

SESSION PACKET

Stated Session Meeting
September 20, 2022

_____ Approved
_____ Approved with Amendment



Table of Contents

Agenda and Upcoming Dates	Page 2
Stated Session Minutes: August 16, 2022	Page 3
Worship Attendance Report	Page 7
Financial Report	Page 8
Committee Reports	
Adult Education	Page 10
Children & Family Ministries	Page 12
Youth & Family Ministries	Page 14
Communications	Page 15
Congregational Care	
Congregational Life	Page 17
Pastor's Aid	Page 19
Stephen Ministry	Page 24
Visitation Ministry	Page 26
Mission Council	Page 27
Personnel Minutes	Page 29
Property Minutes	Page 30
Appendices:	
TELC Minutes	Page 33
Trinity Presbyterian Preschool Minutes	Page 35

**SESSION AGENDA
TRINITY PRESBYTERIAN CHURCH
September 20, 2022**

CALL TO ORDER & DECLARATION OF QUORUM

Rebekah LeMon

DEVOTION (5 minutes)

Velma Tilley

OMNIBUS MOTION to approve:

Rebekah LeMon

- Agenda
- Stated Session Minutes from August 16, 2022 (pp 3-6)
- Statistical Report (handout)
- Financial Report (pp 8-9)

CLERK'S REPORT (5 minutes)

David Carr

MODERATOR'S REPORT

Rebekah LeMon

SPECIAL ORDERS & REPORTS:

AUGUST PRESBYTERY MEETING RECAP (5 minutes)

Roxanna Erwin

INFRASTRUCTURE PROJECT (20 minutes)

David Merritt

FINANCE (5 minutes)

Neal Williams

PRIORITIES EXERCISE (45 minutes)

Rebekah LeMon

OPEN FORUM

PRAYER AND DEPARTING BLESSINGS

Andrew Esqueda

UPCOMING DATES

Engagement Fair	September 18 & 25, 2022	
Communion	October 2, 2022	
Session Meeting w/ new members	October 18, 2022	6:30 p.m. Old Fellowship Hall
College of Elders event	October 27, 2022	
Communion	November 6, 2022	
Presbytery Meeting	November 12, 2022	
Baptism	November 13, 2022	
Session Meeting	November 15, 2022	

STATED SESSION MEETING MINUTES
TRINITY PRESBYTERIAN CHURCH
August 16, 2022

CALL TO ORDER / DECLARATION OF QUORUM

Rebekah LeMon

After a dinner in the old sanctuary celebrating new members, the stated Session meeting for Trinity Presbyterian Church on August 16, 2022, was called to order in Williams Hall at 6:55 PM by the moderator, Rebekah LeMon. The clerk, David Carr, confirmed the presence of a quorum, and Rebekah invited David Carr to the podium for the night's devotion.

DEVOTION

David Carr

David Carr shared humorous and poignant reflections on the similarities between turf grass maintenance and our work within the church. He reflected on the ways that tending the turf of Trinity Presbyterian is similar to the reflective, deliberate, adaptive and—perhaps most importantly—ongoing work he does in his own backyard.

OMNIBUS MOTION TO APPROVE CONSENT AGENDA

Rebekah LeMon

Rebekah LeMon directed Session members to the omnibus motion in the meeting packet. Rebekah asked if any items needed to be pulled. There was no discussion. The motion carried without any opposition.

MODERATOR'S REPORT

Rebekah LeMon

Rebekah LeMon (moderator) shared an update on the status of the gym repair. She noted the quick thinking and actions of staff on the day of the lightening strike—with special thanks given to Andrew Esqueda and TreVarious Worthy who were immediately on hand to assist when the incident occurred. Within minutes of the event, the entire church campus was evacuated, the fire department was contacted, and emergency plans were enacted. Damage from the lightning strike was primarily limited to the roof and the gym floor (which sustained extensive water damage), and all repairs will be covered by insurance.

Additionally, Rebekah noted that in the weeks leading up to the Bryan Stevenson lecture, she will teach a series from the book of Micah that focuses on acting justly, loving mercy, and walking humbly. She also noted that the 2022 Commitment chairs have been identified (Dave Higgins and Caroline Brown), and the theme of this year's campaign will be "A New Season."

In other updates, Rebekah highlighted updated data on in-person and remote worship. Of special note were the number of remote viewers (often in the hundreds) attending virtually on a weekly basis. As part of our continued outreach to remote viewers, Rebekah and church staff recently produced new video content that welcomes remote viewers into worship, invites them to join the in-person service in the building, and provides information on other church offerings.

Rebekah also provided a brief infrastructure update. She noted that the first-floor paint and carpet will soon be completed. The Williams Hall renovation turned out extremely well—both in appearance and function. Special thanks were given to those who helped outfit that space to meet the congregation's needs. The sanctuary is currently being renovated (paint, sound loops, flooring, and more). The library has been moved to a new location near the Old Fellowship Hall, and the old library is now called "The Commons" which will serve as a beautiful space that can be used for gatherings going forward.

In personnel news, Rebekah highlighted that since Session met in June, Trinity lost Richard Floyd, Molly Faircloth, and Esther Patrick. As a result of these departures, current staff are carrying some additional responsibilities, so Session members were encouraged to show both grace and gratitude for the next two to three months.

Lastly, Rebekah discussed opportunities this fall for intergenerational churchwide gatherings which will provide valuable opportunities for the entire congregation to fellowship together, strengthen relationships, and renew our support of and commitment to one another and to God. Upcoming events include: the Family Ministries kick off on August 28th and the Fall Churchwide Kickoff and Barbeque on September 11th. There will only be

one church service at 11am on September 11th, and congregants are invited to stay afterward to enjoy BBQ prepared by the Holy Smokers and bluegrass music from the Hot Dill Pickers.

CLERK'S REPORT

David Carr

David Carr highlighted several upcoming events listed in the Session packet. The Fall Churchwide Kickoff & BBQ will be held on September 1, the Engagement Fair will take place on September 18 & 25, and the next Session Meeting is slated for October 18, 2022.

Additionally, David noted that the statistical report is abbreviated this month; more robust information will be available next month. He directed Session's attention to the number of member deaths this month, and he asked members to pray for those who we have lost. He also reminded Session members to sign up for Session devotions and remarked on the wonderful opportunity devotions provide for Session members to learn from each other and strengthen their relationships. Lastly, David discussed recent correspondence from Thornwell and the Covenant Network from Presbyterians, and he thanked all those who create and assemble the Session packet each month.

SPECIAL ORDERS & REPORTS:

Supervised Ministry Internship

Paul King

Paul King gave an overview of the types of work and supports in which he has been actively involved over the last few months. He noted that when he arrived, Trinity had just begun streaming services and needed to make many adaptations very quickly to improve remote access for members. He was able to support various improvements in both graphics and technology that enabled remote viewers to follow the service from home. He worked to procure Zoom Room carts that can be used for Adult Ed. On the list of things still left to do, he outlined the need to replace the sound mixer in the Loft, get the Zoom Room up and running in Williams Hall (waiting on more robust internet service in there), and organizing the overall inventory of equipment.

Additionally, Paul suggested Session consider the following recommendations going forward:

- Continue engaging remote church viewers. When we livestream, we are creating two doors into TPC (one where interested people can get a peak at what we do here, and one where devoted members can receive church services outside of the physical building.)
- Identify a way for the digital content team to receive constructive feedback going forward. Which committees should be involved in this work? How should end users be involved?
- Identify gaps in current policies. (For example: implied permission to utilize someone's likeness in a video)
- Resourcing our online presence and offerings. How will we continue to support this ministry?

To conclude this discussion, John Shepherd offered sincere gratitude to Paul King for his service to the Friday Men's group and to the overall Sound Team.

Engagement Committee

Ginny Hobbs and Shirley Davis

Shirley Davis discussed the upcoming TPC Engagement Fair which builds on the legacy of the Volunteer Parade that used to take place each year. The goal of the Engagement Fair is to engage more of the congregation in the life and the work of the church. In preparation for the event, the Engagement Committee inventoried all committees and groups at Trinity, gathered information from leaders and chairs, and recruited volunteers to attend the Engagement Fair and provide information to attendees. Congregational Life will be providing food, and we anticipate an atmosphere of fun and fellowship. The Engagement Fair will take place September 18th and 25th.

Ginny noted the event's print and media information (posters and QR codes) that can provide information to interested attendees as well as those who aren't able to attend in person. She also charged volunteers to get creative with tables and fliers and to create materials that clarify what it means to volunteer for each respective group and committee.

Session members expressed broad support for the Engagement Fair and inquired about how to promote the event to those who attend Trinity worship remotely.

Finance

Mark Stancil

Mark Stancil presented the July 2022 financial statement summary and a summary analysis of operations. He also provided a brief update on the infrastructure budget. Approximately 81% of the infrastructure campaign pledges have been fulfilled to date. He noted that with Molly's absence, Session members are welcome to reach out to Mark Stancil or David Beasley with finance or budget questions.

Priorities Exercise

Rebekah LeMon

In June, Rebekah asked Session members to complete an exercise on church priorities. This activity was also completed by staff and a few other stakeholder groups within the church. As a second step to this exercise, Rebekah asked Session members to now begin reflecting in small groups on recurring themes that can be converted into specific calls, refined priorities, and actionable steps in our journey forward. After some discussion amongst groups, Rebekah agreed to email Session members the Priority Exercise data summary, and Session Members agreed to add comments and return the summary document to Rebekah by the end of August.

