

SESSION PACKET

Stated Session Meeting
September 19, 2023



_____ Approved
_____ Approved with Amendment

Table of Contents

| | |
|---|--------------|
| Agenda and Upcoming Dates | Page 3 -4 |
| Stated Session Meeting Minutes: August 15, 2023 | Page 5 – 10 |
| Information Sheet for Trustee Motion | Page 11 – 14 |
| Worship Attendance Report | Page 15 |
| Financial Report | Page 16 – 17 |
| Statistical Report | Page 18 |
| Committee Reports | |
| Adult Education | Page 19 – 20 |
| CFM | |
| August 2023 | Page 21 – 22 |
| September 2023 | Page 23 – 24 |
| Congregational Care | |
| Pastors' Aid | Page 25 |
| Stephen Ministry | Page 26 – 27 |
| Visitation | Page 28 |
| Membership | Page 29 – 30 |
| Mission | Page 31 – 33 |
| Faith in Action: August 2023 | Page 34 – 35 |
| Personnel | Page 36 |
| Property | Page 37 – 38 |
| Worship & Music | Page 39 – 41 |
| Appendices: | |
| Trinity Presbyterian Preschool | Page 42 – 44 |

STATED SESSION MEETING AGENDA
TRINITY PRESBYTERIAN CHURCH
September 19, 2023
7:00 p.m.

CALL TO ORDER & DECLARATION OF QUORUM

Rebekah LeMon

DEVOTION

Martha Craft

MOTION to approve Consent Agenda

Rebekah LeMon

- Agenda
- Stated Session Meeting Minutes from August 15, 2023
- Called Congregational Meeting Minutes from September 17, 2023
- Financial Report
- Statistical Report for August 2023

MODERATOR'S REPORT

Rebekah LeMon

CLERK'S REPORT

Bonnie Holliday

SPECIAL ORDERS & REPORTS:

TRUSTEES

Margaret Reiser

Funding for New Church Development Fund

- Background: Rev. Lindsay Armstrong, Executive Director of the New Church Development Commission ("NCDC") of the Greater Atlanta Presbytery, which currently has almost 30 new worshipping communities under its care, has expressed an immediate need for funding to support a "cohort retreat" for pastors of new worshipping communities to provide training and networking opportunities.
- The Trustees bring the following motion to Session for approval in an effort to support NCDC's new church development mission and to establish a relationship that will hopefully evolve over time between Trinity and the new worshipping communities themselves.
 - *MOTION: A distribution of up to \$8,750 will be made from the New Church Development trust fund to the New Church Development Commission (NCDC) in support of the Co-Hort of Pastors for New Worshipping Communities.*
 - Note: The final amount is to be determined by Rev. LeMon in conversation with Rev. Lindsay Armstrong, leader of the NCDC, to get a better feel for the cost and content of the cohort retreat.

Election of Bill Jordan

- The Trustees bring the following motion to Session for approval:
 - *MOTION: Approve the election of Bill Jordan to serve a seven year term as Trustee beginning January 1, 2024.*

Creation of the Jennifer and David Kahn Family Fund for Employee Development and Well-Being

- The Trustees bring the following motion to Session for approval:
 - *MOTION: Approve the creation of the Jennifer and David Kahn Family Fund for Employee Development and Well-Being, to be held as part of the Trinity Trust Fund, and the associated Statement of Intent.*
 - Note: Statement of Intent is included in the September Session packet.

2024 COMMITMENT

Stan Tilley

2024 CONFIRMATION PROCESS/MEMBERS

Emily Beaver

FINANCE

Richard O'Donnell and Heather Edmiston

OPEN FORUM

PRAYER AND DEPARTING BLESSINGS

Lucy Strong

| UPCOMING DATES | | |
|---------------------|---|--|
| Guest preacher | September 24, 2023 | Rev. Aisha Brooks-Johnson, Executive Presbyter, Presbytery of Greater Atlanta |
| Communion | October 3 | |
| Baptisms | October 8 | Abigail Lucille Hughes, daughter of Patrick and Lauren Stair Hughes, Collins Josephine Carr, daughter of David and Jennifer Carr, Tye Christopher Johnson, son of Matthew and Erin Johnson |
| Commitment Campaign | Oct. 8–kickoff; Oct. 29 Commitment Sunday | |
| Session Meeting | October 17, 2023 | |
| Churchwide BINGO | October 27, 2023 | |
| Presbytery Meeting | Nov. 4, 2023 | Attending commissioners: Richard O'Donnell, Trey Reese, Chris Suh, Dean Cleaveland, Rebekah Groover, Helen Slawson, Catherine Quillian. |
| Communion | Nov. 5, 2023 | |
| Baptisms | Nov. 12, 2023 | Rex Newell Stewart, son of Catherine and Peter Stewart |
| Session Meeting | Nov. 21, 2023 | |
| Baptisms | Nov. 26, 2023 | Wesley James White, son of Michael and Ali White |

STATED SESSION MEETING MINUTES
TRINITY PRESBYTERIAN CHURCH
August 15, 2023
7:00 p.m.

CALL TO ORDER & DECLARATION OF QUORUM

Rebekah LeMon

The stated Session meeting for Trinity Presbyterian Church on **August 15, 2023**, was called to order in Old Fellowship Hall at 7:05 PM by the moderator, Rebekah LeMon. The clerk, Bonnie Holliday, confirmed the presence of a quorum.

DEVOTION

Allen Spetnagel

Allen Spetnagel provided our devotion. He discussed his memories of growing up at Trinity and his experience of baptism and officially joining as a member, the blessing of remembering and forgetting as we age, and the benefit we receive by God's promise to forget and forgive each of our sins. As we remember and express our love for God, he forgets all of our wrongdoings. It is a covenant with God that grows as we grow. As coined: "Holy remembering and forgetting."

OMNIBUS MOTION TO APPROVE CONSENT AGENDA

Rebekah LeMon

Rebekah LeMon directed session members to the omnibus motion in the meeting packet which included the meeting agenda, the minutes from the Stated Session Meeting on June 20, 2023, the minutes from the Called Session Meeting on August 8, 2023 (via Zoom), the financial report, and the statistical reports for June and July 2023. On a motion to approve the consent agenda, Allen Spetnagel voted nay, and noted an error in the Called Session Minutes which inadvertently identified Nick Leet as having been absent for the Called Session Meeting on August 8. The Moderator noted the requested amendment. The motion to approve the consent agenda as amended was unanimously approved.

MODERATOR'S REPORT

Rebekah LeMon

Rebekah LeMon began her report with gratitude for all the staff and volunteers and members who have worked busily throughout the summer to make so many activities and celebrations possible and successful. Additionally, she expressed gratitude for all that is happening at Trinity at the present, including new construction at the Preschool, the completion of various infrastructure projects, and the hiring of the new preschool director, Erin Carey. Rebekah announced that the Cherub Choir will now have a dedicated space for their practice in the former weekday childcare room.

Rebekah made reference to the great presence of Trinity women (38) at Montreat over the weekend to hear Kate Bowler from the Duke Divinity School speak, and gave a shout out to Lucy for handling the logistics of that event. Rebekah also mentioned the success of, and congratulated Norman McKenzie on, the recent Summer Sunday evening music event which had 110 attendees. Related, Rebekah praised the Hymn Sing worship event, which she noted was hugely popular among those who attended. Jay Harris also commented that the event led to various points of connection among members as to their individual emotional connections to the hymns.

Rebekah reminded the session of upcoming events, including the following: (1) on the morning of Sunday, August 20th, Trinity will be hosting Brenda Smeaton from the Georgia Justice Project for an adult education presentation to discuss her work with our neighbors and allies who have suffered incarceration, and how we might be able to help them become reengaged in the community; (2) on the afternoon of Sunday, August 20th, Trinity is hosting the end of summer Fun Fest for kids of all ages, including a giant slip and slide and dunk tank; (3) on August 27th, we are hosting the engagement fair; (4) on September 10th, we are hosting our annual BBQ and bluegrass event; and (5) on September 23rd, we are hosting a record restriction event connected to our mission partner Georgia Justice Project.

In unpleasant news, Rebekah informed the session of the recent report that churches around the country were having their “children’s moment” during worship searched and watched by inappropriate people online. In light of this knowledge, we have informed all parents of children who were shown in online videos, and we have taken children’s moment videos down from the online space to avoid this inappropriate behavior. We will continue to have children’s moments during our services, but children will not be visible to the online audience any longer.

Rebekah announced that our Commitment Campaign will begin on October 8th. It will be led by Stan Tilley and Melissa Mosely with the theme of “Forward in Faith.” The program will start earlier than in past years so that the entire campaign will be complete by the end of the calendar year and we can adopt a budget prior to the end of the first quarter.

As to staffing, Rebekah informed the session that, in keeping with Andrew’s recent call, this would be Andrew Esqueda’s last meeting as a member of the session. Andrew then spoke to the session about his call to the First Presbyterian Church in West Chester, Pennsylvania. Rebekah discussed the need for us to launch a pastor search to identify a fitting replacement for Andrew. Related, Emily Beaver is finishing her last semester of seminary and we are hopeful that she will be able to step into a director position to cover the non-pastoral responsibilities that were under Andrew’s purview. She will also be eligible his pastoral role as a candidate in our larger search. As such, her role in communications will become open and we are looking to file this role with a full-time position. We are also searching for a coordinator for ministries and someone who can take on more of a full-time role for Kory Roddy, who is currently working more hours that she desires.

CLERK’S REPORT

Bonnie Holliday

Bonnie began her report by offering gratitude to Ben and Stephanie Curran for hosting the recent pool party for 4th graders, and to Jean and Emily and Andrew and Elizabeth for always keep the kids of our church community involved and engaged. She expressed thanks to the pastors for getting us ready for our Fall events, and to all the parents of children who are returning to school for their presence at these meetings and other events. She also gave a small, but vocal nod to the Assistant Clerk, Drew Timmons, for his diligent notetaking. Bonnie reminded the session to register, and to encourage other members to register for upcoming events so we are prepared with food and other set-up. Bonnie reminded us of the upcoming Fall worship schedule and the start of adult education on September 17th, including the Presbyterian 101 class sponsored by Foundations, which will be hosted by pastors and will discuss theological questions about what it means to be a presbyterian. She also mentioned the upcoming presbytery meeting at North Decatur on Nov. 4th.

