

# SESSION PACKET

Stated Session Meeting  
September 17, 2024



# TRINITY

PRESBYTERIAN  
CHURCH

\_\_\_\_\_ Approved

\_\_\_\_\_ Approved with Amendment

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**STATED SESSION MEETING AGENDA**  
**TRINITY PRESBYTERIAN CHURCH**  
**September 17, 2024**  
**7:00 p.m.**  
**Old Fellowship Hall**

**CALL TO ORDER** Rebekah LeMon

**DEVOTION** Karen Bain

**MOTION to approve Consent Agenda** Rebekah LeMon

- Agenda
- Session Minutes
  - Stated Session Meeting Minutes – August 20, 2024
- Financial Report for August 2024
- Statistical Report for August 2024

**MODERATOR’S REPORT** Rebekah LeMon

**CLERK’S REPORT** Drew Timmons

**SPECIAL ORDERS & REPORTS:**

**CANDIDACY OF EMILY AVANT** Emily Avant and Rebekah LeMon

**MOTION:** To recommend to the Presbytery of Greater Atlanta that Emily Avant, inquirer under care of the Session of Trinity Presbyterian Church, be approved as a Candidate for Ordination.

**TRUSTEE REPORT** Frank Fuerst

The Trustees approved the following motions and recommend them to Session for approval:

**MOTION:** To approve the request of the TELC board for \$20,000 from the TELC Fund to be used for Financial Aid and a technology refresh.

**MOTION:** To approve a requested distribution from the Kahn Family Fund of \$7,500 for professional development, suicide prevention training, and costs for staff celebrations and transitions.

**MOTION:** To approve a distribution of up to \$30,000 from the Love Ministry Impact Fund to furnish common spaces in the manse.

**MOTION:** To nominate Esther Stokes to serve a seven year term as a Trustee beginning January 1, 2025.

**CONGREGATIONAL LIFE/MEMBERSHIP & ENGAGEMENT** Lucy Strong

**MOTION:** To combine the Congregational Life and Membership & Engagement Committees into one “Engagement” committee of the Session.

**FINANCE & BUDGET**

Heather Edmiston and Dave Higgins

**2025 COMMITMENT SEASON LAUNCH**

Martha Craft and Tom Owens

**2025 BUDGET PROCESS AND TIMELINE**

Rebekah LeMon and Heather Edmiston

**OPEN FORUM****PRAYER AND DEPARTING BLESSINGS**

Rebekah LeMon

<b>UPCOMING DATES</b>		
Deadline for Session Pledges for 2025	September 28, 2024	
All-Church Commitment Kick-off Brunch	Sept. 29, 2024, 10:00 a.m.	Williams Hall
Communion Sundays	Oct. 6th, Nov. 3rd, Dec. 1st	
Blessing of the Animals	Oct. 6, 2024, 4:00-5:00 p.m.	Magnolia Circle
Baptism	Oct. 13, 2024	Harrison Clay Landon, son of Nancy and Paul Landon
Kittrell Lecture	Oct. 24th 7:00 p.m.	
Halloween Bingo	Oct. 25th 6:00 p.m.	
Pumpkin Carving	Oct. 27th 6:00 p.m.	
Presbytery Meeting	Nov. 9th	Mt. Vernon Presbyterian Church
Baptisms	Nov. 10th 11:00 a.m.	Ellen Childs Sanders, daughter of Amanda and Daniel Sanders  Christian Edward Belisle, son of Brooke and Andrew Belisle
Fall Music Sunday and Celebration of Norman Mackenzie's 40th anniversary	Nov. 17th`	
Trinity 75th anniversary worship and all-church luncheon	Nov. 24th, 10:00 Education, 11:00 Worship, 12:00 Luncheon	

**STATED SESSION MEETING MINUTES**  
**TRINITY PRESBYTERIAN CHURCH**  
**August 20, 2024**  
**7:00 p.m.**  
**Old Fellowship Hall**

**CALL TO ORDER & DECLARATION OF QUORUM**

**Rebekah LeMon**

The stated Session meeting for Trinity Presbyterian Church on **August 20, 2024** was called to order at **6:47 pm** in Williams Hall by the moderator, Rebekah LeMon. The clerk, Drew Timmons, confirmed the presence of a quorum.

**RECEPTION OF NEW MEMBERS**

**Rebekah LeMon**

Prior to the formal business meeting of the Session, members of the session shared a meal and conversation with new members. After dinner, Rebekah invited the session to introduce the new members from each table. After each of the new members were introduced, Rebekah invited the new members to reaffirm their faith. Each of the new members and the Session responded to the questions of affirmation from Rebekah. Rebekah then invited a motion to receive the new members into the church. Mary Kelly Speed made the motion, which was seconded by many. The motion was approved unanimously.

The following new members affirmed their faith and were welcomed into Trinity.

Carol Morgan – Joining via Certificate of Transfer  
Jim Bennett – Joining via Reaffirmation of Faith  
Margaret Slaughter – Joining via Certificate of Transfer  
Thomas Slaughter – Joining via Certificate of Transfer  
Beth Walker - Joining via Certificate of Transfer  
Graham Reaves - Joining via Certificate of Transfer

**DEVOTION**

**Mary Kelly Speed**

Mary Kelly shared with Session about a family who immigrated to America in January as refugees from Myanmar. They left in the middle of the night and stayed at the border of Thailand for 2 years while they waited for entrance to Thailand. They have been working hard over the past months since their arrival to acclimate to our culture. Navigating our broken systems has been particularly challenging for them. They had their SNAP benefits cut with no warning. The Nongovernmental Organizations assigned to help them that are overburdened with need and unable to respond timely. Systems have been so frustrating – how do you navigate these systems that are only accessible during the workday when you need to be at work. Continue to pray that these systems can be fixed. Mary Kelly closed with a benediction.

## **OMNIBUS MOTION TO APPROVE CONSENT AGENDA**

**Rebekah LeMon**

Rebekah LeMon directed session members to the omnibus motion in the meeting packet which included tonight's meeting Agenda, (one amendment to the agenda – Mary Kelly Speed gave the devotion), Stated Session Meeting Minutes from June 18, 2024, Called Session Meeting Minutes from June 30, 2024, the Financial Reports for June, July 2024, and the Statistical Reports for June, July 2024. The Consent Agenda was unanimously approved without discussion.

## **MODERATOR'S REPORT**

**Rebekah LeMon**

Rebekah began her report with gratitude as always. She gave a huge shout out to Janet Martin who spearheaded our database transition and has been instrumental in making the transition smooth.

After updates to the manse, Emily Beaver has moved in, and she has been ordained.

Family ministries worked hard this summer. Vacation Bible School. Youth trips and lock in. It was a busy time!

Rebekah praised the Property committee. They have repainted the second floor and installed new carpet. Renovations to the Five Points bathrooms are next.

Many thanks to Heather Edmiston and her work to have the new HVAC installed. She has worked every day this summer to make this happen.

Over the summer many policies were updated.

We are expecting a relaunch of the greeter program to ensure visitors are welcomed and directed where to go during the Sunday School hour.

Personnel changes – Jesse From resigned, and the position will not be filled for now. Laura Ann Stafford retired from Trinity Presbyterian Preschool. The process is moving toward hiring a Wellness Director. Tanner Short is going to be doing an internship here in the fall.

Commitment co-chairs this year are Martha Craft and Tom Owens. Session will hear from the co-chairs at the September Session meeting.

This fall is our 75<sup>th</sup> anniversary celebration. We will have a worship service of music. Sunday School will have special celebrations. There will also be a church family meal.

## **CLERK'S REPORT**

**Drew Timmons**

Thank you to everyone who helped with the Fun Fest on Sunday. Special thank you to Elizabeth, Rebekah, Lucy, Emily, Jean, and Tanner who sat in the dunk tank. The hymn sing and potluck are this Sunday August 25. The church year kickoff with Barbeque and Bluegrass is September 8th. Please register so we know how much food to cook.

Reminder of the Rosemary Kittrell lecture on October 24th. Tickets will be available to the public on September 16th. The event will likely sell out.