PERSONNEL

Brian Williams and Rebekah LeMon

Brian Williams spoke about Trinity's "season of transition" in terms of personnel. He characterized recent staff departures as "not unexpected" and noted that in many ways they are a natural extension of the work conducted by the Church and Budget Work Group, the end of our interim pastor's tenure, and the welcoming of our new senior pastor earlier this year. He noted that change brings tremendous opportunity for the church to level set and deliberate on how to best meet the church's current and future needs. Brian also reviewed current staff structure and open positions.

EXECUTIVE SESSION

Rebekah moved the meeting into Executive Session at 8:45pm to discuss Lucy Strong's call and potential installment. She noted that Presbytery rules prohibit churches from calling and installing Associate Pastors during an Interim Pastor's tenure, but since Trinity no longer has an interim pastor, the church is now free to formally call and install Lucy Strong as an Associate Pastor at Trinity. As a first step in this process, Session must vote to formally request that the Committee on Ministry at the Presbytery change Lucy's employment at Trinity from a contract position to a called Associate Pastor.

MOTION: Session will submit a formal request to the Committee on Ministry at the Presbytery to change Lucy Strong's employment from a contract position to a called Associate Pastor.

- Martha Craft moved, and Mary Elizabeth Jackson provided a second. There was robust support, and the motion was approved unanimously and enthusiastically.

Rebekah agreed to update Session on the next steps in terms of process.

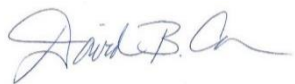
Additionally, Rebekah announced that despite recent staff departures, the church—as an organization—is stable. Existing staff are temporarily covering all identified gaps, and she outlined a short-term plan to search for positions where there is immediate need and inadequate support. Within the next two weeks, searches will be launched for a full-time Director of Communications and a full time Digital Media Specialist.

CLOSING PRAYER AND DEPARTING BLESSINGS

Rebekah LeMon

A motion was made and affirmed to adjourn the meeting. Rebekah closed the meeting with prayer. The meeting adjourned at 9:40 pm.

Respectfully submitted,



David Carr
Clerk



Bonnie Holliday
Assistant Clerk

Trinity Presbyterian Church Session In-person Attendance (In Bold), August 16, 2022:

Name	Name	Name
Adams Jr., Tom	Roxanna Erwin	Reid Willingham
Bynum, Laura	Ginny Hobbs	Kenny Kraft
Carr, David – Clerk	Bonnie Holiday – Asst. Clerk	Kristin Hunter
George, Bess	Richard O'Donnell	Tom Owens
Guerry, Bill	Trey Reese	John Shepard
Hope, Julie	Lane Rhoden	Martha Craft
Jackson, Mary Elizabeth	Allen Spetnagel	Drew Timmons
Lewis, Dale	Cindy Stancil	Tanner Adams (youth)
Shepherd, John	Adair White	Duskin Balch (youth)
Tilley, Velma	Neal Williams	Meredith Daniel
		Allen Moseley
		Chris Suh
Staff Attendees:	Other Attendees:	Guests
Rebekah LeMon-Moderator		Shirley Davis
Elizabeth Davis		Paul King
Andrew Esqueda		Mark Stancil
Lucy Strong		Brian Williams

Worship Attendance 2022

	Livestream Views	Video Views	Total Online	Total In-Person	TOTAL ATTENDANCE	NOTES
January 2, 2022	148	246	394	74	468	Communion one service at 11
January 9, 2022	126	351	477	94	571	baptisms
January 16, 2022	0	0	0	n/a	0	inclement weather - service cancelled
January 23, 2022	140	324	464	111	575	
January 30, 2022	183	118	301	60	361	
February 6, 2022	176	211	387	134	521	communion
February 13, 2022	190	268	458	141	599	baptism
February 20, 2022	148	182	330	100	430	
February 27, 2022	210	233	443	122	565	Children's Sabbath
March 6, 2022	137	289	426	132	558	communion
March 13, 2022	52	142	194	146	340	baptism/daylight saving begins
March 20, 2022	251	436	687	304	991	Youth Sunday/Confirmation
March 27, 2022	32	124	156	394	550	Spring Music @ 11 (no recording)
April 3, 2022	350	212	562	422	984	Communion /Announcement by PNC
April 10, 2022	176	143	319	203	522	Palm Sunday/Communion
April 14, 2022	50	48	98	57	155	7:30 pm service - Maundy Thursday
April 15, 2022	65	75	140		140	noon service - Good Friday
April 17, 2022	282	408	690	815	1505	Easter
April 24, 2022	219	268	487	223	710	Choir Festival Sunday
May 1, 2022	159	146	305	169	474	Communion
May 8, 2022	145	190	335	161	496	Mother's Day
May 15, 2022	357	418	775	404	1179	Rebekah LeMon's 1st Sunday
May 22, 2022	469	342	811	261	1072	Elder Ordination Installation
May 29, 2022	131	147	278	95	373	Memorial Day
June 5, 2022	164	165	329	162	491	
June 12, 2022	234	201	435	164	599	
June 19, 2022	210	289	499	139	638	
June 26, 2022	205	202	407	147	554	
July 3, 2022	90	111	201	118	319	July 4 Weekend/ One service at 10
July 10, 2022	177	84	261	209	470	One Service at 10
July 17, 2022	144	131	275	130	405	One Service at 10
July 24, 2022	216	133	349	150	499	One Service at 10 in Williams Hall
July 31, 2022	148	73	221	290	511	One Service at 10 in Williams Hall
August 7, 2022	152	122	274	180	454	One Service at 10 in Williams Hall
August 14, 2022	50	76	126	125	251	One Service at 10 in Williams Hall
August 21, 2022	n/a	62	62	222	284	One Service at 10 in Williams Hall / live stream didn't work
August 28, 2022	n/a	42	42	216	258	One Service at 10 in Williams Hall/ sound didn't work - sermon recorded later
September 4, 2022	87	40	127	128	255	Labor Day Weekend / One service at 10 am
September 11, 2022	119	54	173	445	618	Fall Kick-Off / one service at 11 am in WH (as of 9.14)

Trinity Presbyterian Church
Summary Analysis - Operations
General Fund
January to August 2022

Accounts	MTD Actual	MTD Budget	MTD Budget Variance	YTD Actual	YTD Budget	YTD Budget Variance	Annual Budget	Annual Budget Remaining
Revenues								
Pledged Income								
11.40000 - Current Year Pledges	\$173,868.14	\$170,648.00	\$3,220.14	\$2,226,529.33	\$2,309,477.00	(\$82,947.67)	\$3,310,999.00	\$1,084,469.67
11.40010 - Pledges - Prior Years	\$15.00	\$0.00	\$15.00	\$182,517.06	\$95,000.00	\$87,517.06	\$95,000.00	(\$87,517.06)
11.40025 - Online Gift Processing Fees	(\$731.79)	(\$583.33)	(\$148.46)	(\$4,510.54)	(\$4,666.64)	\$156.10	(\$7,000.00)	(\$2,489.46)
Total Pledged Income	<u>\$173,151.35</u>	<u>\$170,064.67</u>	<u>\$3,086.68</u>	<u>\$2,404,535.85</u>	<u>\$2,399,810.36</u>	<u>\$4,725.49</u>	<u>\$3,398,999.00</u>	<u>\$994,463.15</u>
Non-Pledged Income								
11.41000 - Non-pledged Contributions	<u>\$4,390.00</u>	<u>\$2,141.00</u>	<u>\$2,249.00</u>	<u>\$63,546.00</u>	<u>\$28,090.00</u>	<u>\$35,456.00</u>	<u>\$60,000.00</u>	<u>(\$3,546.00)</u>
Total Non-Pledged Income	<u>\$4,390.00</u>	<u>\$2,141.00</u>	<u>\$2,249.00</u>	<u>\$63,546.00</u>	<u>\$28,090.00</u>	<u>\$35,456.00</u>	<u>\$60,000.00</u>	<u>(\$3,546.00)</u>
Trust Fund Income	\$0.00	\$0.00	\$0.00	\$69,242.00	\$69,243.00	(\$1.00)	\$138,485.00	\$69,243.00
Other Income	\$11,323.24	\$752.71	\$10,570.53	\$32,651.07	\$8,964.49	\$23,686.58	\$20,500.00	(\$12,151.07)
Activities & Recreation	\$0.00	\$0.00	\$0.00	\$25,081.43	\$25,718.00	(\$636.57)	\$25,718.00	\$636.57
Stock Gain/Loss	\$0.00	(\$83.33)	\$83.33	(\$3,019.24)	(\$666.64)	(\$2,352.60)	(\$1,000.00)	\$2,019.24
Total Revenues	<u><u>\$188,864.59</u></u>	<u><u>\$172,875.05</u></u>	<u><u>\$15,989.54</u></u>	<u><u>\$2,592,037.11</u></u>	<u><u>\$2,531,159.21</u></u>	<u><u>\$60,877.90</u></u>	<u><u>\$3,642,702.00</u></u>	<u><u>\$1,050,664.89</u></u>
Expenses								
Ministry to the Congregation	(\$11,424.64)	\$2,871.66	(\$14,296.30)	\$7,373.60	\$22,973.28	(\$15,599.68)	\$34,460.00	\$27,086.40
Ministry - Children & Families	\$809.16	\$991.67	(\$182.51)	\$5,359.47	\$10,933.36	(\$5,573.89)	\$23,400.00	\$18,040.53
Ministry - Youth & Families	\$5,191.23	\$4,710.10	\$481.13	\$14,038.70	\$37,680.80	(\$23,642.10)	\$56,521.00	\$42,482.30
Ministry to Adults	\$962.06	\$2,344.59	(\$1,382.53)	\$12,583.25	\$18,756.72	(\$6,173.47)	\$28,135.00	\$15,551.75
Worship & Music	\$4,070.65	\$5,987.49	(\$1,916.84)	\$41,661.26	\$47,899.92	(\$6,238.66)	\$71,850.00	\$30,188.74
Mission	\$28,879.98	\$40,799.17	(\$11,919.19)	\$230,742.59	\$326,393.36	(\$95,650.77)	\$489,590.00	\$258,847.41
Commitment	\$0.00	\$416.66	(\$416.66)	\$0.00	\$3,333.28	(\$3,333.28)	\$5,000.00	\$5,000.00
Finance & Administration	\$33,555.32	\$41,888.83	(\$8,333.51)	\$279,195.49	\$338,210.64	(\$59,015.15)	\$507,366.00	\$228,170.51
Property	\$54,018.86	\$34,740.57	\$19,278.29	\$352,472.86	\$323,654.56	\$28,818.30	\$550,380.00	\$197,907.14
Personnel	\$138,703.06	\$152,277.75	(\$13,574.69)	\$1,142,360.68	\$1,222,238.50	(\$79,877.82)	\$1,861,614.00	\$719,253.32
Childcare	<u>\$522.70</u>	<u>\$1,198.83</u>	<u>(\$676.13)</u>	<u>\$7,846.77</u>	<u>\$9,590.64</u>	<u>(\$1,743.87)</u>	<u>\$14,386.00</u>	<u>\$6,539.23</u>
Total Expenses	<u><u>\$255,288.38</u></u>	<u><u>\$288,227.32</u></u>	<u><u>(\$32,938.94)</u></u>	<u><u>\$2,093,634.67</u></u>	<u><u>\$2,361,665.06</u></u>	<u><u>(\$268,030.39)</u></u>	<u><u>\$3,642,702.00</u></u>	<u><u>\$1,549,067.33</u></u>
Net Operating Total	(\$66,423.79)	(\$115,352.27)	\$48,928.48	\$498,402.44	\$169,494.15	\$328,908.29	\$0.00	(\$498,402.44)

