

# SESSION PACKET

Stated Session Meeting  
January 16, 2024



\_\_\_\_\_ Approved  
\_\_\_\_\_ Approved with Amendment

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**STATED SESSION MEETING AGENDA  
TRINITY PRESBYTERIAN CHURCH  
January 16, 2023  
7:00 p.m. via Zoom**

**DEVOTION**

Drew Timmons

**MOTION to approve Consent Agenda**

Rebekah LeMon

- Agenda
- Session Minutes
  - Stated Session Meeting Minutes – November 14, 2023
  - Called Session Meeting for Receipt of New Members – December 3, 2023
  - Congregational Meeting – December 10, 2023
  - Called Session Meeting (Virtual) for APNC – December 18, 2023
- Financial Report
- Statistical Reports for November and December 2023

**MODERATOR’S REPORT**

Rebekah LeMon

**CLERK’S REPORT**

Bonnie Holliday

**SPECIAL ORDERS & REPORTS:**

**PROPERTY**

Allen Moseley

**FINANCE REPORT AND 2024 BUDGETING PROCESS**

Heather Edmiston &  
Richard O’Donnell

**OPEN FORUM**

**PRAYER AND DEPARTING BLESSINGS**

Rebekah LeMon

UPCOMING DATES		
MLK Day March	Jan 15	1:45 pm; Meet at Peachtree & Andrew Young
Session Nomination Deadline	Jan 22	
All-Church Foodbank Volunteer Day	Jan 27	8:30 - 11:30 am; Atlanta Food Bank
Town Hall Conversation About Trinity's Finances	Feb 1	Lay and staff finance leaders and chair of our Board of Trustees will talk about TPC's budget, the Trinity Trust, and results of our 2024 Commitment Campaign.
Presbytery Meeting @ Roswell PC; in-person	Feb. 3	Attending Commissioners: Lane Rhoden, Karen Bain, Lindsey Green, Kristin Hunter, Martha Craft, Catherine Quillian, Nick Leet
Children's Sunday	Feb 4	9am and 11am
Baptisms	Feb. 11	Johnny Hubbard McFerrin; son of Nancy and Wes McFerrin  Artemis Hicks Harris; daughter of Frances and Cal Harris
Shrove Tuesday Pancake Race & Dinner	Feb 13	6pm; Dinner followed by race
Ash Wednesday	Feb 14	Worship @ 6:30 in Dobbs Chapel
Session Meeting	Feb 20	
Annual Congregational Meeting	Feb 25	After 11am worship
Trinity's Got Talent	Feb 25	6pm in the Loft (Sign-up Genius coming soon!)
Baptisms	March 31	Isabelle Langley Warley; daughter of Peyton and Emma Higgins Warley
Baptisms	April 14	Smith Edward Riley; son of Katie and Chris Riley  Bunny Gossett King; daughter of Blake and Bailey King



**STATED SESSION MEETING MINUTES**  
**TRINITY PRESBYTERIAN CHURCH**  
**November 14, 2023**  
**7:00 p.m.**

**CALL TO ORDER & DECLARATION OF QUORUM**

Rebekah LeMon

The formal business portion of the stated Session meeting for Trinity Presbyterian Church on **November 14, 2023**, was called to order in Old Fellowship Hall at 7:01 pm by the moderator, Rebekah LeMon. The clerk, Bonnie Holliday, confirmed the presence of a quorum.

**DEVOTION**

Kenny Kraft

Kenny Kraft provided the devotion. He spoke about hearing a sermon or a message in worship that seems to speak directly to you. For Kenny, it came recently during a sermon from Rebekah that touched on the importance of how we treat our neighbors and our methods of conflict resolution. He began thinking about recent frustrations at work – ultimately it was a perfect message for the perfect moment for him. His wife, Katherine, had the same reaction. He closed by reminding us that this is why we have faith and why we come to church, and why we benefit from having the spiritual leaders we have. God finds the time and the place to get you what you need when you need it.

**OMNIBUS MOTION TO APPROVE CONSENT AGENDA**

Rebekah LeMon

Rebekah LeMon directed session members to the omnibus motion in the meeting packet which included the meeting agenda, the minutes from the Stated Session Meeting on October 17, 2023, the financial report, and the statistical report for October 2023.

Before making a motion to approve the agenda, Rebekah indicated to the session that the Music and Worship Committee wished to add a motion to approve the 2024 communion and baptism schedule to the consent agenda. Rebekah inquired as to any concerns from the session regarding this amendment, and there were none. Rebekah amended the agenda without a vote. Following this amendment, Rebekah made a motion to approve the Consent Agenda, and it was unanimously approved.

**MODERATOR'S REPORT**

Rebekah LeMon

Rebekah began her report with gratitude as always. She thanked the hospitality and operations team for their wonderful ability to create the necessary space we need for our events; this always happens without a hitch and recent events have sparked life into the church campus.

Rebekah celebrated the All-Saints worship service. After having been at Trinity for a full year and learning the people behind the names, Rebekah emphasized the impression this event made on her, and its importance as a method to demystify death for a moment and let us be in a thin space. She gave thanks to all who participated.

Rebekah also commented on the recent return of our acolytes, and the positive impact of having children participate in worship services. She also spoke of the recent College of Elders

dinner, and the importance of reviewing the goals that we set last year and measuring what we accomplished.

As it relates to our commitment campaign, Rebekah informed the session that we are currently at \$2.8 million, which is 77% toward our goal. This includes approximately 350 pledges of the over 700 Trinity sent out. In essence, the campaign is coming along, but not quite where we need to be.

As it relates to personnel, Trinity has hired Hannah Kershner as the programs coordinator, Janet Martin as the finance and operations coordinator and database manager, Kevin Lacson as our part-time audio engineer for Sunday mornings and Tyesha Williams as part of the hospitality team. We are close to hiring someone to assist with communications and graphic designer.

Finally, Rebekah concluded her report by updating the session on the recently created Associate Pastor Nominating Committee. It is launched and working. The members have been trained by the Presbytery and have set benchmarks that they will have to meet. They are currently gathering feedback from the whole congregation regarding our hopes and expectations for the next Associate Pastor.

## **CLERK'S REPORT**

Bonnie Holliday

Bonnie began her report by speaking about all the upcoming dates of events which are laid out in the session packet, including: the Kittrell Lecture on November 16<sup>th</sup>, the Fall Music Festival on November 19<sup>th</sup>, the Christmas Market and Caroling on December 3<sup>rd</sup>, the Drive-Thru Christmas Pageant on December 10<sup>th</sup>, the Carol Sing on December 17<sup>th</sup>, and the various Christmas Eve Services on December 24<sup>th</sup>.

Bonnie reminded everyone that there would be no called session meeting in December. The next session meeting will be on January 16, 2024. Drew Timmons will give the devotion at that meeting. The upcoming presbytery meeting is on February 3, 2024.

Bonnie ended her report with gratitude. She made special mention of Chris Suh, Tom Owens, and Karen Bain for their efforts with the children of the church in basketball and Bingo events. She also thanked Rebekah and Lucy for their time and efforts to teach the Presbyterianism 101 Sunday School class.

## ***SPECIAL ORDERS & REPORTS:***

### **NOMINATING COMMITTEE – CLASS OF 2026**

Rebekah LeMon

Rebekah passed out ballots for nominations of members of the session for the January 2024-December 2026 Nominating Committee. Of the members, two must be current members of session. The session completed their ballots during the meeting and returned them after the meeting was concluded.

## **TRUSTEES**

Margaret Reiser

Margaret Reiser presented on behalf of the Trustees. She indicated that the Trustees met this morning and had three motions to present.

### ***Resolution Regarding Love Ministry Impact Fund***

The Trustees are seeking session approval to make a distribution of \$30,000 from the Love Ministry Impact Fund to fund the purchase of sacred furnishings and worship participation items, including communion tables for both worship spaces, liturgical banners and hanging stands, candles and lighters for use by acolytes, children's bibles and worn paraments.

Rebekah presented the motion from the Trustees. A second was not required. The motion was approved unanimously.

### ***Resolution Regarding Brumley-Love-Morrell Fund***

Following a proposal from Mission Council, the Trustees are seeking session approval to make a distribution of \$25,000 will be made from the Brumley-Love-Morrell Fund to Agape Youth and Family Center to assist the Center with its on-site meals program.

Rebekah presented the motion from the Trustees. A second was not required. The motion was approved unanimously.

### ***Resolution Regarding TELC Fund***

Following a proposal from the Trinity Early Learning Center ("TELC") the Trustees are seeking session approval to make a one-time distribution from the TELC Fund in the amount of \$31,172 to fund student scholarships in the amount of \$25,000 and cabinet painting costs in the amount of \$6,172.

Rebekah presented the motion from the Trustees. A second was not required. The motion was approved unanimously.