September Communion is Labor Day weekend. Please sign up for that or other communion service.

Adult Education is starting September 15.

Devotion sign ups were circulated. Every session member does a minimum of one devotion during their time on session.

Presbytery meeting sign ups were circulated.

### **SPECIAL ORDERS & REPORTS:**

#### **LAUNCH OF 2025 CONFIRMATION PROCESS**

**Emily Beaver**

The 2025 Confirmation process is starting. Confirmation is for eighth grade students to become members of the church. They learn more about the church and Presbyterianism. Every confirmand needs a mentor. If you're interested in being a mentor, let Emily know. The curriculum for confirmation is Changing the World and is hands on. Officially launch on October 22.

Usually for eighth graders, but anyone from 8-12 grade can go through confirmation.

Commitment as a mentor is to conduct six meetings with your confirmand from October through April. The curriculum has information for mentors to use if they want it. The goal is that at the end the confirmand knows an adult in the church knows them as a person and has a deeper relationship with them.

#### **AUGUST 6 PRESBYTERY MEETING REPORT**

**Nick Leet**

Hybrid meeting – Zoom and in person.

Presbytery shared an update on “Unified Conversations” a current initiative to evaluate future of the Presbytery financial policy, and upcoming potential changes to the Book of Order.

The Nomination Committee and Committee on Representation are both looking for new members to support their efforts within the Presbytery. The Volunteer Information Form to explore supporting these committees is at [www.atlpcusa.org/vif](http://www.atlpcusa.org/vif).

Three new ministers were examined and ordained including Trinity's very own Emily Beaver.

Presbyterians for a Better Georgia and the Peach and Global Witness Partnerships shared video on their mission and works.

Rev. Jihyun Oh offered a sermon focused on embodying love and living courageously together.

Rebekah reminded everyone that when you attend Presbytery meeting you are a voting member representing TPC. You don't vote in a block – it's up to you individually as you discern.

#### **MISSION COUNCIL TASK FORCE PLAN FOR RESERVES**

**Paige Keller**

Mission Council created a Task Force in Fall 2023 to discern how best to make use of unspent funds allocated for the Mission Reserve Account, which has \$195,735 in it. After 8 months of research, conversation, and prayer, this Task Force presented the following plan for disbursing these funds:

- 1) Support refugee family from Myanmar – \$5,000
- 2) Fund Additional Impact Grants over the next 3-4 years – \$75,000
- 3) Fund Living Waters Filtration Project in Cuba – \$44,000

- 4) Fund emergency needs for refugee families in relationship with IRC over the next 2 years - \$48,000
- 5) Buffer for unseen items / emergencies – \$25,000

Mary Kelly Speed asked whether the Emergency funding of needs (item 4) is to TPC or funneled through IRC. Can do both: If it's a family closely working with TPC, through TPC. But also have a Memorandum of Understanding with IRC that enables us to send funds and IRC will pass on to the family. IRC has a process of selection that they will use.

## **FINANCE & BUDGET**

**Heather Edmiston & Dave Higgins**

MOTION: Of the unspent funds from the 2023 fiscal year budget (\$728,628), allocate 60% to the Property Reserve Fund, 20% to the Mission Reserve Fund and 20% to the Technology Replacement Reserve Fund.

This proposal is after all reserves have been allocated.

Nick Leet asked if the allocation of more to property would be ongoing. Heather Edmiston pointed out that in years past, property received 100% of allocation, and she is assuming that was based on need. She is working on budgeting for property, so we don't have to dip into reserves.

Rebekah LeMon stated that for years the property budget was insufficient, so reserves had to be used. We are shifting into a more realistic number including a capital expenditure within the budget. Additionally, in the past, we had not calculated the technology needs, and we are repairing that as well. The hope is to not dip into reserves to maintain property. Also, the hope is that we won't have this unspent money.

Motion passed unanimously.

Dave Higgins provided a report on finance and the budget. We are ahead of the budget because we have underspent in several categories – mission, finance and administration, and personnel. Mission underspend is due to timing, and it will be spent by year end. Finance and administration is due to technology being below budget, but it is expected to catch up. Personnel underspending is related to the timing of new staff members.

Page 29-42 of the Session packet is the auditor's report. The report was accepted by the Finance committee last week.

## **ADULT EDUCATION PLAN FOR 2024-2025**

**Nick Leet**

Thank you for your feedback at the retreat. Aware of the need to improve communication.

Excited to have three fantastic outside speakers coming to lead Sunday school this fall. Dr. Joel LeMon and Dr. Brennan Breed will be with us on the 15<sup>th</sup> and 22<sup>nd</sup> of September, respectively.

Dr. Ellen Ott Marshall has graciously agreed to take time away from her Sabbatical to share her wisdom on the topic of Conflict Transformation. How do we as a community of faith respond to all the conflicts that seem to be enveloping us in the world right now? Her wonderful and inspiring lecture is scheduled for November 10<sup>th</sup>. And while it is timely (as the Sunday after the election), it will be completely apolitical, instead focusing on the ethical/theological impact and opportunity that we can take into and away from conflict.



Adult Ed will have offerings surrounding the Kittrell Lecture on October 24.

## **OPEN FORUM**

Elizabeth Davis spoke about the need for Sunday School teachers. Parents of children are not the only teachers – a lot of grandparents teach. Mr. Music (Scott Calhoun) teaches the littlest children. K/1<sup>st</sup> graders learn about worship, worship spaces, why do we do the things we do. 2/3 graders receive bible education; how to read the bible; what's special about it; receive their own bible to bring home. 4/5 graders dive a little deeper into the bible stories. For example learning the other part of the story of Noah's ark. Lessons are prepared, and they are sent the week before so you know what you're doing. Even if you don't do the lesson, it's okay. The goal is to build relationships with the children – that they are known and they are loved by God through all of us. Teaching Sunday School is part of our baptismal vows. If you can't do it, please ask others to help.

Lucy Strong spoke about communications. How do we get to know what's happening better? YouTube channel has sermons, music, and adult education. Follow social media, so you can share the posts.

Events page on website will have everything that's happening at Trinity, and the website homepage will have a link to a pdf with everything.

Realm – all the information will be on Realm.

We are implementing a greeter program to show people where to go. We are hoping to have 3 greeters in the education hour at Five Points and in D building. We need volunteers to be greeters.

Mary Kelly Speed brought up publishing a mission calendar so everyone knows what is scheduled throughout the year. People are unaware of what the church is offering, what the engagement opportunities are, and where specifically TPC is helping.

Emily Beaver raised up college students. Talking about how to care for college students. One way is to bring back Montreat College Conference. Similar to the youth conference but more adult feeling. This year's theme is God's Hope in a Weary World.

Lucy raised up a men's gathering on September 7 in the church parking lot. An outdoor fellowship opportunity.

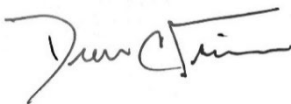
## **PRAYER AND DEPARTING BLESSINGS**

**Rebekah LeMon**

Rebekah asked for joys and concerns. Rebekah closed us in prayer.

The meeting adjourned at 8:30pm.