Trinity Presbyterian Church

Monthly Financial Statement Summary

YTD Actuals to Budget Analysis

As of August 31, 2022

A	B	C	D	E	F	G
YTD -8.31.2022	2022 Actual	2022 YTD Budget	Relative To BUDGET			Comments
			Favorable	+	Unfavorable	= Net F/(U)
1 Income						"-" = Under Budget; "+" = Over Budget
2 Pledged Income	\$ 2,404,535.85	\$ 2,399,810.36	\$ 4,725.49			2022 Prepaid Pledges \$560,366; 2021 Prepaid Pledges \$303,225; 2020 Prepaid Pledges \$467,882
3 Non-Pledged Income	63,546.00	28,090.00	35,456.00			Current Year Pledges (-\$82,948); (Prior Year Pledges (+\$87,517)
4 Trust Fund Income	69,242.00	69,243.00			(1.00)	Rounding
5 Other Income	32,651.07	8,964.49	23,686.58			Loose Plate (+\$6,996); Wedding (+\$3,400); Building Usage (+\$4,742); Other(CC Cash Back (+\$7,736)
6 Activities and Recreation	25,081.43	25,718.00			(636.57)	Basketball (-\$830)
7 Stock Gain/Loss	(3,019.24)	(666.64)			(2,352.60)	
8 Total Income	\$ 2,592,037.11	\$ 2,531,159.21	\$ 63,868.07	\$	(2,990.17)	\$ 60,877.90
9						
10						
11 Expenses						
12 Congregation	\$ 7,373.60	\$ 22,973.28	\$ 15,599.68			Activities & Rec (+\$1,365 timing); Congregational Events (-\$14,970 timing)
13 Children & Families	5,359.47	10,933.36	5,573.89			Curriculum (-\$3,267); Vacation Ventures (-\$3,000)
Youth & Families	14,038.70	37,680.80	23,642.10			Mission/Outreach (-\$2,333); Relational Ministry (\$1,149); Trips and Retreats (-\$9,750); Transportation (-\$8,000)
14 Adults	12,583.25	18,756.72	6,173.47			Adult Ed (-\$3,840); Engagement (-\$1,793); Youg Adults (-\$1,242); Spiritual Formation (+\$1,720)
16 Worship and Music	41,661.26	47,899.92	6,238.66			Music (-\$4,779)
17 Mission	230,742.59	326,393.36	95,650.77			Partner Funding (-\$11,780); Mission Support (-\$91,564); Grants (+\$7,694)
18 Commitment	-	3,333.28	3,333.28			
19 Finance & Administration	279,195.49	338,210.64	59,015.15			Administration (+\$17,809) Ins timing; Communication (-\$48,054); Technology (-\$20,417); Food Svc (-
20 Property	352,472.86	323,654.56			(28,818.30)	Cleaning (-\$15,253); Building Maint (+\$15,757); Security (+\$12,416); Utilities (-\$2,816); Grounds Maint (+\$12,030); Vehicles (+\$8,998)
21 Personnel	1,142,360.68	1,222,238.50	79,877.82			Primarily timing differences coupled by unanticipated staff vacancies
22 Childcare	7,846.77	9,590.64	1,743.87			
23						
24	-	-				
25 Total Expenses	\$ 2,093,634.67	\$ 2,361,665.06	\$ 296,848.69	\$	(28,818.30)	\$ 268,030.39
26						
27 Extraordinary Items						
28						
29						
30 Net Y-T-D Total	\$ 498,402.44	\$ 169,494.15				\$ 328,908.29
31						
32						
33 Prior Month	\$ 564,826.23	\$284,846.56				\$ 279,979.67

ADULT EDUCATION MEETING MINUTES September 13, 2022

Vision Statement:

Making God's Love Visible

Committee Purpose:

Trinity's Adult Education Committee believes that lifelong learning is at the very heart of the Christian life; to be a disciple is to be a student. To promote individual growth in community, we encourage intellectual inquiry and spiritual curiosity at every age, knowing that Christian unity does not require uniformity. Understanding that learning is holistic, the committee promotes engagement with the world all around us and active development of spiritual practices that connect us to God and one another, so we may more faithfully follow in the way of Jesus.

Committee Membership: Lucy Crosswell '23, **Lasley Gober '23, Jim Henderson '24, Mike Hobbs '24, Lyn Knapp '25, Nick Leet '25, Brian Reed '24, Allen Spetnagel '24, Velma Tilley (chair) '24, John Tirrill '25, Lewis Wilson '25, Rebekah Close LeMon (pastoral advisor)**

Allen opened with prayer.

Rebekah reported first as she is preaching at Canterbury Court this evening. She started out with accolades about how wonderfully last Sunday went, including the Sunday School classes. We were all very pleased with both the turnout and the quality of the programs. The Kick Off for Trinity was exceptional with overflow crowds in worship. Rebekah also announced that Allen Spetnagel has agreed to co-chair Adult Ed next year. She has his choice of co-chair to invite. The digital specialist hiring process is still underway. In the meantime, Nick volunteered to edit the beginning and end of the Adult classes so they can be uploaded promptly to the website.

I. Current Activity Report

Session A – All classes through October 23, completely planned and underway.

Session B – B1 and B2 [Nov 6 and 13] will include carry over from Let Justice Roll Down Like Waters

Nov. 13, 20, Dec. 4 and 11 – Poetry (various speakers/conveners)

Nov 20, Dec 4, Dec 11 – Scripture class with Bill Rothschild

Nov 6, 13, 20 and Dec 4 and 11 – Lucy Crosswell convening Being Mortal

Dec. 18 – Stand-alone Advent class (Rebekah has various possibilities in mind)

II. Upcoming & New Project Report:

Session C:

Al Brann Health Symposium – the justice of caring for our children. Nick has agreed to help plan and convene this class. He, Lasley and Velma will meet with Al Brann shortly to discuss.

God and Sports - Mike Hobbs convening. Andrew Esqueda is helping with this class. This will be in conjunction with the Connections class and will be interesting, not just particularly to those parents, but to grandparents and other adults in the congregation. This will be our practical theology class.

Foundations will continue to study the Scripture their children are studying.

Session D and E: planning is underway. The consensus of the committee is that promotion for the Kittrell lecturer is best done in the Fall Session.

We plan to buy several copies of Bryan Stevenson's *Just Mercy* for Trinity's Library.

III. Motions for Session Vote: None

Velma closed with a Blessing

Our next meeting is at the church on Tuesday, October 11 at 6:00 p.m.

Children and Family Ministries (“CFM”)

COMMITTEE REPORT for September 13, 2022 – Zoom

VISION STATEMENT:

Making God’s Love Visible

With the Spirit’s guidance, we seek to provide opportunities for the children of TPC to play, learn, grow and serve. Programs/activities of CFM seek to nurture:

- Faith in Christ, Wonder in God, Curiosity for God’s Word, Hearts for Mission

CFM prays that our children, with the help of their families and the family of God, will integrate faith throughout their lives so that they may become mature, committed and joyful disciples.

COMMITTEE MEMBERSHIP: Bonnie Holliday (Chair), Tom Adams, Jr. (Elder), Jim Groover, John Morris, Lauren Hitchens, Elizabeth Davis, Andrew Esqueda, Karen Bain, Kenny Kraft, Louise Timmons, Erin Kendall, Leslie Hall.