OPEN FORUM

Rebekah LeMon

During open Forum, David Merritt, our ambassador of “hearing” for the church, discussed the recent upgrades to the church to accommodate those who are hearing impaired and to improve listening capabilities throughout the structure. These included:

1. New speakers have been installed in the Sanctuary and Williams Hall;
2. Hearing loops have been installed in the Sanctuary and Williams Hall. This involves imbedding wires in the carpet floor which allow for broadcast of whatever sounds comes through microphones into handheld receivers and earbuds. There are 24 of these t-coil for hearing aids; and
3. The whole church has been rewired for a new Wi-Fi network and Bluetooth, which will allow for listening through Air Pods, and live broadcast through app on your phone.

SPECIAL ORDERS & REPORTS

Rebekah LeMon

APPROVAL OF SESSION MEETING CALENDAR

Rebekah LeMon

The moderator moved for approval of the Session Meeting Calendar. Allen Spetnagel seconded the motion. It was approved unanimously by the session.

APPROVAL OF CONTRACT SIGNING AUTHORITY

Rebekah LeMon

At issue was a motion to expand the signatory authority to bind Trinity Presbyterian Church to include Heather Edmiston and Rebekah LeMon for routine needs or contracts with monetary liability up to \$20,000. At the current time, this authority only belongs to Bonnie Holliday and Walt Gillikin. The moderator moved for approval of the two additional signatories. Bonnie Holliday seconded the motion. It was approved unanimously by the session.

REQUEST FROM TRINITY PRESBYTERIAN PRESCHOOL

Trinity Presbyterian Preschool requested the session to allow it to serve wine and beer at the Sip N' Shop event on Thursday, October 26th from 4-8 pm in the Loft. After thoughtful and purposeful discussion of the necessity of change, the need to approach such requests on a case-by-case basis, and the importance of the event to TPP, a motion to approve was made by the moderator. Bonnie Holliday seconded the motion. It was unanimously approved by the session.

PRESBYTERY MEETING

Jay Harris and Roxanna Erwin

Jay Harris and Roxanna Erwin spoke on the Presbytery Meeting which took place at Shallowford Presbyterian Church earlier this morning. They discussed the countless others in our community who are making God's love visible, and the sermon from the Head of Columbia theological seminary regarding the parable of the Sower. They also mentioned the official record of Lucy's ordination. Finally, they referenced the discussion of the 7 characteristics of a vital congregation, i.e., ecclesial health. In essence, the message was that if you are a person who works with plants, you understand

you need to sometimes prune, in addition to fertilize, water, feed – change is necessary for all things. Roxanna also mentioned the mission in South Sudan which included two Missionaries from our local school, Westminster – Reverend Shelvis and Nancy Smith-Mather.

Jon McRae also spoke about the hosting of a certification program this fall in stewardship by Buz Wilcoxon through Shallowford. He mentioned that this is a 3-day program in religious fundraising.

COMMITTEE SPOTLIGHTS

Lucy Strong

MEMBERSHIP & ENGAGEMENT:

Lucy Strong

ENGAGEMENT FAIR AND CALL RESULTS

Lucy spoke on the membership and engagement committee. She began by saying thank you to Wardlyn Bassler and Ginny Hobbs for the call campaign and all that went into it. All information has now been compiled and updated. Of the 818 homes contacted, we had 196 requested information changes, with 19 requests to be removed from the roles, and 9 requests that they be listed as inactive. Additionally, 13 requested to become more involved. 301 were unable to be reached. We received a lot of good feedback from these calls and that information will be taken to the committees for discussion.

FINANCE

Richard O'Donnell

Richard O'Donnell began his update with a year-to-date summary. At the current time, the pledged income is showing unfavorable primarily due to timing of donations. As to other income – \$72,000 – this is interest on money market accounts, which is > 4% interest. Year-to-date we have total income of \$2 million and we are favorable relative to budget for the year through July. As of August, our expenses are favorable to budget for the year. Overall, our staff expenses are underbudget because we are budgeted for full staff and haven't filled all those positions. Richard mentioned that we expect to have final signoff from accountants in September regarding recommendations for budget surplus and how to spend that money. We intend to look at any available surplus and determine the areas of greatest need, without making any commitment on how to distribute.

ADDITIONAL OPEN FORUM

Kristin Hunter spoke on the Metro Reentry event which is scheduled for Sept 9th. This event involves incarcerated men who are close to their release date and who are given an opportunity to spend a day with their families, including carnival activities, face painting, etc. She encouraged volunteers for this event to help host and create a meaningful time for those who are close to their release dates. Volunteers will have until Sept 3rd to sign up.

Rebekah also spoke briefly on the removal of trees by our neighbors next to the Memorial Garden and the fact that we are continuing to work with them to discuss replanting some of the areas and otherwise addressing the impact on our property. Mary Kelly Speed and Rebekah also touched on the issue of broadcasting information to the congregation, and the current system of weekly emails.

Chris Suh brought up the upcoming basketball season and the use of the gymnasium. He asked the session to do what we can to market and requested that we coordinate any outside groups around

Trinity's own use of the gym. Rebekah communicated that with Andrew's exit, we are hopeful that we will hire someone to fill the role of wellness and recreation ministry in his stead.

LAYING ON OF HANDS & DEPARTING BLESSINGS FOR ANDREW ESQUEDA

Rebekah LeMon

In closing, the session gathered in the center of the Old Fellowship Hall and laid hands on Andrew and spoke of our love for him. Rebekah prayed for Andrew and the church. He joined us in prayer, thanked the session and spoke of his many positive and memorable experiences with Trinity and its members.

A motion was made by Jon Balch and affirmed by Mary Kelly Speed to adjourn the meeting. Lucy Strong closed the meeting with prayer. The meeting adjourned at 8:51 pm.

Respectfully submitted,

Bonnie Holliday
Clerk

Drew Timmons
Assistant Clerk

| UPCOMING DATES | | |
|-------------------------------|----------------------------------|---|
| Communion | September 3 | |
| Called Congregational Meeting | September 17 after 11:00 worship | |
| Session Meeting | Sept 19, 2023 | |
| Guest preacher | September 24, 2023 | Rev. Aisha Brooks-Johnson, Executive Presbyter, Presbytery of Greater Atlanta |
| Presbytery Meeting | Nov. 4, 2023 | Attending commissioners: Richard O'Donnell, Trey Reese, Chris Suh, Dean Cleaveland, Rebekah Groover, Helen Slawson, Catherine Quillian. |
| Baptisms | September 10 | <ul style="list-style-type: none"> • Oliver Owens Szyperski, son of Bobby and Heather Heinz Szyperski • Benjamin Ellis Lukens, son of Catherine and Davis Lukens |
| | October 8 | <ul style="list-style-type: none"> • Abigail Lucille Hughes, daughter of Patrick and Lauren Stair Hughes • Tye Christopher Johnson, son of Erin and Matthew Johnson |

Trinity Presbyterian Church Session In-person Attendance (In Bold), August 15, 2023:

| Name | Name | Name |
|-----------------------------|---|-------------------------------|
| Roxanna Erwin | Reid Willingham | Karen Bain |
| Ginny Hobbs | Kenny Kraft | Jon Balch |
| Bonnie Holiday –Clerk | Kristin Hunter | Dean Cleaveland |
| Richard O'Donnell | Tom Owens | Rebekah Groover |
| Trey Reese | Martha Craft | Jay Harris |
| Lane Rhoden | Drew Timmons -Asst. Clerk | Paige Keller |
| Allen Spetnagel | Meredith Daniel | Nick Leet |
| Cindy Stancil | Allen Moseley | Jon McRae |
| Adair White | Chris Suh | Mary Kelly Speed |
| Neal Williams | Lindsey Greene | Catherine Warren |
| | | Catherine Quillian (youth) |
| | | Helen Slawson (youth) |
| Staff Attendees: | Other Attendees: | Guests |
| Rebekah LeMon- Moderator | Erin Carey – Director of Trinity Preschool | |
| Elizabeth Davis | David Merritt | |
| Andrew Esqueda | Jean Lapitan | |
| Lucy Strong | | |
| Heather Edmiston | | |

STATEMENT OF INTENT OF
TRINITY PRESBYTERIAN CHURCH OF ATLANTA, INC.

AND OF

THE TRUSTEES OF THE TRINITY PRESBYTERIAN TRUST FUND

REGARDING THE JENNIFER AND DAVID KAHN FAMILY FUND
FOR TRINITY EMPLOYEE DEVELOPMENT AND WELL BEING

This Statement of Intent is made, effective _____, 2023, by Trinity Presbyterian Church of Atlanta, Inc. (hereinafter sometimes “Trinity”, “Trinity Church” or the “Church”), acting by and through its Session and by the Trustees of the Trinity Presbyterian Trust Fund (hereinafter referred to respectively as the “Trustees” and the “Trust Fund”.) “Trustees” as hereinafter used refers to those persons elected by the Session as provided in the Bylaws of the Trust Fund and at the relevant times then holding such positions. On the date of this Statement of Intent, the Bylaws governing the Trust Fund are the Amended and Restated Bylaws adopted June 13, 1996. “Session” as hereinafter used refers to the Board of Directors of Trinity Church, which, in accordance with the requirements of the Bylaws, consists of the Elders, including Youth Elders, in active service.

The Jennifer and David Kahn Family Fund for Trinity Employee Development and Well Being (the “Trinity Employee Fund” or the “Fund”), is being established with gifts from the David & Jennifer Kahn Family Foundation, Inc. (the “Donor”) as follows: \$125,000 to be paid on or before December 31, 2023 and \$125,000 to be paid on or before December 31, 2024. The purpose of the Fund is to support Trinity staff and employees in the following areas:

- Individual Staff Member Development;
- Ministry Area and Staff Professional Development and Continuing Education;
- Staff Fellowship and Team Building;
- Staff Health and Wellness; and
- Staff Financial Support;

The Fund shall not be used for other purposes without the consent of the Donor and the Fund shall not be used in support of the annual operating campaigns or capital campaigns of the Church.

Each year, the Session of the Church shall approve an annual expenditure limit (the “Annual Limit”) for the Fund not to exceed the greater of \$25,000 or ten percent (10%) of the Fund balance. Specific expenditures within the Annual Limit shall be authorized by the Senior Pastor in consultation with the then serving Chair of the Trinity Personnel Committee (or, in the case of expenditures specifically in support of the Senior Pastor, by the then serving Chairs of

the Personnel Committee and the Trust Fund). The Trustees shall approve requests for distributions required to fund authorized expenditures so long as the request does not cause the Annual Limit to be exceeded and is deemed to be consistent with the purposes of the Fund as reflected in this Statement of Intent and the bylaws of the Trust Fund. It is acknowledged that principal of the Fund may be exhausted.

