Mission Support (\$20,647); Grants (+\$4,533)
18 Commitment		-	3,749.94	3,749.94			
19 Finance & Administration		301,219.12	380,399.47	79,180.35			Administration (+\$5,614) Ins timing; Communication (-\$52,256); Technology (-\$22,812); Food Svc (-
20 Property		371,967.57	367,054.13		(4,913.44)		Cleaning (-\$18,613); Building Maint (+\$11,512); HVAC (-\$10,931); Security (+\$14,244); Utilities (-
21 Personnel		1,256,408.24	1,379,516.25	123,108.01			\$15,955); Grounds Maint (+\$15,365); Vehicles (+\$8,998)
22 Childcare		8,521.27	10,789.47	2,268.20			Primarily timing differences coupled by unanticipated staff vacancies
23							
24							
25 Total Expenses	\$	2,403,540.08	\$ 2,663,851.38	\$ 276,540.14	\$ (16,228.79)	\$	260,311.35
26							
27 Extraordinary Items							
28							
29							
30 Net Y-T-D Total	\$	371,216.41	\$ 20,989.99			\$	350,226.42
31							
32							
33 Prior Month	\$	498,402.44	\$169,494.15			\$	328,908.29

ADULT EDUCATION MEETING MINUTES - October 11, 2022

Vision Statement: Making God's Love Visible

Committee Purpose:

Trinity's Adult Education Committee believes that lifelong learning is at the very heart of the Christian life; to be a disciple is to be a student. To promote individual growth in community, we encourage intellectual inquiry and spiritual curiosity at every age, knowing that Christian unity does not require uniformity. Understanding that learning is holistic, the committee promotes engagement with the world all around us and active development of spiritual practices that connect us to God and one another, so we may more faithfully follow in the way of Jesus.

Committee Membership:

Isabel Allen '25, Lucy Crosswell '23, Lasley Gober '23, Jim Henderson '24, Mike Hobbs '24, Lyn Knapp '25, Nick Leet '25, Brian Reed '24, Allen Spetnagel (chair elect) '24, Velma Tilley (chair) '24, John Tirrill '25, Lewis Wilson '25, Rebekah Close LeMon (pastoral advisor)

Velma opened with a Richard Rohr Devotional on liminal space and with prayer.

I. Current Activity Report

Session A – All classes through October 23, completely planned and underway.

Session B – B1 and B2 [Nov 6 and 13] will include carry over from Let Justice Roll Down Like Waters

Nov. 13, 20, Dec. 4 and 11 – Poetry (various speakers/conveners)

Nov 20, Dec 4, Dec 11 – Scripture class with Bill Rothschild

Nov 6, 13, 20 and Dec 4 and 11 – Lucy Crosswell convening Being Mortal – hybrid but not to be recorded due to sensitive nature of the expected conversations. Possibly in Williams Hall.

Dec. 18 – Stand-alone Church School Hour event

Allen gave us a report on our class attendance including video views. We hope to use this information to determine what is working or might not be working. Thank you, Nick, for making our videos accessible.

II. Upcoming & New Project Report:

Session C:

1. Al Brann Health Symposium – Women and Health. Nick, Lasley and Velma met with Al Brann earlier this afternoon to start the planning.
2. God and Sports – Mike Hobbs and Andrew Esqueda convening and planning. Much of the planning is complete. The class will be of interest not just to the Connections Class and parents of Trinity young athletes but also to grandparents and other adults in the congregation.
3. Foundations will continue to study the Scripture their children are studying.

Special Guest Preacher and Town Hall speaker on Feb 19

Session D: Dates: Feb 28, Mar 5, 12, 19, 26, Apr 2 [Palm Sunday]

Note that private school Spring Break starts March 6. APS Spring Break is April 3.

Class with Ron Greer? Lucy will investigate this again. Faith and Family Relations

Short Stories Class – Allen will check in with Lewis.

Easter is Apr 9 – *No Sunday School*

Session E: Dates: Apr 16, 23, 30, May 7, 14, 21

We have had a request for a class on Angels in the Bible – Allen and Isabel will assist with this.

4 copies of Bryan Stevenson's *Just Mercy* are now in Trinity's Library for borrowing.

Note that the Commitment chairs will be speaking in our Adult Ed classes. All committee members are urged to respond to the commitment campaign (and infrastructure) at the appropriate time.

III. Motions for Session Vote: None

Velma closed with a Blessing

Our next meeting is at the church on Tuesday, November 8 at 6:00 p.m. Due to voting, we will be in a different room TBA.

COMMUNICATIONS MEETING MINUTES - October 2022

Vision Statement: Making God's Love Visible

Committee Purpose: By improving the methods and means of communication, the Communications Committee's work supports and allows Trinity to live into its 8 Core Values - Welcome Intentionally, Worship Creatively, Care Compassionately, Learn Purposefully, Gather Joyfully, Serve Wholeheartedly, Lead Humbly, or Give Generously.

Committee Chair: Mary Kelly Speed

I. Current Activity Report:

	Status	ETA
Branding/ Logo/ Signage	External and internal signage should be installed by year end.	Executing along with other Infrastructure work through 2022
Website	Website continues to be updated. Please forward any suggestions to communications@trinityatlanta.org	Ongoing.
A/V/L/B	Installation continues throughout the building.	Sanctuary 11/10/2022.
Internal Communications	Paused further discussions with database vendors given recent staff turnover.	3rd Q 2023
Social Media	Green Gate continues to oversee the social media and website updates.	ongoing
Staffing	Postings for the positions of Director of Communications and Digital Media Specialists are active. More information about each can be found here .	End of October?
Special Projects	Congregational Life has started the archiving a portion of Heritage Room. Communications participated in the Engagement Fairs and has been able to update 100+ members information and/or photos. Please remember you can also do this at home. Update your information on MyTrinity! https://trinityatlanta.org/discover-trinity/session-leadership/ If you are having trouble with your MyTrinity App, please go to the main website (www.trinityatlanta.org) and reset your password. This new password should then allow you to sign into the app.	2 nd Q 2023 On-going On-going

II. Upcoming & New Project Report:

We are looking to offer a few more opportunities for members to have their photos taken to update the database. Dates TBD.