I. News and Update

- a. Bonnie began the meeting by recapping the Family Ministry kickoff event on August 28th. We estimate that attendance was close to 300 with many new faces and the return of some old faces. She then discussed the huge turnout for Worship on September 11th and the BBQ and Bluegrass event that followed. Elizabeth shared that we had 52 kids in Sunday School and 30+ in worship that she could see in Williams Hall with possibly more in the PlayPlace. Bonnie mentioned there was a big crowd of CFM parents in the Foundations Sunday School class as well. It was agreed by all that the new program year is off to a good start.

II. Upcoming Events

- a. September
 - i. Bonnie reminded the committee of the upcoming engagement fair on 9/18 and 9/25. She thanked Kenny Kraft, Leslie Hall, Karen Bain and John Morris for volunteering to staff the CFM table. Elizabeth shared that she would have info sheets to handout.
 - ii. Elizabeth informed the committee that there would be a CFM Welcome Brunch on 9/25 during the Sunday School hour. This will be an opportunity for parents to visit one another and welcome any new parents.
 - iii. There was a discussion about doing a Bingo night in the Fall perhaps near Halloween. Bonnie said she would talk to the great Bingo caller, Tom Owens, to check his availability.
- b. October
 - i. The only official CFM event on the calendar for October is the 4th & 5th grade pumpkin carving event on October 23rd. This is often done in conjunction with YFM as a sort of bridge activity.
- c. November

- i. There are no official CFM events in November but Bonnie reminded the committee of the Bryan Stevenson event and encouraged committee members interested in attending to register as soon as there is an opportunity to do so as tickets are expected to go fast.
 - d. December
 - i. December 4th will be Christmas Caroling. Bonnie shared that one of the reasons its so early in December is it's a good way to invite neighbors to the Drive Thru Christmas pageant on 12/11. There was a discussion about having Mr. Music start singing some Christmas Carols in late October so the kids can learn them and it's not just the adults signing. Bonnie asked the committee to give some thought as to what neighborhood we should go to this year.
 - ii. December 11 will be the Drive Thru Christmas Pageant. Bonnie asked for those interested in being on the Pageant planning sub-committee to contact her directly.
 - iii. Leslie Hall will be chairing the VBS subcommittee this year and also asked for volunteers to join that group as she'd like to start planning meetings in October.
- III. Other Business
 - a. Elizabeth made the committee aware of a potential issue with Sunday School rooms due to TPP's need for additional rooms on the Sunday School hall. Not ideal to have 1st, 2nd and 3rd graders having Sunday School in a room decorated for preschoolers.
 - b. Bonnie shared with the committee that it is not too late to sign children up for choir.
 - c. Bonnie asked the committee for their thoughts on ways CFM could interact with some of the Seniors at our church. Growing up her church had a ministry where young families would visit older members who could not get to church regularly and bring them fruit. Would something like that work at Trinity? We discussed making get well cards or thinking of you cards in Sunday School. Elizabeth offered to talk to Tom Farmer to see who we would need to coordinate this with.
- IV. Next meeting is scheduled to be in person on October 11th.

MOTIONS FOR SESSION VOTE

- None

YFM Committee Report – August 11, 2022

Vision Statement: Making God's Love Visible

Committee Purpose:

The Youth and Family Ministry of Trinity Presbyterian Church seeks to be a relevant, relational, missional, and accessible ministry to youth and families from all walks of life.

Staff Leadership: Andrew Esqueda, Jean Lapitan, Emily Beaver (YFM Intern)

Committee Chair(s): Lane Rhoden (elder), Laura Balch (Co-Chair)

Committee Membership:

Youth elders: Tanner Adams, Duskin Balch

Class of 2025: Lindsey Greene, Becky MacGilvray

Class of 2024: Walter Hall, Laura Balch, Helen Stewart, Whitney Farr

Class of 2023: Andrew Von Kleydorff, Susan Grubb, Melissa Moseley

I. Current Activity Report:

- a. High School – 30+ youth attended 'Pizza Night' at the Manse!
- b. High School – Emily Beaver is starting a Wednesday night 'HS Hangout' this Fall
- c. High School – Glynnis Hollihan and Emily Beaver are spearheading HS Sunday school series, 'Stories of Faith' for Middle and High School students. Rebekah LeMon will begin the series on September 11th
- d. Middle School – Missions – 12 students worked hard every day for about 5 different organizations in Charlotte. Meaningful discussions around gentrification and poverty.
- e. Middle School – Cabin trip – 11 students – Youth agreed that they liked this better than MS Montreat in Maryville TN, morning devotions, group lesson and discussions each day. Students enjoyed 'story sharing' with each other and lots of fun outings.
- f. MS - Wonderful Wednesdays – averaged 7 students attending – visited lots of places in Atlanta. Top Golf and Thinking Thursdays had lower attendance.. will do on a monthly basis next summer. Meaningful Friday service projects – will do again next summer!

II. Upcoming & New Project Report:

- a. YFM Parents Social Gathering – Melissa Moseley has generously offered to host a social event for parents of youth this fall. Planning is underway.
- b. YFM will 'staff' a table at the Engagement Fairs on September 18th and 25th from 9:30-11 and 12-1pm
- c. Committee Member will reach out to Claire Stratton about joining YFM Committee
- d. Reviewed YFM program year calendar for 22/23 – dates set for all trips
- e. Fall Family Ministry Kickoff is planned for August 28th – Food, fellowship and the slip and slide will be great! Volunteers needed for set-up and take down.
- f. Youth Auction Planning – need to get clear on mission, scholarships for youth as prices increase?

Communications – September 2022 Report

Vision Statement: Making God's Love Visible

Committee Purpose:

By improving the methods and means of communication, the Communications Committee's work supports and allows Trinity to live into its 8 Core Values - Welcome Intentionally, Worship Creatively, Care Compassionately, Learn Purposefully, Gather Joyfully, Serve Wholeheartedly, Lead Humbly, or Give Generously.

Update your information on MyTrinity! <https://trinityatlanta.org/discover-trinity/session-leadership/>
Follow Trinity on Facebook, Instagram, and Twitter!

Committee Chair: Mary Kelly Speed

I. Current Activity Report:

	Status	ETA
Branding/ Logo/ Signage	External signage is in production and should be up in the next 4-6 weeks. Internal has been finalized and is going to production soon.	Executing along with other Infrastructure work through 2022
Website	Website continues to be tweaked. Sherpa training postponed until new hires are in place.	Ongoing.
A/V/L/B	Cables being pulled for all spaces and should be complete by end of the week of 9/12. New tvs installed outside the sanctuary and at the welcome center.	Sanctuary 11/1/2022.
Internal Communications	Paused further discussions with database vendors given recent staff turnover.	3rd Q 2023
Social Media	The Green Gate Strategic Marketing and Implementation Report is scheduled for review at end of September. Green Gate continues to oversee the social media and website updates.	ongoing
Staffing	Postings for the positions of Director of Communications and Digital Media Specialists are active. More information about each can be found here .	Mid October?
Special Projects	Congregational Life has started the archiving a portion of Heritage Room.	2 nd Q 2023

Thank you to Paul King for his tireless efforts to enable Trinity's leap into the 21st century. Paul will be focusing on his seminary studies and joining us via livestream on Sundays beginning Sunday 9/25.

II. Upcoming & New Project Report:

Communications will participate in the Engagement Fairs to recruit new volunteers.

REMINDER:

- Session Committee Chairs Communications Request Process:
 - Complete Jotform <https://form.jotform.com/220555131982151> (bookmark, also housed under "Session" on website).
 - Email ideas/questions to communications@trinityatlanta.org.
 - Social media is planned out 2 weeks in advance. Please plan accordingly.
 - Communications Liaisons: Mary Kelly Speed mkspeed@bellsouth.net.
 - Assign committee member to photograph/video event. Share via communications@trinityatlanta.org!

III. Motions for Session Vote: None

CONGREGATIONAL LIFE - COMMITTEE REPORT for September 2022

VISION STATEMENT: Making God's Love Visible

COMMITTEE PURPOSE: We are engaged in a concerted effort to identify, implement and support activities and events involving a broad range of the church membership by encouraging their full participation in the life of Trinity Church.

COMMITTEE CHAIR: Bess George

COMMITTEE MEMBERSHIP: 2023: Logan Brown, Bess George, Mary Elizabeth Jackson, Molly Jamieson, Jennifer Kahn, Miranda Segrest 2024: Seale Lindsay, Margaret Smith, Ellie Sullivan 2025: Nancy Calhoun, Drew Timmons, Sarah Williams, DeDe Woodring, Olivia Wall, Katy Morris, Catherine Kraft, Emily Avant

I. ACTIVITY REPORT: Meeting September 14, 2022

*BBQ and Bluegrass Event was a huge success- Jennifer Kahn and Nancy Calhoun coordinated the decorations and set-up. We had more congregants attend than had registered and all seemed very enthusiastic to be back in person. CL is very appreciative of Karen and all Hospitality staff who facilitated the setup of chairs, tables etc. They are so helpful! Offered suggestions for future events i.e., 2 drink lines, signage to delineate drink vs food lines, moving sign in table- all to make the event run more smoothly.

*All writers for Advent Devotional have been confirmed and all submissions are in, including clergy. Theme is "All the World Rejoice"

Ellie Sullivan has the submissions and is in process of editing and layout so it can get to the printer.

*Christmas Decorations- Seale Lindsay in charge. Some changes being made this year- will adjust "buy a poinsettia" to something along the lines of "make a donation in honor of your loved one to benefit" as will be limiting number of poinsettias ordered this year and adjusting decorations. Lucy Strong will work on the verbiage for this new item.