### ***Report on Trustee officers for 2024***

Margaret Reiser reported on the nominated and elected officers of the Trust Fund beginning January 1, 2024:

Margaret Reiser, as Chair, one-year term

Frank Fuerst, as Chair-Elect, one-year term

Bonnie Harris, as Secretary, one-year term

John Oglesby, as Treasurer, three-year term

### **INFRASTRUCTURE IMPLEMENTATION COMMITTEE** David Caldwell & Margaret Reiser

David Caldwell & Margaret Reiser reported on behalf of the Infrastructure Implementation Committee that the infrastructure campaign is officially winding down. They reported that the campaign was initially hopeful to receive \$1.75 million in donations from the congregation, but that we were surprised to receive close to \$2.65 million. While we expect a slight net gain of around \$26,000, many of the aspects of the infrastructure projects were more expensive

than we expected and the additional contributions from the congregation were necessary for our efforts. The main piece of work yet to be completed is installation of HVAC units, which has been held up by delays for getting the equipment.

Given the conclusion of this work, the Committee brought a motion to the Session to dissolve the Infrastructure Implementation Committee, with oversight for the remainder of the work and funds going to the Property Committee

Rebekah presented the motion from the Trustees. A second was not required. The session gave much gratitude to the committee and all of the work it accomplished. The motion was approved unanimously.

## **ORDINATION SERVICE REQUEST**

Rebekah LeMon

Rebekah announced that Kevin Lacson has asked to have his ordination service here at Trinity. Trinity will only host the service, as it will be run by the Presbytery.

Rebekah presented a motion to host the ordination service for Kevin Lacson on the afternoon of January 7<sup>th</sup>. Bonnie Holliday seconded the motion. The motion was approved unanimously.

## **PRESBYTERY MEETING**

Paige Keller

Paige Keller reported on the Presbytery meeting from November 4<sup>th</sup> at North Decatur Presbyterian Church. The meeting including examination of candidates and introduction of candidates for ordination. Of note, one of these was Trinity's own Kevin Lacson. It also included the election of members of the class of 2024 presbytery committees.

The committee of preparation for ordination voted on alternatives for standard examination, as some questions in the standard have been found to create barriers for certain people and groups of people. All proposed changes were approved. Paige also reported that during the meeting, a necrology was read of all ruling and teaching elders of the local Presbyterian community who had died over the previous year - 9 were recognized from Trinity.

## **FINANCE REPORT AND 2024 BUDGETING**

### **PROCESS**

Heather Edmiston & Richard O'Donnell

Richard began the financial report with a year-to-date summary. Overall, the church financials look very good. Details were presented in the session packet.

Heather continued by speaking of the challenge of creating our budget for 2024. She noted that a Budget worksheet will go out to all committees. She encouraged committee members to engage everyone in the committee to have input into the budget process. The questions should be: if you had the same resources, how would you allocate? Also, if you had unlimited resources, what would you do with it? Heather requested input by December 20<sup>th</sup> so we can plan the budget.

## **WORSHIP AND MUSIC COMMITTEE**

Rebekah LeMon

On behalf of the worship and music committee, Rebekah moved to approve the communion and baptism schedule for 2024, as provided in the packet. Seconded by Bonnie Holliday. The motion was approved unanimously.

## **OPEN FORUM**

Bonnie Holliday mentioned the lack of elder nametags for the ruling elders. She noted that we are working on having these made because it is important to have the session recognized during communion and within the congregation.

Lane Rhoden announced Trinity's hosting of a youth "studypalooza" night on December 10<sup>th</sup> following the children's Christmas pageant. She asked for suggestions for teachers within the congregation or the community who might be willing to be there. Many names were mentioned and noted for follow up. Helen Slawson also volunteered to help and to have other older youth members act as tutors.

Dean Cleaveland mentioned a recent ceremony with the local Jewish community relating to the Israeli/Palestinian conflict. She noted that various members from Trinity and First Presbytery were present for the event. This began a discussion of our duty to invite interfaith fellowship. One opportunity for this which was mentioned was the upcoming Interfaith Thanksgiving Service with Ahavath Achim Synagogue on November 19<sup>th</sup>.

Lucy reminded everyone of the upcoming Christmas market on December 3<sup>rd</sup>, and the Agape Giving Tree which begins on November 15<sup>th</sup> and goes through December 6<sup>th</sup>. Finally, Trinity is also hosting its 3<sup>rd</sup> annual thanksgiving lunch on November 26<sup>th</sup>, during which we will pack lunches for Central Outreach and Advocacy Center and write Christmas Cards to incarcerated women at the Pulaski State Prison.

## **PRAYER AND DEPARTING BLESSINGS**

Rebekah LeMon

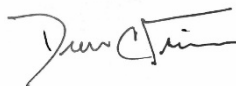
Rebekah offered a prayer via a moment of silence and then a popcorn prayer from all of us.

Mary Kelly Speed moved to close the session meeting and Allen Moseley seconded the motion, which was unanimously approved. The meeting adjourned at 8:12 pm.

Respectfully submitted,



Bonnie Holliday  
Clerk



Drew Timmons  
Assistant Clerk

UPCOMING DATES		
Kittrell Lecture	November 16, 2023	Arthur Brooks speaking Register and submit questions
Fall Music Festival: Song of Thanks and Praise	Nov. 19	
Baptisms	November 26, 2023	Wesley James White, son of Michael and Ali White
Christmas Market	December 3, 2023	
Christmas Caroling in the Community	December 3, 2023	
Drive Thru Christmas Pageant	December 10, 2023	
Carol Sing	December 17, 2023	
Christmas Eve Services	December 24, 2023 (11 am, 4 pm, 6 pm, 9pm, 11 pm)	Candles at all afternoon and evening services
Session Meeting	January 16, 2024	
Presbytery Meeting @ Roswell PC	February 3, 2024	Attending Commissioners: Lane Rhoden, Karen Bain, Lindsey Green, Kristin Hunter, Martha Craft, Catherine Quillian, Nick Leet

Trinity Presbyterian Church Session In-person Attendance (In Bold), November 14, 2023:

<b>Name</b>	<b>Name</b>	<b>Name</b>
<b>Roxanna Erwin</b>	<b>Reid Willingham</b>	<b>Karen Bain</b>
<b>Ginny Hobbs</b>	<b>Kenny Kraft</b>	Jon Balch
<b>Bonnie Holiday –Clerk</b>	Kristin Hunter	<b>Dean Cleaveland</b>
<b>Richard O'Donnell</b>	<b>Tom Owens</b>	<b>Rebekah Groover</b>
Trey Reese	<b>Martha Craft</b>	<b>Jay Harris</b>
<b>Lane Rhoden</b>	<b>Drew Timmons -Asst. Clerk</b>	<b>Paige Keller</b>
<b>Allen Spetnagel</b>	Meredith Daniel	<b>Nick Leet</b>
<b>Cindy Stancil</b>	<b>Allen Moseley</b>	<b>Jon McRae</b>
<b>Adair White</b>	Chris Suh	<b>Mary Kelly Speed</b>
Neal Williams	<b>Lindsey Greene</b>	Catherine Warren
		Catherine Quillian (youth)
		<b>Helen Slawson (youth)</b>
<b>Staff Attendees:</b>	<b>Other Attendees:</b>	<b>Guests</b>
<b>Rebekah LeMon-Moderator</b>	<b>David Caldwell</b>	
<b>Elizabeth Davis</b>	<b>Margaret Reiser</b>	
<b>Heather Edmiston</b>		
<b>Lucy Strong</b>		

**SPECIAL SESSION MEETING MINUTES**  
**TRINITY PRESBYTERIAN CHURCH**  
**December 3, 2023**  
**10:15 a.m.**

**CALL TO ORDER & DECLARATION OF QUORUM**

**Rebekah LeMon**

The special session meeting for Trinity Presbyterian Church on **December 3, 2023**, was called to order in The Commons room at **10:18 a.m.** by the moderator, Rebekah LeMon. The clerk, Bonnie Holliday, confirmed the presence of a quorum.

**RECEIPT OF NEW MEMBERS**

**Rebekah LeMon**

Rebekah opened the meeting by inviting the class of new members, along with the present members of session, to each introduce themselves to the others present. Following informal introductions, Rebekah called for the session to receive the following new members of Trinity Presbyterian Church:

Sue and Lindsey Russell

Anthony Gajadharsin & Dominic Lawson

Roberta “Bert” Shelor

Pearson and Stacey Beardsley, daughter Emily and son Hal

In response to questions by Rebekah LeMon, each of the new members and the session affirmed their faith. Rebekah invited a motion to receive the new members. Bonnie Holliday made the motion, and it was seconded by many of the session who were present. The motion was unanimously approved. Following the motion, Lucy Strong provided instructions to the new members for their role in the upcoming worship service.

**CALLING OF CONGREGATIONAL MEETING**

**Rebekah LeMon**

After receiving the new members, Rebekah reminded the session of the need to call a congregational meeting following worship on December 10<sup>th</sup> for the purpose of electing the next class of the Nominating Committee. Rebekah made the motion, and Drew Timmons seconded the motion. The motion was unanimously approved.