REMINDER:

- **Session Committee Chairs Communications Request Process:**
 - Complete Jotform <https://form.jotform.com/220555131982151> (bookmark, also housed under "Session" on website).
 - Email ideas/questions to communications@trinityatlanta.org.
 - Social media is planned out 2 weeks in advance. Please plan accordingly.
 - Communications Liaisons: Mary Kelly Speed mkspeed@bellsouth.net.
 - Assign committee member to photograph/video event. Share via communications@trinityatlanta.org!
- **Follow Trinity on Facebook, Instagram, and Twitter!**

III. Motions for Session Vote: None

MEMBERSHIP COMMITTEE Meeting Minutes - October 11, 2022

Vision Statement: Making God's Love Visible

Committee Purpose:

Committee Chairs:
Ginny Hobbs, Shirley Davis

Committee Membership:

Present: Ginny Hobbs, Shirley Davis, Co-Chairs; Janet Edwards, Chris Betts, Wardlyn Bassler, Reid Willingham, Bill Jaynes; **Absent:** Amanda Jackson, Saralyn Bell, Miles Cline, Barbara Stevenson, Elizabeth Scholz

Engagement Fair Takeaways

- Committee loved the tablecloths and runners that Janet Edwards made, signs and Engage@Trinity were positive.
- Have on one Sunday, not on a day with Sunday School.
- Optimally would be in the spring at committee recruitment time.
- Make it a congregation-wide event and collaborate with Congregational Life – have the BBQ, children playing outside, “Sidewalk Signups”; an overall family affair.
- Could be outside or inside in Williams Hall.
- Leading this effort next year will be Janet Edwards, Wardlyn Bassler and Bill Jaynes.

Discover Trinity

- Taking place this month in October for new members. Process: 1st meeting Oct. 2nd “Welcome & Explore” – 8 potential new members for lunch (representing total of 12 new family members) after church to meet clergy & staff; explore Trinity's history, theology, worship life and have conversation; 2 from our committee were present; Tuesday, Oct. 18th “Commit” – members interested in joining share a meal with Trinity Session; Sunday Oct. 23rd “Joining Sunday” – those wishing will join Trinity on this Sunday.
- Discussed the status of new member follow-up and follow-up with sponsors of new members.
- Leaders for Discover Trinity Process still under discussion

Engaging existing members:

- Members were assigned to check in on new members who joined from 2017-2022 who we knew were likely not engaged with the church, and we discussed how our follow-up is going with them.

College of Elders:

- Briefly discussed the College of Elder dinner and follow-up after this event.
- Chris Betts, Barbara Stevenson and Miles Cline will lead the COE effort.

Future Initiatives

- Young Adult Outreach – will be led by Amanda Jackson and Reid Willingham
- We opened the discussion to possible ideas for the committee. Wardlyn mentioned a goal should be to contact all members within the year with a phone call.
- Committee was enthusiastic about bringing Group Church dinners back
- Committee members would like to see mock new member folders

Next Meeting

Permanent monthly meeting time/ location will be 2nd Tuesday, alternating 12 noon/5 pm, B110. However, next meeting will be Tuesday, November 1st @ 5 pm due to elections on Nov. 8th.

Respectfully submitted

Ginny Hobbs & Shirley Davis, Membership Co-Chairs

MISSION COUNCIL Report - October 2022

Vision Statement: Making God's Love Visible

Committee Purpose:

Mission Council serves as the formal body of representatives for TPC's Mission Ministries and, through regular review of all activities determines the vision and course for this ministry. Its goal is to strengthen and support local, global, and denominational communities in the areas of human services, education, justice, and sustainability. As a church, we believe in serving the common good by reaching out beyond ourselves, caring for God's creation, and boldly addressing human needs through social action and advocacy. We serve wholeheartedly as an expression of our faith, remembering that Jesus "came not to be served but to serve."

Committee Chair(s): Julie Hope, Chair
Jim Stokes, Vice-Chair

Committee Membership:

Class of 2023: Margaret Bond, Sally Montgomery, **Craig Pendergrast, Barbara Robertson**

Class of 2024: **Julie Hope, John Fenton, Chip Thompson, Catherine Warren**

Class of 2025: **Kristin Hunter, John Shepard, Jim Stokes, Bright Wright**

Finance Committee liaison to Mission Council: John Shepard

(Names of those attending 10/5/2022 Mission Council meeting in bold.)

I. Current Activity Report:

Updates from Trinity's primary mission partners:

Agape Youth & Family Center:

On Saturday 23rd, Agape leaders and students joined Mayor Andre Dickens and Congresswoman Nikema Williams to celebrate the installation of the new youth soccer field at Sara J. Gonzalez Park located in the Agape community. Agape continues to experience major staffing challenges for the after-school program and related to transportation. There is a great need for after-school volunteer tutors and homework buddies. Contact Trinity member Kaki Behr who is a long-time Agape volunteer for more information: kakibehr@comcast.net.

Haiti: The political and economic situation in Haiti is dire. The government is unstable and much of the capital Port-au-Prince is controlled by violent gangs. An additional concern is the recent outbreak of cholera in and around Port-au-Prince. Fortunately, the island of La Gonave where Trinity's mission partners are located remains safe and quiet, however the people of La Gonave are experiencing steeply rising prices and scarcity of food, fuel and other supplies.

Faith in Action: There are a good number of signups for several upcoming events: volunteers to help at Family Day at the Metro Re-Entry Facility and the day trip to Montgomery to visit the EJI Legacy Museum and Lynching Memorial (both on Saturday, 10/22) and movie night on Sunday, October 16th to view *Just Mercy* followed by a panel discussion about the criminal justice system.

The Georgia Justice Project (GJP) has been a Trinity impact grant recipient for many years. GJP currently has two volunteer opportunities: one is for lawyers to represent GJP clients seeking to have their records restricted and sealed (training provided by GJP.) Velma Tilley, Terri Pendergrast and Bright Wright participated in the most recent training on September 28th. There are two additional volunteer needs for non-lawyers to assist GJP clients who are seeking a pardon for their felony conviction(s). One involves assisting men at the Metro Reentry Facility complete an intake survey about their legal needs. The second would involve follow-up meetings with the GJP clients, asking questions (provided by GJP) and then writing a compelling story on behalf of the client. The next date for these "non-lawyer" opportunities is October 29, 2022. For more information, contact Velma Tilley.