Respectfully submitted,



Drew Timmons  
Clerk



Karen Bain  
Assistant Clerk

<b>UPCOMING DATES</b>		
Communion Sundays	Sept. 1, Oct. 6	
Trinity Fun Fest	August 18	4-6pm
Hymn Sing & All-Church Potluck	August 25	11am-130pm
BBQ & Bluegrass (one worship service at 11am)	Sept 8	12-3pm
Two morning worship services and Adult Education restart	Sept 15	
All-Church Financial Town Hall and Commitment Launch Brunch	Sept 29	10am
Kittrell Lecture	Oct 24	7pm
Baptism – Ellen Childs Sanders, daughter of Amanda and Daniel Sanders	Nov 10	11am

Trinity Presbyterian Church Session In-person Attendance (In Bold), August 20, 2024:

<b>Name</b>	<b>Name</b>	<b>Name</b>
<b>Reid Willingham</b>	<b>Karen Bain – Asst Clerk</b>	Anne Blich
<b>Kenny Kraft</b>	Jon Balch	<b>Scott Calhoun</b>
<b>Kristin Hunter</b>	<b>Dean Cleaveland</b>	<b>Brooke Chaplain</b>
<b>Tom Owens</b>	Rebekah Groover	<b>Dave Higgins</b>
<b>Martha Craft</b>	Jay Harris	<b>Mike Hobbs</b>
<b>Drew Timmons – Clerk</b>	<b>Paige Keller</b>	<b>Reese Jackson</b>
<b>Meredith Daniel</b>	<b>Nick Leet</b>	<b>Gina Nana</b>
<b>Allen Moseley</b>	<b>Jon McRae</b>	<b>Anne-Marie Spalinger</b>
Chris Suh	<b>Mary Kelly Speed</b>	<b>Michele Stancil</b>
Lindsey Greene	<b>Catherine Warren</b>	Benjamin Walls
		<b>Libby Gray Hall (youth)</b>
		<b>Connor Willingham (youth)</b>
Staff Attendees:	Other Attendees:	Guests
<b>Rebekah LeMon-Moderator</b>		
Lucy Strong		
Emily Beaver		
Elizabeth Davis		
Heather Edmiston		

## **Trinity Trustees – Background on requested distributions from Trust Funds:**

### **TELC Fund Request**

Request from Kelly Hays, incoming Chair of the TELC board for the 24-25 school year:

As we are preparing for the new budget year and supporting the needs of families and our teachers, we are hoping to request a draw from the TELC trust that has been created.

Specifically for this year we would like to draw down \$20,000 to meet the following needs:

1. For Financial Aid we are requesting \$15,000.00 for the 24-25 school year. This will help support three TELC families.
2. Technology Refresh to support teachers in lesson planning, family communication, and student projects. The remaining funding will be used to upgrade/increase the number of computers in the teacher workroom. After conducting interviews with several teachers this past summer, we learned that only 1 out of the 3 is working at full capacity but that they all rely on them to create their weekly classroom lesson plans (in addition to routine communication with families and various student projects).

### **2024 Requested distribution from Kahn Family Fund:**

\$2500: Professional development for all staff members who supervise others: \$250/employee x 10 for training with Susan Beaumont

\$2000: National Action Alliance for Suicide Prevention Training for TPC staff (in mental health awareness and identification and response to suicidal ideation in adults and youth)

\$3000: Costs for staff celebrations and transitions: 10<sup>th</sup> anniversary celebrations and gifts for Karen Simmons and TreVarius Worthy; farewell luncheon for Jesse Fron; baby gift for TreVarius Worthy; staff birthday celebration and Emily Beaver ordination celebration

**Total: \$7500**

### **2024 Requested distribution from Love Fund to furnish common spaces in the manse (up to \$30,000):**

Background: Upon the Esquedas' departure, the manse needed to be painted and the carpet needed to be replaced. When we removed the carpet, we discovered hardwoods throughout the house. Some needed repairing and replacing and all needed to be refinished. The kitchen needed new countertops and repair of the island and one damaged wall. All repairs and painting were paid for with Property funds and the manse was ready to be offered as part of the terms of call for our new Associate Pastor.

Since Emily is single, she does not need all the 5 bedrooms. Moreover, using the market value of such a large home in her compensation package would have left her with virtually no cash salary. So we entered into an arrangement that includes the master suite and a sitting room as if Emily were in a 1 bedroom apartment. She has full use of all other spaces in the house, but the church will now also be able to use those spaces for events and entertaining. The manse has already been used for a back-to-school cookout for youth, and a staff birthday and Emily Beaver ordination drop-in celebration will be held there in late August. The reception after the women's advent service and other small events will also be hosted at the manse (with permission and coordination with Emily).

The upstairs bedrooms in the manse, connected by a jack-and-jill bath, have been furnished as guest rooms to be used for visiting teachers, speakers, and church staff when we need to be at church late/early/for a weekend. Emily moved out of an efficiency dorm apartment and did not have furniture to fill the home, so the request for the 2024 distribution from the Love Fund is to furnish the common spaces (not Emily's private apartment). Expenses already-incurred are below; rugs and other items of furniture still need to be purchased.

**Manse purchases to date:**

Kitchen table and 8 chairs	650.00
8 chairs (kitchen and game table)	1,150.00
2 Living Room Chairs and 2 prints	2,150.00
2 Living Room Sofas	1,650.00
Den Sofa	1,132.56
Cleaning Previously Used Upholstery	640.00
Lamps, Lighting and Ceiling Fans	1,199.80
Accessories and Pillows	1,161.39
2 chairs	908.37
Slipcovers	68.58
Coffee Table	365.90
Living Room Coffee Table	503.84
Game Table	618.55
3 side tables	931.10
Upstairs Furnishings (3 beds, mattresses, nightstands, dresser, bedding, towels, bathmats)	3,452.28
Porch Furnishings	737.20
Doormats	80.27
Expenditures to date	<u>\$17,399.84</u>

**To be purchased:**

- Area rugs x 5
- Desks and chairs for upstairs bedrooms
- Kitchen items for serving meals to groups (flatware, glassware, plates and some serving pieces)

**Trinity Presbyterian Church**  
 Monthly Financial Statement Summary  
**YTD Actuals to Prior Year Analysis**  
 As of August 31, 2024

	YTD - 08.31.2024		2023 Actual		2024 Actual		Relative To PRIOR YEAR		Comments
	A	B	C	D	E	F	G		
				<b>Increase</b>	<b>+ Decrease</b>	<b>= Net</b>			
1 <b>Income</b>									
2 Pledged Income	\$ 2,321,915.23	\$ 2,187,821.98		\$ (134,093.25)					
3 Non-Pledged Income	91,460.77	52,406.52		\$ (39,054.25)					
4 Trust Fund Income	76,889.46	79,071.75		2,182.29					
5 Other Income	111,820.11	160,770.29		48,950.18					
6 Activities & Recreation	0.00	0.00		-					
7 Stock Gain/Loss	2,144.05	301.01		\$ (1,843.04)					
8 <b>Total Income</b>	\$ 2,604,229.62	\$ 2,480,371.55		\$ 51,132.47	\$ (174,990.54)	\$ (123,858.07)			
9 <b>Expenses</b>				<b>Decrease</b>	<b>+ Increase</b>	<b>= Net</b>			
10 Congregation	\$ 15,816.34	\$ 19,425.65		\$ (3,609.31)					
11 Children & Families	13,954.20	15,961.63		\$ (2,007.43)					
12 Youth & Families	19,685.14	49,402.60		\$ (29,717.46)					
14 Adults	8,313.76	9,859.13		\$ (1,545.37)					
15 Worship and Music	34,978.33	48,931.43		\$ (13,953.10)					
16 Mission	300,102.95	236,692.31		\$ 63,410.64					
17 Commitment	49.17	1,142.10		\$ (1,092.93)					
19 Finance & Administration	382,175.92	323,743.14		\$ 58,432.78					
20 Property	407,705.18	478,319.73		\$ (70,614.55)					
21 Personnel	955,664.64	1,157,118.83		\$ (201,454.19)					
22 Childcare	7,963.24	10,664.89		\$ (2,701.65)					
23 Strategic Planning	0.00	0.00		\$ -					
25 <b>Total Expenses</b>	2,146,408.87	\$ 2,351,261.44		\$ 121,843.42	\$ (326,695.99)	\$ (204,852.57)			
26									
27 <b>Net Y-T-D Total before Extraordinary</b>	\$ 457,820.75	\$ 129,110.11				\$ (328,710.64)			
28									
29 <b>Net Y-T-D Total</b>	\$457,820.75	\$129,110.11				\$ (328,710.64)			
30									
32 <b>Prior Month</b>	\$ 576,163.18	\$ 310,988.08				\$ 310,988.08			
33									
34									

"-" = Under Last Year; "+" = Over Last Year  
 2024 Prepaid Pledges 429,529; 2023 Prepaid Pledges \$428,069; 2022 Prepaid Pledges \$560,366  
 Current Year -\$65,112; Prior Year -\$68,293  
 Gifts in excess of pledge -\$19,134; non pledged contributions -\$19,821  
 Interest +\$50,966; Loose offering -\$2,949