**PRAYER AND DEPARTING BLESSINGS**

**Rebekah LeMon**

Rebekah offered a prayer to close the meeting. Bonnie Holliday moved to adjourn the meeting, and the motion was seconded by many. The special session meeting adjourned at 10:25 a.m.



Respectfully submitted,



Bonnie Holliday  
Clerk



Drew Timmons  
Assistant Clerk

Trinity Presbyterian Church Session In-person Attendance (In Bold), December 3, 2023:

Name	Name	Name
Roxanna Erwin	<b>Reid Willingham</b>	<b>Karen Bain</b>
Ginny Hobbs	Kenny Kraft	Jon Balch
<b>Bonnie Holiday –Clerk</b>	Kristin Hunter	Dean Cleaveland
Richard O'Donnell	Tom Owens	<b>Rebekah Groover</b>
Trey Reese	Martha Craft	Jay Harris
<b>Lane Rhoden</b>	<b>Drew Timmons -Asst. Clerk</b>	Paige Keller
Allen Spetnagel	<b>Meredith Daniel</b>	Nick Leet
Cindy Stancil	<b>Allen Moseley</b>	<b>Jon McRae</b>
<b>Adair White</b>	Chris Suh	<b>Mary Kelly Speed</b>
Neal Williams	Lindsey Greene	Catherine Warren
		<b>Catherine Quillian (youth)</b>
		<b>Helen Slawson (youth)</b>
<b>Staff Attendees:</b>	<b>Other Attendees:</b>	<b>Guests</b>
<b>Rebekah LeMon-Moderator</b>		<b>Sue and Lindsey Russell</b>
<b>Lucy Strong</b>		<b>Anthony Gajadharsin &amp; Dominic Lawson</b>
		<b>Roberta “Bert” Shelor</b>
		<b>Jen and Susie Butler</b>
		<b>Pearson and Stacey Beardsley, daughter Emily and son Hal</b>

**CONGREGATIONAL MEETING MINUTES**  
**TRINITY PRESBYTERIAN CHURCH**  
**December 10, 2023**  
**11:58 a.m.**

**CALL TO ORDER & DECLARATION OF QUORUM**

Rebekah LeMon

The congregational meeting for Trinity Presbyterian Church on **December 10, 2023**, was called to order in the Sanctuary at **11:58 a.m.** by the moderator, Rebekah LeMon. The clerk, Bonnie Holliday, confirmed the presence of a quorum of the congregation, including approximately 250 in person attendees.

**RECEIPT OF SLATE OF NOMINEES FOR NOMINATING COMMITTEE CLASS OF 2026**

Rebekah LeMon

Rebekah explained to the congregation the need to receive the slate of nominees to serve as the Nominating Committee class of 2026. The current members who will remain on the Nominating Committee are as follows:

Richard Powers

Esther Stokes

Tom Adams Jr

Mary Elizabeth Jackson

Alex Erwin

The slate of new members for the class of 2026 are as follows:

Walter Hall

Lane Rhoden

Cindy Stancil

Rebekah opened the floor for additional nominations from the congregation. No additional nominations were offered. Rebekah invited a motion to close nominations, which was brought by many and seconded by many in the congregation. No discussion took place, and the congregation voted unanimously to close the nominations.

Rebekah then asked for a motion to for vote on the slate of nominees. A seond was not required. No discussion took place, and the congregation voted unanimously to receive and approve Walter Hall, Lane Rhoden, and Cindy Stancil as the 2026 class of the Nominating Committee.

Rebekah invited a motion to adjourn the congregational meeting, which was brought by many and seconded by many in the congregation. Motion to adjourn passed unanimously. The meeting adjourned at 12:11 pm.

**SPECIAL SESSION MEETING MINUTES**  
**TRINITY PRESBYTERIAN CHURCH**  
**December 18, 2023**  
**7:00 p.m.**

**CALL TO ORDER & DECLARATION OF QUORUM**

Rebekah LeMon

The Special Session meeting for Trinity Presbyterian Church on **December 18, 2023**, was called to order virtually (via Zoom) at 7:03 pm by the moderator, Rebekah LeMon. The clerk, Bonnie Holliday, confirmed the presence of a quorum.

**MINISTRY DISCERNMENT PROFILE FOR APNC**

Rebekah LeMon

Rebekah opened the meeting by thanking everyone for their time during the busy Christmas season. She reported that our Associate Pastor Nominating Committee has been working diligently to obtain feedback from the congregation and take stock of our current status and needs for family ministries. The APNC has been meeting weekly and working very quickly. As part of the APNC's process for identifying candidates, it is charged with creating a job posting for the Associate Pastor for Family Ministries position, called a Ministry Discernment Profile ("MDP"). This includes a very rigid prescribed form which ultimately becomes an official representation of the church. This job posting must be completed and approved by the session in order to allow Trinity to begin accepting candidates. Before voting on the MDP, Rebekah invited the APNC members to discuss their process and field questions from the session as to the language and requirements of the proposed MDP.

Marc Stancil led the discussion of the APNC's work so far. He identified all the members of the committee, including Libby Gray Hall, Trey Reese, Kenny Kraft, Shannon Sale, Olivia Wall, and Richard Powers. They first met on October 16<sup>th</sup> and have met every Monday since that date.

Kenny Kraft gave additional background on the data gathering performed by the APNC to create the MDP. He highlighted that the APNC was focused on the big picture of who and what Trinity's ideal candidate would look like. Feedback was obtained from the congregation through a survey link. Additionally, the APNC held in-person focus group meetings with the Children and Family Ministries Committee, the Youth and Family Ministries Committee, and the parents of children in choir ministries. Additionally, Libby Gray Hall and Rebekah LeMon met directly with the youth and met with the Family Ministries staff of Jean Lapitan, Elizabeth Davis and Emily Beaver.

Trey Reese then walked through the MDP with the session, discussing the various aspects of the description and the requirements expressed. He noted that everyone on the APNC contributed to the document, and that it is a nod to the vision and aspirational goals for the position, as well as the specific requirements that we need and have in mind for the role, both now and into the future. Ultimately, APNC wanted to craft a description that would allow us to challenge ourselves to do more than what has been done in the past.

Rebekah then invited the session to offer feedback and comments as to the MDP as crafted.

Jay Harris inquired as to the process for how the APNC came to the numbers and figures associated with percentages assigned to each particular skill. Mark Stancil responded by

indicating that it was determined based on the traits and skills that the APNC felt were most important, but he explained that the percentages are more of a gradation of the value of each skill, and are mainly used to try to match our candidates through the computer program using the applicants' self-measurement and self-identification of their own skills.

Rebekah Groover noted her surprise regarding the level of experience requested which indicates that we are looking for someone with only "up to 2 years of experience." Mark Stancil explained that this is the *minimum* experience, rather than the *maximum*. Ultimately, we don't want to eliminate the possibility that the right person for the job is someone right out of seminary, but we also want to keep open the potential for a more experienced candidate.

Rebekah Groover also inquired as to who would be directly reporting to this person. Mark replied that the director of children's ministry, Elizabeth Davis, and Jean Lapitan, would report to the APFM. The director of the preschool would not report to APFM; that position reports directly to Rebekah LeMon.

Trey Reese moved for adoption of the MDP for the APFM. Kenny Kraft seconded the motion. Mary Kelly also seconded. The motion was unanimously approved and the MDP as drafted was adopted by the session.

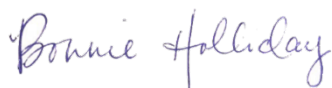
Rebekah ended the meeting with gratitude for all of the APNC's work on this. She indicated that the MDP posting would "go live" in the next 48 hours. She reminded the session that from here forward, the APNC will work in quiet confidence. She asked the session to respect the secrecy of the process and be hopeful and prayerful.

## **PRAYER AND DEPARTING BLESSINGS**

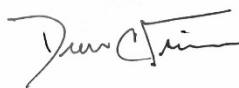
**Rebekah LeMon**

Rebekah offered a blessing to all, and prayers for the APNC for their coming work. Mary Kelly moved to close the session meeting and Allen Moseley seconded the motion, which was unanimously approved. The meeting adjourned at 7:30 pm.