Cuba: We were relieved to learn that the town of Matanzas where our partners at La Playa Presbyterian Church and the Evangelical Seminary are located was unharmed by the recent hurricanes. An informational meeting was held on Sunday, October 9th for people interested in learning more about a possible trip to Cuba February 22-28, 2023. Anyone interested in joining the trip should contact Lucy Strong or Steven Darst at sedarst@gmail.com.

Other Updates:

Red Cross Blood Drive 10/2: Trinity members and the neighboring community donated 29 pints of blood. Over 30 people signed up to donate. We plan to sponsor another blood drive in the spring.

The recent food drive for Intown Collaborative Ministries was very successful. Members of Trinity Church and Trinity Preschool and Trinity Early Learning Center families filled over 100 bags of food for ICM. We will be delivering the food donations to ICM in the coming weeks.

II. Upcoming & New Project Report:

Trinity Christmas Market – Sunday, December 4th

A SignUp Genius will be up on the Trinity website within the next week for donating items and volunteering to help with the Market

Agape Giving Tree – information will be available soon on the website and This Week at Trinity emails

III. Motions for Session Vote:

N/A

PERSONNEL COMMITTEE Session Report - October 2022

Vision Statement: Making God's Love Visible

Committee Purpose:

The Personnel Committee is charged with stewardship of the human resources of Trinity Presbyterian church. It is responsible for maintain a non-discriminatory work environment where the Clergy and Staff called to Trinity can do their jobs in a way that glorifies God and meets the needs of a vibrant and growing faith community. The committee reviews and assures, annually, in consultation with the Head of Staff and finance committee, that the organization and staffing model is consistent with the balance of the church's missions, fully cost effective, and within the financial capacity of the church.

Committee Chairs: Brian Williams, Chair; Elizabeth Borland, Chair-Elect

Committee Members: Mickey Benn, Elizabeth Borland, David Carr, Bonnie Holliday, Amy Krause, Janet Reed, Mary Kelly Speed, Ann Speer, Brian Williams

I. Current Activity Report:

The Committee is engaged in several ongoing projects including:

- Actively seeking candidates for:
 - o Communication Director
 - o Digital Media Specialist
 - o Executive Assistant to Senior Pastor
 - o Ministry Coordinator for Worship and Music
 - o Ministry Coordinator for Engagement and Commitment
- Significant revision to the Employee Handbook to accurately reflect legal and HR standards and current benefits. Final document will be presented to Session for approval.

Andrew Esqueda presented annual review of Child Protection Policy compliance and an overview of Family Ministries programming and strategic planning.

II. Upcoming and New Projects Report:

- Permanent staffing resources for Finance, HR, Infrastructure and Property

III. Motions for Session Vote: None.

PROPERTY COMMITTEE Meeting Minutes - October 5, 2022

Vision Statement: Making God's Love Visible

Purpose/Mission: Property works closely with Trinity staff to oversee the operation and maintenance of all physical aspects of the Trinity property—its buildings, campus landscapes, and playgrounds. The goal of excellent property management exists to ensure the church property is well-maintained, well-planned, and operated efficiently in order to support the work of all the other committees at Trinity.

Committee Chair: **Esther Stokes**

Committee Membership: **David Caldwell**, Hank Hall, Jane Harrison, **Lea Holliday**, **Dale Lewis**, **Allen Moseley**, George Parson, **David Quillian**, **Trey Reese**, **Cannon Reynolds**, Cissy Smith, **Anne Weaver**, and special guest **David Merritt**.
Staff in attendance: **Rev. Rebekah Close LeMon**, **Karen Simmons**, and **TreVarius Worthly**.

Esther called the meeting to order at 8:05am and Rebekah opened the meeting with prayer.

Esther welcomed the two new members who signed up for Property at the Engagement Fair: Cannon Reynolds and Cissy Smith.

The minutes of the September meeting were approved.

Called Session meeting: Esther asked Property members who are also Session members to provide a report on the special October 4 Session meeting called to begin to set priorities for Trinity. Dale Lewis, Allen Moseley, and Trey Reese reported, and Rebekah amplified their remarks. Some of the thoughts shared: add new members, meet people where they are, activate the gym, listen to ideas expressed, find ways to take advantage of new momentum, communicate more effectively possibly with a Trinity app, think about our budget (we are a programmatic church which requires budget and staff), engage more with parents of TELC, help young adults attend in critical mass, focus on kids and parents, consider a ribbon-cutting ceremony when our infrastructure work is done. Rebekah said that research shows that children who participate in worship are more likely to have an adult faith journey, so we will be more intentional about this, we will be working on incorporating children into worship in the sanctuary. The College of Elders will meet October 27 for dinner and a program. There are town halls this fall, we are listening, listening.

Two elevators: Dale Lewis reported that our Welcome Center elevator and our kitchen elevator need to be modernized. We have two quotes—one from TK Elevator and one from Schindler. He indicated we may want to consider hiring an elevator consultant to help us through this process. Cannon Reynolds volunteered to review the bids and report back to the committee. Margaret Reiser and Rebekah have met with Tim Allen, ED of TELC, and Joe Dixon, chair of their board, about the possibility of securing a substantial sum from the Trinity trust fund dedicated to the needs of the TELC to help cover the cost of the elevators (TELC is a heavy user of both elevators). There will be more conversation.

Property funds available: Esther asked Allen Moseley to develop a full understanding of where Property stands financially—how much money is in the Property reserve, whether there are other funds, how we have stood relative to our budgets, etc., and Allen reported he is beginning to wrap his arms around this. He will report next month.

Rental space? Karen Simmons reported that the AAUW (American Association of University Women) is looking for a new location, a permanent space, for them to process books for their book sales, which is their major fundraiser. Velma Tilley is the current president of AAUW Atlanta and has asked Karen about space at Trinity. The goal of the AAUW is to empower young women. They are currently renting a 2000 sq. ft. condo space. Karen asked about spaces near the gym where counseling used to be. It was pointed out that there are plans to activate D building and we may need the space ourselves. David Caldwell said he likes the idea of leasing space and suggested the lowest level rooms in A building. Karen will speak with Velma to see if that might work for them.