More greenery and candles in windows so they can be up and enjoyed longer.- Decorations will go up the week following Thanksgiving so can be enjoyed throughout the Advent season.

*Engagement Fair in September (18th and 25th)-We are partnering with the Membership Committee to provide Food for this event on both weekends- Seale Lindsay and Molly Jamieson are in charge of ordering and getting on site for each day. Will see how it goes during the first wknd and adjust accordingly for weekend two. Have people signed up to man our booth-

*Budget- Mary Elizabeth Jackson reviewed our annual budget and discussed potential amounts for each upcoming event.

*Heritage Room- CL is in charge of maintaining this room. Jennifer Kahn and Mary Elizabeth Jackson are coordinating the digitalization of pertinent information from the Heritage Room for easier access for all members.

*Discussed CL providing staff appreciation- Committee would like to fund one of Rebekah's outings in future. Bess George will contact Rebekah and communicate this.

*CL will also put out a monthly sign up and bring snacks/drinks monthly for the shelf in the Hospitality office for the staff to enjoy, to again show our appreciation for all they do to assist with events and day to day throughout the church.

II. **UPCOMING ACTIVITY REPORT:** Discussed upcoming events for the year- including

Open Mic Night- Confirmed for **Feb 5th**, during Youth Group time. Will be a time for members to showcase their talents, hobbies etc. and enjoy fellowship. Mary Elizabeth Jackson offered to take charge of coordinating this event.

Jazz in Courtyard/Art Walk- discussed doing these together, having congregation members bring one of their works of art to display, with Jazz in Courtyard at same time. Confirmed date of **April 23rd**. Lucy Strong to follow-up with Norman about musicians and how they obtained in the past. Discussed ways to reach out to artists in the congregation, possible break "show" into different categories - i.e. children's art, photography, sculpture etc. Discussed possibility of also getting TPP and TELC involved to increase participation of young families. Bess George offered to coordinate this event.

Drive thru Christmas Pageant- Elizabeth confirmed that they will likely need volunteers for this event so to plan on that- will let us know if need anything else.

Pastors' Aid September 2022 Report

Vision Statement: Making God's Love Visible

Committee Purpose:

The Pastor's Aid Committee is a subcommittee of Congregational Care and provides support to the families of Trinity, especially when they are ill, homebound, bereaved or marking life's milestones.

Committee Co-Chair(s):

Anne Snyder and Elsie Henderson

Committee Membership:

There are currently forty members on the committee, with varying degrees of participation. The Pastor who leads Congregational Care participates in the meetings.

I. Current Activity Report:

Memorial Receptions:

Dick Phillips – July 27

Ken Lynch – August 8

Virginia Williams – August 15

11 get well/encouragement notes were sent on behalf of Pastors' Aid.

32 birthday cards were sent to members 80 and older.

8 bereavement notes were sent.

4 Thank you cards were sent to those who contributed to Pastors' Aid in memory of Virginia Williams.

Flowers were delivered to Westminster Commons Nursing Home, St. Anne's, Amy Krause, Gloria Calhoun, Tim Perry, Kip Lynch, Sally Lynch Mefford, Molly Faircloth, Janie Ennis, Jayne Phillips, Kay Marshall, Richard Floyd, Esther Patrick, Sally and Reynolds Couch, Neil Higgins, Williams family, Norma Driebe, Sidney Guberman, Sylvia Kelley, Nancy Bedford, Deborah Dunn, Anne and Brice Williams and Presbyterian Village.

II. Upcoming & New Project Report:

Staffing for the Engagement Fair:

September 18, 9:30 – 11:00 – Elsie Henderson

12:00 – 1:00 – Betty Layng

September 25, 9:30 – 11:00 – Anne Snyder

12:00 -1:00 – Cathy Yarbrough

III. Motions for Session Vote:

Revised: 2/16/21

Adopted: February 20, 2017



Pastors' Aid Meeting Minutes– August 25, 2022

Attendance: Peggy Alford, Nancy Broadfoot, Meredith Daniel, B.J. Dickensheets, Elsie Henderson, Sally Sinkler, Anne Snyder, Mary Kelly Speed, Nancy Spetnagel, Pat Wildman, Cathy Yarbrough

Devotional: Elsie Henderson shared a "Mountain Top Moment".

Thanks to Hostess: Meredith Daniel

Approval of June Minutes: approved

Pastoral Concerns: Teed Poe, Mary Gosset King, Jane Pinkston, Larry Gentry

Session Minute/Church News: Meredith reported that the Session has approved several changes in staff positions, including the process to move Rev. Lucy Strong into an installed call as Associate Pastor for Mission and Engagement. Additionally, work is being done to fill positions in the area of Communications and Digital Media. The Session is looking at priorities for all areas of church life to be implemented in the next 18 months.

Financial Report: \$19,749.98

Notes received: Memorial Donations in memory of Virginia Williams were received from Margaret Atchley, Seth and Lucy Knight, Howell Adams and Roger McCollum in the amount of \$1,250.00. Anne Snyder will write thank you notes to each donor and notify the family of the contributions.

Flower Thank You Notes: Emily Wood, Rebekah LeMon, Norma Driebe, Kay Marshall, Emily Seigler

Committee reports for July and August:

Memorial Receptions: Meredith Daniel

Dick Phillips – July 27. Betty Layng, Nancy Spetnagel, Isabel Allen, Meredith Daniel (I may have missed someone who helped set up)

Ken Lynch – August 8. Nancy Broadfoot, BJ Dickensheets, Elsie Henderson, Nancy Spetnagel, Harriet Moran, Meredith Daniel

Virginia Williams – August 15. Shirley Davis, Pat Wildman, Margie Deer, Elsie Henderson, Cindy Ferguson, Cathy Yarbrough, Nancy Spetnagel, BJ Dickensheets, June Moseley, Meredith Daniel

Pat Wildman commented on attending a Reception in the "Spill-Over" Room - B-14. While not perfect, it was noted it was easier to see and hear in there. Hymnals needed to be provided.

Flowers: Thanks to Cindy Ferguson for coordinating flower delivery.

July 2022

7/3 – Betty Layng delivered one arrangement to Westminster Commons Nursing Home at the request of the donor, Sally Cole, and Ginny Hobbs delivered one arrangement to St. Anne's.

7/10 – One arrangement went home with the donor, Amy Krause, and Cindy Ferguson delivered one arrangement to Gloria Calhoun on the recent loss of her sister.

7/17 – Sally Sinkler and Peggy Alford delivered one vase of flowers to the donor, Tim Perry. Cindy delivered a vase to Kip Lynch on the recent death of his father, Ken, and a third vase intended for delivery by Nancy Spetnagel to Sally Lynch Mefford, also on the death of her father, Ken, was redirected to Ken's caregiver at Kip's request as Sally was out of town.

7/24 – Cindy delivered one Narthex arrangement to Molly Faircloth given her impending departure from Trinity and one Narthex arrangement to Janie Ennis for her 90th bday as requested by her family who donated the Narthex flowers. Nancy Spetnagel delivered one worship arrangement to Jayne Phillips on the death of her husband and Meredith Daniel delivered one to Kay Marshall on the anniversary of the death of her husband.

7/31 – Cindy delivered one arrangement to Richard in his office upon the end of his ministry at Trinity and one to Esther Patrick's office given her pending departure from Trinity.

August 2022

8/7 – Cindy the donor, delivered one arrangement to her parents, Sally and Reynolds Couch in memory of their son and delivered one arrangement to Nell Higgins who had recently returned home after many weeks in rehab at Lenbrook.

8/14 – Sally Sinkler delivered one arrangement to the Williams family gathered at the home of Virginia Williams after her recent death. Cindy delivered one arrangement to Norma Driebe in celebration of her recent 90th birthday.

*8/15 (Virginia Williams memorial service) - Nancy Spetnagel delivered an extra arrangement from the Williams service to Sidney Guberman in rehab and Cindy broke down a second arrangement from the Williams memorial service and delivered flowers to Sylvia Kelley for her upcoming 90th birthday and to Nancy Bedford for a bit of cheer.

8/21 – Donor Deborah Dunn took one arrangement home and Cindy delivered one to St. Anne's after learning Patti Gambrell preferred not to have any flowers.

8/28 - Donors Anne and Brice Williams request one arrangement go to them and the other arrangement go to Presbyterian Village. Tom Farmer will deliver to PV.

Bereavement: Anne Snyder sent cards to:

Seale and Andrew Lindsay, death of their nephew, John

Sally Mefford, death of father, Ken Lynch

Kip Lynch, death of father, Ken Lynch

Jayne Phillips, death of husband, Richard Phillips

Neal and Sarah Williams, death of mother, Virginia

Mary Fleming Riley, death of mother, Virginia

Ridley and Beth Williams, death of mother, Virginia

Chris and Kendrick Williams, death of mother, Virginia

Births: Pat Wildman & BJ Dickensheets reported that there were no births to announce.

Get Well/Encouragement: Nancy Spetnagel sent cards to: Christie Woodfin, Nell Higgins, Betty Fuller, Rebecca Guberman, Sally Cole and Jim Stokes, Doris Pidgeon, Patti Gambrell, Mary Gossett King and family, Howell Adams, Anita Adams

From Visitation: Nancy Spetnagel reported:

Janie and Buddy Ennis are settling into Lenbrook. Janie had a joyous 90th Birthday Celebration.

Nell Higgins has moved back home with 24/7 care.

Several Visitation folks have eye issues: Patti Gambrell, Barbara Byerly

Good News: Lu Allgood has been very happy to be back at church in the past several weeks.