Respectfully submitted,



Bonnie Holliday  
Clerk



Drew Timmons  
Assistant Clerk

Trinity Presbyterian Church Session Virtual Attendance (In Bold), December 18, 2023:

<b>Name</b>	<b>Name</b>	<b>Name</b>
<b>Roxanna Erwin</b>	Reid Willingham	<b>Karen Bain</b>
Ginny Hobbs	<b>Kenny Kraft</b>	Jon Balch
<b>Bonnie Holiday –Clerk</b>	<b>Kristin Hunter</b>	<b>Dean Cleaveland</b>
Richard O'Donnell	<b>Tom Owens</b>	<b>Rebekah Groover</b>
<b>Trey Reese</b>	Martha Craft	<b>Jay Harris</b>
<b>Lane Rhoden</b>	<b>Drew Timmons -Asst. Clerk</b>	Paige Keller
<b>Allen Spetnagel</b>	<b>Meredith Daniel</b>	<b>Nick Leet</b>
<b>Cindy Stancil</b>	<b>Allen Moseley</b>	<b>Jon McRae</b>
<b>Adair White</b>	Chris Suh	<b>Mary Kelly Speed</b>
Neal Williams	Lindsey Greene	<b>Catherine Warren</b>
		<b>Catherine Quillian (youth)</b>
		<b>Helen Slawson (youth)</b>
<b>Staff Attendees:</b>	<b>Other Attendees:</b>	<b>Guests</b>
<b>Rebekah LeMon-Moderator</b>	<b>Mark Stancil</b>	
<b>Heather Edmiston</b>	<b>Libby Gray Hall</b>	
Lucy Strong	<b>Shannon Sale</b>	
Elizabeth Davis		

**Trinity Presbyterian Church**  
Monthly Financial Statement Summary  
**YTD Actuals to Budget Analysis**  
As of December 31, 2023

A	B	C	D	E	F	G
YTD - 12-31-2023	2023 Actual	2023 YTD Budget	Favorable +	Relative To BUDGET Unfavorable	Net F/(U)	Comments
1 <b>Income</b>						
2 Pledged Income	\$ 3,782,441.14	\$ 3,582,000.00	\$ 200,441.14			"-" = Under Budget; "+" = Over Budget
3 Non-Pledged Income	201,023.90	100,000.00	101,023.90			2023 Prepaid Pledges \$428,069; 2022 Prepaid Pledges \$560,366; 2021 Prepaid Pledges \$303,225
4 Trust Fund Income	151,451.72	151,452.00		(0.28)		Current Year Pledges (+\$46,672); Prior Year Pledges (+63,253); Gifts in Excess of Pledge (+87,654)
5 Other Income	179,722.24	40,000.00	139,722.24			
6 Activities and Recreation	37,858.18	25,000.00	12,858.18			Int(+\$111,440); Loose Plate(+\$8,888); Blog Usage(+\$14,845); Wedding (+\$2,758)
7 Stock Gain/Loss	4,448.25	(1,500.00)	5,948.25			Children's Basketball Program
8 Total Income	\$ 4,356,945.43	\$ 3,896,952.00	\$ 459,993.71	\$ (0.28)	\$ 459,993.43	
9						
10						
11 <b>Expenses</b>						
12 Congregation	\$ 26,516.05	\$ 36,100.00	\$ 9,583.95			\$3,495 counseling to be funded through restricted funds, Basketball (-\$11,482), Congregational Events (+\$1,379)
13 Children & Families	19,766.71	27,400.00	7,633.29			milestones and special events(-\$6,883); curriculum (-\$3,766)
Youth & Families	53,943.68	61,521.00	7,577.32			Relational Ministry (-\$6,746)
14						
15 Adults	13,719.79	33,535.00	19,815.21			Honoraria (-\$8,525); Senior Adults (-\$4,275); Engagement (-\$2,706); Young Adults (-\$2,420)
16 Worship and Music	69,124.88	77,650.00	8,525.12			Worship (+\$4,270); Informal Worship (-\$6,243); Music (-\$7,011)
17 Mission	477,874.98	484,071.00	6,196.02			Partner Funding (-\$3,000); Mission Support (-\$11,043)
18 Commitment	1,876.56	9,000.00	7,123.44	(15,056.06)		Insurance (+\$23,483); Communications (-\$12,605); Technology (+\$15,493); Food Service (-\$18,316); Telecommunications (+\$6,945)
19 Finance & Administration	568,085.06	553,029.00				
20 Property	677,609.71	642,038.00		(35,571.71)		Cleaning (-\$4,504); Building Maint (-\$48,055); HVAC (+26,278); Security (+25,149) Utilities (-\$7,673);
21 Personnel	1,577,840.01	1,956,608.00	378,767.99	(5,294.20)		Grounds Maint (+\$37,650)
22 Childcare	21,294.20	16,000.00				Staff vacancies
23						Pay adjustments
24						
25 Total Expenses	\$ 3,507,651.63	\$ 3,896,952.00	\$ 445,222.34	\$ (55,921.97)	\$ 389,300.37	
26						
27						
28						
29 Net Y-T-D Total	\$ 849,293.80	\$ -			\$ 849,293.80	
30						
31						
32						
33 Prior Month	\$ 482,304.91	(\$374,293.05)			\$ 856,597.96	

Trinity Presbyterian Church Monthly Financial Statement Summary <b>YTD Actuals to Prior Year Analysis</b> As of December 31, 2023						
A	B	C	D	E	F	G
YTD - 12.31.2023	2022 Actual	2023 Actual	Relative To PRIOR YEAR			Comments
			Increase	+ Decrease	= Net	
1 <b>Income</b>						
2 Pledged Income	\$ 3,703,311.98	\$ 3,782,441.14	79,129.16			
3 Non-Pledged Income	171,648.40	201,023.90	29,375.50			
4 Trust Fund Income	138,484.00	151,451.72	12,967.72			
5 Other Income	97,945.17	179,722.24	81,777.07			
6 Activities & Recreation	63,818.43	37,858.18		\$ (25,960.25)		
7 Stock Gain/Loss	(2,575.95)	4,448.25	7,024.20			
8 <b>Total Income</b>	\$ 4,172,632.03	\$ 4,356,945.43	\$ 210,273.65	\$ (25,960.25)	\$ 184,313.40	
9						
10 <b>Expenses</b>			<b>Decrease</b>	<b>+ Increase</b>	<b>= Net</b>	
11 Congregation	\$ 29,759.75	\$ 26,516.05	\$ 3,243.70			
12 Children & Families	11,472.59	19,766.71		\$ (8,294.12)		
14 Youth & Families	37,987.29	53,943.68		\$ (15,956.39)		
15 Adults	18,957.30	13,719.79	5,237.51			
16 Worship and Music	67,804.43	69,124.88		\$ (1,320.45)		
17 Mission	484,488.03	477,874.98	6,613.05			
18 Commitment	9,027.48	1,876.56	7,150.92			
19 Finance & Administration	498,530.82	568,085.06		\$ (69,554.24)		
20 Property	575,475.94	677,609.71		\$ (102,133.77)		
21 Personnel	1,699,432.51	1,577,840.01				
22 Childcare	15,916.92	21,294.20		\$ (5,377.28)		
23 Strategic Planning	0.00	0.00				
25 <b>Total Expenses</b>	3,448,853.06	3,507,651.63	\$ 143,837.68	\$ (202,636.25)	\$ (58,798.57)	
26						
27 <b>Net Y-T-D Total before Extraordinary</b>	<b>\$ 723,778.97</b>	<b>\$ 849,293.80</b>			<b>\$ 125,514.83</b>	
28						
29 <b>Net Y-T-D Total</b>	<b>\$723,778.97</b>	<b>\$849,293.80</b>			<b>\$125,514.83</b>	
32						
33 <b>Prior Month</b>	<b>\$</b>	<b>\$</b>			<b>\$</b>	
34						

"-" = Under Last Year; "+" = Over Last Year  
 2023 Prepaid Pledges \$428,069; 2022 Prepaid Pledges \$560,366; 2021 Prepaid Pledges \$303,225  
 Current Year (+\$22,246); Prior Year (-\$36,765); Gift in Excess (+\$87,654)

Interest (+103,999); Loose Plate(+\$4,016); Bldg Usage(+11,766); Wedding (+\$2,658); Other (-\$41,162 - COA Easement)  
 Basketball - the 2022 Actual included 2021 registrations.