All Trinity Trust Funds are managed together as a single fund for investment purposes according to the Trinity Investment Policy, with each separate fund possessing a prorata share of the entire Trust Fund. Each year, the Trinity Trust Fund shall provide the Donor a ~~statement~~ report summarizing pertinent financial information regarding the Trinity Employee Fund for the preceding year, including beginning and ending Fund balances, receipts and expenditures of the Fund during the year, the annual return on investment for the Fund, and a statement of how Trust Fund investments were allocated among the basic investment categories during the year. ~~In addition, the statement~~ The annual report will also provide details of the use of the funds, including purposes and amounts ~~(preserving~~ . In addition to the annual report, whenever funds are used, the Senior Pastor will provide a brief summary, including date and amount of the withdrawal, how the funds were used, and intended benefit(s). All reports will preserve employee confidentiality as appropriate).

Any individual, foundation, or other entity may make contributions to the Fund at any time. Such subsequent additions to the Fund shall be held, invested and disbursed in accordance with this Statement of Intent and the bylaws of the Trust Fund.

Notwithstanding the foregoing, should the Session and the Trustees conclude that the purposes for which the principal and income of the Fund are to be used are obsolete, inappropriate or impracticable, then all amounts remaining in the Fund shall be added to the Trinity Church General Trust Fund, and the Trinity Employee Fund shall cease to exist.

Should Trinity cease to exist, all amounts in the Fund shall be distributed by the Trustees in accordance with Article Seven of the bylaws of the Trust Fund, as the same may be amended from time to time.

This Statement of Intent is subject in all respects to the bylaws of the Trust Fund, as they exist on the date hereof and as they may hereafter be amended from time to time.

Nothing contained herein shall prohibit amounts credited to the Fund from being commingled with other funds within the Trust Fund for investment purposes.

It is the understanding and intent of the Session that this and all other funds held as part of the Trust Fund are subject to and governed by the Uniform Prudent Management of Institutional Funds Act as adopted in the State of Georgia; provided, however, that the principal of the Fund may be used and distributed as provided in this Statement of Intent.

Adopted by the Session: _____

Adopted by the Trustees: _____

~~31026091.v3~~

31026091.v4

| Summary Report | |
|---------------------|--|
| Title | pdfDocs compareDocs Comparison Results |
| Date & Time | 8/30/2023 3:40:32 PM |
| Comparison Time | 0.13 seconds |
| compareDocs version | v5.1.400.10 |

| Sources | |
|-------------------|--|
| Original Document | [#31026091] [v3] Trinity - Kahn Family Fund for Trinity Employee Wellness and Development.docx |
| Modified Document | [#31026091] [v4] Trinity - Kahn Family Fund for Trinity Employee Wellness and Development.docx |

| Comparison Statistics | |
|-------------------------|---|
| Insertions | 2 |
| Deletions | 2 |
| Changes | 3 |
| Moves | 0 |
| Font Changes | 0 |
| Paragraph Style Changes | 0 |
| Character Style Changes | 0 |
| TOTAL CHANGES | 7 |
| | |
| | |
| | |

| Word Rendering Set Markup Options | |
|-----------------------------------|-------------------|
| Name | Standard |
| <u>Insertions</u> | |
| Deletions | |
| <u>Moves</u> / Moves | |
| Font Changes | |
| Paragraph Style Changes | |
| Character Style Changes | |
| Inserted cells | |
| Deleted cells | |
| Merged cells | |
| Changed lines | Mark left border. |

| compareDocs Settings Used | Category | Option Selected |
|-------------------------------------|----------|----------------------|
| Open Comparison Report after saving | General | Always |
| Report Type | Word | Redline |
| Character Level | Word | False |
| Include Comments | Word | False |
| Include Field Codes | Word | True |
| Flatten Field Codes | Word | True |
| Include Footnotes / Endnotes | Word | True |
| Include Headers / Footers | Word | True |
| Image compare mode | Word | Insert/Delete |
| Include List Numbers | Word | True |
| Include Quotation Marks | Word | False |
| Show Moves | Word | False |
| Include Tables | Word | True |
| Include Text Boxes | Word | True |
| Show Reviewing Pane | Word | True |
| Summary Report | Word | End |
| Detail Report | Word | Separate (View Only) |
| Document View | Word | Print |

| | 9am Livestream Views | 9am Video Views | Total 9 am online | Item Livestream Views | Item Video Views | Total Item Online | Item In-Person | Total In-Person | TOTAL ATTENDANCE | NOTES |
|-------------------|----------------------|-----------------|-------------------|-----------------------|------------------|-------------------|----------------|-----------------|------------------|---|
| January 1, 2023 | n/a | n/a | n/a | 72 | 57 | 129 | n/a | 116 | 245 | Communion / one service / New Year's Day |
| January 8, 2023 | 12 | 55 | 67 | 64 | 52 | 116 | 62 | 250 | 495 | |
| January 15, 2023 | n/a | n/a | 0 | 125 | 140 | 265 | n/a | 468 | 733 | RCL Installation |
| January 22, 2023 | 11 | 30 | 41 | 95 | 60 | 155 | 68 | 276 | 540 | |
| January 29, 2023 | 10 | 45 | 55 | 87 | 98 | 185 | 85 | 246 | 571 | |
| February 5, 2023 | 10 | 52 | 62 | 69 | 78 | 147 | 147 | 225 | 581 | Communion / Children's Sunday |
| February 12, 2023 | 13 | 21 | 34 | 60 | 42 | 102 | 80 | 198 | 414 | |
| February 19, 2023 | 11 | 30 | 41 | 68 | 60 | 128 | 70 | 241 | 480 | |
| February 26, 2023 | 6 | 26 | 32 | 59 | 57 | 116 | 88 | 205 | 441 | |
| March 5, 2023 | 15 | 34 | 49 | 66 | 55 | 121 | 68 | 270 | 508 | Communion / New members |
| March 12, 2023 | 5 | 41 | 46 | 65 | 64 | 129 | 35 | 212 | 422 | Baptism / Daylight Saving Time |
| March 19, 2023 | 16 | 57 | 73 | 64 | 98 | 162 | 101 | 351 | 687 | Youth Sunday |
| March 26, 2023 | 15 | 36 | 51 | 128 | 127 | 255 | 75 | 467 | 848 | Music Sunday |
| April 2, 2023 | 11 | 60 | 71 | 78 | 91 | 169 | 67 | 353 | 660 | Psalm Sunday / Communion |
| April 9, 2023 | n/a | n/a | 0 | 111 | 118 | 229 | 326 | 714 | 1269 | Easter Sunday (all in Sanctuary) |
| April 16, 2023 | 12 | 35 | 47 | 54 | 54 | 108 | 113 | 145 | 413 | |
| April 23, 2023 | n/a | n/a | 0 | 86 | 94 | 180 | n/a | 320 | 500 | LCS Installation |
| April 30, 2023 | 11 | 56 | 67 | 69 | 63 | 132 | 85 | 277 | 561 | Choir Sunday |
| May 7, 2023 | 20 | 48 | 68 | 79 | 48 | 127 | 97 | 276 | 568 | Communion |
| May 14, 2023 | 3 | 47 | 50 | 51 | 53 | 104 | 102 | 305 | 561 | Baptism's |
| May 21, 2023 | n/a | n/a | n/a | 74 | 68 | 142 | n/a | 416 | 558 | Elder ordination, new members, Church BBQ |
| May 28, 2023 | n/a | n/a | n/a | 61 | 44 | 105 | n/a | 124 | 229 | Memorial Day / One Service |
| June 4, 2023 | n/a | n/a | n/a | 77 | 29 | 106 | n/a | 286 | 392 | One Service - 10am |
| June 11, 2023 | n/a | n/a | n/a | 85 | 103 | 128 | n/a | 276 | 304 | One Service - 10am |
| June 18, 2023 | n/a | n/a | n/a | 72 | 18 | 90 | n/a | 218 | 308 | One Service - 10am |
| June 25, 2023 | n/a | n/a | n/a | 96 | 126 | 216 | n/a | 297 | 513 | One Service - 10am |
| July 2, 2023 | n/a | n/a | n/a | n/a | 44 | 0 | n/a | 145 | 145 | One Service - 10am |
| July 9, 2023 | n/a | n/a | n/a | 42 | 27 | 69 | n/a | 180 | 249 | One Service - 10am |
| July 16, 2023 | n/a | n/a | n/a | 52 | 17 | 69 | n/a | 151 | 220 | One Service - 10am |
| July 23, 2023 | n/a | n/a | n/a | 87 | 17 | 104 | n/a | 214 | 318 | One Service - 10am |
| July 30, 2023 | n/a | n/a | n/a | 87 | 9 | 96 | n/a | 184 | 280 | One Service - 10am |
| August 6, 2023 | n/a | n/a | n/a | 83 | 37 | 120 | n/a | 258 | 378 | One Service - 10am, Hymn Sing |
| August 13, 2023 | n/a | n/a | n/a | 50 | 92 | 142 | n/a | 173 | 315 | One Service - 10am |
| August 20, 2023 | n/a | n/a | n/a | 105 | 11 | 116 | n/a | 216 | 332 | One Service - 10am |
| August 27, 2023 | n/a | n/a | n/a | 67 | 31 | 98 | n/a | 214 | 312 | One Service - 10am |
| September 3, 2023 | n/a | n/a | n/a | 52 | 8 | 60 | n/a | 214 | 274 | One Service - 10am, Labor Day |