Pressure washing: David Caldwell said we need an extensive amount of pressure-washing. He said that \$12K would cover all the pressure-washing, \$4K would cover the very difficult to reach areas. The committee wanted to get it all done. **It was moved, seconded, and passed unanimously to hire professionals to do all the pressure washing needed, for a not to exceed figure of \$14K.** The pressure washing and needed brickwork can possibly be done together.

David also reported that we need to paint the front of the sanctuary. He has received a price of \$6,480 from our contractor Segars. Perhaps this could come under the Infrastructure budget. He will inquire.

New furniture, first floor of A building: Anne Weaver reported that she is firming up our furniture choices for the Welcome Center, the "ramp room," and The Commons and should be placing orders this week.

Infrastructure projects: David Caldwell reported that marble is going in today in the chancel, carpet in the balcony will be installed soon, the pews from Alabama will return on October 17. He is confident that our flooring will be complete for the Kittrell Lecture on November 10. He said we will be starting painting in B building and new ceiling tiles will be installed in B112. New flooring in Old Fellowship Hall will be the new material in Williams Hall. Three new HVAC units are going in this week.

David Merritt gave an update on technology installations. We now have a new 500 megabit service at Trinity. The sanctuary line array speakers will be installed mid-October. The retractable screens will arrive mid-November. There will be a new white panel installed to screen the A/V desk in the balcony. We still need chairs for the A/V folks in the balcony. Wiring will be installed to tie the chapel and loft into the A/V network. We will still need additional equipment for those spaces.

Esther reported that Signage continues to be slow. She hopes we will have signage for Advent. Monument signs and campus wayfinding will go in first.

Margaret Reiser will give an Infrastructure update from the pulpit on Sunday morning.

David Quillian is working with TreVarius to make sure we are made whole after the lightning fire that damaged the roof and gym floor in D building. The gym has been cleaned post-fire. TreVarius reported that we have been cleared to do the roof work by Church Mutual, our insurance company. It will cost \$41K. The gym floors will cost \$15K to repair, refinish, and re-stripe. The company who worked on the gym floor before will address it this time. Youth basketball starts in November.

Frames are being installed today in the new Art Gallery space on the way to the Play Place. Rebekah hopes to get contributions of art from children in the congregation (under the leadership of Elizabeth Davis) for installation there. David Caldwell reported that there will be new lights installed in the gallery.

Esther reported that the Walls and Halls work is continuing, with a good bit of art re-hung, new Frank Fuerst photos being framed, and the frames going in the Art Gallery.

TreVarius reported that the freezer for the kitchen has been ordered.

TreVarius reported that the two water heaters at the manse will cost \$3800, although that number could go up given the complicated location of the heaters. **It was moved, seconded, and unanimously voted that we go ahead and replace both water heaters, paying up to \$4500.** Bardi gave us the best price.

TreVarius reported that a raise for Miguel was approved, and we will plan to do something nice for him at Christmas.

Financial results: Karen Simmons reported on the financial results to date. Costs are higher generally and we are currently \$8K over budget. Costs are up generally, and there is more use of the building, and therefore higher costs related to that.

The meeting was adjourned at 9:30am.

STEPHEN MINISTRY Meeting Minutes - October 2022

Vision Statement: Making God's Love Visible

Stephen Ministry seeks to follow Christ by preparing lay ministers who commit to one-on-one relationships with members of our congregation who have asked for help during a difficult time.

Committee Chairs:

Scott Calhoun, Paul Marston, Cindy Stancil, Carlton Segrest, Miranda Segrest

Committee Membership:

There are 28 active Stephen Ministers with several Stephen Ministers on Sabbatical or designated as being inactive.

I. CURRENT ACTIVITY REPORT

At our October meetings, we engaged in a continuing education module on the topic of Christian Caregiving. The materials focused on three main principles: (a) God as the Caregiver; (b) Reaching Spiritual Depths; and (c) Celebrate Results but Focus on the Process. With respect to God being the Caregiver, we were reminded that as a Stephen Minister our job is to focus on providing care – the ultimate cure will come through the grace of God. Our job is not to try to “fix” things for the care receiver. In the course of providing care, Stephen Ministers sometimes encounter resistance or difficulties reaching spiritual issues with the care receiver, and our materials identified some strategies and approaches to broaching spiritual issues. And although we do celebrate positive results from our care, the Stephen Minister needs to keep his or her focus on the process, which works well with finding spiritual depth and trusting God to be the Caregiver. Excellent discussions ensued as these topics were presented.

We also received a report from Scott Calhoun and Cindy Stancil, who were invited to a weekly staff meeting. The purpose of the invitation was to allow for some discussion with staff explaining the Stephen Ministry process and exploring ways in which Stephen Ministers could serve as resources to the staff. In turn, we hope the staff will be able to help identify and make referrals of members who could benefit from a Stephen Ministry relationship. The staff was very engaged and asked good questions about appropriate referral situations and the benefits available to members through the Stephen Ministry program. We also discussed ongoing efforts to keep Stephen Ministry visible within the congregation, including by encouraging Stephen Ministers to wearing their name badges when at Trinity and having Stephen Ministers available after worship to meet with anyone interested in finding some assistance or even just wanting to chat.

The number of Stephen Ministers who currently have confidential care receivers is down to seven (7). Several relationships recently have reached closure and others are on the verge of closing. Finding new referrals and increasing our ministry's visibility remain primary goals of the Stephen Leaders. A number of Stephen Ministers remain active in the Visitation Ministry as well.

II. UPCOMING ACTIVITIES

At our November meetings, Tom Farmer will discuss issues related to Aging. In December, Meredith Daniel will host a brunch and we will engage in our annual practice of writing notes to family members who have lost loved ones over the course the past year. We continue to be grateful for the support and guidance from the pastoral staff, especially from Rebekah and most notably, Tom Farmer.

II. MOTIONS FOR SESSION VOTE - None

WORSHIP AND MUSIC Committee Report - October 2022

Worship and Music Ministry Mission Statement:

The Worship and Music Ministry assists the Session and staff in providing and supporting worship which glorifies God by challenging the mind, nourishing the spirit, honoring tradition, demonstrating liturgical depth, exercising creativity in its use of music and the arts, and addressing the needs of individuals and families. (2016)

Committee Chair: Roxanna Erwin (Session)

Committee Membership:

Caroline Brown, Meredith Daniel (Session), Dorsey Farr, Patti Heinz, Jim Hinkle, Jan Irvin, Rebekah LeMon (Staff), Norman Mackenzie (Staff), Mary Fleming Riley, Cissy Smith

In lieu of meeting in October, the following items are offered as a summary of activity.