Jack Cummings, who has an Indian Head Penny collection, is only missing one from 1877. Check your pennies for one and send it to Jack!

Birthdays: Betty Layng, Cathy Yarbrough, BJ Dickensheets, Elsie Henderson and Meredith Daniel sent 32 cards to those listed in the June minutes.

Old Business: Staffing for the Engagement Fair:

September 18, 9:30 – 11:00 – Elsie Henderson

12:00 – 1:00 – Betty Layng

September 25, 9:30 – 11:00 – Anne Snyder

12:00 -1:00 – Cathy Yarbrough

It was suggested that we have a tray of "goodies" at our table during the Fair. Elsie and Anne will take responsibility for this.

New Business: At present, we have about a dozen small vases for flower delivery. However, please look to see if you have some at home and bring them to the flower room. Cindy Ferguson suggested we schedule a date with the Flower Guild to clean out the cupboards to make room for the smaller vases and donate the larger ones which we no longer use. Cindy will be glad to organize this sometime before the Sanctuary Renovation is complete.

There was an inquiry about delivering meals to Trinity members who expressed a need. After a brief discussion, all present concurred that the Committee could not take this on as a responsibility again.

Our next meeting will be on Thursday, September 22, 2022 at 10:00 am. In room B-112

PASTORS AID COMMITTEES FOR September 2022

Devotional: Betty Layng

Hostess: Pat Wildman

Memorial Receptions: Elsie Henderson

Flowers: Mary Kelly Speed

Notes and Cards:

Bereavement: Peggy Alford

Births: Anne Snyder

Get Well/Encouragement: Bernie Bridges

Birthdays: Elsie Henderson, B.J. Dickensheets, Nancy Spetnagel

Luxemburger, Mr. Jerry	09/01/1933	2765 Peachtree Road, Apt #1	Atlanta	GA	30305
Hinkle, Dr. Jim	09/02/1941	5315 N Powers Ferry Rd NW	Atlanta	GA	30327-4627
Bishop, Mrs. Phyllis	09/05/1942	3590 Paces Valley Rd NW	Atlanta	GA	30327-3229
Purdon, Mrs. Nancy	09/06/1936	3747 Peachtree Rd. NE Apt 501	Atlanta	GA	30319
Halford, Travis	09/06/1937	3747 Peachtree Road NE #1725	Atlanta	GA	30319
Daughtry, Mr. Ralph	09/09/1933	3471 Paces Ferry Circle SE	Smyrna	GA	30080
Eaton, Mrs. Daphne	09/10/1941	229 Peachtree Hills Ave NE Unit 28	Atlanta	GA	30305
Adams, Mrs. Anita	09/12/1935	3750 Peachtree Rd. NE #459	Atlanta	GA	30319
Peters, Mr. Ray	09/14/1939	4569 River Pkwy Apt E	Atlanta	GA	30339-3853
Bishop, Mr. Edwin H. (Ned)	09/15/1942	3590 Paces Valley Rd NW	Atlanta	GA	30327-3229
Bath, Mrs. Linda	09/16/1937	424 Manor Ridge Dr NW	Atlanta	GA	30305-3510
Summers, Mrs. Kay	09/16/1938	60 Huntington Rd NE	Atlanta	GA	30309-1546
Blankson, Mr. Moses Alex.Afunyah (Moses)	09/16/1940	2038 Albany Dr. SW	Atlanta	GA	30311
Watson, Mrs. Juanita	09/18/1933	1958 Overbrooke Way	Austell	GA	30106
Bishop, Mrs. June	09/22/1927	11 Westminster Close Dr NW	Atlanta	GA	30327-1604
Adams Jr., Mr. Howell	09/23/1931	3750 Peachtree Rd NE #359	Atlanta	GA	30319-1322
Hughes, Mr. Bill	09/23/1936	3622 Tuxedo Rd NW	Atlanta	GA	30305-1047
Hunter, Mrs. Anne	09/24/1936	3293 Beechwood Dr SE	Marietta	GA	30067-5419
Farr, Mrs. Linda	09/24/1939	457 Broadland Rd NW	Atlanta	GA	30342-3606
Brown, Dr. Virgil (Virgil)	09/25/1938	3750 Peachtree Rd. Apt. 682	Atlanta	GA	30319
Beverly, The Rev. Harry	09/28/1934	2000 East-West Connector	Austell	GA	30106
Lee, Mrs. Ione	09/29/1937	1 Yonah Dr NE	Atlanta	GA	30309-3320

Respectfully submitted,

Anne Snyder and Elsie Henderson

STEPHEN MINISTRY

COMMITTEE REPORT for September 2022

VISION STATEMENT: Making God's Love Visible

Stephen Ministry seeks to follow Christ by preparing lay ministers who commit to one-on-one relationships with members of our congregation who have asked for help during a difficult time.

COMMITTEE CHAIRS

Scott Calhoun, Paul Marston, Cindy Stancil, Carlton Segrest, Miranda Segrest

COMMITTEE MEMBERSHIP:

There are **28** active Stephen Ministers with several Stephen Ministers on Sabbatical or designated as being inactive.

I. CURRENT ACTIVITY REPORT

At our September meetings, we discussed issues related to process of referring new care receivers to Stephen Ministry. The role of the Stephen Leaders in the process focuses on carefully discussing with and explaining to the care receiver the nature of a Stephen Ministry relationship, and then carefully matching the care receiver with an individual Stephen Minister most suited for the issues involved. Stephen Ministers were reminded that in the event they encountered a potential care receiver they should reach out to a Stephen Leader immediately so that the referral process can be appropriately managed.

We discussed the possible origins of care receiver referrals. Historically, many of our care receivers have been "self-referrals", meaning that the individual reached out directly seeking care. Most referrals however come from friends, family members, or simply other congregation members who know of a person who might benefit from a Stephen Ministry relationship. The pastoral staff can also be an important resource, as Stephen Ministers can often step in to handle the long-term issues that arise after pastoral attention is provided for immediate or emergency circumstances. Stephen Ministers will remain visible by wearing their name badges and being available after worship to meet with anyone interested in finding some assistance or even just wanting to chat.

Eight Stephen Ministers now have confidential care receivers. Several relationships recently have reached closure and others are on the verge of closing. A number of Stephen Ministers remain active in the Visitation Ministry as well.

II. UPCOMING ACTIVITIES

Stephen Ministry will be represented at the Congregation-wide Engagement Fair on September 18 and 25 in connection with Trinity's caring ministries. We look forward to participating in this event and to the increased visibility the fair will bring to all of Trinity's engagement opportunities, including Stephen Ministry. Our biggest challenge remains finding enough appropriate care receivers to match up with our talented Stephen Ministers so that we can provide the kind of one-on-one, confidential, Christian caregiving we have been trained to share. Information about the ministry is readily available and mentioned in church-wide communications, and a dedicated email address allows congregation members to reach out directly to request a Stephen Minister. Together with the visibility from the Engagement Fair and our availability after worship, we are hopeful that members of Trinity will take greater advantage of our ministry. We continue to be grateful for the support and guidance from the pastoral staff, especially from Rebekah and most notably, Tom Farmer.

III. MOTIONS FOR SESSION VOTE - None

August 23, 2022 VISITATION MINISTRY SESSION REPORT

The goals of the Visitation Ministry in “Making God’s Love Visible” are:

1. To support the ministerial Staff in expanding the outreach to Trinity’s congregation.
A visitation partner is provided to those identified by staff and/or the visitation team as being unable to regularly attend worship and fellowship with our congregation.
2. To assist with extending the Communion Table to those at home and in retirement homes.

Committee Co-chairs: Lynn Bradley and Nancy Spetnagel

Committee Membership: Rev. Tom Farmer, Eleanor Baughman, Lynn Bradley, Berney Bridges, Nancy Broadfoot, Meredith Daniel, Paul Marston, Sally Sinkler, Nancy Spetnagel, Cindy Stancil and Adair White plus other volunteer callers who do not attend meetings. The committee welcomes new members and volunteers.

Current Activity:

Our committee members are assisted by 19 visitation partners, primarily recruited from Stephen Ministers, Pastors’ Aid and Men’s Breakfast participants. They regularly contact some 36 people on our Concerns List (people with health issues or immediate concerns), our Watch list (people basically doing well under current circumstances, but are isolated) and Cards Only list. All Visitation partners report monthly to Nancy Spetnagel and/or Lynn Bradley so their reports can be reviewed and assessed by Tom Farmer, Lynn and Nancy prior to our monthly meeting. At our monthly meeting the committee members make their reports and update everyone for those only contacted in the last few days.

This meeting we also discussed changing our meeting time, and we are awaiting email member response to the proposal.

Upcoming and New Project Report

Plans are underway for the September Engagement Fair. We have submitted the flyer contents and recruited volunteer helpers for the two Sundays.

Meeting Schedule:

Our August meeting was in person on Tuesday, August 23, at 12:30. Our next meeting is scheduled for September 23 at 10:30. Our usual meeting place is at the church in room B-112. We usually meet 10 times a year on the fourth Tuesday of the month and skip July and December.

Submitted by Lynn Bradley, co-chair
8/25/2022

Mission Council report to Session – September 2022

Vision Statement: Making God's Love Visible

Committee Purpose:

Mission Council serves as the formal body of representatives for TPC's Mission Ministries and, through regular review of all activities determines the vision and course for this ministry. Its goal is to strengthen and support local, global, and denominational communities in the areas of human services, education, justice, and sustainability. As a church, we believe in serving the common good by reaching out beyond ourselves, caring for God's creation, and boldly addressing human needs through social action and advocacy. We serve wholeheartedly as an expression of our faith, remembering that Jesus "came not to be served but to serve."