Trinity Presbyterian Church
Monthly Financial Statement Summary
YTD Actuals to Budget Analysis
As of August 31, 2023

| | A YTD - 8.31.2023 | B 2023 Actual | C 2023 YTD Budget | D Relative To BUDGET | | F Net F/(U) | G Comments |
|-----------------------------|------------------------|------------------------|----------------------|-------------------------|------------------------|-----------------------|---|
| | | | | Favorable | Unfavorable | | |
| 1 Income | | | | | | | |
| 2 Pledged Income | \$ 2,346,149.92 | \$ 2,454,796.02 | | | | | |
| 3 Non-Pledged Income | 67,226.08 | 40,903.00 | | | | | |
| 4 Trust Fund Income | 76,889.46 | 75,726.00 | | | | | |
| 5 Other Income | 111,310.59 | 25,999.72 | | | | | |
| 6 Activities and Recreation | 0.00 | 25,000.00 | | | | | |
| 7 Stock Gain/Loss | 2,144.05 | (1,000.00) | | | | | |
| 8 Total Income | \$ 2,603,720.10 | \$ 2,621,424.74 | | \$ 115,941.46 | \$ (133,646.10) | \$ (17,704.64) | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 Expenses | | | | | | | |
| 12 Congregation | \$ 16,612.84 | \$ 24,066.64 | | \$ 7,453.80 | (354.20) | | Church-wide Events (-\$1,478); Basketball (\$7,198); Milestones & Spec Events (-\$6,358); Egg Hunt (-\$1,539); Curriculum (-\$2,132); New Prog & Tech (+\$7,487); VBS (-\$2,394); Supplies (-\$1,868); Advent/Lent (-\$1,465) |
| 13 Children & Families | 13,954.20 | 13,600.00 | | | | | Mission & Outreach (-\$2,333); Youth Group (+\$4,274); Relational Ministry (-\$4,062); Trips & Retreats (-\$6,279); Transportation (-\$9,333); Technology (-\$2,351); WW (+\$1,139) - will close out trips in Sept. |
| 14 Youth & Families | 20,223.22 | 41,014.16 | | 20,790.94 | | | Honoraria (-\$7,658); Senior Adults (-\$1,466); Engagement (-\$1,841); Young Adults (-\$1,665) |
| 15 Adults | 8,313.76 | 22,356.64 | | 14,042.88 | | | Worship (-\$4,460); Informal Worship (-\$4,918); Music (-\$7,245) |
| 16 Worship and Music | 35,144.15 | 51,766.72 | | 16,622.57 | | | Partner Funding (-\$40,146); Mission Support (-\$29,287); Grants (+\$46,821) |
| 17 Mission | 300,102.95 | 322,713.84 | | 22,610.89 | | | Insurance (+\$23,547); Audit/Legal (-\$8,760); Communications (-\$3,009); Church Gov (-\$1,451); Technology (+\$20,704); Food Service (-\$12,970); Telecommunications (+\$6,498); Food Service (-\$15,064) |
| 18 Commitment | 49.17 | 6,000.00 | | 5,950.83 | | | Cleaning (-\$6,939); Building Maint (-\$36,066); HVAC (+10,766); Security (+15,611); Utilities (-\$3,140); Grounds Maint (+\$12,349) |
| 19 Finance & Administration | 383,728.29 | 368,852.64 | | | (14,875.65) | | Staff vacancies - represents 84% of budget surplus to date |
| 20 Property | 411,671.86 | 419,091.84 | | 7,419.98 | | | |
| 21 Personnel | 962,950.44 | 1,301,072.08 | | 338,121.64 | | | |
| 22 Childcare | 7,963.24 | 10,666.64 | | 2,703.40 | | | |
| 23 | | | | | | | |
| 24 | | | | | | | |
| 25 Total Expenses | \$ 2,160,714.12 | \$ 2,581,201.20 | | \$ 435,716.93 | \$ (15,229.85) | \$ 420,487.08 | |
| 26 | | | | | | | |
| 27 | | | | | | | |
| 28 | | | | | | | |
| 29 | | | | | | | |
| 30 Net Y-T-D Total | \$ 443,005.98 | \$ 40,223.54 | | | | \$ 402,782.44 | |
| 31 | | | | | | | |
| 32 | | | | | | | |
| 33 Prior Month | \$ 569,241.24 | \$168,432.72 | | | | \$ 400,808.52 | |

Trinity Presbyterian Church
Summary Analysis - Operations
General Fund
January to August 2023

| Accounts | MTD Actual | MTD Budget | MTD Budget Variance | YTD Actual | YTD Budget | YTD Budget Variance | Annual Budget | Annual Budget Remaining |
|--|-----------------------|-----------------------|------------------------|-----------------------|-----------------------|------------------------|-----------------------|----------------------------|
| Revenues | | | | | | | | |
| Pledged Income | | | | | | | | |
| 11.40000 - Current Year Pledges | \$181,942.65 | \$186,317.47 | (\$4,374.82) | \$2,179,040.59 | \$2,374,761.87 | (\$195,721.28) | \$3,504,000.00 | \$1,324,959.41 |
| 11.40001 - Gifts In Excess of Pledge | \$2,331.69 | \$0.00 | \$2,331.69 | \$24,234.69 | \$0.00 | \$24,234.69 | \$0.00 | (\$24,234.69) |
| 11.40010 - Pledges - Prior Years | \$0.00 | \$235.42 | (\$235.42) | \$147,522.12 | \$84,700.79 | \$62,821.33 | \$85,000.00 | (\$62,522.12) |
| 11.40025 - Online Gift Processing Fees | (\$484.77) | (\$583.33) | \$98.56 | (\$4,647.48) | (\$4,666.64) | \$19.16 | (\$7,000.00) | (\$2,352.52) |
| Total Pledged Income | \$183,789.57 | \$185,969.56 | (\$2,179.99) | \$2,346,149.92 | \$2,454,796.02 | (\$108,646.10) | \$3,582,000.00 | \$1,235,850.08 |
| Non-Pledged Income | | | | | | | | |
| 11.41000 - Non-pledged Contributions | \$23,740.00 | \$1,221.38 | \$22,518.62 | \$67,226.08 | \$40,903.00 | \$26,323.08 | \$100,000.00 | \$32,773.92 |
| Total Non-Pledged Income | \$23,740.00 | \$1,221.38 | \$22,518.62 | \$67,226.08 | \$40,903.00 | \$26,323.08 | \$100,000.00 | \$32,773.92 |
| Trust Fund Income | | | | | | | | |
| Other Income | \$0.00 | \$0.00 | \$0.00 | \$76,889.46 | \$75,726.00 | \$1,163.46 | \$151,452.00 | \$74,562.54 |
| Activities & Recreation | \$15,800.38 | \$3,333.34 | \$12,467.04 | \$111,310.59 | \$25,999.72 | \$85,310.87 | \$40,000.00 | (\$71,310.59) |
| Stock Gain/Loss | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$25,000.00 | (\$25,000.00) | \$25,000.00 | \$25,000.00 |
| Total Revenues | \$223,329.95 | \$190,399.28 | \$32,930.67 | \$2,603,720.10 | \$2,621,424.74 | (\$17,704.64) | \$3,896,952.00 | \$1,293,231.90 |
| Expenses | | | | | | | | |
| Ministry to the Congregation | (\$912.95) | \$3,008.33 | (\$3,921.28) | \$16,612.84 | \$24,066.64 | (\$7,453.80) | \$36,100.00 | \$19,487.16 |
| Ministry - Children & Families | \$1,383.44 | \$1,325.00 | \$58.44 | \$13,954.20 | \$13,600.00 | \$354.20 | \$27,400.00 | \$13,445.80 |
| Ministry - Youth & Families | \$4,818.88 | \$5,126.77 | (\$307.89) | \$20,223.22 | \$41,014.16 | (\$20,790.94) | \$61,521.00 | \$41,297.78 |
| Ministry to Adults | \$2,771.62 | \$2,794.58 | (\$22.96) | \$8,313.76 | \$22,356.64 | (\$14,042.88) | \$33,535.00 | \$25,221.24 |
| Worship & Music | \$3,482.12 | \$6,470.84 | (\$2,988.72) | \$35,144.15 | \$51,766.72 | (\$16,622.57) | \$77,650.00 | \$42,505.85 |
| Mission | \$50,619.00 | \$40,339.23 | \$10,279.77 | \$300,102.95 | \$322,713.84 | (\$22,610.89) | \$484,071.00 | \$183,968.05 |
| Commitment | \$0.00 | \$750.00 | (\$750.00) | \$49.17 | \$6,000.00 | (\$5,950.83) | \$9,000.00 | \$8,950.83 |
| Finance & Administration | \$85,766.47 | \$45,794.08 | \$39,972.39 | \$383,728.29 | \$368,852.64 | \$14,875.65 | \$553,029.00 | \$169,300.71 |
| Property | \$82,037.90 | \$51,948.98 | \$30,088.92 | \$411,671.86 | \$419,091.84 | (\$7,419.98) | \$642,038.00 | \$230,366.14 |
| Personnel | \$113,045.40 | \$153,884.01 | (\$40,838.61) | \$962,950.44 | \$1,301,072.08 | (\$338,121.64) | \$1,956,608.00 | \$993,657.56 |
| Childcare | \$553.33 | \$1,333.33 | (\$780.00) | \$7,963.24 | \$10,666.64 | (\$2,703.40) | \$16,000.00 | \$8,036.76 |
| Total Expenses | \$343,565.21 | \$312,775.15 | \$30,790.06 | \$2,160,714.12 | \$2,581,201.20 | (\$420,487.08) | \$3,896,952.00 | \$1,736,237.88 |
| Net Operating Total | (\$120,235.26) | (\$122,375.87) | \$2,140.61 | \$443,005.98 | \$40,223.54 | \$402,782.44 | \$0.00 | (\$443,005.98) |

Trinity Presbyterian Church
August 2023
Monthly Statistical Report to Session
Submitted 9/15/2023

1,632 total active members at Trinity as of 7/31/23

Member additions this month/period: 0

Member subtractions this month/period: 1

- Mary Gossett King, died August 22

1,631 total active members at Trinity as of 8/31/23

Other membership notes for August 2023:

Births: 0

Baptisms: 0

Non-confirmed children added: N/A

Pastor Affiliates added: N/A

Requested move to Inactive member list: N/A

Trinity Adult Education Committee Report – September 12th, 2023

Vision Statement: Making God's love visible

Committee Purpose: Trinity's Adult Education Committee believes lifelong learning to be at the heart of the Christian life; to be a disciple is to be a student. To promote individual growth in community, we encourage intellectual inquiry and spiritual curiosity at every age, knowing that Christian unity does not require uniformity. Understanding that learning is holistic, the committee promotes engagement with the world all around us and active development of spiritual practices that connect us to God and one another, so we may more faithfully follow in the way of Jesus.

Committee Membership: Eleanor Baughman(Trinity Librarian), Jim Henderson '24, Mike Hobbs '24, Nick Leet '26, Betsy Oliver '26, Brian Reed '24, Allen Spetnagel (chair) '24, Velma Tilley '24, John Tirrill '25, Rebekah Close LeMon (pastoral advisor), Megan Vanderver '26

Current Activity Report

The Adult Education Committee welcomed new committee member Megan Vanderver. Megan will serve as "Connections Liaison," helping to facilitate communication between the Adult Education committee and the Connections class as the group's scope continues to evolve and change after Rev. Andrew Esqueda's move to West Chester, PA.

The Candler Foundry begins a new, 6-week church school class at Trinity at 10 a.m. on Sunday, September 17th in Williams Hall. Dr. Joel Kemp of Candler School of Theology will lead us in "The Bible and Race in America," which will explore ways that the Bible has been used to construct, support, and also challenge America's racial caste systems. Please help us encourage members to register in advance using the free promo code "TrinityC" at checkout on the following website: <https://bit.ly/bibleandrace23>.

Foundations will sponsor a mini-series of Sunday morning classes from September 24th to October 8th, 2023 entitled "Presbyterianism 101" to discuss the distinguishing characteristics of our denomination.