Transportation (-\$16,000)

Honoraria (-\$4,675); Library (+1,408)

Attributable to moving non-discretionary governing body support to Fin & admin

Insurance (+\$14,287; Telecommunications (+\$6,233); Communications (-\$6,651); Church Governance (+\$45,402)

Cleaning (\$+3,170); Bldg Maint (-\$13,540); HVAC (+\$19,399); Security (+\$31,903); Grounds Maint (+\$33,085); Vehicles (-\$8,997) Utilities (+\$15,293)  
 Staff vacancies

**Trinity Presbyterian Church 2024 Budget - Working Draft**

**As of January 15, 2024**

	2024 Proposed Budget	% of Budget	2023 Budget		2023 Actual		Change from Prior Year Budget
<b>Income</b>							
Pledged Income							
Current Year Pledges	3,654,700						
Less Discount	<u>(146,188)</u>						
Net Current Year Pledges	3,508,512	87%	3,504,000	90%		0%	4,512
Pledges - Prior Year	55,000	1%	85,000	2%		0%	(30,000)
Online Gift Processing Fees	<u>(7,000)</u>		<u>(7,000)</u>				
<b>Total Pledged Income</b>	<b>3,556,512</b>	<b>88%</b>	<b>3,582,000</b>	<b>92%</b>	<b>3,782,441</b>	<b>87%</b>	<b>(25,488)</b>
Non-Pledged Contributions	200,000	5%	100,000	3%	201,024	5%	100,000
Trust Fund Income	159,317	4%	151,452	4%	151,452	3%	7,865
Other Income	135,000	3%	65,000	2%	217,580	5%	70,000
Stock Gain/Loss	<u>(1,500)</u>	0%	<u>(1,500)</u>	0%	<u>4,448</u>	0%	-
<b>Total Income</b>	<b>4,049,329</b>	<b>100%</b>	<b>3,896,952</b>	<b>100%</b>	<b>4,356,945</b>	<b>100%</b>	<b>152,377</b>
<b>Expenses</b>							
Ministry to the Congregation	65,850	1.6%	36,100	0.9%	26,516	0.8%	29,750
Ministry - Children & Families	27,400	0.7%	27,400	0.7%	19,767	0.6%	-
Ministry - Youth & Families	67,000	1.6%	61,521	1.6%	53,944	1.5%	5,479
Ministry to Adults	36,850	0.9%	33,535	0.9%	13,720	0.4%	3,315
Worship & Music	87,700	2.2%	77,650	2.0%	69,125	2.0%	10,050
Mission	515,022	12.7%	484,071	12.4%	477,875	13.6%	30,951
Commitment	6,000	0.1%	9,000	0.2%	1,876	0.1%	(3,000)
Finance & Administration	334,272	8.2%	315,357	8.1%	303,717	8.7%	18,915
Communications & Technology	220,000	5.4%	237,672	6.1%	264,368	7.5%	(17,672)
Property	763,820	18.8%	642,038	16.5%	677,610	19.3%	121,782
Personnel	1,918,254	47.2%	1,956,608	50.2%	1,577,840	45.0%	(38,354)
Childcare	<u>21,050</u>	0.5%	<u>16,000</u>	0.4%	<u>21,294</u>	0.6%	5,050
<b>Total Expenses</b>	<b>4,063,218</b>	<b>100%</b>	<b>3,896,952</b>	<b>100%</b>	<b>3,507,652</b>	<b>100%</b>	<b>166,266</b>
<b>Surplus (Deficit)</b>	<b>(13,889)</b>		<b>-</b>		<b>849,293</b>		<b>(13,889)</b>



Trinity Presbyterian Church  
**November 2023**  
**Monthly Statistical Report to Session**  
Submitted 1/15/2024

**1,629 total active members at Trinity as of 10/31/23**

Member additions this month/period: 0

Member subtractions this month/period: 6

*Deaths:*

- Carol Corbitt Overend (Nov. 22)

*Transfers:*

- Jerrod Pollard
- Josef Henschen
- Susan Henschen
- James Patterson
- Beverly Patterson

**1,623 total active members at Trinity as of 11/30/23**

Other membership notes for November 2023:

*Baptisms:* 1

- Wesley James White, son of Michael and Ali Wright (Nov. 26)

Non-confirmed children added: N/A

Pastor Affiliates added: N/A

Requested move to Inactive member list: N/A

Trinity Presbyterian Church  
**December 2023**  
**Monthly Statistical Report to Session**  
Submitted 1/16/2024

**1,623 total active members at Trinity as of 11/30/23**

Member additions this month/period: 7

- Sue and Lindsey Russell (December 3)
- Anthony Gajadharsin and Dominic Lawson (December 3)
- Roberta “Bert” Shelor (December 3)
- Pearson and Stacey Beardsley; daughter Emily and son Hal (December 3) – daughter Lucile joined in the 2022 confirmation class.

Member subtractions this month/period: 5

*Deaths:*

- John B. Cummings (December 6, 2023)
- Virginia R. Beverly (December 27, 2023)

*Transfers: 3*

- Patricia Ritsema
- Chuck Prellwitz
- Katie Prellwitz

**1,625 total active members at Trinity as of 12/31/23**

Other membership notes for December 2023:

*Births: 0*

*Baptisms: 0*

Non-confirmed children added: 2

- Emily and Hal Beardsley (Dec. 3)

Pastor Affiliates added: N/A

Requested move to Inactive member list: N/A

Trinity Presbyterian Church  
Worship Attendance 2023

\*online views calculated by IP address, multiply each IP address by 1.5 to get a more accurate count of people viewing\*

	9am Livestream Views	9am Video Views	Total 9am online	9am Livestream Views	9am Video Views	Total 9am online	9am In-Person	Total In-Person	TOTAL ATTENDANCE	NOTES
January 1, 2023	n/a	n/a	n/a	72	57	129	n/a	116	245	Communion / one service / New Year's Day
January 8, 2023	12	55	67	64	52	116	62	250	312	
January 15, 2023	n/a	n/a	0	125	140	265	n/a	468	733	RCL Installation
January 22, 2023	11	30	41	95	60	155	68	276	344	
January 29, 2023	10	45	55	87	98	185	85	246	571	
February 5, 2023	10	52	62	69	78	147	147	225	372	Communion / Children's Sunday
February 12, 2023	13	21	34	60	42	102	80	198	278	
February 19, 2023	11	30	41	68	60	128	70	241	311	
February 26, 2023	6	26	32	59	57	116	88	205	293	
March 5, 2023	15	34	49	66	55	121	68	270	338	Communion / New members
March 12, 2023	5	41	46	65	64	129	35	212	247	Baptism / Daylight Saving Time
March 19, 2023	16	57	73	64	98	162	101	351	452	Youth Sunday
March 26, 2023	15	36	51	128	127	255	75	467	542	Music Sunday
April 2, 2023	11	60	71	78	91	169	67	353	420	Psalm Sunday / Communion
April 9, 2023	n/a	n/a	0	111	118	229	326	714	1040	Easter Sunday (all in Sanctuary)
April 16, 2023	12	35	47	54	54	108	n/a	320	258	
April 23, 2023	n/a	n/a	0	86	94	180	n/a	320	500	LCS Installation
April 30, 2023	11	56	67	69	63	132	85	277	362	Choir Sunday
May 7, 2023	20	48	68	79	48	127	97	276	373	Communion
May 14, 2023	3	47	50	51	53	104	102	305	407	Baptisms
May 21, 2023	n/a	n/a	n/a	74	68	142	n/a	416	558	Elder ordination, new members, Church BBQ
May 28, 2023	n/a	n/a	n/a	61	44	105	n/a	124	229	Memorial Day / One Service
June 4, 2023	n/a	n/a	n/a	77	29	106	n/a	286	392	One Service - 10am
June 11, 2023	n/a	n/a	n/a	85	103	128	n/a	276	304	One Service - 10am
June 18, 2023	n/a	n/a	n/a	72	18	90	n/a	218	308	One Service - 10am
June 25, 2023	n/a	n/a	n/a	96	126	216	n/a	297	513	One Service - 10am
July 2, 2023	n/a	n/a	n/a	n/a	44	0	n/a	145	145	One Service - 10am
July 9, 2023	n/a	n/a	n/a	42	27	69	n/a	180	249	One Service - 10am
July 16, 2023	n/a	n/a	n/a	52	17	69	n/a	151	220	One Service - 10am
July 23, 2023	n/a	n/a	n/a	87	17	104	n/a	214	318	One Service - 10am
July 30, 2023	n/a	n/a	n/a	87	9	96	n/a	184	280	One Service - 10am
August 6, 2023	n/a	n/a	n/a	83	37	120	n/a	258	378	One Service - 10am, Hymn Sing

Trinity Presbyterian Church  
Worship Attendance 2023

\*online views calculated by IP address, multiply each IP address by 1.5 to get a more accurate count of people viewing\*

August 13, 2023	n/a	n/a	n/a	n/a	92	142	142	173	173	315	One Service - 10am
August 20, 2023	n/a	n/a	n/a	n/a	105	116	116	216	216	332	One Service - 10am
August 27, 2023	n/a	n/a	n/a	n/a	67	98	98	214	214	312	One Service - 10am
September 3, 2023	n/a	n/a	n/a	n/a	53	101	101	214	214	315	One Service - 10am, Labor Day
September 10, 2023	n/a	n/a	n/a	n/a	80	132	212	386	386	598	One Service - 11am - BBQ, Baptism
September 17, 2023	n/a	n/a	n/a	n/a	47	104	151	303	393	544	Andrew's last Sunday
September 24, 2023	n/a	n/a	n/a	n/a	47	189	236	219	292	528	
October 1, 2023	n/a	n/a	n/a	n/a	50	208	258	202	262	520	World Communion Sunday
October 8, 2023	n/a	n/a	n/a	n/a	61	159	220	256	297	517	Baptisms
October 15, 2023	n/a	n/a	n/a	n/a	62	217	279	263	341	620	
October 22, 2023	n/a	n/a	n/a	n/a	47	228	275	223	296	571	
October 29, 2023	n/a	n/a	n/a	n/a	78	23	101	320	363	464	Children's choir singing
November 5, 2023	59	193	252	83	154	237	489	261	335	824	All Saints / Communion
November 12th, 2023	56	190	246	84	179	263	509	321	382	891	Baptism
November 19th, 2023	59	133	192	133	114	247	439	390	444	883	Fall Music
November 26th, 2023	41	97	138	73	84	157	295	161	202	497	Thanksgiving Weekend
December 3rd, 2023	32	65	97	93	79	172	269	326	407	676	Advent 1 / Communion
December 10, 2023	38	61	99	88	84	172	271	330	420	691	Advent 2
December 17, 2023	32	174	206	93	70	163	369	460	570	939	Advent 3
December 24, 2023	n/a	n/a	n/a	83	66	149	149	196	196	345	Advent 4
December 31, 2023	n/a	n/a	n/a	78	44	122	122	196	196	318	New Years Eve