I. Current Activity Report

Worship:

- Rebekah has asked Andrew and Elizabeth to help recruit youth and older child lay readers to add back into worship at least one Sunday per month. Betsy Avant and Catherine Quillian read last Sunday, October 2nd and Mary Strachan on Sunday, September 25th. All three did an excellent job and helped remind us of the many voices that carry God's Word.
- We're looking to reinstitute our acolyte role and hope to bring it back with the move back to the sanctuary.
- The [Family Devotional](#) is out and is wonderful! Rebekah indicated it was sent out electronically and the plan is to print some copies for folks who want a hard copy on their dinner table.
- We have several memorial services coming up and pastors are sharing the work of running point until we find a new Executive Admin. We will celebrate Jane Pinkston's life on October 14. Rebekah will be handling this service with Chris Moore-Keish (chaplain at Presbyterian Village). The memorial service for Nola Frink will be on November 19th with the ASO Chorus singing.
- Rebekah reported that attendance at the 9:00 a.m. informal worship service has been varied since we restarted it on September 18th. Rebekah has reordered the service a bit and Norman, Brittney and Rebekah are getting some new ideas cooking for music that will carry the Trinity congregational singing tradition into that service.
- Plans are to have Rebekah's installation service on Sunday, November 13th. Fingers crossed that all goes smoothly with the final stages of the infrastructure campaign! Hope abides!!
- 2022 Worship Attendance statistics through September 11th were shared with Session during the September Session Meeting. In-person and on-line worship attendance continues to be strong.

Music & Fine Arts:

- Norman reported that things are very busy and exciting with the choir program as we finally move back to a more normal post-pandemic schedule.
- Norman was thrilled to have both the children's choir and the adult choir in worship on October 2nd. What a great visual and a reminder of the truly inter-generational reach of our program. The children were so excited and they sounded great! Big shout out to Scott Morris and Nelda Greene for getting them ready to help lead worship so early in the year.
- The job description for the part-time music and arts coordinator has been revised and advertising to begin.

II. Upcoming & New Project Report:

• Engagement Fair Follow-up

- The Worship & Music Ministry participated in the church-wide Engagement Fair that was held on Sunday September 18th and September 25th. It was a big success!
- We are happy to report that we had 37 sign-ups for our sub-committees/groups:
 - Usher/Greeters – 10
 - Communion Preparation – 2
 - Flower Guild – 2
 - Choir Program – 3
 - Fine Arts Committee – 2
 - Memorial Service Committee – 10
 - Wedding Committee – 8

- **Focus during the month of October will be to follow-up with all those that signed up and begin to involve them in these W&M volunteer opportunities.**
- **Upcoming Events –**
 - October 9 – Baptism
 - October 30 – Multiple choirs in worship again
 - November 2 - W&M Executive Committee Meeting @ 6:00 p.m.
 - November 6 – Communion & 11:00 a.m. service moves back to Sanctuary
 - November 13 – Baptism & Rebekah's Installation
 - November 19 – Nola Frink Memorial Service @ 2:00 p.m. with ASO Chorus singing
 - December 4 – Communion (Christmas Market is also this Sunday)
 - December 4 – Congregational Carol Sing @ 7:00 p.m. in Williams Hall. (Note: There will also be caroling in the community that afternoon sponsored by CFM.)
 - December 6 – Women's Advent worship; fellowship following service
 - December 11 – Baptism
 - December 21 – Longest Night service
 - December 24 – Christmas Eve Services @ 4:00 p.m., 6:00 p.m., 9:00 p.m. in Sanctuary (brass @ 6 and 9) and 11:00 p.m. Candlelight Communion in the Chapel
 - December 25 – Christmas Day service

Motions for Session Vote: None

TRUSTEE MOTIONS TO SESSION FOR CONSIDERATION - October 18, 2022

1. Resolution for distribution from The Rosemary Kittrell Memorial Lectureship Fund

Background: Jim Henderson, chair of the Rosemary Kittrell Memorial Lectureship Committee, presented his committee's request for a disbursement of \$47,500 from the Kittrell Memorial Lectureship Fund for the purpose of funding (i) the honorarium of \$25,000 for our 2022 speaker, Bryan Stevenson, plus \$10,000 for estimated expenses, for a total of \$35,000; and (ii) a \$12,500 payment representing the contract deposit for our 2023 lecturer, Arthur Brooks. Jim also informed the Trustees that a generous donor has given the Church \$25,000 to establish a fund on the Church books to support the Lecture Series as a supplement to the Kittrell Memorial Lectureship Fund.

A discussion followed regarding the request of the Kittrell Memorial Lectureship Committee outlined above for a 2022 distribution of \$47,500. The Trustees noted that this Fund is intended to last in perpetuity and thus it is important to observe the applicable 4% distribution guidelines. It was agreed that on an annual basis in the future (beginning in 2023), the Trustees should remit the applicable annual distribution amount from the Kittrell Fund to the Church, for deposit to its account designated for Kittrell Memorial Lectureship Series expenses. The Trustees noted that had the Kittrell Fund made 4% distributions for the years 2019, 2020, 2021 and 2022, those distributions, in the aggregate, would have exceeded the distributions actually made from the Kittrell Fund by about the same amount as the amount being requested by the Committee, i.e. \$47,500. Under these circumstances, the Trustees were in agreement that the requested distribution was appropriate and should be approved.

ON MOTION MADE AND SECONDED, IT WAS UNANIMOUSLY RESOLVED that, subject to approval by the Session, a distribution of \$47,500 from the Kittrell Memorial Lectureship Fund to the Trinity Church operating account for Kittrell Lectureship expenses is hereby approved as the 2022 distribution from the Fund.