Rebekah LeMon's Book Study for Arthur Brooks' "Love Your Enemies" begins Sunday, October, 29th during the church school hour. The class will lead up to the third annual Kittrell lecture on Thursday, November 16th. Participants will then discuss what was learned from the lecture on Sunday, November 19th. Three copies of "Love Your Enemies" are available for checkout in the Trinity Library.

II. Upcoming and New Project Report

Class on Trinity's Cuba Mission begins on December 3rd with *The History of Cuba* led by Mac Irvin, followed by *Challenges and Celebrations of Contemporary Cuba* led by Janet Edwards, Alex Erwin, and Seth Guterman on December 10th. The class will conclude on December 17th with *Reflections on the Cuba Mission Trip* by Trinity members. Volunteers are still needed to speak at the final class.

Advent Bible Study Class will also meet beginning December 3rd, following the lectionary scriptures from the book of Isaiah and connecting with the Advent sermon series.

Mission Council will present two classes on January 7th, 2024 and January 14th, respectively. These classes will highlight some of the mission projects being done by Trinity members and encourage volunteerism.

Poetry of former U.S. Poet Laureate Donald Hall will be discussed in a church school class beginning Sunday, January 7th, 2024. This four-session class will be taught by Trinity member John Baum.

Stay tuned for more exciting course announcements! Please **invite** people at Trinity and beyond to attend worship AND Sunday morning church school classes either in person or online.

III. Motions for Session: None at this time.

Children and Family Ministries (“CFM”)

August Meeting Minutes: August 16, 2023

VISION STATEMENT: Making God’s Love Visible

With the Spirit’s guidance, we seek to provide opportunities for the children of TPC to play, learn, grow and serve. Programs/activities of CFM seek to nurture: Faith in Christ, Wonder in God, Curiosity for God’s Word, and Hearts for Mission. CFM prays that our children, with the help of their families and the family of God, will integrate faith throughout their lives so that they may become mature, committed and joyful disciples.

COMMITTEE MEMBERSHIP: Kenny Kraft (Chair), Dean Cleaveland (Elder), Elizabeth Davis, Andrew Esqueda, Karen Bain, Louise Timmons, Erin Kendall, Leslie Hall, Ashley Scott, Alice Strachan, Dominic DeMichina, Margaret NeSmith

MEETING MINUTES

Our meeting opened with a welcome to all new members and a recap of our summer activities. Specific highlights included a discussion of the various church programming activities which culminated with our VBS the week of June 12. We had over 70 children from Pre-K to 5th grade attend Vacation Bible School (with a majority being non-Trinity members!) and we were so grateful for the dozens of Trinity volunteers. Overall, there was a very positive reaction to the Stellar programming and the level of engagement. We discussed ways to continue the engagement into next year and look forward to planning as we get further into the year.

Our conversation then pivoted to a recap of the August session meeting. One noteworthy discussion point was around the discovery that our children’s moments had been caught in a YouTube algorithm directing them to audiences beyond our community. We discussed the actions taken including removal of the videos and updates to the children’s moment when the 9am service resumes in September. The committee expressed gratitude for our church staff for the swift response and thoughtful approach to ensuring our children’s safety online while also continuing to promote an inclusive environment for our children in worship services.

We then discussed upcoming events and volunteer opportunities including:

- Sunday August 13th pool party for 4th and 5th graders (review of the event that occurred the prior Sunday – THANK YOU to the Curran’s for generously donating their home)
- Sunday August 20th – family ministry kickoff (we **need volunteers for setup from CFM**; YFM to cover cleanup)
- Sunday, August 27th – Engagement fair (we have 3 volunteers so far!)
- Sunday, September 10th – BBQ after 11am service
- Sunday, September 17th and beyond – recruiting Sunday school teachers

- Upcoming fall events

Our meeting concluded with a calendar review and upcoming meeting cadence discussion. Our next meeting is scheduled for September 13 at 6pm at Trinity. Kenny closed us in prayer and the meeting adjourned.

Children and Family Ministries ("CFM")

Meeting Minutes: September 13, 2023 at 6pm in the Loft

VISION STATEMENT: Making God's Love Visible

With the Spirit's guidance, we seek to provide opportunities for the children of TPC to play, learn, grow and serve. Programs/activities of CFM seek to nurture: Faith in Christ, Wonder in God, Curiosity for God's Word, and Hearts for Mission. CFM prays that our children, with the help of their families and the family of God, will integrate faith throughout their lives so that they may become mature, committed and joyful disciples.

COMMITTEE ATTENDEES: Kenny Kraft (Chair), Dean Cleaveland (Elder), Elizabeth Davis, Emily Beaver, Karen Bain, Louise Timmons, Erin Kendall, Ashley Scott, Alice Strachan, Dominic DeMichina, Margaret NeSmith

Kenny opened the group in prayer. The purpose of our September meeting was to discuss the upcoming APNC process, brainstorm various ways to continue to enhance the children's (and parent's) involvement in worship and elsewhere in our church, and then finally to determine the right cadence for our meetings going forward.

Rebekah graciously provided an update on the APNC process, which was relayed to the CFM committee. Then she also offered a list of questions for our consideration related to the various aforementioned topics.

1. Associate Pastor Nominating Committee Update – process and CFM involvement
 - This Sunday- 9/17- the congregation will hear the nominees and vote on the APNC committee. The committee will participate in training by the Presbytery on the process in the next 2 weeks hopefully. They will finalize the job description and vet candidates by watching sermons, interviewing candidates, talk with references, etc. 6 months- 1 year total process though we all hope that there will be a quick and certain outcome!
 - Importantly, we understand CFM will be represented on the committee and our committee will aim to have input through the process
2. Discussion on Children and Worship
 - Our main item for discussion centered around the newly proposed initiative to bring back worship enrichment for K-2 graders at the 11am service
 - Heather Szyperki has spearheaded a thoughtful plan and solicited a list of volunteers and it seems to be a growing movement among parents, so CFM discussed the proposal in detail
 - Originally the philosophy of having K-2 children in worship was to help children to get used to the routine and be part of our ritual
 - Our discussion centered around whether we thought there would be widespread interest among the parents for a program like this. The general conclusion amongst CFM is we could see this being a welcomed addition to our children's experience at church.

- CFM liked the idea of pulling our children forward in the 11am service to have a moment, likely during the bible verse, ahead of any dismissal
- The key challenge was how to staff this volunteer-led initiative. Would there be enough volunteers without limiting the # of Sunday school teachers we have (where we're already short staffed)?
- One idea discussed was to start this initiative on a "pilot" basis perhaps in the third or fourth Sunday of each month
- We need to ensure we have volunteer support of at least 2-3 parents each Sunday we do this to ensure we have adequate coverage of expected children attendance
- There was also some discussion that K-1 are really the ages that might benefit from this and our second graders might want to stay in worship
- As a next step, we will reach out to Heather to convey our support: Overall, CFM is supportive of trying out this proposal. Through discussion with parents of differing views with a wide age range of children, CFM feels the Kindergarten and 1st Grade groups are most age appropriate for the proposed plan of mostly play time. CFM suggests a "pilot" period by offering the play time once a month on the 3rd or 4th Sundays to foster the experience of children participating in Communion (1st Sundays) and Baptisms (2nd Sundays). This would also build realistic expectations of volunteer commitments. CFM supports the invitation for children to come forward during the 1st scripture reading, hear and follow along in children's Bibles, then either go back to sit with their families or exit for children's play in the Gym
- Our discussion then pivoted to other ways to involve our children in our church life. We discussed the possibility of having a quarterly dinner after choirs on a Thursday evening. The committee very much liked this idea. We also liked the idea of another intergenerational event (trivia, etc) which could potentially be coupled with the dinner idea. We also discussed ways to involve our children in Mission – the Atlanta Food Bank being one suggestion. As a follow up, Kenny will reach out to Lucy to coordinate specific involvement with CFM. Lastly, we discussed giving practices geared towards children – beginning with commitment, we will seek measures to target having our children thing about ways to give to the church.

3. The meeting concluded with a discussion of upcoming calendar and meeting cadence. We settled on Wednesday evenings (week before Session) as the best time to meet, times TBD

MOTIONS FOR APPROVAL: None

Pastors Aid July and August 2023 Report

Vision Statement: Making God's Love Visible

Committee Purpose:

The Pastors' Aid Committee is a subcommittee of Congregational Care and provides support to the families of Trinity, especially when they are ill, homebound, bereaved or marking life's milestones.

Committee Chair(s): Elsie Henderson, Anne Snyder

Committee Membership: There are currently 45+ members on the committee with varying degrees of participation.

I. Current Activity Report:

In July, flowers were delivered to Christie Woodfin, the Westminster Commons Nursing Home, Norman MacKenzie, Saint Anne's, Christine Quillian's parents, Kay Summers, Tom Jones, Ginger and Harry Beverly, Sally and Reynolds Couch, Cathy Yarbrough.

In August, flowers were delivered to Mary Gossett King, Ann Beechy, Doris Pidgeon, Elizabeth Poindexter, Lewis Wilson and Martha Ann Howell.

In July, 3 Encouragement cards were sent. 12 Birthday cards were sent.

In August, 4 Bereavement cards were sent. 12 Encouragement cards were sent. 22 Birthday cards were sent.

A Memorial Reception was hosted on August 29, following the Service for Mary Gossett King.

On August 27, the committee hosted a table at the Trinity Engagement Fair.

II. Upcoming & New Project Report:

The committee is hosting its annual Silver Polishing morning and Luncheon on September 20, where we meet to prepare our cabinets and supplies for the coming church year.

III. Motions for Session Vote:

None

STEPHEN MINISTRY

COMMITTEE REPORT for September 2023

VISION STATEMENT: Making God's Love Visible

Stephen Ministry seeks to follow Christ by preparing lay ministers who commit to one-on-one relationships with members of our congregation who have asked for help during a difficult time.

COMMITTEE CHAIRS

Scott Calhoun, Paul Marston, Cindy Stancil

COMMITTEE MEMBERSHIP:

There are **28** active Stephen Ministers with several Stephen Ministers on Sabbatical or designated as being inactive.

I. CURRENT ACTIVITY REPORT

At our September meetings, we welcomed as our guest Christi Bartolomucci, who is the Clinical Director of Atlanta Innovative Counseling Center. Atlanta Innovative is one of the counseling resources which have recently established a relationship with Trinity. Christi provided an overview of the services offered by the Center, highlighting that Atlanta Innovative has 23 licensed therapists on staff who together work collaboratively with persons across all age groups. She noted that the Center does not handle clients for whom addiction/substance abuse are the primary issues, although she does maintain referral relationships with counselors who do focus on those issues. One interesting technique which folks utilize at Atlanta Innovative is known as “brain spotting” – an approach which uses music as a means of relaxing the client and helping to activate the relevant issues. Christi noted that the therapists at the Center do incorporate faith-related issues (involving many faiths) when appropriate for the particular client. Christi is looking forward to the opportunity to participate in classes and other informational gatherings at Trinity as she works to include Atlanta Innovative Counseling Center in the overall caring ministries our church provides.