Congregational Care +\$1,392; Congregational Events +\$670; Basketball Exp. +\$1,548  
 +\$2,007 - primarily due to special events. Expenses have exceeded registrations. E. Davis will begin monthly meetings with H Edmiston  
 Increase due to timing of trip accounting  
 Adult Ed +\$930; Fellowship +\$2,181; Engagement -\$306  
 Worship +\$4,292 (Easter musicians); Informal Worship Music +\$3,575 (Add'l musician and wage increase; Music \$6,085 - Wage increase and Organ maintenance  
 Decrease due to timing of partner funding  
 Stewardship Event - Finance Town Hall in January  
 Communications -\$26,597 (GreenGate Contract); Technology -\$54,205 (timing of purchases); Office Supplies - \$4,977; Telecom -\$5,727; Licenses, Fees +\$3,841; FF&E +\$1,803; Audit/Legal +\$1,800; Governance +\$16,823 (per capita); Food Service +\$8,207; Insurance +\$2,023  
 Cleaning +\$20,769 (new contract); Bldg Maint. +\$40,845 (\$41k due to manse); HVAC/Plumbing -\$3,298,  
 Security -\$4,606; Utilities +\$14,358; Grounds Maint. +\$2,547  
 2023 staff vacancies combined with 2024 pay increases  
 2024 pay increases



Trinity Presbyterian Church  
**Statement of Financial Position**

As of: Aug 31st 2024 | Filtered by: Fund

<b>Assets</b>	
Cash	3,766,056.96
Receivables	( 536.49 )
Property, Plant, & Equipment	
Buildings	24,329,710.05
Equipment/Furniture/Fixtures	5,249,422.74
Land	4,379,229.98
Accumulated Depreciation	( 16,030,645.24 )
Total Property, Plant, & Equipment	17,927,717.53
<b>Total Assets</b>	<b>\$ 21,693,238.00</b>
<b>Liabilities &amp; Net Assets</b>	
<b>Liabilities</b>	
Transfers	409.66
<b>Current Liabilities</b>	
Payroll Liabilities	( 205.73 )
Other Current Liabilities	35,983.05
Total Current Liabilities	51,258.46
Total Liabilities	51,668.12
<b>Net Assets</b>	
Without Donor Restrictions	17,777,628.04
With Donor Restrictions	3,863,941.84
Total Net Assets	21,641,569.88
<b>Total Liabilities &amp; Net Assets</b>	<b>\$ 21,693,238.00</b>

Trinity Presbyterian Church  
**Summary of Restricted Net Assets**

Date Range: Jan 1st 2024 - Aug 31st 2024 | Includes Open Transactions | Filtered by: Fund

Accounts	Beginning Balance	Income	Expense	Ending Balance
<b>Restricted Net Assets</b>				
Temporarily Restricted				
Designated by Church				
Ministry to the Congregation				
Congregational Care				
80158 Counselling	9,005.00	625.00	2,975.00	6,655.00
Total Congregational Care	9,005.00	625.00	2,975.00	6,655.00
Congregational Events				
80160 Churchwide Events Registrations	0.00	4,600.00	4,600.00	0.00
80161 Maundy Thursday Dinner	0.00	390.87	390.87	0.00
80199 BBQ & BlueGrass	0.00	510.00	0.00	510.00
Total Congregational Events	0.00	5,500.87	4,990.87	510.00
Total Ministry to the Congregation	9,005.00	6,125.87	7,965.87	7,165.00
Ministry to Adults				
Adult Education				
80041 Kittrell Lecture Fund	42,867.34	0.00	15,000.00	27,867.34
Total Adult Education	42,867.34	0.00	15,000.00	27,867.34
Fellowship				
80069 Women's Gathering	( 1,960.71)	20,022.82	17,945.13	116.98
80083 Men's Fellowship	0.00	1,342.00	1,290.69	51.31
80085 Senior Adult Travel	1,965.36	0.00	0.00	1,965.36
Total Fellowship	4.65	21,364.82	19,235.82	2,133.65
Total Ministry to Adults	42,871.99	21,364.82	34,235.82	30,000.99
Children and Family Ministries				
81700 Bike Night Registrations	0.00	530.00	530.00	0.00
Total Children and Family Ministries	0.00	530.00	530.00	0.00
Youth and Family Ministries				
HS Trips				
80074 HS Ireland/Scotland 2024	14,519.57	67,406.97	81,926.54	0.00
80091 HS Disney Trip 2024	375.95	1,586.49	1,962.44	0.00
80092 HS Montreat 2024	355.54	26,662.36	27,017.90	0.00
Total HS Trips	15,251.06	95,655.82	110,906.88	0.00
MS Trips				
80079 MS Mission 2024	( 95.45)	5,270.00	5,174.55	0.00
80080 MS Cabin Trip 2023	0.00	344.39	344.39	0.00
80089 MS Mystery 2024	7,379.71	1,323.98	8,703.69	0.00
80090 MS Cabin Trip 2024	( 2,068.23)	7,345.43	5,277.20	0.00
Total MS Trips	5,216.03	14,283.80	19,499.83	0.00
Total Youth and Family Ministries	20,467.09	109,939.62	130,406.71	0.00
Mission				
80097 Buckhead Christian Ministry	370.00	0.00	0.00	370.00
80098 Faith in Action	795.15	1,475.00	1,014.97	1,255.18
80100 Cuba Mission	17,445.23	3,753.00	0.00	21,198.23
80101 Refugee Relief	2,935.01	100.00	0.00	3,035.01
80103 Haiti Mission	13,462.80	0.00	0.00	13,462.80



<b>Accounts</b>	<b>Beginning Balance</b>	<b>Income</b>	<b>Expense</b>	<b>Ending Balance</b>
80112 Mission Reserve Account	211,016.57	145,725.60	17,781.51	338,960.66
80113 Teacher Training - Mission	925.00	0.00	0.00	925.00
<b>Total Mission</b>	<b>246,949.76</b>	<b>151,053.60</b>	<b>18,796.48</b>	<b>379,206.88</b>
<b>Property</b>				
80070 Gym Reserve Fund	14,919.46	0.00	0.00	14,919.46
80134 Property Operating Reserve	400,241.43	464,733.80	298,240.40	566,734.83
80150 Capital Projects	13,486.93	168,522.90	42,764.44	139,245.39
80159 Sacred Furnishings -Love Trust Fund	30,000.00	0.00	3,904.75	26,095.25
<b>Total Property</b>	<b>458,647.82</b>	<b>633,256.70</b>	<b>344,909.59</b>	<b>746,994.93</b>
<b>Technology and Communications</b>				
80119 Communications	14,541.68	0.00	0.00	14,541.68
80151 Technology Reserve	120,938.00	162,548.83	34,064.14	249,422.69
<b>Total Technology and Communications</b>	<b>135,479.68</b>	<b>162,548.83</b>	<b>34,064.14</b>	<b>263,964.37</b>
<b>Administration</b>				
80115 Operating Reserve	974,238.08	74,815.00	0.00	1,049,053.08
<b>Clearing Accounts</b>				
80133 Payroll Clearing	0.00	1,036,015.65	1,036,015.65	0.00
80162 Memorial Gifts Clearing	0.00	1.10	1.10	0.00
<b>Total Clearing Accounts</b>	<b>0.00</b>	<b>1,036,016.75</b>	<b>1,036,016.75</b>	<b>0.00</b>
<b>Total Administration</b>	<b>974,238.08</b>	<b>1,110,831.75</b>	<b>1,036,016.75</b>	<b>1,049,053.08</b>
<b>Personnel</b>				
80049 Personnel Discretionary	68,711.05	750.00	8,288.55	61,172.50
80058 Sabbatical Reserve	51,531.36	0.00	0.00	51,531.36
80116 Sr. Pastor's Discretionary Fund	14,216.84	0.00	445.68	13,771.16
80117 Sr. Assoc. Discretionary Fund	375.00	0.00	0.00	375.00
80121 Associate Pastor Discretionary Fund	2,700.00	0.00	0.00	2,700.00
80143 PNC Expenses	14,205.56	0.00	2,364.80	11,840.76
80152 Personnel Reserve	425,225.00	30,613.97	60,027.25	395,811.72
<b>Total Personnel</b>	<b>576,964.81</b>	<b>31,363.97</b>	<b>71,126.28</b>	<b>537,202.50</b>
<b>Total Designated by Church</b>	<b>2,464,624.23</b>	<b>2,227,015.16</b>	<b>1,678,051.64</b>	<b>3,013,587.75</b>
<b>TPP</b>				
81655 Helping Hand Fund	0.00	57.98	57.98	0.00
<b>Total TPP</b>	<b>0.00</b>	<b>57.98</b>	<b>57.98</b>	<b>0.00</b>
<b>Total Temporarily Restricted</b>	<b>2,464,624.23</b>	<b>2,227,073.14</b>	<b>1,678,109.62</b>	<b>3,013,587.75</b>
<b>Permanently Restricted</b>				
<b>Designated by Donor</b>				
<b>Ministry to the Congregation</b>				
80056 Library Fund	660.51	0.00	0.00	660.51
80060 KJ Scholarship Fund - TPP	650.00	0.00	0.00	650.00
<b>Congregational Care</b>				
80038 Memorial Garden Fund	16,520.06	4,800.00	3,156.67	18,163.39
80040 Pastor's Aid Donations	17,939.31	15,366.63	4,736.15	28,569.79
80047 Stephen Ministry Resources	5,737.20	75.00	149.50	5,662.70
<b>Total Congregational Care</b>	<b>40,196.57</b>	<b>20,241.63</b>	<b>8,042.32</b>	<b>52,395.88</b>
<b>Total Ministry to the Congregation</b>	<b>41,507.08</b>	<b>20,241.63</b>	<b>8,042.32</b>	<b>53,706.39</b>
<b>CFM</b>				
80015 CFM Gifts	12,322.12	0.00	0.00	12,322.12
<b>Total CFM</b>	<b>12,322.12</b>	<b>0.00</b>	<b>0.00</b>	<b>12,322.12</b>
<b>YFM</b>				
80004 Fuller Youth Institute Grant 2019	44.53	0.00	0.00	44.53