2. Resolution for distribution from Trinity Ministers' Housing Fund in Support of the Trinity Presbyterian Church Infrastructure Capital Campaign

WHEREAS, by previous resolution of the Trustees of the Trinity Presbyterian Church Trust Fund (the "Trust Fund"), approved by the Session, the Trust Fund has committed to support the Trinity Infrastructure Capital Campaign (the "Infrastructure Campaign"); and

WHEREAS, such commitment has been substantially met from various sources within the Trust Fund, leaving a balance of \$237,584 remaining to be funded (the "Remaining Commitment"); and

WHEREAS, the Trinity Ministers' Housing Fund (a designated fund within the Trinity Trust Fund, the "TMH Fund") has a balance of over \$800,000, none of which is committed to any current or anticipated future needs to support or finance housing for Trinity Ministers; and

WHEREAS, the Statement of Intent for the TMH Fund contemplates distributions from the Fund to Trinity Presbyterian Church in the event of significant changes in circumstances, such as the current circumstance of the TMH Fund no longer being actively utilized for its original purpose of supporting the housing needs of Trinity Ministers; and

WHEREAS, the distribution of a portion of the TMH Fund to support the Infrastructure Campaign would be of substantial benefit to the Church and would not materially detract from the continuing viability of the TMH Fund; and

WHEREAS, the Trustees of the Trinity Trust Fund desire to utilize a portion of the TMH Fund to satisfy the Remaining Commitment in support of the Infrastructure Campaign; and

WHEREAS, the Personnel Committee of the Church and the family of the original donors have been consulted and have approved the use of the TMH Fund for such purpose and in such amount;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT, subject to approval by the Session, a distribution of \$237,584 from the Trinity Ministers' Housing Fund to Trinity Presbyterian Church for its Infrastructure Capital Campaign is hereby authorized and approved.

3. Resolution for distribution from the Love Ministry Impact Trust Fund

Strategic Summary of 2022 Project

As the Trinity Presbyterian Church infrastructure campaign continues toward completion in 2022, project needs have surfaced that were not included in the original project budget. Among them are the needs to make our spaces welcoming and easy to navigate and to use them to reflect the vibrant, joyful ministry happening at Trinity. With so many people coming (and coming back) to Trinity after a long season of transition and Covid disruption, the need for intentional areas of welcome on Trinity's campus is real. Specifically, we need attractive areas to welcome and inform new members, TELC and Trinity Preschool families, parents with children, and visitors to the church.

As Trinity continues to build positive momentum and forward progress with our new Senior Pastor at the helm, the one-time project details below are timely, make strategic sense, and will make a positive impact for many years. This proposed project falls in line with the Statement of Intent for the Love Ministry Impact Fund. This proposed project will also put a visual exclamation point on the beautiful work that has been completed during the infrastructure project campaign and will be a tangible representation of our mission of hospitality.

2022 Project Background

The "Walls and Halls Committee" is an impromptu Trinity task force that developed as Buildings A and B were getting new paint and carpet with funds from the recent Infrastructure campaign. With all of Trinity's walls and halls bare for carpeting and painting, the opportunity arose to think intentionally about how people navigate them and what we communicate with our transitional spaces. Members of the Art Committee, Property Committee, and Heritage Room Committee joined together and agreed that this is the perfect moment to use the halls and walls of the Welcome Center and Buildings A and B not only to display Trinity's art, but to tell Trinity's story, including pieces of its history and the story of the ministry and life happening in and through Trinity now. With the walls and halls emptied, the combined committee was able to look with new eyes at our entry points and thoroughfares and to consider how we might make those spaces more welcoming and impactful. The Walls and Halls Committee's overall goal is to engage guests and members as they move through our space. As part of the project, the Library was moved to B-100 and the former library space is being converted into a fellowship and gathering space called The Commons. Instead of meeting tables and chairs, this room will have more comfortable furnishings to make it a friendly gathering spot for coffee, small groups, and impromptu conversation.

Trinity member Frank Fuerst has taken wonderful photos of our campus that have been printed on large-scale canvas and will be framed and hung on the wall most visible as people walk up the ramp from the Welcome Center into the A Building hall. Pictures of former Senior Pastors will also be taken from the Heritage Room and moved into this central place to help newcomers and members alike see Trinity's foundation as they physically move toward activities in the building. The now-empty space between the Welcome Center and the Play Place (straight ahead when you enter the Welcome Center) is the perfect spot for framed art of our children from the Trinity Preschool, TELC, and Sunday School classes, in permanent frames with changing art shows. Highlighting our children and their art will help communicate in an immediate and visual way that Trinity is a church for families. There is also a lot of interesting existing art that will be re-hung outside Williams Hall and down the B hallway.

The fresh flooring, carpet, and paint in these spaces have also highlighted the need for furnishings in our transitional and common spaces. While Trinity has a collection of armchairs that have been purchased and donated over the years, the renovation offers the perfect moment to make our furnishings as useful and stylish as the rest of our space.

Senior Pastor Rebekah LeMon and Clerk of Session David Carr believe this project will be the final piece needed to transform our welcome area and entry spaces, rounding out the wonderful work being done through the infrastructure effort. Review by the Fund Distribution Committee, comprised of Two Trustees and a representative of the family of J. Erskine Love, Jr., as required in the Love Fund Statement of Intent, has been completed and they recommended proceeding with this request to the Trustees and Session.

2022 Project Details/Estimate

MOTION: The Trustees recommend making a \$35,000 distribution from the Love Ministry Impact Fund for this purpose, budgeted as follows (amounts are approximate):

\$18,468: frames for gallery walls between Welcome Center entrance and Play Place, framing of stretched canvas photographs of Trinity (Frank Fuerst's), architectural drawings taken from Heritage Room, and framing/re-framing pastors' portraits, and additional lighting for dark hall spaces where art/pictures are being added

\$16,532: furniture for The Commons, Welcome Center entry, room at the top of the ramp between the Welcome Center and A hallway, and "rest" points along our main halls

Future Project Considerations/Protocol for Applications

This year and in future years, the Love Ministry Impact Fund will support unique and exciting ventures to deepen the ministry impact of Trinity Presbyterian Church. The Senior Pastor's office will establish a guide for consideration of future projects, with a focus on new opportunities for engagement. Ideas and potential projects will be submitted each spring by elders and committees of Session for consideration, group discernment, and eventual funding distribution in late fall. The

Senior Pastor's office will be responsible for collating and considering project ideas in an organized manner; the Session and Trustees will collectively discern the right project to propose and support in a given year; and the final project approval will follow the statement of intent document for the Love Ministry Impact Fund. Stay tuned for more details on this exciting and impactful topic!