Also in September, the Stephen Leaders met with Rebekah to discuss upcoming opportunities and ways to increase the visibility of Trinity's caring ministries throughout the congregation. In addition, the Stephen Leaders participated in a meeting of Trinity's “Umbrella of Care” – in which the leaders of Trinity's caring ministries (Pastor's Aid, Stephen Ministry, Visitation, and Counseling and Enrichment) met to share a description of their respective ministries and discuss ways in which all these caring ministries can work together to ensure that Trinity members are receiving the best care possible.

Finally, the Stephen Leaders wish to commend the leaders and organizers of the Engagement Fair, which clearly was an unqualified success. Stephen Ministry was well represented and received a number of inquiries from prospective future Stephen Ministers, as well as questions from congregation members about the nature and work of our ministry. We anticipate that this and similar events will serve to continue to increase awareness of the many caring opportunities available to Trinity members, either as providers or as recipients.

Eight Stephen Ministers now have confidential care receivers. Several relationships have reached closure over the past several months and others are on the verge of closing. A number of Stephen Ministers remain active in the Visitation Ministry as well.

II. UPCOMING ACTIVITIES

We have collected the annual covenants of Stephen Ministers committed to serving for the upcoming year, and we anticipate having the opportunity to acknowledge these caring and committed persons in worship as well as affirm the congregation's support and commitment to our ongoing ministry efforts. We are also in the process of finalizing plans to offer Stephen Ministry training to a new class of Stephen Ministers, likely beginning in January 2024. Even as we make these plans, we acknowledge that our biggest challenge remains finding enough appropriate care receivers to match up with our talented Stephen Ministers so that we can provide the kind of one-on-one, confidential, Christian caregiving we have been trained to share. Information about the ministry is readily available and mentioned in church-wide communications, and a dedicated email address allows congregation members to reach out directly to request a Stephen Minister. The Leaders continue to work with staff to develop strategies for creating greater awareness and opportunities to provide caring ministry. We continue to be grateful for the support and guidance from the pastoral staff, especially from Rebekah and most notably, Tom Farmer.

III. MOTIONS FOR SESSION VOTE - None

August 2023 VISITATION MINISTRY SESSION REPORT

The goals of the Visitation Ministry in “Making God’s Love Visible” are:

1. To support the ministerial Staff in expanding the outreach to Trinity’s congregation. A visitation partner is provided to those identified by staff and/or the visitation team as being unable to regularly attend worship and fellowship with our congregation.
2. To assist with extending the Communion Table to those at home and in retirement homes.

Committee Co-chairs: Lynn Bradley and Nancy Spetnagel

Committee Membership: Rev. Tom Farmer, Eleanor Baughman, Lynn Bradley, Berney Bridges, Nancy Broadfoot, Meredith Daniel, Alex Erwin, George Hauptfuhrer, Paul Marston, Brenda Moseley, Nell Robinson, Sally Sinkler, Nancy Spetnagel, Cindy Stancil and Adair White plus other volunteer callers who do not attend meetings. The committee welcomes new members and volunteers.

Current Activity:

Our committee members are assisted by 11 visitation partners, primarily recruited from Stephen Ministers, Pastors’ Aid and Men’s Breakfast participants. They regularly contact some 38 people on our Concerns List (people with health issues or immediate concerns), our Watch list (people basically doing well under current circumstances, but are isolated) and Cards Only list. All Visitation partners report monthly to Nancy Spetnagel and/or Lynn Bradley so their reports can be reviewed and assessed by Tom Farmer, Lynn and Nancy prior to our monthly meeting. At our monthly meeting the committee members make their reports and update everyone for those only contacted in the last few days.

Upcoming and New Project Report

We welcomed three new members to our committee at our meeting and answered many questions from them. We are currently searching for a new committee chair or two co-chairs.

Meeting Schedule:

Our August meeting was in person on Tuesday, August 22. Our next meeting is scheduled for September 26 at 11:00. Our usual meeting place is at the church in room A-116. We usually meet 10 times a year on the fourth Tuesday of the month and skip July and December.

Submitted by Lynn Bradley, co-chair

8/24/2023

Trinity Membership Committee Meeting

Minutes - Thursday September 7, 2023

Vision Statement: Welcome Intentionally and Gather Joyfully

Purpose/Mission

The Membership Committee's purpose is to

- Create welcoming spaces for visitors and guests to Trinity
- Engage new members fully in the life and work of Trinity
- Strengthen the relationships between Trinity members, and
- Engage members in the full congregational life of Trinity Church.

Members: **Wardlyn Bassler, Saralyn Bell, Chris Betts**, Miles Cline, **Shirley Davis**, Janet Edwards, **Ginny Hobbs, Amanda Jackson**, Bill Jaynes, Elizabeth Scholz, Mary Kelly Speed, **Reid Willingham, Lucy Strong** – highlighted committee members met via zoom on Thursday Sept 7.

Meeting Highlights:

Well Done Engagement Fair Volunteers

Congrats to all who helped and led and breathed life into our 2nd Trinity Engagement Fair. Especially to Janet Edwards and Chris Betts who organized so well. And to MacKenzie and the staff who also led with tying so many important details. We will further delve into what worked and what didn't at the October meeting to decide what next steps should be for "engaging" folks next year.

New Member Dates Ahead

We look forward to welcoming a new group of members. A group of 8-12 will start the Discover Trinity process on Sunday Oct 1. Lucy will ensure before the session meeting our membership committee is aware of who the potential members are so we can celebrate the newest members-to-be. Lucy will reach out to member committee members about who can/will attend the 10/1 luncheon.

Database Glitches

We discussed how there were database updates discovered in a pending status. Those have been pushed through and everything should be rolling now. But if we notice any other omissions, don't hesitate to let Lucy know as we continue to improve the database features.

Subcommittee Structure

We will be breaking our committee into 2 subgroups – Reid to poll who prefers which to assign before Oct meeting.

- 1) NEW MEMBERSHIP
 - a. Event – Annual New Member dinner
 - b. New member emails to stay connected
 - c. Other efforts?

2) CURRENT MEMBER ENGAGEMENT

- a. Event – Engagement Fair
- b. Demographic Updates
- c. Communication
- d. Passing along info to current committee leaders

Submitted by Reid Willingham

Mission Council Report to Session – September, 2023

Vision Statement: Making God's Love Visible

Committee Purpose:

Mission Council serves as the formal body of representatives for TPC's Mission Ministries and, through regular review of all activities determines the vision and course for this ministry. Its goal is to strengthen and support local, global, and denominational communities, particularly in the areas of advocacy, education, hunger. As a church, we believe in serving the common good by reaching out beyond ourselves, caring for God's creation, and boldly addressing human needs through social action and advocacy. We serve wholeheartedly as an expression of our faith, remembering that Jesus "came not to be served but to serve."

Committee Chair(s): Jim Stokes, Chair
Bright K. Wright, Vice-Chair

Committee Membership:

Class of 2024: Julie Hope, John Fenton, Chip Thompson, Catherine Warren
Class of 2025: Kristin Hunter, John Shepard, Jim Stokes, Bright Wright
Class of 2026: Dave Higgins, Paige Keller, Terri Pendergrast, Forrest Speed
Finance Committee Liaison: John Shepard
Staff Liaison: Rev. Lucy Strong

Members attending the August 2, 2023 Meeting: Jim Stokes, Bright Wright, John Fenton, Dave Higgins, Julie Hope, Paige Keller, Terri Pendergrast, Forrest Speed, Chip Thompson, Rev. Lucy Strong.

Ongoing Mission Partner and Impact Grant Recipient Activity Reports:

Agape: John reported that Agape needs more volunteers and that Trinity should be creative in finding ways to encourage volunteers. The Young Adults are providing dinner one night for the Agape children, but the Committee recognized that each meal costs approximately \$500, and that it might be possible to fund a monthly meal for all the children to be provided by Trinity from the Mission reserve fund.

IRC: John updated the Committee on the two refugee families Trinity helped IRC resettle last year who have been granted an extension on their resettlement time.

IRC has now contacted John to ask whether Trinity might be able to assist with the resettlement of two additional families arriving in January, 2024. IRC now handles obtaining and furnishing housing for the new families, so, unlike in the past, Trinity's expected responsibilities would be 8 items which include the following: meeting the newly-arrived refugees at the airport and transporting them to their new housing, providing seasonal clothing the families, taking them grocery shopping, helping with ESL class registration, making two home visits to assist with orienting them to their new residence and advising them regarding safety issues.

John has already recruited volunteers to assist with most of the above items, but there is always a need for Trinity volunteers to assist with the Tuesday – Thursday ESL ("English as a Second language") classes.

The Mission Council then considered and unanimously approved a motion to withdraw \$5,000 from the Mission Reserve account to use to help with the resettlement of two new refugee families being brought to Atlanta in January, 2024, by the International Rescue Committee.

Meals on Wheels: Bright reported that Trinity has a sufficient number of volunteers to cover Trinity's one Saturday route, and she is considering whether Trinity might be able to take on another route over the next few months. She is assisting Phil with the production of a very short video of Trinity's Meals on Wheels involvement to be posted on the Trinity website.

Home of Hope: Dave discussed the Home of Hope orphanage in Guinea which was started by Sam Johnson, one of Trinity's first refugee families, under his "My Vision for Refugees" nonprofit which is now a 501(c) (3) entity. Sam spoke to Trinity's Men's Breakfast group last year, and he is returning to speak to the group, again, on November 3, 2023. On November 9, 2023, Sam is hosting a luncheon for approximately 100 persons in Trinity's facilities to thank donors who have supported Home of Hope and also to possibly provide information to other interested persons about the orphanage.

Dave is on the Board of the non-profit, and he advised that the orphanage will be applying for a Trinity impact grant next year for the orphans' education, hunger, and advocacy.

Faith in Action (see complete minutes attached): Faith in Action continues to address many current issues related to justice, advocacy, and related needs. Paige reported that FIA is in the process of preparing for its September 9th assistance with the Metro Re-Entry Family Fun Day with Peachtree Road UMC. FIA is also preparing to host the upcoming "Record Restriction Day" on September 23, 2023, for the Georgia Justice Project and to also host a simultaneous "job fair" at which at least ten potential employers have committed to be available to interview participants having records restricted and sealed.