<b>Accounts</b>	<b>Beginning Balance</b>	<b>Income</b>	<b>Expense</b>	<b>Ending Balance</b>
80006 Youth Scholarship Fund	1,366.00	0.00	0.00	1,366.00
80007 YFM Gifts	31,789.39	7,415.00	18,331.45	20,872.94
80078 Souper Bowl of Caring	0.00	845.81	845.81	0.00
<b>Total YFM</b>	<b>33,199.92</b>	<b>8,260.81</b>	<b>19,177.26</b>	<b>22,283.47</b>
<b>Ministry to Adults</b>				
<b>Adult Education</b>				
80014 Adult Education Gifts	( 114.21)	0.00	0.00	( 114.21)
<b>Total Adult Education</b>	<b>( 114.21)</b>	<b>0.00</b>	<b>0.00</b>	<b>( 114.21)</b>
<b>Total Ministry to Adults</b>	<b>( 114.21)</b>	<b>0.00</b>	<b>0.00</b>	<b>( 114.21)</b>
<b>Worship &amp; Music</b>				
80016 Adele McKee Music Fund	182,045.87	4,586.81	4,591.91	182,040.77
80017 Adele McKee Fund II	29,947.80	0.00	0.00	29,947.80
80018 Trinity Choral Scholars	6,900.00	0.00	0.00	6,900.00
80020 Music Dues	( 758.36)	758.36	0.00	0.00
80021 Worship Furnishings and Supplies	5,970.69	0.00	0.00	5,970.69
80022 Flower Guild	357.99	1,012.38	662.38	707.99
80023 Informal Worship	23,534.31	0.00	0.00	23,534.31
80048 Pulpit Bible (Liss to Graves)	1,000.00	0.00	0.00	1,000.00
<b>Total Worship &amp; Music</b>	<b>248,998.30</b>	<b>6,357.55</b>	<b>5,254.29</b>	<b>250,101.56</b>
<b>Mission</b>				
80036 Mission Pastor Discretionary Fund	10.00	0.00	0.00	10.00
80102 Cuba Mission Trip	2,900.00	0.00	1,000.00	1,900.00
80109 Christmas Market	41,321.96	0.00	11,958.92	29,363.04
80110 Agape Lent/Backpacks/Christmas	5,575.97	100.00	0.00	5,675.97
<b>Special Offerings</b>				
80000 PATH/Agape/St. Luke's	1,979.52	0.00	0.00	1,979.52
80003 One Great Hour of Sharing Offering	0.00	1,815.00	1,715.00	100.00
<b>Total Special Offerings</b>	<b>1,979.52</b>	<b>1,815.00</b>	<b>1,715.00</b>	<b>2,079.52</b>
<b>Total Mission</b>	<b>51,787.45</b>	<b>1,915.00</b>	<b>14,673.92</b>	<b>39,028.53</b>
<b>Property</b>				
80064 Infrastructure Fund	4,135,913.87	7,444.78	15.18	4,143,343.47
80065 Infrastructure Projects	( 3,395,305.00)	0.00	324,813.24	( 3,720,118.24)
80066 Infrastruc - Organ Maintenance	50,000.00	0.00	0.00	50,000.00
<b>Total Property</b>	<b>790,608.87</b>	<b>7,444.78</b>	<b>324,828.42</b>	<b>473,225.23</b>
<b>Personnel</b>				
80002 Joy Gift Offering	716.00	0.00	716.00	0.00
80034 Pastors Relief Fund	0.00	505.00	505.00	0.00
<b>Total Personnel</b>	<b>716.00</b>	<b>505.00</b>	<b>1,221.00</b>	<b>0.00</b>
<b>Total Designated by Donor</b>	<b>1,179,025.53</b>	<b>44,724.77</b>	<b>373,197.21</b>	<b>850,553.09</b>
<b>Total Permanently Restricted</b>	<b>1,179,025.53</b>	<b>44,724.77</b>	<b>373,197.21</b>	<b>850,553.09</b>
<b>Total Restricted Net Assets</b>	<b>\$ 3,643,649.76</b>	<b>\$ 2,271,797.91</b>	<b>\$ 2,051,306.83</b>	<b>\$ 3,864,140.84</b>

Trinity Presbyterian Church  
**August 2024**  
**Monthly Statistical Report to Session**  
Submitted 9/17/2024

**1,663 total active members at Trinity as of 7/31/24**

Member additions this month/period: 6

*New members presented to the congregation on August 25, 2024:*

- *Graham Reaves – certificate of transfer*
- *Carol Morgan – reactivation*
- *Mary Walker – certificate of transfer*
- *James Bennett – reaffirmation of faith*
- *Margaret Slaughter – certificate of transfer*
- *Thomas Slaughter – certificate of transfer*

Member subtractions this month/period: 3

*Deaths: 3*

- *John Lee – 8/9/2024*
- *Carolyn Singers – 8/10/2024*
- *Kay Marshall – j8/30/2024*

**1,666 total active members at Trinity as of 8/31/24**

Other membership notes for August 2024:

*Births: 0*

*Baptisms: 0*

Non-confirmed children added: 2

- *Maggie Slaughter (child of Margaret and Thomas Slaughter)*
- *Bill Slaughter (child of Margaret and Thomas Slaughter)*

Pastor Affiliates added: N/A

Requested move to Inactive member list: N/A

**Trinity Presbyterian Church**  
**Worship Attendance 2024**

\*online views calculated by IP address, multiply each IP address by 1.5 to get a more accurate count of people viewing\*