Committee Chair(s): Julie Hope, Chair
Jim Stokes, Vice-Chair

Committee Membership:

Class of 2023: **Margaret Bond, Sally Montgomery, Craig Pendergrast, Barbara Robertson**

Class of 2024: **Julie Hope, John Fenton, Chip Thompson, Catherine Warren**

Class of 2025: **Kristin Hunter, John Shepard, Jim Stokes, Bright Wright**

Finance Committee liaison to Mission Council: John Shepard

(Names of those attending 9/7/2022 Mission Council meeting in bold.)

I. Current Activity Report:

Updates from Trinity's primary mission partners:

Agape Youth & Family Center:

The Agape Backyard supported by the current capital campaign has been completed and provides a green turf area, a free-play level for smaller children and an outdoor learning center with amphitheater seating and wi-fi. After-school programs resumed August 24th. Agape is experiencing major staffing challenges for the after-school program and continues to experience transportation challenges related to parts and supply chain issues. Agape will host a 25th anniversary Community Celebration for Agape families on Friday, October 7th.

Haiti: The 2022-23 school year in Haiti will begin October 3rd. Trinity is helping provide support for books and supplies, the school lunch program, some new desks and benches, and teacher salaries at St. Francois, our partner school on the island of La Gonave. Fortunately, La Gonave -- while experiencing food shortages and the impact of inflation and political and economic instability -- remains safe and stable. Travel to Haiti is not possible at this time but the La Gonave Haiti Partnership (of which Trinity is an active member) continues to stay in almost daily contact with our Haitian partners.

Faith in Action: Upcoming events on Saturday, October 22nd:

- Trinity will be co-sponsoring with Peachtree Rd United Methodist Church a Family Fun Day at the Metro Reentry Facility
- Day trip to Montgomery to visit the Legacy Museum and the National Memorial for Peace & Justice

Plans continue for the Bryan Stevenson's time at Trinity on November 10th as the second Rosemary Kittrell Memorial lecturer.

Cuba: The Cuba team is gauging interest in a trip to visit our mission partners in Cuba in late February. Rebekah LeMon and Lucy Strong are tentatively planning to participate in the trip. Because of the time required to secure visas, the group will need to be finalized by November 15th. Interested Trinity members are encouraged to contact Steven Darst (sestarst@gmail.com) or Lucy Strong (lstrong@trinityatlanta.org) right away to learn more and register for the trip.

II. Upcoming & New Project Report:

Mission Council has been planning for the Engagement Fair 9/18 and 9/25 and will be offering a range of volunteer opportunities with our mission partners and impact grant recipient agencies.

We were pleased to have Andrew Esqueda join us at this meeting. We had good discussion around ways we might create and offer meaningful intergenerational mission opportunities for Trinity members of all ages. We also discussed a desire to have two youth representatives participate in Mission Council.

Current and upcoming volunteer opportunities:

Intown Collaborative Ministries Food Drive – September 11-October 2

American Red Cross Blood Drive – Sunday, October 2

Metro Re-entry Facility Family Day – Saturday, October 22

Montgomery, AL day trip: Equal Justice Initiative Legacy Museum and National Memorial for Peace & Justice – Saturday, October 22

Trinity Christmas Market – Sunday, December 4

III. Motions for Session Vote:

N/A

Personnel Committee Session Report

September 2022

Vision Statement Making God's love visible

Committee Purpose:

The Personnel Committee is charged with stewardship of the human resources of Trinity Presbyterian Church. It is responsible for maintain a non-discriminatory work environment where the Clergy and Staff called to Trinity can do their jobs in a way that glorifies God and meets the needs of a vibrant and growing faith community. The committee reviews and assures, annually, in consultation with the Head of Staff and finance committee, that the organization and staffing model is consistent with the balance of the church's missions, fully cost effective, and within the financial capacity of the church.

Committee Chairs: Brian Williams, Chair; Elizabeth Borland, Chair-Elect

Committee Members: Mickey Benn, Elizabeth Borland, David Carr, Bonnie Holliday, Amy Krause, Janet Reed, Mary Kelly Speed, Ann Speer, Brian Williams

I. Current Activity Report:

The Committee is engaged in several ongoing projects including:

- Supporting the Senior Pastor's work to refine the organizational and staffing model
- Actively seeking candidates for:
 - o Communication Director
 - o Digital Media Specialist
- Finalizing job descriptions prior to beginning search process for:
 - o Ministry Coordinator for Worship and Music
 - o Ministry Coordinator for Engagement and Commitment
- Significant revision to the Employee Handbook to accurately reflect legal and HR standards and current benefits. Final document will be presented to Session for approval.

II. Upcoming and New Projects Report:

- Permanent staffing resources for Finance, HR, Infrastructure and Property

III. Motions for Session Vote: None.

Property Committee

September 7, 2022

Vision Statement: Making God's Love Visible

Purpose/Mission: Property works closely with Trinity staff to oversee the operation and maintenance of all physical aspects of the Trinity property—its buildings, campus landscapes, and playgrounds. The goal of excellent property management exists to ensure the church property is well-maintained, well-planned, and operated efficiently in order to support the work of all the other committees at Trinity.

Committee Chair: **Esther Stokes**

Committee Membership: **David Caldwell, Hank Hall, Jane Harrison, Lea Holliday, Dale Lewis, Allen Moseley, George Parson, David Quillian, Trey Reese, and Anne Weaver.** Staff in attendance: **Rev. Rebekah Close LeMon, Karen Simmons, and TreVarius Worthy.**

Esther called the meeting to order at 8:05am and opened the meeting with prayer.

The minutes of the August meeting were approved.

Financial results: Karen Simmons reported on the financial results to date. Costs are higher generally. Trash removal is higher (fuel costs), linens are higher (lost vendor, heavy use now), roof repair is up, painting has exceeded budget, HVAC costs are over budget. We are seeing the impacts of increased fuel costs, increased costs of supplies, and the impacts of inflation. Anne Patterson suggested using a wash and fold service for linens.

Infrastructure: David Caldwell, chair of the Infrastructure Committee, gave updates on the infrastructure work to date. We have replaced the pew vendor with a new group, and the pews will be refinished in Alabama. He said the committee has decided that broadloom, not carpet tiles, will be installed in the sanctuary. The carpet must be installed by October 17 so that pews can then be installed. In the common spaces we have painted both floors of buildings A and B. Carpet has been installed, and lighting improvements have been installed in a number of areas.

Hank Hall reported that security is to be installed beginning Tuesday, September 13, with new cameras and new wiring. Jane Harrison reported that our monument signs are under construction, campus wayfinding signs are under way, and we are working hard on interior signs with major help from Karen Simmons and TreVarius Worthy.

David Caldwell said that David Merritt has skillfully managed the new technology work and has helped with many behind-the-scenes challenges. David M. is working on a sizable procedures manual for all Trinity's new technology.

New issues:

Kitchen freezer: TreVarius reported that the back-up freezer in the kitchen, which is fifteen years old, has broken down. The freezer is fifteen years old, costs \$1500 to repair and \$3800 new. **It was moved, seconded, and unanimously approved to buy a new back-up freezer.** This is a capital item which can be paid for out of the Property Reserve.

Manse water heaters: David Caldwell reported that both water heaters at the manse will need to be replaced. We have had them repaired for now but they are at the end of their useful lives. David will get a bid on the water heaters and report back.

Bus: Trinity's bus was repaired last winter. Do we want to keep it or sell it? TreVarius said our vendor may have a buyer. The bus is not handicap accessible and it requires a driver with a Commercial Driver's License (CDL). Historically the bus has been used by Prime Timers. The Committee's sentiment was to see if there are potential users. It was pointed out that it is paid for. Rebekah will discuss with Tom Farmer who will know the needs and preferences.

Security: TreVarius led the committee in a discussion about the fact that our security guard, Miguel Stewart, is not being paid enough. We pay the security company, they pay Miguel. He is paid out of the Property budget. He is the best security person we have ever had, Karen said, and we don't want to lose him. Rebekah observed that we are in the people business at church, and this is part of a larger conversation. She will initiate that conversation and report back.

Speaking about security brought up the question of how we will manage security once we have our cameras installed and working. Hank said we will need a person at the reception desk all hours that we are open. The person at the Welcome Center is a receptionist/greeter/hospitality person and also a person sensitive to security issues. We will ask folks to sign in. Where? What mechanism? Pad v. iPad? Rebekah observed that Personnel needs to be discussing these things.

Storage: Karen suggested that we might want to consider having storage areas dedicated to a particular ministry. Each ministry would have a storage section and would be responsible for that ministry's belongings. She observed that we could divide up the space in D-228 on the second floor of D building. We will think about it.

New furniture needed on first floor A building: David Caldwell reported that we are developing a fresh, new look on the first floor and need furniture to replace our older pieces. He specifically mentioned needing furniture with a consistent look for the Welcome Center, the ramp room/landing, and The Commons.

Landscape: Esther reported that she had met with TreVarius and Kurt Baumgardner, our pruner, to review the Trinity landscape. She prepared a long list of items needing attention from our landscape company, our tree company, and our own staff. TreVarius will manage this work.

Pressure washing and rot repair: David Caldwell reported he had received two bids for an extensive amount of pressure-washing on the campus. He also received a bid to fix the rot and repair in the two courtyards on either side of Old Fellowship Hall. These are items that should come out of the Property reserve. We need current information on the money in the Property reserve. No action was taken at this time.