4. Resolution to nominate Cindy Ferguson to serve a seven year term as Trustee starting January 1, 2023

Cindy Ferguson's Trinity background:

- Lifelong Trinity member
- Grew up singing in the choir, participating in youth group, and serving as a Youth advisor. She and John were married at Trinity and have two daughters who were raised and confirmed at Trinity.
- Session class of 2008 and 2018. Clerk 2017-2018.
- Stephen Minister
- Committees over the years include: Mission, Adult Education, Pastor's Aid, Visitation, Nominating and Personnel.
- Chaired the Children and Family Ministry's Committee, Nominating Committee, and Personnel Committee.
- Served on the Pastor Nominating Committee (PNC) that called Senior Pastor Rebekah LeMon
- Served on the PNC that called Craig Goodrich as Senior Associate Pastor.
- Currently active in Stephen Ministry and Pastor's Aid as well as Circle 5, a theology book club, and the Covenant Bible Study.

5. Resolution for distribution from The Trinity Early Learning Center (TELC) Fund

Background: The Trinity Early Learning Center Fund was established in the 1999 G2G Capital Campaign to provide additional support to the TELC, established by Trinity in 1986. This Fund functions as an endowment with the accumulated earnings being available for distribution for one of the stated purposes. In the event there are extraordinary circumstances which justify distributions beyond the annual income of the TELC Fund, the Session may request distribution of any or all parts of the principal.

The Fund may be used for:

- Training or development programs for person teaching or intending to teach at TELC,
- Development of new student curricula or expanded learning programs for TELC,
- Tuition scholarships for children to attend TELC,
- Major capital improvements in support of new or expanded programs at TELC,
- Training of unemployed or underemployed Bolton Road area residents for entry into childcare professions or for parent education for Bolton Road families, or
- Any other purpose which enhances or supports the mission of the TELC.

In September, Senior Pastor Rebekah LeMon and Trustee Chair Margaret Reiser met with Trinity member and TELC board chair Joe Dixon, and Tim Allen, TELC's Executive Director. TELC made the following request for a distribution for the TELC trust fund in 2022:

Request a distribution of \$40,000, which includes \$15,000 for scholarships, and \$25,000 for Safety Shades. The shades are recommended in case of an "intruder/active situation" to keep anyone from seeing into classroom and center spaces. It is part of TELC's lockdown protocols and plan.

In addition, Rebekah and Margaret updated Joe and Tim on the need for major maintenance on two of Trinity's elevators which are heavily used by TELC – one in the Welcome Center and the other in the Kitchen. We let them know that we were planning to ask Session to consider making a distribution of \$142,500 in 2022 from the TELC fund to cover approximately 55% of the cost of this work.

QUOTES FOR MAINTENANCE OF 2 ELEVATORS - WELCOME CENTER AND KITCHEN

Lerch Bates	Elevator Consultant	15,700
TK Elevator	Modernize two Elevators	165,950
Other Work	Bring equipment up to code, primarily electrical work	67,282
LED Ceilings	LED ceilings in two elevators	10,416
TOTAL COST		\$259,348

TELC Fund	Cover 55% of Cost	142,641
Trinity Property Reserve	Cover 45% of Cost	116,707
TOTAL FUNDING		\$259,348

Proposed MOTION: UNANIMOUSLY RESOLVED that Session approve a distribution of \$182,500 in 2022 from the TELC Fund, \$40,000 to be paid to TELC for \$15,000 in scholarships and \$25,000 for security shades; and \$142,500 to cover approximately 55% of the cost of major maintenance of the elevators in Trinity's Welcome Center, and Trinity's Kitchen, both of which are heavily used by TELC.

Fund or Trust	Purpose	Principal may be exhausted?	In the event of obsolescence, reverts to
Restricted or Designated Funds			
Brumley-Love-Morrell Memorial Fund	Support in whole or in part 1) educational opportunities or early childhood care and learning environments for disadvantaged children and youths in Atlanta, 2) recreational programs for disadvantaged children and youth in Atlanta; 3) assist in revitalizing impoverished communities by supporting holistic solutions	Yes, with Session approval	Mission Fund
Carson Fund for Major Maintenance	To pay for maintenance, repair and/or replacement beyond what is provided through the normal operating budget. Uses might include repairs or refurbishing of existing buildings and hardscapes, replacement of HVAC, electrical and plumbing systems, and any enhancement of church facilities to improve security or operating efficiency.	Yes, with Session approval	General Fund
Counseling & Enrichment Fund	A program at Trinity for counseling individuals as well as facilitating support groups, special classes, and other programs to promote the emotional well-being and mental health of Trinity members as well as the larger community	Yes, with Session approval	Mission Fund
Fellows in Ministry Fund	To support leadership training programs at Trinity for young adults, to raise up a future generation of leaders for the church. The purpose is being	Yes, with Session approval	General Fund

Fund or Trust	Purpose	Principal may be exhausted?	In the event of obsolescence, reverts to
	envisioned broadly so that it can evolve as needs of the larger church in service to young adults shift over time.		
Rosemary Kittrell Memorial Lectureship Fund	Source and recruit high profile theologians and other religious scholars and thinkers to provide presentations to the area community and the Trinity family.	No, to exist in perpetuity	If cannot be used as stated, Session and Trustees may approve use for other purposes aligned with original intent.
J. Erskine Love, Jr. Memorial Fund	To support a major project(s) each year that will impact one or more of Trinity's ministry areas and is an important priority of the Church. Potential uses might include, but are not limited to, one time programmatic or capital needs in the areas of Mission, Family Ministries, Education, Communications, Worship & Music, and Congregational Life.	Yes, with Session approval	General Fund
Minister's Housing Fund	Assist Trinity's pastoral staff purchase primary residences nearer the Trinity campus.	Silent	General Fund
New Church Development Fund	Make grants or interest or non-interest bearing loans to 1) new Presbyterian churches which have been approved for organization by the Greater Atlanta Presbytery or 2) existing churches being revitalized as evidenced by growing memberships and growing neighborhood communities	Silent	Silent
Trinity Early Learning	Fund teacher training,	Yes, with Session approval	Mission Fund

Fund or Trust	Purpose	Principal may be exhausted?	In the event of obsolescence, reverts to
Center Fund	curriculum development, scholarships, capital improvements, training of unemployed and under-employed for entry into childcare professions or for parent education		
Mission Fund	Support Trinity and PCUSA benevolences and charities	Silent	Silent
General Fund	Unrestricted endowment and repository for undesignated memorial gifts	Silent	Silent

Notes:

1. In 1999, the undesignated portion of the Trust Fund was divided into three separate funds to foster the overall development of amounts held in trust for Trinity: General, Building & Grounds and Mission.
2. In 2022, the Buildings & Grounds Fund was closed out. The Carson Fund for Major Maintenance, which was created in 2020, now provides support for Major Maintenance and Repairs.