	9am Livestream Views	9am Video Views	Total 9am Online	9am In Person	11am Livestream Views	11am Video Views	Total 11am Online	11am In Person	TOTAL ONLINE	TOTAL IN PERSON	TOTAL ATTENDANCE	NOTES
1/7/2024	19	65	84	78	49	68	117	221	201	299	500	Communion
1/14/2024	11	100	111	67	82	135	217	296	328	363	691	
1/21/2024	15	64	79	76	64	70	134	291	213	367	580	
1/28/2024	14	24	38	90	61	27	88	310	126	400	526	
2/4/2024	23	1	24	93	57	4	61	304	85	397	482	children's Sunday / Communion
2/11/2024	11	55	66	85	51	6	57	256	123	341	464	baptisms
2/18/2024	17	72	89	83	48	60	108	240	197	323	520	
2/25/2024	5	84	89	64	69	114	183	323	272	387	659	New Members / Annual Report
3/3/2024	14	35	49	72	58	32	90	234	139	306	445	Communion
3/10/2024	14	74	88	61	55	79	134	249	222	310	532	
3/17/2024	12	55	67	67	69	76	145	266	212	333	545	
3/24/2024	14	74	88	112	56	106	162	334	250	446	696	Palm Sunday
3/28/2024	n/a	n/a	n/a	n/a	n/a	n/a	n/a	105	n/a	105	105	Maundy Thursday
3/29/2024	n/a	n/a	n/a	n/a	10	56	66	159	66	159	225	Good Friday
3/31/2024	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	112	112	Sunrise Easter Service
3/31/2024	45	115	160	380	85	69	154	608	314	988	1302	Easter

**Trinity Presbyterian Church**  
**Worship Attendance 2024**

\*online views calculated by IP address, multiply each IP address by 1.5 to get a more accurate count of people viewing\*

	9am Livestream Views	9am Video Views	Total 9am Online	9am In Person	11am Livestream Views	11am Video Views	Total 11am Online	11am In Person	TOTAL ONLINE	TOTAL IN PERSON	TOTAL ATTENDANCE	NOTES
4/7/2024	13	27	40	77	51	13	64	168	104	245	349	Communion
4/14/2024	17	18	35	92	66	66	132	362	167	454	621	Youth Sunday / Baptisms
4/21/2024	12	14	26	78	49	40	89	179	115	257	372	Baptisms
4/28/2024	13	16	29	111	50	33	83	251	112	362	474	Choir Sunday
5/5/2024	9	12	21	85	35	22	57	224	78	309	387	Communion
5/12/2024	14	11	25	80	47	53	100	373	125	453	578	
5/19/2024	N/A	N/A	N/A	N/A	46	38	84	342				One service / Pentecost / Ordination & Installation of elders / BBQ
5/26/2024	N/A	N/A	N/A	N/A	52	38	90	218	90	218	308	Memorial Day
6/2/2024	N/A	N/A	N/A	N/A	49	17	74	219	74	219	293	Communion
6/9/2024	N/A	N/A	N/A	N/A	38	30	68	207	68	207	275	guest Preacher: Kevin Lacson
6/16/2024	N/A	N/A	N/A	N/A	73	20	93	319	93	319	412	APNC Announcement
6/23/2024	N/A	N/A	N/A	N/A	68	46	114	259	114	259	373	
6/30/2024	N/A	N/A	N/A	N/A	51	30	81	240	81	240	321	
7/7/2024	N/A	N/A	N/A	N/A	72	37	109	203	109	203	312	Communion
7/14/2024	N/A	N/A	N/A	N/A	58	40	98	197	98	197	295	
7/21/2024	N/A	N/A	N/A	N/A	57	36	93	212	93	212	305	
7/28/2024	N/A	N/A	N/A	N/A	59	36	95	200	95	200	295	

**Trinity Presbyterian Church**

**Worship Attendance 2024**

**\*online views calculated by IP address, multiply each IP address by 1.5 to get a more accurate count of people viewing\***

	9am Livestream Views	9am Video Views	Total 9am Online	9am In Person	11am Livestream Views	11am Video Views	Total 11am Online	11am In Person	TOTAL ONLINE	TOTAL IN PERSON	TOTAL ATTENDANCE	NOTES
8/4/2024	N/A	N/A	N/A	N/A	41	48	89	215	89	215	304	Communion
8/11/2024	N/A	N/A	N/A	N/A	66	41	107	254	107	254	361	
8/18/2024	N/A	N/A	N/A	N/A	73	50	123	279	123	279	402	
8/25/2024	N/A	N/A	N/A	N/A	55	41	96	288	96	288	384	Hymn Sing & Potluck
9/1/2024	N/A	N/A	N/A	N/A	60	16	76	137	76	137	213	Communion / Labor Day

AVERAGE ATTENDANCE / MONTH

	January	February	March	April	May	June	July	August
ONLINE	217	169	200.5	125	80	86	99	104
IN-PERSON	357	362	345	330	256	249	203	259
TOTAL	584	531	495	426	337	335	302	363

## **Adult Education Committee Report, Sept 2024**

**Vision Statement:** Making God's love visible

**Committee Purpose:** Trinity's Adult Education Committee believes lifelong learning to be at the heart of the Christian life; to be a disciple is to be a student. To promote individual growth in community, we encourage intellectual inquiry and spiritual curiosity at every age, knowing that Christian unity does not require uniformity. Understanding that learning is holistic, the committee promotes engagement with the world all around us and active development of spiritual practices that connect us to God and one another, so we may more faithfully follow in the way of Jesus.

**Committee Membership:** Eleanor Baughman, Libby Baum '27, Mike Hobbs '27, Mac Irvin '27, Nick Leet '26 (chair), Betsy Oliver '26, Richard Powers '27, John Tirrill '25, Rebekah Close LeMon (pastoral advisor), Megan Vanderver '26

### I. Current Activity Report:

Adult Education committee voted on and approved a motion to increase our honorarium for outside/guest speakers to \$300 per session. While we know our guest speakers are not sharing their time and wisdom for an honorarium, we are grateful for a budget that allows our honorarium to further thank those who visit Trinity and guide our congregation's spiritual fulfillment.

Bible and Politics! – Joel LeMon and Brennan Breed will lead some amazing class for us in the 10am hour this month. The timely subject matter will hopefully allow us to reflect on what has changed, and what hasn't, in politics for a faithful community.

Foundations and Connections topics are set for the rest of the calendar year. Excited for the amazing discussion ahead.

### II. Upcoming & New Project Report:

Anne Lamott book study class will kick off in October focused on Anne's newest book "Somehow: Thoughts on Love." It's a good time to grab a copy and read it beforehand.

Block November 10<sup>th</sup> for a special session with Dr Ellen Ott Marshall, Atlanta's preeminent theological scholar on conflict transformation.

### III. Motions for Session Vote: None at this time

## Pastors Aid 2024 July and August Report

Vision Statement: Making God's Love Visible

Committee Purpose: The Pastors' Aid Committee is a subcommittee of Congregational Care and provides support to the families of Trinity, especially when they are ill, homebound, bereaved or marking life's milestones.

Committee Chair(s): Elsie Henderson, Cathy Yarbrough

Committee Membership: There are currently 45+ members on the committee with varying degrees of participation.

### I. July Activity Report:

Our committee did not meet in July.

There were no Memorial Receptions.

Seven flower arrangements were delivered following Sunday Worship.

Five Sympathy notes were sent.

One New Baby Welcome note was sent.

Eleven notes of Encouragement were sent.

Sixteen Birthday Cards were sent to Trinity Members.

### II. August Activity Report:

The committee met on August 22, 2024.

A Memorial Reception was held on August 23, 2024, for Dr. John Lee.

Seven committee members served to host the event.

Eight flower arrangements were delivered following Sunday Worship.

Five Sympathy notes were sent.

Eleven notes of Encouragement were sent.

Twenty-two Birthday cards were sent to Trinity Members.

### III. Motions for Session Vote: None



# **STEPHEN MINISTRY**

## **COMMITTEE REPORT for September 2024**

### **VISION STATEMENT:** Making God's Love Visible

Stephen Ministry seeks to follow Christ by preparing lay ministers who commit to providing confidential Christian caregiving through one-on-one relationships with members of our congregation who have asked for help during a difficult time.

### **COMMITTEE CHAIRS:**

Scott Calhoun, Alex Erwin, Susan Adams Iwanicki, Paul Marston, Cindy Stancil

### **COMMITTEE MEMBERSHIP:**

There are **30** active Stephen Ministers with several Stephen Ministers on Sabbatical or designated as being inactive.