Updates:

Lightning fire in D building: TreVarius reported that All Restoration is the company doing the restoration work in the gym. They are cleaning the walls, the carpet, and fixing the roof. The engineer was here on September 1 and we await the engineer's report which goes to the claims adjuster, who then gets back with us about additional work needed.

Walls and halls: Esther reported that the ad hoc Walls and halls committee, made up of individuals from the Art Committee, the Property Committee, and the Heritage Room, has been working hard to discuss how we want to adorn the walls in our refreshed spaces. Many of the items from the Heritage Room will be hung in our new halls, our existing art will be re-hung, Ivey & Crook architectural drawings have been framed so they can be seen, Frank Fuerst has taken fabulous photos for our use, and we will be installing a number of frames that can hold changeable art and photos.

Brick repair: TreVarius and David Caldwell will coordinate on brick repair.

Water in Old Fellowship Hall: TreVarius reported that we have had several heavy rains that have flooded Old Fellowship Hall. Plumbing work has cleared the downspouts and drain lines.

New Business:

David Caldwell pointed out that over the next five years we will need to spend \$1.5 million on our property, and we do not have that money at this time. When our reserves get low, we do not have a mechanism to replenish them. He thinks we probably need to add \$250K to the reserves each year.

Rebekah asked if we should continue work on the first floor with carpet and paint in Old Fellowship Hall and accompanying rooms, and do the pressure wash, paint, and brick repair in front of the sanctuary. David Caldwell said he would get a price on new carpet and paint in Old Fellowship Hall and the rooms around it. Those rooms are used all the time. He suggested using the Kinetics material we have installed on the floor of Williams Hall.

The meeting was adjourned at 9:30am.

TELC Minutes

Online Meeting September 7, 2022

Board Attendees (names in bold were present via Zoom at the meeting):

Tim Allen	Margaret Ales	Sarah Kirkpatrick
Andrew Belisle	Richard Floyd	Righton Lewis
Bob Cooney	Blake Head	Bobby Norwood
Courtney Deveau	Sarah Heller	Steven Smith
Joe Dixon	Ashley Hooper	Jen Tessendorf
Kelly Hays	Jacob Jordan	Kenny Kraft
	Wyatt Kendall	

Joe Dixon called the meeting to order at 6:30 pm.

August 2022 Minutes were approved unanimously.

New Member Vote:

- Peter Walker – approved unanimously

I. Center Update: Tim Allen

- Enrollment
 - o 116 for September (116 Budget)
- Faculty
 - o Tanisha Riley promoted to Assistant Director – promotion has been successful so far – great support to Tim
 - o Two new staff members
 - Janay Harper (Dogwood)
 - Sade Ojo (Magnolia)
 - Ms. Marlin will go back to floating once Sade joins
 - o Looking to hire 3 FT: 1 Toddler, 1 Two's, 1 float
 - Some internal candidates are considering these
 - o Consider external databases reflecting market compensation for competitor preschools
- Families and Events
 - o Eleanor Pettit Memorial Project
 - Potentially a bench in the playground, planting a tree or dedicating the garden. Something outdoors seems preferable
 - Could also put name on the scholarship
 - Conversations with the parents ongoing
 - Consider memorial around January
 - Teachers are compiling a book as well
- Health and Safety
 - o Licensing visit to start any day now
- Juneteenth holiday?
 - o Board agrees to make that a holiday

II. Committee Updates

Finance: Blake Head, Joe Dixon

- Annual Audit – Our audit partner, Carr, Riggs and Ingram, LLC is completing the 2021 audit. Final draft was shared with admin/ finance committee. The final audit review in process and then will be presented to organization.
- Revenue slightly off due to lower headcount, though not significant.
 - o That said, we are up on total revenue due to grant income
 - o A/R is up due to ERTC

Development/Financial Aid: Ashley Hooper

- Nothing new to report.

Governance: Andrew Belisle, Joe Dixon

- 20 current members, seeking 21 total
- Voted on 1 tonight, have inquiries out to others. Starting with TPC members and parents before we reach out to grandparents/etc.
- Will connect with new members next week for orientation
- Will meet in person for October meeting

Personnel: Courtney Deveau, Wyatt Kendall

- Website update is ongoing
- Consider whether there is a method through which teachers can connect directly with BOD members anonymously to discuss mental health concerns/other issues
 - o Perhaps an anonymous box for written notes

Public Relations: Sarah Heller

- Website update is ongoing

Strategic Projects: Righton Lewis, Bobby Norwood, Steven Smith

- Updates to blinds, doors to classrooms and bathrooms are in process. No update from previous meeting

Misc.

- Consider drills for intruders and lockdowns. Tim looking into avenues for third party assessments and training for teachers
 - o Steve to look into this

Meeting adjourned at 7:15p.m.

Respectfully submitted,

TRINITY PRESBYTERIAN PRESCHOOL

VISION STATEMENT:

The mission of Trinity Presbyterian Preschool (“TPP” or the “Preschool”) is to provide a faith-based education in a safe family like environment. By encouraging curiosity, exploration, and learning we seek to nurture each child’s head, hands, and heart. We work cooperatively with parents to understand the uniqueness of each child and provide an environment where rules are consistent but also adaptable to the needs of the individual.

COMMITTEE/BOARD:

Class of 2023

Jessica Heberton*, Secretary, jessica.heberton@gmail.com
Tom Owens*, CFM Representative, tomjowens@gmail.com
Grace Powers*, Finance Chair, powers.grace@gmail.com

Class of 2024

Ashley Cotey*, Governance/Recruiting, ashleycotey@gmail.com
Kristina Maynard*, stinap01@gmail.com
Betsy Oliver*, Board Chair, betsytoliver@gmail.com
Cindy Stancil, Elder Representative, cindy.stancil@comcast.net

Class of 2025

Josh Aaronson*, josh.lovenga@gmail.com
McKinley Bandy*, Parent Council Liaison, mckinleybandy@gmail.com
Melissa McFadden*, melissajudithb@gmail.com

** Voting Members*

Permanent Members

Executive Director of TPP - Paige Keller pkeller@trinityatlanta.org
Associate Pastor for Family Ministries of TPC - Andrew Esqueda aesqueda@trinityatlanta.org

- **CURRENT ACTIVITY REPORT**

Welcome and Introductions:

- Betsy welcomed everyone and gave her introduction as the new Board Chair. All members introduced themselves. Board is composed of church members, previous TPP parents, and current TPP parents. Many members have also served on the Parents Council.
- **Budget Approval:** Grace walked through the budget. Budget has been updated for the new year for enrollment, new tuition rates, etc. We still have space at the school so we are hopeful that those spaces will be filled.
 - Questions Addressed are:
 - Enrollment numbers are lower, but we do have less teachers this year. So our individual classes are fuller than last year. TPP, like other schools, has had a hard time finding qualified teachers during this teacher shortage. We expanded some classes such as the

2's class and 3's are full. TPP also rearranged classrooms to better assign teacher resources. The PreK class was divided into 2 classes and each class will have one teacher, so there will be 9 in each class. The teachers will combine for big group session, and breakout into two classes for small group work. Only spaces are in the toddlers and 3s class for 2 or 3 days a week.

- To address teacher shortage, and TPP competitiveness, we should make it a budgetary goal to increase teacher pay.
- Summer Camp was removed from the budget. Staff is worried about committing to camp next year because Paige is worried about finding teachers for camp. Our goal is still to have camp, but from a budgeting standpoint we do not want to rely on that revenue.

■ **VOTE: Passed unanimously.**

- Draft of [2022-2023 Handbook](#) presented. **Vote: Passed draft of the 2022-2023 Handbook**
- Update on the meeting schedule for 2022-2023. The new schedule has our meetings moved to Tuesdays at 7:45am. This will make planning around holidays in 2023 easier, This was well received by the Board. No objections.
- Signing Bonus discussion. Jessica and Paige presented the idea of granting signing and resigning bonuses for teachers with the surplus from last year. The group agreed the signing bonuses were a good idea and that we should advertise them to potential new hires.
- Parent Communications: Discussed ensuring ample communication to parents in light of the multiple teacher changes this year. Paige noted that she had sent emails to all parents in the spring regarding staffing needs and updates. Current parent board members reported some "grapevine chatter" amongst other parents and wanted to make sure the parents were fully informed. The Board (and Parents Council, via PC liaison) agreed to serve as representative of Paige and assure parents that everything was under control. Paige will also forward emails to parents to the Board today.

Director and Pastor Update from Paige and Andrew

- Feeling good about COVID protocols.
- Church signage. Currently in progress with a Church initiative.
- Enrichment programs on pause. Especially after the damage done to the basketball gym.

NEXT MEETING IS SEPTEMBER 20th at 7:45AM

Post Meeting Vote:

After the meeting, the TTP Board voted via email and approved the following:

Approve signing bonus of 5% for teachers and part time staff and 3% for full time staff. This bonus to TPP teachers and staff totals to \$10,407. Break down below:

<u>Returning</u>	<u>New</u>	<u>Staff</u>
Lily - \$1,110	Eliza - \$200	Paige - \$1,370
Becky \$829	Leslie - \$200	Laura - \$1,152

Consie - \$890 Brandi - \$1,154 Helen - \$1,185	Jennifer - \$200	Kim - \$932
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COMMITTEE UPDATES - None

MOTIONS FOR SESSION VOTE - None

- Please review the [2022-2023 TPP Handbook](#). No vote is required.