Trust Funds Activity

For the 6 - Month Period Ended 6.30.2022

		Brumley- Love-Morrell	Buildings & Grounds	Counseling	Fellows In Ministry	Love	Ministers' Housing	Mission	New Church	TELC	Kittrell Speakership	Major Maintenance Fund	Undesignated	Unallocated	TOTALS
All Holdings	Beginning Balance	184,105.44	562,416.03	359,790.44	521,225.92	953,526.37	810,318.54	69,639.44	260,926.54	820,254.14	744,979.55	311,528.43	4,315,133.38	-	9,913,844.22
	Additions											123,249.91	254,248.40		377,498.31
	Disbursements			(5,000.00)				(924.00)				(10,000.00)	(68,318.00)		(84,242.00)
	PY Corrections														-
	Inter-Fund Transfers														-
	Net Market Returns													(1,645,696.99)	(1,645,696.99)
	Dividends - Investments													80,259.92	80,259.92
	Interest - Cash Reserves													733.08	733.08
	Fees & Service Charges													(11.43)	(11.43)
	Other														-
	Allocation														-
	Ending Balance	184,105.44	562,416.03	354,790.44	521,225.92	953,526.37	810,318.54	68,715.44	260,926.54	820,254.14	744,979.55	424,778.34	4,501,063.78	(1,564,715.42)	8,642,385.11

TRINITY PRESBYTERIAN PRESCHOOL

VISION STATEMENT:

The mission of Trinity Presbyterian Preschool ("TPP" or the "Preschool") is to provide a faith-based education in a safe family like environment. By encouraging curiosity, exploration, and learning we seek to nurture each child's head, hands, and heart. We work cooperatively with parents to understand the uniqueness of each child and provide an environment where rules are consistent but also adaptable to the needs of the individual.

COMMITTEE/BOARD:

Class of 2023

Jessica Heberton*, Secretary, jessica.heberton@gmail.com
Tom Owens*, CFM Representative, tomjowens@gmail.com
Grace Powers*, Finance Chair, powers.grace@gmail.com

Class of 2024

Ashley Cotey*, Governance/Recruiting, ashleycotey@gmail.com
Kristina Maynard*, stinap01@gmail.com
Betsy Oliver*, Board Chair, betsytoliver@gmail.com
Cindy Stancil, Elder Representative, cindy.stancil@comcast.net

Class of 2025

Josh Aaronson*, josh.lovenga@gmail.com
McKinley Bandy*, Parent Council Liaison, mckinleybandy@gmail.com
Melissa McFadden*, melissajudithb@gmail.com

** Voting Members*

Permanent Members

Executive Director of TPP - Paige Keller pkeller@trinityatlanta.org
Associate Pastor for Family Ministries of TPC - Andrew Esqueda aesqueda@trinityatlanta.org

CURRENT ACTIVITY REPORT

UPDATE ITEMS

- All Call for a Finance Chair? :) and other membership roles.
 - Discussed needs for upcoming Board positions
- No Budget Updates
- [Covenant of Understanding](#) Review
 - Betsy wants to ensure members review the document. This covenant maps out the process and relationship with the Church. It outlines facility usage, framework for pay increase for TPP teachers and staff, and committee meeting schedule for when TPP leadership should meet with the Finance and Personnel Committees. Betsy verbally reviewed the covenant. Noted that we need to update the Facilities Appendix A. We will send this in for Session review in the next Session Packet.
- Present to Session
 - Paige suggested not doing a formal presentation to Session each year. Cindy said we should send in the new marketing video. We will consider this for the Spring.
- Teacher Support/Morale (Stock the Lounge, provide bagels and coffee)
 - Melissa McFaddin volunteered to coordinate this.
- Preschool Tours or Meet the Teachers for board members (maybe a lunch)

- Wednesday mornings teachers come in at 8am for a staff meeting. We could do a breakfast at 8am and a tour afterward after carpool at 9:15am. This could replace the October 18th meeting with a meeting **on October 19th**. Betsy opened it up and everyone agreed that it would be a good time. Paige said the Loft was available, but will confirm.
- Parents Council Report
 - TPP Parents are sponsoring a Pete the Cat scarecrow at the Atlanta Botanical Gardens.
 - **Sip n Shop - Nov. 4.** Brittany Davidson and Ellie Sherman are coordinating vendors, and Pastor Andrew will be a barista again!

DIRECTORS REPORT

- Completed 3 weeks of school so far!
- Staffing Updates:
 - Paige is still looking for a 3's classroom assistant for MWF. Currently, there are subs in the classroom, but looking for someone permanent. Please reach out to anyone you know that would be interested.
 - PreK program is going great. The reorganization of teachers and classrooms has been successful!
 - Great group of kids and parents this year.
 - Betsy and Paige had a meeting last week with the Early Education Dean at KSU. KSU has a birth to elementary degree. TPP is working on getting set up as a school for students to work on their practicum. Hopefully, this will help get quality teachers in the future. Very exciting partnership!
 - Paige is beginning to look at accreditation (needs to happen in 2024) and reviewing the school improvement plan. **Planning to present this in the November meeting.**
 - Halloween parties will be the 26-28th.
 - Teacher conferences are the week of October 31st.

UPCOMING ACTIVITIES:

*On 10/19 at 8 am, TPP will host a breakfast for the Board and Staff to allow the Board to interact and meet the staff, followed by a tour of TPP at 9:15. The Session of Trinity Church is invited to attend as well!

*Friday, 11/4 will be the TPP Sig n' Shop – an annual event held in the Loft at Trinity and all are invited to attend and support TPP. Please spread the word!

MOTIONS FOR SESSION VOTE: NONE