Paige also reported that Trinity volunteers will assist with the Central Presbyterian Homeless Breakfast on the 4th Sunday of each month, and that all volunteer spaces are filled for the remainder of 2023. Lucy reported that the "Seeing Whiteness" class will continue for another 6-week period this fall.

Trinity Engagement Opportunities

Engagement Fair Update: Lucy reported that the event appeared to be a success with an estimated 200 persons attending, although similar to last year, only a few new volunteer signups were obtained. Engagement Fair organizers are considering shifting the event from a two-hour event to a one-hour event so most attendees would be present during the same time frame, since fellowship is one of the great benefits of the Engagement Fair. The organizers are also considering whether the event should be moved back a few weeks later in the fall so that persons' are more aware of their other time commitments when the Fair is held.

Upcoming Mission Opportunities:

| | |
|----------------|--|
| September 9 - | Metro Re-entry Family Fun Day |
| September 13 - | Grady: Food as Medicine |
| September 23 - | Record Restriction Day |
| September 27 - | Central Breakfast Ministry |
| September 28 - | "Art from the Inside" – art tour at Oglethorpe |
| October 1 - | American Red Cross Blood Drive |
| October 21 - | Legacy Museum (Montgomery Trip) |
| October 29 - | Central Breakfast Ministry |
| Nov. 1- 20 - | Agape Giving Tree Christmas Gifts |
| November 11- | Youth Group assists at Central Night Shelter |
| November 26 - | Central Breakfast Ministry |
| December 3 - | Christmas Market |

“Speaking of Mission” Adult Education Classes on January 7 and 14, 2024

Bright and John will help plan and organize Mission Council’s two “Speaking of Mission” adult education classes for January 7 and 14, 2024. Bright will take the lead on the first class which will begin with a brief consideration of why we “do mission,” and will then focus on Trinity’s involvement with hunger through Meals on Wheels and other efforts. John will coordinate the second class which will focus on “welcoming the stranger” and Trinity’s refugee involvement.

Upcoming Mission Council Meetings

The next Mission Council meeting will be held on October 4, 2023. Subsequent meetings will be held on November 1, and December 6, 2023, January 10, 2024 (2nd week), February 7, 2024, March 6, 2024, April 10, 2024 (2nd week), May 1, 2024, and June 5, 2024.

Faith in Action Minutes

August 23, 2023

Vision Statement: Making God's Love Visible

Purpose/Mission: The Faith in Action Committee responds to the call in Micah to "do justice, love mercy and walk humbly with your God," and Jesus' directions to care for the stranger, the poor, the excluded, the imprisoned, and indeed, all of God's creation. We strive to provide education about the pressing needs of our time and to present effective ways to address them. We seek through advocacy, reformation of public policy, and pursuit of justice, to impact the longstanding societal, legal and ecological issues that perpetuate suffering.

Committee Membership: Kelly Basler, **Anne Blitch**, Margaret Bond, Miles Cline, **Donna Draughon**, Norma Driebe, **Janet Edwards**, **Lasley Gober**, **Larry Gentry**, **Ginny Hobbs**, John Jones, **Paige Keller**, Jean Lapitan, Sally Montgomery, **Gina Nana**, **Esther Stokes** (chair), **Velma Tilley**, Carianne Tucker, Juanita Watson, **Christie Woodfin**; pastoral staff: **Lucy Strong**. Guests: **Teed Poe**, **Lucy Crosswell**, **Shannon Sale**

Lucy Strong opened the meeting with prayer.

The committee adopted the minutes for the July meeting.

The committee discussed all the current plans for the upcoming **Engagement fair on August 27** (in four days!) to determine if we are ready. Set-up is Friday 2-4pm, and we will share space with Mission Council. There will be a signup sheet for every event, and sheets will be collected at the end of the fair. Our signup clipboards are as follows:

1. Metro Re-entry Family Day Sept. 9 8am-4pm two shifts 8am-noon and noon-4pm
 - a. Contact: Larry Gentry
2. Record Restriction Event Sept. 23 9-2, two shifts 9-11:30, 11:30-2pm
 - a. Contact: Velma Tilley
3. Bus trip to Montgomery October 21 7:45am-7:00pm
 - a. Contact: Lucy Strong
4. Pack and distribute Rx food boxes for Grady patients, Brookhaven second Wednesdays, 8:30am-1:30pm
 - a. Contact: Shannon Sale
5. Advocate with Presbyterians for a Better Georgia (housing and healthcare) and Georgia Justice Project (breaking down barriers to opportunity for Georgians impacted by the criminal justice system) one or two mornings January-March 9am-1pm
 - a. Contact: Esther Stokes
6. Gun violence/gun safety work. In planning stage
 - a. Contact: Susan Heberton or Terri Pendergrast
7. End Mass Incarceration work with other churches monthly meetings after church, TBD
 - a. Contact: Velma Tilley
8. Seeing Whiteness small learning circle Level 1 Six sessions 1/5 hrs. each, \$250. (**Note:** this charge was dropped the day of the engagement fair.)
 - a. Contact: Lucy Strong
9. Seeing Whiteness small learning circle Level 2 Four sessions 1 hr. each, \$200. (**Note:** this charge was dropped the day of the engagement fair.)
 - a. Contact: Lucy Strong

Updates:

Metro Re-entry: Esther reported that we approved by email \$3000 to support Family Day September 9 at the Men's Metro Re-entry facility in partnership with Peachtree Road United Methodist Church.

Job fair, Record Restriction Event: Ginny Hobbs reported that currently we have 11 exhibitors for the job fair that will be held in The Play Place along with the Record Restriction Event in Williams Hall September 23. She will send to all job fair-participating organizations the updated flyer that lists job fair participants. It can then be shared with their people.

Special Sunday School class: Lasley Gober reported that the special Sunday School class on August 20 was a big success. Brenda Smeeton from Georgia Justice Project presented facts about the corrections system in Georgia, shared information about GJP's work, and spoke about the Record Restriction Event Trinity will host on September 23. Lucy Strong reported that we have moved from zoom to livestream for Sunday School events. We will package it and make it available to interested folks.

Grady food boxes: Shannon Sale explained the new volunteer effort we will begin on September 13—packing boxes of healthy food for Grady patients in Brookhaven. We will volunteer from 8:30-1:30, and we have committed to bring at least six individuals to help with this work.

“Art From the Inside” special art tour at Oglethorpe: Esther announced that this tour will occur Thursday September 28 at 10am. We will meet there.

There being no further business, we closed with a blessing led by Velma.

Important dates:

Next FIA meeting: September 27 6pm

Engagement fair August 27 Williams Hall 8:45-9:45am, 10:45am-noon

Metro Re-entry Family Day September 9

Record Restriction Event September 23

Art From the Inside (incarcerated artists) tour at Oglethorpe Museum of Art September 28
10:00am meet there

Montgomery trip October 21

Personnel Committee Session Report

September 2023

Vision Statement Making God's Love Visible

Committee Purpose:

The Personnel Committee is charged with stewardship of the human resources of Trinity Presbyterian Church. It is responsible for maintaining a non-discriminatory work environment where the Clergy and Staff called to Trinity can do their jobs in a way that glorifies God and meets the needs of a vibrant and growing faith community. The committee reviews and assures, annually, in consultation with the Head of Staff and Finance Committee, that the organization and staffing model is consistent with the balance of the church's missions, fully cost effective, and within our financial capacity.

Committee Chairs: Elizabeth Borland, Chair

Committee Members: Mickey Benn, Elizabeth Borland, Alex Erwin, Bonnie Holliday, Hunt Jackson, Amy Krause, Ann Speer, Drew Timmons

I. Current Activity Report:

- The Personnel Committee is conducting an Exit Interview of Andrew Esqueda prior to his departure, seeking confidential and candid feedback on his time at Trinity that may enable future improvements.
- Hannah Kershner was hired as the Ministry Programs Coordinator, reporting to Lucy Strong. Her strong sense of "church", stemming from her background as a Preacher's Kid/Grandkid, has enabled her to make great strides in a short period of time.
- Interviews are underway for the role of Finance and Administration Coordinator, with sourcing assistance from an employment specialist. There is difficulty finding qualified candidates who are interested in our open positions of Communications Coordinator, Sound Technician, and Trinity Fellows Youth Intern.
- Annual staff performance reviews are underway with scheduled completion due by October 1.

II. Upcoming and New Projects Report:

- Evaluation of Child Protection Policy for logistical and coverage enhancements, with specific attention to programs involving children and youth that are conducted by outside parties on our campus.

III. Motions for Session Vote: None.

Property Committee

September 6, 2023

Vision Statement: Making God's Love Visible

Purpose/Mission: Property works closely with Trinity staff to oversee the operation and maintenance of all physical aspects of the Trinity property—its buildings, campus landscapes, and playgrounds. The goal of excellent property management exists to ensure the church property is well-maintained, well-planned, and operated efficiently in order to support the work of all the other committees at Trinity.

Committee Chair: Allen Moseley

Committee Membership: Attendance in Person- David Caldwell, Anne Weaver, Jane Harrison, Jennifer Kahn

Attendance (via Zoom)- Jay Harris, Trey Reese, Cannon Reynolds, Lea Holliday

Absent- George Parsons, David Merritt

Staff in attendance: Rev. Rebekah Close LeMon, Karen Simmons, TreVarius Worthy and Heather Edmiston.

Allen Moseley called the meeting to order at 8:05am.

Rebekah then opened the meeting with prayer.

The minutes of the August meeting were approved.

Budget Review: Karen Simmons led a review of the budget/financials for January through August. The reopening of the church and the additional expense associated with that, as well as higher energy costs, are expected to cause higher operating expenses in 2023 than in the past. There have been some variances but by and large the church is performing well financially and on budget in 2023.

Next, we turned to infrastructure.

Infrastructure projects:

Security- the upgrade in the Security system is close to completion. Will soon finalize security procedures and will train the staff on the new procedures. Next steps are a communication plan to the congregation. October 1st is targeted for completion.

Two elevators: The contracts have been finalized and installation will soon begin. T also reported the phones have been installed.

HVAC discussion: The Committee discussed ways to work more efficiently with our HVAC contact given the level of spending each month. David Caldwell still believes we are saving significant money working with Tommy. We are targeting the end of September to replace the rooftop units.

Interior/Decor- Anne Weaver and Jennifer Kahn have been working on the new furniture plans and orders. New chairs have been ordered for October delivery; artwork is being framed over the next two weeks with a goal for completion by October 7.

Drain in Chapel Courtyard- Given the water damage due to the poor drainage, after seeking multiple quotes, the Committee approved up to \$9,000 to fix the courtyard drainage issues.

Memorial Garden- the additional screening is working well in the Garden as is the new maintenance person Jenna.