## **I. CURRENT ACTIVITY REPORT**

In September, the Rev. Emily Beaver joined us to share some parts of her journey and her vision for the future of Trinity's Children's Youth and Family ministries. Emily spoke about the value of intergenerational relationships in her church life and how she hoped to provide a foundation for more of those relationships to be built at Trinity. She mentioned opportunities for adults to serve as Sunday School teachers and mentors to confirmands. She also discussed how Stephen Ministry and Family Ministries might work more closely together to ensure that young parents especially are able to find support when needed.

Fifteen (15) Stephen Ministers now have confidential care receivers, with several new relationships having been established in just the last few weeks. A number of Stephen Ministers remain active in the Visitation Ministry as well.

## **II. UPCOMING ACTIVITIES**

The Stephen Leaders are focusing efforts on improving visibility and communications, with a revised message in the weekly bulletin and the design of new note cards to be used when we provide notes of support for congregation members. Later in September, we will gather with spouses or other guests for lunch and social time after worship, for the purpose of getting to know each other better, which the leaders believe is beneficial to more effective ministry as a group. In October, we will welcome Ron Greer to our meetings (and he will participate in Trinity's monthly lunch and learn program as well). We continue to be grateful for the support and guidance from the pastoral staff, especially from Rebekah and most notably, Tom Farmer.

## **III. MOTIONS FOR SESSION VOTE - None**

## **VISITATION MINISTRY SESSION REPORT – August 2024**

### **The goals of the Visitation Ministry in “Making God’s Love Visible” are:**

1. To support the ministerial Staff in expanding the outreach to Trinity’s congregation. A visitation partner is provided to those identified by staff and/or the visitation team as being unable to regularly attend worship and fellowship with our congregation.
2. To assist with extending the Communion Table to those at home and in retirement homes.

### **Committee Chair: Lyn Knap**

**Committee Membership:** Rev. Tom Farmer, Beverly Allen, Eleanor Baughman, Lynn Bradley, Berney Bridges, Nancy Broadfoot, Meredith Daniel, Alex Erwin, George Hauptfuhrer, Lyn Knapp, Paul Marston, Brenda Moseley, Nell Robinson, Sally Sinkler, Nancy Spetnagel, Cindy Stancil and Adair White plus other volunteer callers who do not attend meetings. The committee welcomes new members and volunteers.

### **Current Activity:**

Our committee members are assisted by 9 visitation partners, primarily recruited from Stephen Ministers, Pastors’ Aid and Men’s Breakfast participants. They regularly contact some 33 people on our Concerns List (people with health issues or immediate concerns), our Watch list (people basically doing well under current circumstances, but are isolated) and Cards Only list. All Visitation partners report monthly to Nancy Spetnagel and/or Lynn Bradley so their reports can be reviewed and assessed by Tom Farmer, Lynn and Nancy prior to our monthly meeting. At our monthly meeting the committee members make their reports and update everyone for those only contacted in the last few days.

### **Upcoming and New Project Report**

As part of the Caring Ministry overall review, this committee is reflecting on our methods, parameters, recipients and possible practices to better serve the Trinity Community. We will be participating in the upcoming Caring Ministries umbrella meeting and welcome suggestions as to how we can better meet the goals of our committee.

### **Meeting Schedule:**

Our August meeting was cancelled since Lyn & Tom were both out of town. Our next meeting is scheduled for September 24th at 11:00. Our usual meeting place is at the church in room A-116. We usually meet 10 times a year on the fourth Tuesday of the month and skip July and December.

# Finance Committee Report

## September 11, 2024

**Vision Statement:** Making God's Love Visible

### **Committee Purpose:**

*The Finance Committee acts on behalf of the Session to ensure the fiscal health of Trinity Presbyterian Church, both short-term and long-term. This committee is responsible for the financial stewardship of the gifts of the people, both operating and capital, in a manner consistent with the theology, values, and commitments of our congregation and of the Presbyterian Church, USA.*

### **Committee Members:**

Class of 2025 (ending May 31, 2025) - Richard O'Donnell (Chair), Martha Kelley, Mark Stancil, Neal Williams

Class of 2026 (ending May 31, 2026) - Tom Austin, Laura Bynum, John Shepard (Vice Chair), Chris Suh

Class of 2027 - Anna Elliott, David Higgins, Halsey Knapp, John McRae

Finance Committee members by virtue of their position: Margaret Reiser (Chairperson, Board of Trustees), Bonnie Harris (Commitment Ministry), Walt Gillikin (Treasurer - Corporate Officer)

### **I. Current Activity Report**

The Finance Committee met on Wednesday, September 11th.

John Shepard opened the meeting with prayer. Minutes from the August meeting were approved.

David Higgins informed the committee that the session had voted to approve the Finance Committee motion regarding unspent funds from fiscal 2023.

Bonnie Harris announced the 2025 commitment campaign theme, "Whole Faith," and reported on the recent meeting with Martha Craft and Tom Owens, the 2025 commitment co-chairs. Martha and Tom will speak to Session on Tuesday, September 17th. Bonnie will speak to the Trinity Trustees. Trustees and Session members will be asked to return their 2025 pledges prior to the September 29th Town Hall to kick off commitment.

Heather Edmiston reviewed year-to-date financial results, and the committee noted no significant variances from the budget or prior year results.

### **II. Upcoming & New Project Report**

Heather Edmiston discussed the upcoming budget process with the committee and informed them that she or Richard O'Donnell will contact them with their committee assignments prior to the Session meeting on Tuesday, September 17th.

### **III. Motions for Session Vote:** None.

## **Property Committee**

### **September 4, 2024**

Vision Statement: Making God's Love Visible

Purpose/Mission: Property works closely with Trinity staff to oversee the operation and maintenance of all physical aspects of the Trinity property—its buildings, campus landscapes, and playgrounds. The goal of excellent property management exists to ensure church property is well-maintained, well-planned, and operated efficiently to support the work of all the other committees at Trinity.

Committee Chair: Allen Moseley

Committee Membership:

Attendance in person-Allen Moseley, Jane Harrison, Jennifer Kahn, Benjamin Walls, , Lea Holliday, Jim Boyer, Cannon Reynolds

Via Zoom-Jay Harris, David Merritt

Absent- Craig Pendergrast, Jean Murphey

Staff in attendance: Rebekah LeMon, Lucy Strong, Karen Simmons, Heather Edmiston, and TreVarious Worthy

Allen Moseley called the meeting to order at 8:03 a.m.

Rebekah then opened the meeting with prayer.

The minutes of the August 7 meeting were approved.

Budget Review: Karen Simmons led a review of the budget/financials for August. Overall, the budget looks good for this point in the year. And we remain slightly ahead of the budget through the end of August. The split cleaning bill with TELC will be reviewed for accuracy.

### HVAC

The unit for the Sanctuary has been delivered to our contractor HVH and remains in their crane yard. Trane reports that the replacement for the damaged panel should be received by the end of October. The scheduling of the work for installing the unit will be moved to post-Christmas given the busy fall schedule. Heather also reported that the additional 18 HVAC units are available to be shipped and we will decide which contractor should receive the units based on the final installation and maintenance bids received.

## Security

The staff has been trained on the new security system and now training will be moved to the ushers and greeters.

## A/V

The A/V contractor reports that the insulation in the ceiling in Williams Hall has fallen. This issue will need to be addressed. The second internet provider (Comcast) is now available. The software update for the A/V is to be completed in September.

## Bathroom Subcommittee

The downstairs bathrooms are on schedule to be completed by September 19/20. The work on the upstairs bathrooms is to begin the week of September 9<sup>th</sup> and should be completed by the end of September.

## Interior/Décor

The Parlor painting has been completed and the furniture is being recovered.

## Water Fountains

TreVarious has quotes for the replacement of the water fountains. Allen will discuss with the speeds.

## Environmental Assessment

Lucy Strong reported that the Faith in Action Committee and the Mission Council are proposing 5 priorities for Trinity and the congregation to improve environmental impact in all activities. Also, we will engage a consulting firm to perform an energy audit and proposed recycling improvements.