	Livestream	Video	Total Online	In-Person	Total
12/24/23 - 4pm	36	42	78	400	478
12/24/23 - 6pm	35	44	79	631	710
12/24/23 - 9pm	76	43	119	517	636
12/24/23 - 11pm	n/a	n/a	n/a	120	120
			276	1668	1944



## **Trinity Adult Education Committee Report – December 12th, 2023**

**Vision Statement:** Making God's love visible

**Committee Purpose:** Trinity's Adult Education Committee believes lifelong learning to be at the heart of the Christian life; to be a disciple is to be a student. To promote individual growth in community, we encourage intellectual inquiry and spiritual curiosity at every age, knowing that Christian unity does not require uniformity. Understanding that learning is holistic, the committee promotes engagement with the world all around us and active development of spiritual practices that connect us to God and one another, so we may more faithfully follow in the way of Jesus.

**Committee Membership:** Eleanor Baughman, Jim Henderson '24, Mike Hobbs '24, Nick Leet '26, Betsy Oliver '26, Brian Reed '24, Allen Spetnagel (chair) '24, Velma Tilley '24, John Tirrill '25, Rev. Rebekah Close LeMon (pastoral advisor), Megan Vanderver '26

### **Current Activity Report**

Adult Education Committee is seeking new members. Several of our current members are rolling off the committee next spring, and our committee is open to suggestions of people to fill their positions.

Class on Trinity's Cuba Mission concludes on December 17<sup>th</sup> with a discussion of Trinity's mission in Cuba facilitated by Rev. Lucy Strong. Participants from past Cuba mission trips and those interested in learning more are encouraged to attend.

Advent Bible Study Class will also conclude on December 17<sup>th</sup>. This class is studying the sermon texts in depth and discussing the appearance of angels surrounding the birth of Christ.

Connections class is currently planning to resume in January.

### **II. Upcoming and New Project Report**

Mission Council will present two classes on January 7<sup>th</sup>, 2024 and January 14<sup>th</sup>, respectively. These classes will hope to encourage volunteerism by highlighting mission work being done by Trinity members in the areas of Hunger and Refugees.

Literature by Donald Hall, Jane Kenyon, William Faulkner, and Wendell Berry will be discussed in a church school class beginning Sunday, January 14<sup>th</sup>, 2024. This four-session class will be taught by Trinity member John Baum.

A new class on the Creeds and Confessions will be held from January 21<sup>st</sup>, 2024 to February 4<sup>th</sup>, 2024. Rev. Dr. Joanna Adams will present two Sunday morning classes on the existing creeds and confessions, followed by an individual church school class led by Dr. Martha Moore-Keish about the process of creating new confessions.

Food, Farms, and Faith: This six-week church school series on ethical food and agriculture will commence on February 18<sup>th</sup>.

Selections from the popular streaming series “The Chosen” will be screened as part of a church school class in February and March with discussion.

Thank you for your attendance at church school. Please **invite** people at Trinity and beyond to attend worship AND Sunday morning church school classes either in person or online.

III. Motions for Session: None at this time.

## **Trinity Adult Education Committee Report – January 9th, 2023**

**Vision Statement:** Making God’s love visible

**Committee Purpose:** Trinity’s Adult Education Committee believes lifelong learning to be at the heart of the Christian life; to be a disciple is to be a student. To promote individual growth in community, we encourage intellectual inquiry and spiritual curiosity at every age, knowing that Christian unity does not require uniformity. Understanding that learning is holistic, the committee promotes engagement with the world all around us and active development of spiritual practices that connect us to God and one another, so we may more faithfully follow in the way of Jesus.

**Committee Membership:** Eleanor Baughman (Trinity Librarian), Jim Henderson ’24, Mike Hobbs ’24, Nick Leet ’26, Betsy Oliver ’26, Brian Reed ’24, Allen Spetnagel (chair) ’25, Velma Tilley ’24, John Tirrill ’25, Rev. Rebekah Close LeMon (pastoral advisor), Megan Vanderver ’26

### **I. Current Activity Report**

Adult Education Committee is seeking new members. Several of our current members are rolling off the committee next spring, and our committee is open to suggestions of people to fill their positions.

Connections successfully resumed on January 7<sup>th</sup> with a discussion led by Jim Blich. Approximately 40 people were in attendance.

Mission Council will present the second of two classes titled “Speaking of Mission” on January 14<sup>th</sup>. This class will highlight Trinity’s work with the International Rescue Committee and refugees. It follows a January 7<sup>th</sup> class about Trinity’s work with Meals on Wheels of Atlanta.

The Trinity Library will establish a children’s book section with recent book acquisitions chosen by Rev. Rebekah LeMon.

### **II. Upcoming and New Project Report**

Literature by Donald Hall, Jane Kenyon, William Faulkner, and Wendell Berry will be discussed in a church school class beginning Sunday, January 14<sup>th</sup>, 2024. This four-session class will be taught by Trinity member John Baum.

A new class on the Creeds and Confessions will be held from January 21<sup>st</sup>, 2024 to February 4<sup>th</sup>, 2024. Rev. Dr. Joanna Adams will present two Sunday morning classes on the existing creeds and confessions, followed by an individual church school class led by Dr. Martha Moore-Keish about the process of creating new confessions.

Dr. La’Neice Littleton will present on the history of New Hope AME Church and churches in Buckhead during the church school hour on February 11<sup>th</sup>.

Food, Farms, and Faith: This six-week church school series on ethical food and agriculture will commence on February 18<sup>th</sup>.

Selections from the popular streaming series “The Chosen” will be screened as part of a church school class in February and March with discussion.

“Speaking of Faith” will return in June of 2024. There are still two spots available for speakers if you or someone you know would like to present about their faith journey. Please contact a member of the adult education committee if interested.

Thank you for your attendance at church school. Please **invite** people at Trinity and beyond to attend worship AND Sunday morning church school classes either in person or online.

III. Motions for Session: None at this time.



### **Congregational Life meeting on Wednesday, January 10, 2024**

-Opened with Prayer and Welcome

-Thanked the committee and especially Molly Jamieson and Ellie Sullivan for their big roles in the Advent Devotional. Going forward we need to divy up the responsibilities more evenly. We will meet later in January to decide what we need to do differently for the Devotional.

-Thanked Seale Lindsay (and committee) for the FABULOUS job decorating the church for Christmas!!

-Bess George (and Laura Bynum) discussed the upcoming Trinity's Got Talent Feb. 25. We are looking for TALENT!!

- Lucy discussed our Budget and we are waiting on final approval.

- No new business.

## **Pastors Aid 2023 November and December Report**

Vision Statement: Making God's Love Visible

Committee Purpose: The Pastors' Aid Committee is a subcommittee of Congregational Care and provides support to the families of Trinity, especially when they are ill, homebound, bereaved or marking life's milestones.

Committee Chair(s): Elsie Henderson, Anne Snyder

Committee Membership: There are currently 45+ members on the committee with varying degrees of participation.

### **I. Current Activity Report:**

In November and December flowers were delivered to: Al Brann, Nancy Mansfield, Susan Zimmerman, Quillian Reeves, Greer Terrill, Marth Ann Howell, Joe Brown, George Overend, Blaine Kelley, Catherine Overend Stewart, Nancy Smith, June Bishop, Anne Carson (Donor), Kay Summers, St. Anne's Terrace in honor of Jackie Hahn's birthday, Scott and Cindy Calhoun.

In November and December, 10 Bereavement cards were sent. 8+ Encouragement cards were sent, 35 Birthday cards were sent, 1 New Baby Welcome card was sent.

A Memorial Reception was hosted on November 10, 2023, for Harrison Reeves.  
A Memorial Reception was hosted on December 8, 2023 for Carol Overend.

### **II. Upcoming & New Project Report:**

Plans going forward for a Birthday Celebration for Trinity Members who are 89+ years old.