New Business:

Phase 1 Building D- In June there was a general discussion of Building D and its need for a refresh- new carpet (no more chicken feet) and paint. Via email consent in July the committee approved \$156K for paint and carpet updates to the preschool in Building D with the goal of completion in mid August. That project proceeded on plan with excellent results and feedback from pre school parents, teachers, etc.

Phase 2, Building D – There were a number of other identified needs in Building D for various paint and flooring projects including hallways and stairs, the Rotunda, the Parlor room, the Bride and Groom rooms, etc. This project continues on budget and is nearing completion.

The Committee discussed the need for a running list of future projects including bathroom painting and refurbs, gutter repairs and replacement and the need for additional work in the Manse when Andrew and his family depart in late September.

We also discussed the inclusion of a five-year capital plan in the monthly packet to help prioritize these projects with available funds.

The meeting was adjourned at 9:00am.

Worship and Music Committee Report – September 2023

(From meeting held September 6, 2023 – attendees in bold)

Worship and Music Ministry Mission Statement

The Worship and Music Ministry assists the Session and staff in providing and supporting worship which glorifies God by challenging the mind, nourishing the spirit, honoring tradition, demonstrating liturgical depth, exercising creativity in its use of music and the arts, and addressing the needs of individuals and families. (2016)

Committee Chair: Roxanna Erwin (Session)

Committee Membership:

Caroline Brown, Carol Comstock, **Meredith Daniel (Session)**, Dorsey Farr, **Susan Foxworth Hamilton**, **Rebekah Groover**, Jim Hinkle, **Jan Irvin**, **Rebekah LeMon (Staff)**, **Norman Mackenzie (Staff)**, Ruth Marston, Mary Fleming Riley, Debbie Stair

I. Current Activity Report

Roxanna welcomed Susan Foxworth Hamilton and Rebekah Groover who are rolling onto the committee. Trinity member Emily Avant was introduced. She will be a Trinity ministry intern for the coming year.

Comments from Rebekah LeMon

- We are aiming for the 9 A.M. service to be fully integrated into the life of the church. Liturgy is to be mirrored in the 9 and 11 o'clock services. There will be brainstorming around the 9 A.M. service this year.
- It is the goal to bring back acolytes starting on September 24 implementing the theology of the light of Christ. It is to be less of a "job". Signup genius will be used to recruit volunteers among youth from first grade through high school. The names of the acolytes will be announced so that they will know they are part of worship. Choir robes may be used. The acolytes will sit in the front pew.
- New pew reserve markers and ropes were ordered and tested. The blue color nicely coordinates with the carpet in the Sanctuary.
- Elizabeth Davis received the bookshelves that were ordered for placement in the Narthex hallway (to hold books for children). Elizabeth and Rebekah are going to look at whether they are going to work and, if not, search for a different type.
- We are working on offerings and logistics for families with needs during worship. We want to be inviting to families with children.
- We are considering new vespers opportunities. Rebekah's commitment letter to the congregation will name opportunities where funding is needed.
- The disposal of communion cups has been awkward and we are rethinking how people dispose of them.
- A discussion of handheld congregational candles was held. A desire was expressed to have handheld candles at all Christmas Eve services.

Comments from Norman Mackenzie

- Norman reported that the hymn sing was a total success. Eighteen hymns were included in the service with liturgy woven in. Would like to do this every year.
- Music for a Summer Evening in the chapel was extremely well received and attended. Over 100 attended. Kate Murray and Jonathan Pilkington and the guitarist, Nicolas Deuson, were wonderful. The centerpiece was the Canticle of Abraham and Isaac by Benjamin Britten.

- The donated harpsichord has been refurbished and is an exciting resource. It was built by Richard Kingston who is recognized internationally as one of the top harpsichord builders.
- The response to choir registration has been phenomenal. The youth choir has doubled in size and there are four new recruits for the chancel choir. Over 80 children are in the program.

Engagement Fair Update – Meredith Daniel

- Meredith thanked all involved in the effort. She handed out pictures from the event and a list of the eleven people who signed up for the various committees. A list of existing volunteers totals 201.

Ushering Update – Rebekah LeMon & Roxanna Erwin

- Rebekah and Roxanna and David Beasley had a meeting to talk about ushering. Several areas were discussed:
 - Ushers need to know procedures in times of emergency.
 - They need to help with hearing assistance.
 - They are encouraged to have a diverse usher team proceed to the chancel with the offering.
 - We want all generations to usher.
 - Hospitality is an important part of the undertaking.
 - Ushers can help facilitate families by distributing worship bags, etc. Ushers should speak to the children, not just the adults.
 - Ushers should be aware of the places in the sanctuary where people will not be seen on livestream as some people prefer to sit in these locations.
- We are looking to have an usher gathering to review the above items and express gratitude to our ushers and greeters. This gathering would be for 9:00 a.m. and 11:00 a.m. usher teams. A luncheon after worship on Sunday, October 8th was tentatively discussed; however, the church calendar needs to be reviewed before a date is set.

II. Upcoming & New Project Report:

Open Forum

- Jan Irvin reported that Jana Rhoden, the Oakland Cemetery gardener is helping with the landscape of the memorial garden.
- Rebekah Groover mentioned that it would be nice to know in advance of baptisms. Perhaps this information could be in the This Week at Trinity email that is distributed on Fridays.

Upcoming Schedule/Events:

September 6 - Worship & Music Ministry Committee Meeting 6:00 p.m. B-108

September 10 – Baptism @11:00 a.m. worship; BBQ & Blue Grass to follow worship service

September 17 – Return to both services; 9:00 a.m. (The Loft) and 11:00 a.m. (Sanctuary); Congregational Meeting & Farewell Reception for Andrew

October 1 – World Communion; 9:00 a.m. (The Loft) and 11:00 a.m. (Sanctuary)

October 7 – Wedding in Chapel

October 8 – Baptism; 9:00 a.m. (The Loft) and 11:00 a.m. (Sanctuary); Commitment kickoff

November 5 – All Saints Sunday

III. Motions for Session Vote: None

Worship & Music

August 2023



TRINITY PRESBYTERIAN PRESCHOOL

VISION STATEMENT:

The mission of Trinity Presbyterian Preschool (“TPP” or the “Preschool”) is to provide a faith-based education in a safe family like environment. By encouraging curiosity, exploration, and learning we seek to nurture each child’s head, hands, and heart. We work cooperatively with parents to understand the uniqueness of each child and provide an environment where rules are consistent but also adaptable to the needs of the individual.

COMMITTEE/BOARD:

Class of 2024

Betsy Oliver*, Board Chair, betsytoliver@gmail.com

Cindy Stancil, Elder Representative, cindy.stancil@comcast.net

Class of 2025

McKinley Bandy*, Governance & Recruiting, mckinleybandy@gmail.com

Melissa McFadden*, Secretary, melissajudithb@gmail.com

Class of 2026

Bridget Vogelhuber*, bridget.vogelhuber@gmail.com

Paige Todd*, paigeguytodd@gmail.com

Christy McClain*, Parent Council Liaison, Christinamariemcclain@gmail.com

Dean Cleaveland*, Finance Chair, deancleaveland@gmail.com

Caroline Westphal*, carolinewestphal@gmail.com

** Voting Members*

Permanent Members

Executive Director of TPP – Erin Carey, ecarey@trinityatlanta.org

Associate Pastor for Family Ministries of TPC - Andrew Esqueda, aesqueda@trinityatlanta.org

CURRENT ACTIVITY REPORT

- Betsy Oliver welcomed everyone back to the new school year and also welcomed the new Board members as well as Erin Carey, our new TPP Executive Director. She started in June and has jumped in with lots of energy and enthusiasm.
- Betsy also discussed the Roles within the Board and Melissa McFadden volunteered to fill the role as Secretary and McKinley Bandy has volunteered for the Governance & Recruiting as noted above. Still have an opening for Marketing/Market Research role. She asked the Board to consider who might shadow Betsy this year to take the Board Chair position for next year when she rolls off.

ED Report – Erin Carey

- Meet & Greet with the teachers this Friday and School will start on Monday 8/28. Lots of excitement with some new teachers and overall great staff. There are permanent teachers in each classroom and no job sharing this year.
- The Preschool looks fantastic with fresh new paint and new floors so it is very eye appealing with lots of tours happening and enrollment still occurring, especially in toddlers. Pre-K enrollment is less than anticipated unfortunately, but not uncommon as other preschools are experiencing similar trends. Morris Brandon has opened Pre-K and others are choosing the private schools of their older siblings. Enrollment for 5 day students and 3 day are full. Some openings still in 2's and 3's TTh and Toddlers.
- Erin also covered the roles of various personnel. Lilly has taken on the role of Literacy & Assessment Specialist and will help with Kindergarten assessments and will work closely with the Pre-K dividing the 2 classes into 3 groups for small group help and assessment. This is very desirable to parents!
Katie Tracy has taken the role of Director of Enrichment and will also be part of the administrative team, helping with social media, etc. Kim Branch remains as the Administrative Assistant and is helping with automation and digitization - creating google forms and increasing the efficiency of taking tuition payments, etc. Laura Stanford also continues in her role as the Director of Curriculum and Finance.
- Trinity Session approved serving Beer and Wine for the evening session of Sip n' Shop, which is **Thursday, October 26 from 4-8** this fall. There will also be a morning session on **Friday, October 27 from 9-1**. This should be a great fundraising event and will be publicized church-wide.

Finance Report – Dean Cleaveland

- Dean Cleaveland showed the current financials and they do reflect a decline in revenue and increased expenses estimated for this year over last year as predicted, due to the hiring of teachers, increased teacher pay, hiring a new ED and lower than estimated enrollment revenue in Pre-K and other classes. The TPP Board approved using Reserves last May for this coming year, but those amounts were not estimated at that time.

Currently the reserves are showing approximately \$196K with an additional \$62K not yet added in that are unrestricted funds. Total of \$258K. As of today's financials, the shortfall for the year is \$116K but this has not been updated with some new enrollment numbers, etc. The actual shortfall will be verified soon through Heather Edmiston, Trinity's finance director, and is expected to be less than \$100K. This will hopefully continue to decline as enrollment grows, and

possible camps next summer are added. Expenses are also being evaluated carefully to see where further savings may be.

A TPP Board Vote was taken to use the reserves for a maximum amount of \$116K and this will be further reviewed after the financials are updated. The vote passed unanimously.

Betsy concluded the meeting, saying that an email to the TPP Board would be forthcoming about taking a Vote on the current Handbook, but some minor changes were currently being made. We will also try to do a Meet & Greet with the TPP Board and the teachers and that will hopefully take place in October and would include the TPP Board meeting as part of that event.