## Tree Removal

A number of dead trees have been identified on the property and we are obtaining quotes for the tree removal and pruning to protect and preserve the remaining trees.

The meeting was adjourned at 9:05 am.

## **Worship and Music Committee Report – September 2024 (No meeting was held in September 2024)**

### **Worship and Music Ministry Mission Statement**

The Worship and Music Ministry assists the Session and staff in providing and supporting worship which glorifies God by challenging the mind, nourishing the spirit, honoring tradition, demonstrating liturgical depth, exercising creativity in its use of music and the arts, and addressing the needs of individuals and families. (2016)

### **Committee Chair:**

Meredith Daniel (Session)

### **Committee Membership:**

Mickey Benn, Brooke Chaplain (Session), Carol Comstock, Meredith Daniel (Session), Janet Edwards, Susan Foxworth Hamilton, Rebekah Groover (Session), Jan Irvin, Marian Justice, Rebekah LeMon (Staff), Norman Mackenzie (Staff), Rick Sale

## **I. Current Activity Report**

### **Worship and Music updates from Rebekah and Norman:**

- Rebekah, with the help of Rebekah Groover, is working on the sacred furnishings projects-- new communion tables for Loft and sanctuary, new font stand for Loft, liturgical banners for Loft.
- Here is the calendar of chapel worship dates:
  - October 13 @ 6:00: Evensong (from the Book of Common Prayer).
  - December 3: Women's Advent service
  - December 19: Longest Night Taizé service.
  - February 2, 2025: A service of lament using the psalms (and hopefully, with a TPC men's chorus leading music).
  - March 5, 2025: Ash Wednesday.
  - April 6, 2025: Service of Lenten vespers.
- Fall music/the music celebration are now locked in for 11/17/24.
- Here is the schedule for Trinity's 75<sup>th</sup> anniversary:
  - November 17, 2024:
    - 11:00 a.m.: Fall Music/A Celebration of Musical Joy and Thanksgiving
  - November 24, 2024:
    - 10:00: Presentation of the looking back and looking forward video
    - 11:00: A Service of Thanksgiving for our Past and Joy for our Future (with liturgy from the dedication worship in our sanctuary woven in)
    - 12:15: Churchwide Thanksgiving lunch (catered, with real "stuff", Williams Hall and the courtyard, which we are going to tent and heat)."
- Registration for the 2024-25 Trinity Choir Program for all ages is well underway and promises a banner year for all of our choirs, ages 4 through adult.
- The second annual Trinity Hymn Sing service on Sunday, August 25 was a huge success. A record 26 hymns were woven into Rebekah's thoughtfully crafted and creative liturgy and

were sung lustily by a congregation of almost 300. 40 voices from the chancel choir were interspersed throughout the congregation, providing further vocal leadership, descants and brief antiphonal solos. As with last year, there has been warm and enthusiastic response from the congregation, ensuring this will be an annual worship event.

## II. **Upcoming & New Project Report:**

### **Upcoming Schedule/Events:**

- Wedding Schedule:
  - September 21, 2024 – Wedding in Sanctuary (Tori Konrad/Jack Markwater)
  - October 12, 2024 – Wedding in Sanctuary (Hellan Strickler/Josh Bean)
  - December 21, 2024 – Wedding in Dobbs Chapel (Claire Pace/David Dorsch)
  
- Upcoming Schedule/Events:
  - Worship:
    - September 8 – Worship at 11:00 a.m.; BBQ and Bluegrass
    - September 15 – Return to 2 Sunday Services (9 a.m. and 11 a.m.)
    - October 6 – Communion (World Communion)
    - October 13 - Baptism
    - October 13 @ 6:00: Evensong (from the Book of Common Prayer).

## III. **Motions for Session Vote:** None

## **TRINITY PRESBYTERIAN PRESCHOOL**

### **VISION STATEMENT:**

The mission of Trinity Presbyterian Preschool (“TPP” or the “Preschool”) is to provide a faith-based education in a safe family like environment. By encouraging curiosity, exploration, and learning we seek to nurture each child’s head, hands, and heart. We work cooperatively with parents to understand the uniqueness of each child and provide an environment where rules are consistent but also adaptable to the needs of the individual.

### **COMMITTEE/BOARD:**

#### **Class of 2025**

McKinley Bandy\*, mckinleybandy@gmail.com  
Melissa McFaddin\*, melissajudithb@gmail.com

#### **Class of 2026**

Dean Cleaveland\*, Finance Chair and Session Representative, deantcleaveland@gmail.com  
Paige Todd\*, Board Chair, paigeguytodd@gmail.com  
Caroline Westphal\*, carolinewestphal@gmail.com

#### **Class of 2027**

Meredith Gillespie\*, ampgillespie@gmail.com  
Whitney Sammons, Parents’ Council President, whitney.ellison@gmail.com  
Amy Speer\*, amypspeer@yahoo.com  
Meg Watts\*, megwatts11@gmail.com

#### **Permanent Members**

Executive Director of TPP – Erin Carey, ecarey@trinityatlanta.org  
Senior Pastor of TPC – Rebekah LeMon, rclemon@trinityatlanta.org  
Director of Finance & Administration of TPC – Heather Edmiston, hedmiston@trinityatlanta.org

*\* Voting Members*

#### **August 19, 2024, Meeting Minutes**

Members in attendance: McKinley Bandy, Melissa McFaddin, Dean Cleaveland, Paige Todd, Meredith Gillespie, Whitney Sammons, Amy Speer, Meg Watts, Erin Carey, Rebekah Lemon, Heather Edmiston

Absent: Caroline Westphal

#### **State of the preschool/Enrollment/Personnel**

The staff has been back for pre-planning and is looking forward to the school year; the school is fully staffed in each classroom. The toddler class has a waitlist and the 2's and 3's only have a couple of spots remaining. PreK has 4 children enrolled so there is plenty of room to grow in that class.

#### **What's on the horizon**

TPP is looking to add after-school activities each weekday from 1 pm to 2 pm. There would be a partnership agreement with each vendor. Options include sensory and physical awareness



bootcamp - with an OT (not just for those who need therapy), sports camp, dance teacher, etc. The church is searching for a Director of Wellness Ministry and this would fall into their area of responsibility. While the church has identified a potential candidate for that position, the preschool is hoping to start the after-school activities prior to hiring if needed. The after-school programming would be open to others and not just TPP students/families.

### **Marketing**

Last year's yard signs received positive response through families asking for tours. We will use those again this year. Erin asked any board members who do not have a yard sign to come by the preschool to get one.

### **Accreditation**

The preschool is in the early stages of its Cognia (formerly SACS) reaccreditation this year. Erin has submitted two pieces of the reaccreditation process and is now working through survey data, asking any board members who would be willing to assist in that effort.

### **Expectations of a board member**

- Provide Support, Governance and Direction
  - Promote the Preschool in the church and greater community. Assist Session Leadership with the selection of the Executive Director
  - Identify, recruit, and onboard members of the Board.
  - Prioritize the needs of the school over the needs of individual families
- Oversee Planning
  - Establish and monitor strategic goals.
  - Help ensure that the Preschool maintains best practices in the field of early childhood education.
- Assume Fiduciary Responsibility
  - Review monthly financials of TPP.
  - Provide support to Executive Director in the development of an annual budget as well as any unforeseen financial situations that should arise.
- Maintain Confidentiality
  - Consider the sensitive nature of issues relating to the staff and individual children and families enrolled at the Preschool and therefore maintain confidentiality of issues discussed at the Board level.
- Time
  - Attend Board meetings
  - Actively serve on at least one Board committee or in an appointed role
  - Support special events through attendance
- Talent
  - Lend expertise to Preschool initiatives
  - Help identify and cultivate sources of support
- Treasure
  - Contribute to the fundraising activities of the Preschool

Paige concluded the meeting, saying that an email to the TPP Board would be forthcoming with the TPP Board Handbook and TPP's 5 goals as part of the Cognia reaccreditation. The next

meeting will be in-person on October 15, where the board will have the opportunity to meet with the 2024-2025 TPP staff. We will also go over the handbook and vote on board roles.