### **III. Motions for Session Vote: None**

## November 2023 VISITATION MINISTRY SESSION REPORT

### **The goals of the Visitation Ministry in “Making God’s Love Visible” are:**

1. To support the ministerial Staff in expanding the outreach to Trinity’s congregation. A visitation partner is provided to those identified by staff and/or the visitation team as being unable to regularly attend worship and fellowship with our congregation.
2. To assist with extending the Communion Table to those at home and in retirement homes.

**Committee Co-chairs:** Lynn Bradley and Nancy Spetnagel

**Committee Membership:** Rev. Tom Farmer, Beverly Allen, Eleanor Baughman, Lynn Bradley, Berney Bridges, Nancy Broadfoot, Meredith Daniel, Alex Erwin, George Hauptfuhrer, Lyn Knapp, Paul Marston, Brenda Moseley, Nell Robinson, Sally Sinkler, Nancy Spetnagel, Cindy Stancil and Adair White plus other volunteer callers who do not attend meetings. The committee welcomes new members and volunteers.

### **Current Activity:**

Our committee members are assisted by 11 visitation partners, primarily recruited from Stephen Ministers, Pastors’ Aid and Men’s Breakfast participants. They regularly contact some 38 people on our Concerns List (people with health issues or immediate concerns), our Watch list (people basically doing well under current circumstances, but are isolated) and Cards Only list. All Visitation partners report monthly to Nancy Spetnagel and/or Lynn Bradley so their reports can be reviewed and assessed by Tom Farmer, Lynn and Nancy prior to our monthly meeting. At our monthly meeting the committee members make their reports and update everyone for those only contacted in the last few days.

### **Upcoming and New Project Report**

We are sending Christmas cards to all the members on our current Visitation Combined Lists with donated cards.

We are currently searching for a new committee chair or two co-chairs.

### **Meeting Schedule:**

Our November meeting was in person on Tuesday, November 28. The next meeting is scheduled for January 23, 2024, at 11:00. Our usual meeting place is at the church in room A-116. We usually meet 10 times a year on the fourth Tuesday of the month and skip July and December.

# Trinity Membership Committee Meeting Minutes - Thursday September 7, 2023

*Vision Statement: Welcome Intentionally and Gather Joyfully*

## Purpose/Mission

The Membership Committee's purpose is to

- Create welcoming spaces for visitors and guests to Trinity
- Engage new members fully in the life and work of Trinity
- Strengthen the relationships between Trinity members, and
- Engage members in the full congregational life of Trinity Church.

Members: **Wardlyn Bassler**, Saralyn Bell, **Chris Betts**, Miles Cline, **Shirley Davis**, Janet Edwards, **Ginny Hobbs**, **Amanda Jackson**, Bill Jaynes, Elizabeth Scholz, Mary Kelly Speed, **Reid Willingham**, **Lucy Strong** – highlighted committee members met via zoom on Thursday Jan 4.

## Meeting Highlights:

There were a lot of accolades given for Trinity's Christmas service. We loved the updates with the candles and applaud the hard work of the staff who made it a season to remember.

We reviewed the December New Member Class group and looked ahead to the Discover Trinity participants who are slated to attend the Feb class.

All new members who joined in 2023 were sent an Epiphany card acknowledging their important place in our congregation. We did bookmark that this list excluded confirmands. We should add them next year! In addition, Membership team members Amanda and Mary Kelly sent welcome cards to our new member classes in Nov and Dec acknowledging their joining.

We will host a new member dinner on Sunday Feb 18 for new members who joined in 2023. Mary Kelly Speed will host at her house. We discussed hosting/food/invite logistics with some follow up as we look forward to this annual event.

We have had 4 Trinity members express interest in joining the Membership committee. Reid will reach out to them about making up our "Class of 2027" on our committee. And will ask if they would like to join earlier this Spring, we are certainly happy to have them.

We again touched on the Engagement Fair revamp. We won't host the fair in the same way in 2024. We discussed a monthly lunch & speaker idea. But then we evolved that into perhaps more of an annual Volunteer Appreciation Brunch at the Church on a Sunday? In this way we bring awareness to our committees and lay leadership opportunities. Lucy will check the feasibility with the calendar. We all agreed that membership/engagement will take multiple strategies working together: hard copy booklets, infographics/QR codes, website, social media. We will keep working on tactics. We revisited the everpopular Trinity Dinner Club idea. We know having meetings specifically for fellowship (with little/no agenda) is the way our members get to know each other best. We agreed to "marinate" on a roving Meet & Greet plan to work in tandem with Congregational Life efforts. We also had an action step to get our committee book uploaded to the webpage.

## **Property Committee**

January 3, 2024

**Vision Statement:** Making God's Love Visible

**Purpose/Mission:** Property works closely with Trinity staff to oversee the operation and maintenance of all physical aspects of the Trinity property—its buildings, campus landscapes, and playgrounds. The goal of excellent property management exists to ensure the church property is well-maintained, well-planned, and operated efficiently in order to support the work of all the other committees at Trinity.

**Committee Chair:** Allen Moseley

**Committee Membership:** Attendance in Person- Jennifer Kahn, David Caldwell, Jay Harris, Craig Pendergrast

Attendance (via Zoom)- Trey Reese, David Merritt, Lea Holliday, George Parsons, Anne Weaver

Absent- Jane Harrison, Jean Murphey, Cannon Reynolds

**Staff in attendance:** Karen Simmons, TreVarius Worthy and Heather Edmiston

Allen Moseley called the meeting to order at 8:05am.

Allen then opened the meeting with prayer.

**The minutes of the November meeting were approved.**

**Budget Review:** Karen Simmons led a review of the budget/financials for January through December. The reopening of the church and the additional expense associated with that, as well as higher energy costs, caused slightly higher operating expenses in 2023 than in the past. There have been some additional variances including increased landscaping, security costs and gutter costs, but by and large the church is performing well financially and finished the year only \$24K behind budget in 2023.

The Committee also discussed the potential need for specific property reserves that can be matched with the related revenue (i.e. for parking, gym, etc.) versus a more general reserve or surplus allocation. This will be discussed with the Finance Committee. The Committee also suggested including the Infrastructure Implementation reserves in the regular Property Committee packet as Property will now oversee those reserves (especially related to HVAC).

Lastly the Committee discussed the proposed 2024 budget of \$764K or approximately a 19% increase over 2023. This proposed request also includes a significant increase to the Capital Replacement Fund. Finance Committee will respond to this proposed budget increase over the next few weeks.

Next, we turned to infrastructure.

### **Infrastructure projects:**

The Committee discussed again the conclusion of the Infrastructure Implementation Committee led by Margaret Reiser, and including David Caldwell, and the transition of their remaining work to the

Property Committee. Most of the remaining work relates to HVAC projects as well as some additional security issues to be discussed below.

**Security-** the upgrade in the Security system has continued to be delayed and a new deadline of January 15 has been communicated to our vendor. The team is not optimistic they will make this date and will prepare a certified letter to be sent to the vendor post January 15, escalating the frustrations with the process and looking for a near term conclusion to the project. We will soon finalize security procedures and will train the staff on the new procedures. Final steps are a communication plan to the congregation, but the priority is resolving our challenges with the current vendor.

**Two elevators:** The contracts have been finalized and the kitchen elevator is almost completed. They will then begin installation of the TELC elevator.

**Interior/Decor-** Anne Weaver and Jennifer Kahn have been working on the new furniture plans and orders and many of those have been completed. The main remaining item is recovering the Chapel parlor sofas and a few additional items.

**Drain in Chapel Courtyard-** All work has been completed.

**Memorial Garden-** the additional screening is working well in the Garden as is the new maintenance person Jenna.

**New Business:**

TreVarius discussed some additional projects including pipe repair, replacement of parking lot lights, the new cleaning service and the need to replace certain emergency lights.

The last major topic was a priorities list of items for 2024. The Committee will engage certain vendors to get estimates on the “must have” items listed below as well as certain “nice to have” items (namely Five Points and 2<sup>nd</sup> Floor bathrooms).

**2024 Must Have Projects:**

- Emergency Light Replacements
- Certain Window Replacements
- Certain HVAC Replacements

**2024 Nice to Have Projects:**

- Five Points Bathroom renovations
- 2<sup>nd</sup> Floor Bathroom renovations
- Chapel Parlor TV
- Replace carpet, paint between Williams Hall and Play Place
- Paint, upgrade of Sanctuary Parlor and potentially bathrooms
- Sculpture Patio seating

The meeting was adjourned at 9:20 am.

## **Worship and Music Committee Report – January 2024** **(From meeting held January 10, 2024 – attendees in bold)**

### **Worship and Music Ministry Mission Statement**

The Worship and Music Ministry assists the Session and staff in providing and supporting worship which glorifies God by challenging the mind, nourishing the spirit, honoring tradition, demonstrating liturgical depth, exercising creativity in its use of music and the arts, and addressing the needs of individuals and families. (2016)

#### **Committee Chair:**

**Roxanna Erwin (Session)**

#### **Committee Membership:**

Caroline Brown, **Carol Comstock**, **Meredith Daniel (Session)**, Dorsey Farr, Susan Foxworth Hamilton, **Rebekah Groover (Session)**, **Jim Hinkle**, **Jan Irvin**, **Rebekah LeMon (Staff)**, **Norman Mackenzie (Staff)**, Ruth Marston, **Mary Fleming Riley**, **Debbie Stair**

## **I. Current Activity Report**

### **Comments from Rebekah LeMon**

- We have met goals set for 2023. We have added some services in the Chapel. Christmas Eve with the addition of candlelight was delightful. Reintroducing acolytes has been wonderful. Signups for acolytes have been good.
- A key focus for 2024 will be the 9:00 a.m. service – identity, music and space.
  - We want to add a guitarist and male singing voice – they can be the same person. We want consistency in musicians who serve as worship leaders and a wide range of music.
  - We want the 9:00 a.m. service to have an identity of its own with the right balance of sacred and flexibility in The Loft area.
  - We will be looking to have furnishings specific for The Loft – communion table, font, cross, etc.
- We want to use all of our spaces more for worship. For example, All Saints in the memorial garden has been meaningful. We will use the chapel more and reintroduce the various kinds of contemplative services such as Taizé and Evensong.
- We will again have two series of sermons and study – one for Lent and the other culminating with the Kittrell lecture speaker.
- We would like to attract more to our podcasts.

### **Comments from Norman Mackenzie**

- The Christmas Eve services were as smooth and wonderful as ever. Everyone loved the candles. The Primary and Junior choirs sang five anthems. He was so proud of all the choirs.
- He expressed appreciation for the dedication of the Chancel Choir and all the time they devote to the choir, for example singing at Kevin Lacson's ordination.
- Three more people are interested in joining the Chancel Choir.
- The new budget will include a small increase for staff singers in the choir. We will also have the money for an open staff position (bass section).

### **Reflections on Advent and Christmas Eve – All**

- Everyone agreed that having candle lighting at the end of each service (4, 6, 9 and 11 pm) while singing silent night was beautiful and so meaningful!!

- At the 11 p.m. service, we liked having the candle lighting inside in the round.
- The New Year's Eve morning service in the Chapel was lovely and well attended.
- There were complaints about the sound during the Longest Night service. The sound in the Chapel needs to be addressed.
- The decorations and trees were gorgeous this year and we are grateful for the talent and leadership of Seale Lindsay in this effort. Special mention was given the tree that was placed outside the Chapel in the rotunda.

#### **Worship & Music Ministry 2024 Budget – Rebekah & Norman**

- Norman and Rebekah reiterated how they are trying to complete the campaign and budget in a more timely basis and the ministry is encouraged to add wish list items.
- There is a need for liturgical supplies. We need to refresh stoles, vestments, paraments, etc.
- \$30,000 from a trust fund has been allocated for sacred furnishings to include permanent communion tables for the Sanctuary and The Loft.
- The Loft needs a cross. There is a nice font in The Loft but the base it sits on is not fitting. For both the Sanctuary and The Loft, sacred furnishings are missing or need replacing.
- Rebekah Groover has been looking into wood furnishings for the loft. Rebekah LeMon has been contacted by Roger Moister, a master woodworker, in regard to bespoke communion tables.
- Roxanna reported that Lisa Allen will continue to contribute wine for communion and that the Usher appreciation event will be covered in the Congregational Life budget.

## **II. Upcoming & New Project Report:**

#### **Open Forum and Worship Attendance**

- Combined in-person attendance at the Christmas Eve services was increased by approximately 350 from last year. Worship attendance in general for 2023 has been very good.
- Kevin Lacson has seriously improved sound in the Sanctuary and online viewing of the 9:00 a.m. service has greatly increased since his return. Thank you Kevin!
- Rebekah Groover attended a Moravian Love Feast. It was discussed that this could be a good teaching event for children.
- Going forward, weddings will be listed in the Upcoming & New Project Report section.

#### **Upcoming Schedule/Events:**

**January 14** – Baptisms

**February 4** – Communion; Children's Sunday at both 9:00 a.m. & 11:00 a.m. services

**February 11** – Baptisms (McFerrin, Harris, Mansfield)

**February 13**—Shrove Tuesday Pancake Supper and Race

**February 14** – Ash Wednesday (drive-through ashes in afternoon, Chapel worship @ 6:30 p.m.)

**March 3** – Communion

**March 10** – Baptisms

**March 17** – Spring Music?

**March 28** – Maundy Thursday (intergenerational, interactive worship-supper with Communion)

**March 29** – Good Friday (Tenebrae @ 7:30 p.m.)

**March 31** – Easter (worship at 7, 9, and 11 a.m. + Ale & Worley baptisms)

**April 7** - Communion

**April 14** – Youth and Confirmation Sunday, Baptisms (Riley and King



**Weddings:**

**March 2, 2024** – Wedding in Sanctuary (Reagan Stancil/Graham Reaves)

**March 9, 2024** – Wedding in Sanctuary (Catherine Connor/Blake Culberson)

**March 16, 2024**– Wedding in Dobbs Chapel (Katie Gregg/Luke Zemis)

**May 4, 2024** – Wedding in Dobbs Chapel (Kendall Krause/Evan Dexter)

**September 7, 2024** – Wedding in Dobbs Chapel (Rachel Breyer/Christopher Mulgrave)

**September 21, 2024** – Wedding in Sanctuary (Tori Konrad/Jack Markwater)

**III. Motions for Session Vote: None**

## **TRINITY PRESBYTERIAN PRESCHOOL**

### **VISION STATEMENT:**

The mission of Trinity Presbyterian Preschool (“TPP” or the “Preschool”) is to provide a faith-based education in a safe family like environment. By encouraging curiosity, exploration, and learning we seek to nurture each child’s head, hands, and heart. We work cooperatively with parents to understand the uniqueness of each child and provide an environment where rules are consistent but also adaptable to the needs of the individual.

### **COMMITTEE/BOARD:**

#### **Class of 2024**

Betsy Oliver\*, Board Chair, [betsytoliver@gmail.com](mailto:betsytoliver@gmail.com)

Cindy Stancil, Elder Representative, [cindy.stancil@comcast.net](mailto:cindy.stancil@comcast.net)

#### **Class of 2025**

McKinley Bandy\*, Governance & Recruiting, [mckinleybandy@gmail.com](mailto:mckinleybandy@gmail.com)

Melissa McFadden\*, Secretary, [melissajudithb@gmail.com](mailto:melissajudithb@gmail.com)

#### **Class of 2026**

Bridget Vogelhuber\*, [bridget.vogelhuber@gmail.com](mailto:bridget.vogelhuber@gmail.com)

Paige Todd\*, [paigeguytodd@gmail.com](mailto:paigeguytodd@gmail.com)

Christy McClain\*, Parent Council Liaison, [Christinamariemcclain@gmail.com](mailto:Christinamariemcclain@gmail.com)

Dean Cleaveland\*, Finance Chair, [deancleaveland@gmail.com](mailto:deancleaveland@gmail.com)

Caroline Westphal\*, [carolinewestphal@gmail.com](mailto:carolinewestphal@gmail.com)

*\* Voting Members*

#### **Permanent Members**

Executive Director of TPP – Erin Carey, [ecarey@trinityatlanta.org](mailto:ecarey@trinityatlanta.org)

#### **Staff Liaisons**

Rebekah LeMon – Senior Pastor, Trinity Presbyterian

Heather Edmiston – Director of Finance, Trinity Presbyterian

### **CURRENT ACTIVITY REPORT – 12/12/23**

#### **Board Chair Report:**

Betsy discussed the need for a Finance chair for next year. She also brought attention to the need to recruit Board members for next year and doing this in the first 2-3 months of the year was very effective last year. Need to consider Alumni parents and current parents. Also, a Session representative to replace Cindy Stancil for next year needs to be considered.

**ED Update:**

Enrollment opened 12/1 to all. Erin reported that 30 children have been enrolled and 18 are in process of application completion for next year. 5 are younger siblings. There are 2 new toddlers starting in January, 2024. Tours will happen in January and February for more recruitment. We are also printing yard signs to help promote the preschool and enrollment. Dean also reported that these signs came in under the annual marketing budget. A book fair was taking place in December as well. Finances going in a good direction.

During the meeting, it was proposed to do a town hall for 3's parents to promote the Pre-K since TPP has more competition in the public school for the coming year. Currently, Pre-K has only 4 paid children and 7 in process for next year.

We want to be sure we are staffing for actual enrollment. There will be teacher meetings in January to ask if they are returning, age teaching preference, etc. There will also be a teacher workday and some teacher professional training in January. Erin also stated that she is working on the details of a Summer Camp for next year and will get teachers confirmed in January along with dates. Excellent news for parents and for attracting families and income for TPP as well.

December was full of fun programs including a caroling day and the Polar Express day when Santa comes. Always a very busy time of year!